



## **PARKS, RECREATION AND CULTURE COMMISSION**

### *NOTICE OF OPEN MEETING*

**DATE: TUESDAY, 2019 FEBRUARY 12**

**TIME: 7:00 PM**

**PLACE: Edmonds Community Centre, 7433 Edmonds Street, Burnaby**

### **A G E N D A**

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|--|--------------------|
| <b>1. <u>CALL TO ORDER</u></b>   |                    |
| <b>2. <u>CONFIRMATION OF CHAIR</u></b>   |                    |
| a) Confirmation of Chair 2019  |                    |
| <b>3. <u>ELECTION OF DEPUTY CHAIR</u></b>  |                    |
| a) Election of Deputy Chair 2019   |                    |
| <b>4. <u>APPOINTMENT OF COMMISSION SECRETARY FOR 2019</u></b>                                  |                    |
| a) Appointment of Kathryn Matts as Commission Secretary 2019                                   |                    |
| <b>5. <u>MINUTES</u></b>   |                    |
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| <b>6. <u>CORRESPONDENCE</u></b>  |                    |
| a) Memorandum from Administrative Officer Re: South Burnaby Ice Arena Project                  | 7                  |
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2019 February 12
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**9. NEW BUSINESS****10. INQUIRIES****11. PUBLIC COMMENTS/ QUESTION PERIOD****12. ADJOURNMENT**



## **PARKS, RECREATION AND CULTURE COMMISSION MINUTES**

**Wednesday, 2019 January 23**

An Open meeting of the Parks, Recreation and Culture Commission was held in the Council Chambers, City Hall, 4949 Canada Way, Burnaby, B.C. on Wednesday, 2019 January 23 at 7:00 p.m.

### **1. CALL TO ORDER**

**PRESENT:** Councillor Paul McDonell, Chair  
Commissioner Karin Alzner  
Commissioner Stace Dayment  
Commissioner James Jang  
Councillor Dan Johnston  
Commissioner Lance Matricardi  
School Trustee Bill Brassington, Jr.

**ABSENT:** Commissioner Guyle Clark  
Commissioner Barbara Larkin  
Commissioner Dan Staschuk

**STAFF:** Mr. Dave Ellenwood, Director Parks, Recreation & Cultural Services  
Mr. Craig Collis, Assistant Director - Recreation  
Mr. Steve Bruneau, Assistant Director - Parks  
Mr. David O'Connor, Assistant Director - Golf Operations  
Mr. Denis Nokony, Assistant Director - Cultural Services  
Mr. Dean Pelletier, Manager - Business Operations  
Mr. Johannes Schumann, Sr. Current Planner - Planning & Building  
Ms. Kathryn Matts, Commission Secretary  
Ms. Theresa Cheng, Recording Secretary

The Chair called the Open Commission Meeting to order at 7:02 p.m.

The Chair acknowledged the unceded, traditional, and ancestral lands of the hə́n̓qəmín̓əm and sk̓wx̓wú7mesh speaking people, and extended appreciation for the opportunity to hold a meeting on this shared Coast Salish territory.

### **2. MINUTES**

a) **Minutes of the Parks, Recreation and Culture Commission  
Open meeting held on 2018 December 12**

MOVED BY COMMISSIONER MATRICARDI  
SECONDED BY COMMISSIONER JANG

THAT the minutes of the Open Commission meeting held on 2018 December 12 be adopted.

CARRIED UNANIMOUSLY

3. **CORRESPONDENCE**

MOVED BY COMMISSIONER MATRICARDI  
SECONDED BY COMMISSIONER DAYMENT

THAT the following items of correspondence be received.

CARRIED UNANIMOUSLY

a) **Correspondence from Mr. Shane Hughes**  
**Re: Request to waive rental fee for Confederation Banquet Hall**

Correspondence was received from Mr. Shane Hughes regarding a proposed “Cut-a-thon” fundraiser on 2019 February 03 with all funds to be donated to the Children’s Wish Foundation. Item 3 (iii) of the Director’s Report refers to this correspondence.

b) **Memorandum from Deputy City Clerk**  
**Re: Metro Vancouver 2<sup>nd</sup> Narrows Water Supply Tunnel Valve Chamber Location**

A memorandum was received from the Deputy City Clerk advising that Council, at the Open Council meeting held on 2018 December 10, received and adopted the above noted report recommending staff work with Metro Vancouver in preparing the Statutory Right of Way and construction access agreement consistent with Option 1, to include park benches, picnic tables or other interpretive park amenities, to identify a suitable temporary public trail detour, and to send a copy of the report to the Parks, Recreation and Culture Commission for information.

c) **Memorandum from Deputy City Clerk**  
**Re: Parks and Public Spaces at University and Light Pollution from Developments Due to Building Design**

A memorandum was received from the Deputy City Clerk advising that Council, at the Open Council meeting held on 2018 December 10, heard from delegation Gary Wong regarding the need for a dog park at UniverCity. Mr. Wong expressed concern with light pollution resulting from the existing building design of two structures at Parcel 18, and requested Council consider creating a bylaw to reduce light pollution and incorporate related measures in the City’s Environmental Sustainability Strategy. Council referred the request for a dog park in the UniverCity area to the Parks, Recreation and Culture Commission.

**4. DIRECTOR'S REPORT****a) Director's Report No. 1  
2019 January 23**

The Director Parks, Recreation and Cultural Services submitted his Report No. 1, dated 2019 January 23, covering the following items listed as i-v:

MOVED BY COMMISSIONER MATRICARDI  
SECONDED BY COUNCILLOR JOHNSTON

THAT the Director's Report be received.

CARRIED UNANIMOUSLY

**i) 2019 Recognition Night**

The Director Parks, Recreation and Cultural Services submitted a report requesting approval be given to host Recognition Night on Friday, 2019 April 26, at the Riverway Golf Course Clubhouse. The purpose of Recognition Night is to recognize the important contribution that the volunteer community groups add to the provision of parks, recreational and cultural programs and services in the city. The event is popular with Burnaby's community organizations. The total budget for the 2019 Recognition Night is \$14,000.

It was recommended:

1. THAT approval be given to host Recognition Night on Friday, 2019 April 26 at the Riverway Golf Course Clubhouse.

MOVED BY COMMISSIONER MATRICARDI  
SECONDED BY COMMISSIONER JANG

THAT the recommendation be adopted.

CARRIED UNANIMOUSLY

**ii) Jack Crosby Novice All Star Tournament 2019**

The Director Parks, Recreation and Cultural Services submitted a report in response to a fee waiver request for the Jack Crosby Novice All Star Tournament by the Burnaby Minor Lacrosse Club. The report was in response to correspondence received at the 2019 December 12 Parks, Recreation and Culture Commission meeting from Ms. Susan Kirkby, Vice President and Registrar of the Burnaby Minor Lacrosse Club. Ms. Kirkby requested that the facility rental fees for the use of three City of Burnaby arenas for this event be waived. The tournament, in its 34<sup>th</sup> year, is taking place 2019 July 04 to July 07.

It was recommended:

1. THAT Burnaby Minor Lacrosse Club be granted a fee waiver for the use of Bill Copeland Sports Complex, Burnaby Lake Arena and Kensington Arena for the 2019 Jack Crosby Novice All Star Tournament.
2. THAT a copy of this report be sent to Susan Kirkby, Burnaby Minor Lacrosse Club (BMLC) Vice President and Registrar.

MOVED BY COMMISSIONER MATRICARDI  
SECONDED BY COMMISSIONER ALZNER

THAT the recommendations be adopted.

CARRIED UNANIMOUSLY

**iii) Fee Waiver Request for the use of Confederation Banquet Room**

The Director Parks, Recreation and Cultural Services submitted a report in response to correspondence received from Mr. Shane Hughes. Mr. Hughes requested a fee waiver for a Cut-A-Thon, proposed to be held in the Confederation Banquet Hall at the Confederation Seniors Centre on Sunday, 2019 February 03. Many groups who request a fee waiver provide a valuable service to the community; however, it is not always possible to approve all fee waiver requests.

It was recommended:

1. THAT a request from Mr. Shane Hughes for a fee waiver for a Cut-A-Thon, proposed to be held in the Confederation Banquet Hall at the Confederation Seniors Centre on Sunday, 2019 February 03, be denied.
2. THAT a copy of this report be forwarded to Mr. Shane Hughes.

MOVED BY COMMISSIONER MATRICARDI  
SECONDED BY COMMISSIONER JANG

THAT the recommendations be adopted.

CARRIED UNANIMOUSLY

**iv) 2019 January – Parks, Recreation  
and Cultural Services Gaming Fund Projects**

The Director Parks, Recreation and Cultural Services submitted a report requesting the use of Gaming Reserve in the amount of \$325,000 to finance three Parks projects:

- Accessibility Improvements (DPW.0391) \$100,000 (estimated)

- Water Conservation Devices (DPW.0383) \$175,000 (estimated)
- Safety and Security (DPY.0104) \$50,000 (estimated)

It was recommended:

1. THAT the Parks, Recreation and Culture Commission recommend the Financial Management Committee recommend that Council authorize the use of Gaming Reserves in the amount of \$325,000 to finance the projects outlined in this report.

MOVED BY COMMISSIONER MATRICARDI  
SECONDED BY COMMISSIONER DAYMENT

THAT the recommendation be adopted.

CARRIED UNANIMOUSLY

**v) 2019 January – Parks, Recreation  
and Cultural Services Capital Funding Bylaw**

The Director Parks, Recreation and Cultural Services submitted a report requesting the use of Gaming Reserve in the amount of \$2,659,000 to finance 12 Parks projects as outlined in the report.

It was recommended:

1. THAT the Parks, Recreation and Culture Commission recommend Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$2,659,000 to finance the projects outlined in this report.

MOVED BY COMMISSIONER MATRICARDI  
SECONDED BY COUNCILLOR JOHNSTON

THAT the recommendation be adopted.

CARRIED UNANIMOUSLY

**vi) Off-Leash Dog Walking Facility Strategy  
– Northeast Burnaby Facility Public Consultation**

The Director Parks, Recreation and Cultural Services submitted a report to provide information regarding a public consultation process to assess support for, and obtain feedback on several potential sites for a local off-leash dog walking facility within the Lougheed Town Centre and Forest Grove areas of Northeast Burnaby.

Two public open house sessions are planned to be held at Cameron Recreation Centre on Sunday, April 07 from 3:30 p.m. to 6:30 p.m., and on Wednesday, April

10 from 6:30 p.m. to 9:30 p.m. The open houses will be advertised in the local paper, on the City web site, and via the posting of information posters at local parks, recreation centres, library and schools.

It was recommended:

1. THAT this report be received as information.

MOVED BY COMMISSIONER MATRICARDI  
SECONDED BY COMMISSIONER ALZNER

THAT the recommendation be adopted.

CARRIED UNANIMOUSLY

6. **NEW BUSINESS**

There was no new business at this time.

7. **INQUIRIES**

There were no inquiries brought before the Commission at this time.

8. **ADJOURNMENT**

MOVED BY COMMISSIONER MATRICARDI  
SECONDED BY COMMISSIONER DAYMENT

THAT the Open Commission meeting do now adjourn.

CARRIED UNANIMOUSLY

The Open Commission meeting adjourned at 7:39 p.m.

Kathryn Matts  
COMMISSION SECRETARY

Councillor Paul McDonell  
CHAIR





City of  
Burnaby

Financial Management Committee  
c/o Office of the City Clerk

K. O'Connell, City Clerk  
B. Zeinabova, Deputy City Clerk

## INTER-OFFICE MEMORANDUM

TO: CHAIR AND MEMBERS DATE: 2019 February 05  
PARKS, RECREATION AND CULTURE  
COMMISSION

FROM: ADMINISTRATIVE OFFICER FILE: 2410-20

SUBJECT: SOUTH BURNABY ICE ARENA PROJECT  
7789 AND 7799 EIGHTEENTH STREET (SEE ATTACHED SKETCH #1)  
REZONING REFERENCE #18-19, CD (P3) DISTRICT  
EDMONDS TOWN CENTRE PLAN  
(ITEM 7(F), FMC REPORT, COUNCIL MEETING 2019 JANUARY 28)

Burnaby City Council, at the Open Council meeting held on 2019 January 28, received the above noted report and adopted the following recommendations contained therein:

1. THAT Council authorize the use of the Community Benefit Bonus funds in the amount of \$1,400,000 to fund the necessary servicing works identified under Rezoning Reference #18-19.
2. THAT a copy of this report be forwarded to the Parks, Recreation and Culture Commission for information purposes.

As directed by Council, a copy of the report is attached for your information.

Monica Macdonald  
Administrative Officer



Meeting 2019 January 28

COUNCIL REPORT

### **FINANCIAL MANAGEMENT COMMITTEE**

*HIS WORSHIP, THE MAYOR  
AND COUNCILLORS*

**SUBJECT: SOUTH BURNABY ICE ARENA PROJECT  
7789 AND 7799 EIGHTEENTH STREET (SEE ATTACHED SKETCH #1)  
REZONING REFERENCE #18-19, CD (P3) DISTRICT  
EDMONDS TOWN CENTRE PLAN**

### **RECOMMENDATIONS:**

1. THAT Council authorize the use of the Community Benefit Bonus funds in the amount of \$1,400,000 to fund the necessary servicing works identified under Rezoning Reference #18-19.
2. THAT a copy of this report be forwarded to the Parks, Recreation and Culture Commission for information purposes.

### **REPORT**

The Financial Management Committee, at its meeting held on 2019 January 22, received and adopted the attached report seeking funding approval for the necessary servicing works identified under Rezoning Reference #18-19, and providing an update on the South Burnaby Ice Arena project.

Respectfully submitted,

Mayor M. Hurley  
Chair

Councillor S. Dhaliwal  
Vice Chair

Copied to:	City Manager Director Planning & Building Director Engineering Director Parks, Recreation & Cultural Services Director Corporate Services Director Finance Assistant Director – Civic Building Projects Purchasing Manager City Solicitor
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Meeting 2019 Jan 22  
COMMITTEE REPORT

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**TO:** CHAIR AND MEMBERS  
FINANCIAL MANAGEMENT COMMITTEE

**DATE:** 2019 January 16

**FROM:** MAJOR CIVIC BUILDING PROJECT  
COORDINATION COMMITTEE

**FILE:** 4230 08  
*Reference: South Burnaby Ice Arena*

**SUBJECT:** SOUTH BURNABY ICE ARENA PROJECT  
7789 AND 7799 EIGHTEENTH STREET (SEE ATTACHED SKETCH #1)  
REZONING REFERENCE #18-19, CD (P3) DISTRICT  
EDMONDS TOWN CENTRE PLAN

**PURPOSE:** To obtain funding approval for the necessary servicing works identified under Rezoning Reference #18-19, as well as to provide an update on the South Burnaby Ice Arena project.

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#### RECOMMENDATIONS:

1. **THAT** the Financial Management Committee recommends that Council authorizes the use of Community Benefit Bonus funds in the amount of \$1,400,000 to fund the necessary servicing works identified under Rezoning Reference #18-19.
2. **THAT** a copy of this report be forwarded to the Parks, Recreation and Culture Commission for information purposes.

#### REPORT

##### 1.0 INTRODUCTION

Under Rezoning Reference #18-19, a number of municipal servicing requirements have identified as necessary to serve the South Burnaby Ice Arena site, including but not limited to:

- construction of 18<sup>th</sup> Street to a Town Centre Standard with separated sidewalk, cycle track and boulevard trees;
- construction of 10<sup>th</sup> Avenue to a Town Centre Standard with a 3.0 m urban trail and boulevard trees; and,
- storm, sanitary sewer and water main upgrades as required.

Other third party utilities (BC Hydro and Telus) that are necessary to serve the site have also been identified through the above noted rezoning process.

To: Financial Management Committee  
 From: Major Civic Building Project Coordination Committee  
 Re: South Burnaby Ice Arena Project  
 2019 January 16.....Page 2

Funding for the above noted off-site servicing works was not sought under the initial funding approval request report which was approved by Committee and Council on 2017 October 30 as such requirements, as well as their related cost estimates, are typically not known until subsequent to Third Reading of the rezoning process. Since that time, the subject rezoning has received Third Reading. The Engineering Department has also reviewed and accepted the civil design and related cost estimate for the off-site servicing works provided by the civil consultant (Binnie).

The purpose of this report is to seek Committee and Council approval for use of Community Benefit Bonus funds through the Community Benefit Bonus Reserve to fund the above noted servicing works that are necessary to serve the site, payment of which is a condition of Final Adoption. This report also provides a status update on the development approvals process for the Arena project, as well as its projected public tender and construction schedule.

## **2.0 FUNDING REQUEST THROUGH THE COMMUNITY BENEFIT BONUS RESERVE**

The 2019 – 2023 Provisional Financial Plan will provide funding for South Burnaby Arena. Upon approval of this funding request by Council, these expenditures will be included in the 2019 – 2023 Financial Plan (Planning Section). Based on the approved off-site civil design for the Arena project, the related cost-estimate of the works is in the amount of \$1,400,000. In order to advance the rezoning (Rezoning Reference #18-19) for the Arena to Final Adoption, funding will be required to cover these works in advance of Council adoption of the 2019 Financial Plan. Sufficient Community Benefit Funds are available to fund the capital project outlined in this report.

## **3.0 DEVELOPMENT APPROVALS STATUS UPDATE**

City development approvals process for the Arena project includes rezoning, subdivision, Preliminary Plan Approval (PPA) and Building Permit. The status of these approvals processes are summarized as follows:

### ***a) Rezoning Reference #18-19***

On 2018 December 10, the subject rezoning application received Third Reading. A virtually complete suitable plan of development has been submitted. A few remaining details will be resolved prior to Final Adoption, including funding approval for the servicing works discussed under Sections 1.0 and 2.0 of this report.

### ***b) Subdivision Reference #18-27***

Subdivision of the subject properties at 7789 and 7799 Eighteenth Street will be completed as part of the subject rezoning.

### ***c) Preliminary Plan Approval #18-143***

An application for Preliminary Plan Approval has been submitted and is currently under review.

To: Financial Management Committee  
 From: Major Civic Building Project Coordination Committee  
 Re: South Burnaby Ice Arena Project  
 2019 January 16.....Page 3

**d) Building Permit #18-01272**

An application for Building Permit has been submitted and is currently under review.

Concurrent to the above noted City development approvals process is the projected schedule for the public tender and construction phase of the Arena project. The projected schedule for that phase of work is summarized in the subsequent section of this report.

#### **4.0 PUBLIC TENDER AND CONSTRUCTION PHASE - PROJECTED SCHEDULE**

Based on the work completed date, the following provides a summary of the projected schedule for the public tender and construction phase of the project:

**a) Finalization of contract documents – 2019 March 01**

This work includes the receipt of contract documents from HCMA Architects; review of drawings and specifications; and, preparation of cost estimates prior to public tender of the construction phase. It is noted that the Building Permit application has been submitted in advance of this work to expedite the process.

**b) Public tender of the construction phase on BC Bid – week of 2019 March 18**

The projected timeframe for the tender process from opening to closure is approximately five weeks (closure of the tender week of 2019 April 29). Following the closure of the tender, a one to two week review process of the project bids received is required. On determining the successful bid/proponent, staff will prepare two separate reports to Council; the first report will seek funding approval for the project, and the second report will seek approval to award the contract to the successful proponent (2019 May 13).

**c) Award of the construction contract – May 2019**

A Letter of Intent will be issued to the successful contractor following the award of the construction contract. As part of the preparation and completion of the contract, the successful contractor will be requested to provide bonding and insurance.

**d) On-site Mobilization and construction phase – mid-June 2019**

The estimated construction period for the Arena is approximately 24 months.

During the public tender and construction phase of the project, staff will provide the Committee a monthly status update report for the project.

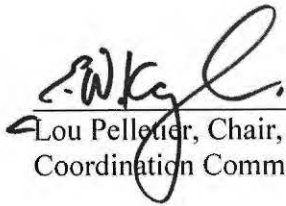
#### **5.0 CONCLUSION AND NEXT STEPS**

The South Burnaby Ice Arena project is being funded through the Community Benefit Bonus Reserve. It is recommended that the Committee seek Council approval to fund the servicing requirements for this project as outlined under Section 2.0 of this report.

To: Financial Management Committee  
From: Major Civic Building Project Coordination Committee  
Re: South Burnaby Ice Arena Project  
2019 January 16.....Page 4

It is also recommended that a copy of this report be forwarded to the Parks, Recreation and Culture Commission for information purposes.

With regards to next steps, further updates on this project will be provided in a quarterly update report to Council on the status of major civic projects.



Lou Pellerin, Chair, Major Civic Building Project  
Coordination Committee



Leon Goss, Director Engineering



Dave Ellenwood  
Director Parks, Recreation and Cultural Services

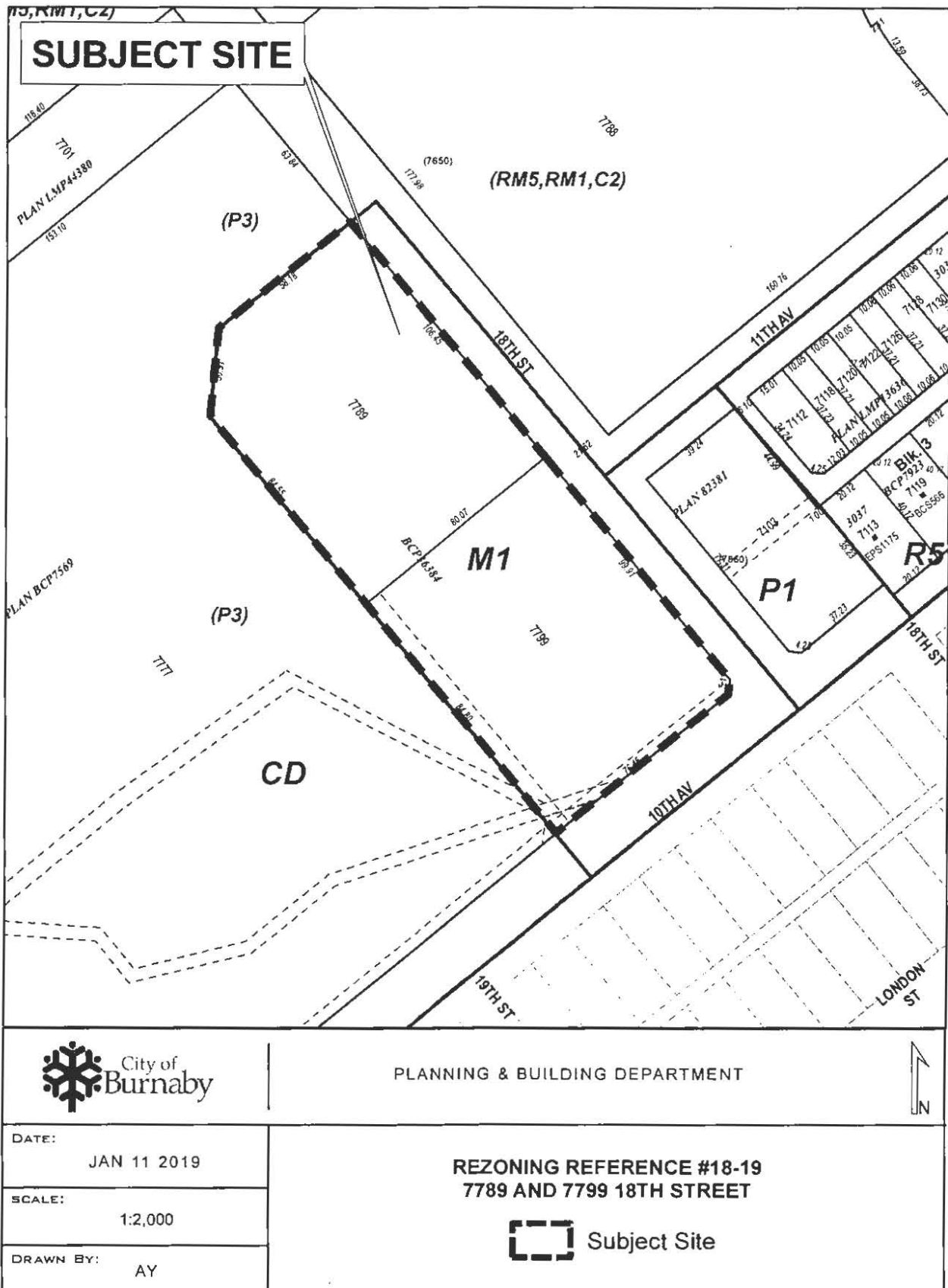
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**Attachment**

cc: City Manager  
Director Corporate Services  
Director Finance  
Assistant Director – Civic Building Projects  
Purchasing Manager  
City Solicitor  
City Clerk

P:\4230 Civic Buildings\08 Parks Facilities\08 South Burnaby Arena\Council Reports\South Burnaby Arena Update (2019.01.22).Docx







Financial Management Committee  
c/o Office of the City Clerk

K. O'Connell, City Clerk  
B. Zeinabova, Deputy City Clerk

## INTER-OFFICE MEMORANDUM

TO: CHAIR AND MEMBERS DATE: 2019 February 05  
PARKS, RECREATION AND CULTURE  
COMMISSION

FROM: ADMINISTRATIVE OFFICER FILE: 2410-20

SUBJECT: **BURNABY FESTIVAL OF LEARNING FUNDING - 2019-2021**  
(ITEM 7(G), FMC REPORT, COUNCIL MEETING 2019 JANUARY 28)

Burnaby City Council, at the Open Council meeting held on 2019 January 28, received the above noted report and adopted the following recommendations contained therein:

1. THAT the Council receive this report for information.
2. THAT a copy of this report be forwarded to Matthew Grant, Director, Office of Community Engagement, Simon Fraser University, and the Burnaby School District for information.
3. THAT a copy of this report be forwarded to the Parks, Recreation and Culture Commission and the Burnaby Public Library Board for information.

As directed, a copy of the report is attached for your information.

Monica Macdonald  
Administrative Officer





Meeting 2019 January 28

COUNCIL REPORT

### FINANCIAL MANAGEMENT COMMITTEE

*HIS WORSHIP, THE MAYOR  
AND COUNCILLORS*

**SUBJECT: BURNABY FESTIVAL OF LEARNING FUNDING – 2019 - 2021**

### RECOMMENDATIONS:

1. THAT Council receive this report for information.
2. THAT a copy of this report be forwarded to Matthew Grant, Director, Office of Community Engagement, Simon Fraser University, and the Burnaby School District for information.
3. THAT a copy of this report be forwarded to the Parks, Recreation and Culture Commission and the Burnaby Public Library Board for information.

### REPORT

The Financial Management Committee, at its meeting held on 2019 January 22, received and adopted the attached report seeking Committee approval to use the Operating Gaming Reserve to support marketing and programming costs for the 2019, 2020, and 2021 weeklong Festival of Learning celebrations.

The Committee approved the use of \$50,000 from the Operating Gaming Reserve, and further recommended that this report be forwarded to the Parks, Recreation and Culture Commission, Burnaby Public Library Board, Simon Fraser University, and the Burnaby School District for information.

Respectfully submitted,

Mayor M. Hurley  
Chair

Councillor S. Dhaliwal  
Vice Chair

Copied to:	City Manager Assistant Director, Public Service, BPL Director Finance Director Parks, Recreation & Cultural Services
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Meeting 2019 January 22

## COMMITTEE REPORT

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**TO:** CHAIR AND MEMBERS  
FINANCIAL MANAGEMENT COMMITTEE **DATE:** 2019 JAN 11

**FROM:** BURNABY FESTIVAL OF LEARNING  
STEERING COMMITTEE **FILE:** 66000-20

**SUBJECT:** BURNABY FESTIVAL OF LEARNING FUNDING - 2019-2021

**PURPOSE:** To request 3-year funding for the Burnaby Festival of Learning

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**RECOMMENDATIONS:**

1. **THAT** the Financial Management Committee authorize the use of \$50,000 *each year* from the Operating Gaming Reserve to support marketing and programming costs for the Burnaby Festival of Learning for 2019, 2020 and 2021.
2. **THAT** the Financial Management Committee recommend Council receive this report for information.
3. **THAT** a copy of this report be forwarded to Matthew Grant, Director, Office of Community Engagement, Simon Fraser University, and the Burnaby School District for information.
4. **THAT** a copy of this report be forwarded to the Parks, Recreation and Culture Commission and the Burnaby Public Library Board for information.

**REPORT****1.0 INTRODUCTION**

The Burnaby Festival of Learning is a weeklong celebration of learning with events entering its fourth year and designed to inform, engage and spark creative conversations between diverse audiences. It is unique to Burnaby among BC municipalities. All events are free.

**2.0 POLICY SECTION****Goals**

- A Connected Community
  - Social connection – Enhance social connections throughout Burnaby

- Partnership –  
Work collaboratively with businesses, educational institutions, associations, other communities and governments
- An Inclusive Community
  - Celebrate diversity –  
Create more opportunities for the community to celebrate diversity
  - Create a sense of community –  
Provide opportunities that encourage and welcome all community members and create a sense of belonging
- Lifelong learning –
  - Improve upon and develop programs and services that enable ongoing learning

### **3.0 BACKGROUND**

The 2016, 2017, and 2018 Festivals offered strong programs celebrating learning and community engagement in Burnaby and strengthened the partnership between SFU and the City of Burnaby. The Festival has completed three successful years of steady growth by presenting a diverse and interesting program of learning opportunities for Burnaby residents of all ages. Over 17,000 people attended 46 programs between May 6 and 12 in 2018, a 69% increase in attendance and a 32% increase in the number of events offered over the 2017 Festival.

Exploration Day at SFU is held during the Festival week and offers Burnaby secondary school students a full day of lectures and demonstrations to engage their interest in higher learning. 48 classes were offered to the 270 students who attended.

Shadbolt Centre for the Arts, the Burnaby Art Gallery, Burnaby Public Library and the Burnaby Village Museum offered their own programs and hosted SFU programs. In total, City of Burnaby facilities hosted roughly half of the main program events. Topics included visual arts, science, literature, history, and technology.

Four new partners joined the Steering Committee in 2018: Burnaby Neighbourhood House, Burnaby Family Life, Burnaby Intercultural Planning Table, and the BC Institute of Technology. Two more partners are joining the team in 2019: MOSAIC and Burnaby Community Services. These partners are helping to expand and diversify not only the events offered and audiences that will attend, but also the pool of available venues for the events. Council's generous funding of marketing and program support in 2018 allowed the Festival to assist community groups in offering events that explored topics of interest to the community such as racism and parenting.

A separate detailed request for free venues has been sent to the Parks, Recreation and Cultural Services Commission and presentations about the 2018 Festival have been made to the Simon Fraser University-City of Burnaby Liaison committee, the Library Board, and City Council.

#### 4.0 BUDGET

Simon Fraser University has committed \$100,000 for each of the next three years that would support a full-time Project Manager, a part-time seasonal Project Assistant, and steering committee and administrative expenses.

The City of Burnaby's \$50,000 from the Operating Gaming Reserve would be allocated roughly as follows (based on 2018 actual expenses):

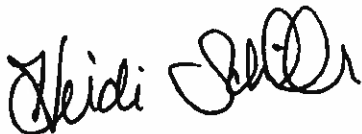
- \$20,000 for marketing and promotion
- \$23,000 for programming and logistical costs (with the intent of continuing to keep events free to participants)
- \$7,000 to host a standalone opening reception

*See Appendix A* attached for revenues and expenditures for the 2018 Festival.

#### 5.0 CONCLUSION

We are requesting that the City of Burnaby continue to support this valuable partnership with Simon Fraser University, the Burnaby School District and a growing number of community partners to celebrate learning and to spark conversations between diverse audiences at the Burnaby Festival of Learning. We would also request that the funding be approved for 3 years to offer stability in planning year to year.

The \$50,000 from the Operating Gaming Reserve each year for the next three years will allow the Festival to support our community partners in continuing to expand and diversify Festival offerings to reach more Burnaby residents.



Heidi Schiller  
 Assistant Director, Public Service  
 Burnaby Public Library  
 Co-Chair, Burnaby Festival of Learning Steering Committee

:dt

Copied to: City Manager  
 Director Finance  
 Director Parks, Recreation & Cultural Services

## APPENDIX A – Burnaby Festival of Learning Budget 2018

**REVENUES**

SFU Office of Community Engagement	100,000
City of Burnaby	50,000

<b>TOTAL</b>	<b>\$150,000</b>
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**EXPENSES**

<b>MARKETING</b>	<b>\$20,263.13</b>
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<b>Advertising</b>	<i>Ads in newspapers, Google, bus shelters, etc</i>	13,636.99
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<b>Collateral</b>	<i>Program Guides, signage, posters, etc</i>	6,626.14
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<b>PROGRAM &amp; LOGISTICS</b>	<b>\$32,078.46</b>
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PechaKucha (Vol. 1, Vol. 2, Vol. 3, Vol.4)	6,500.00
<i>(Shadbolt and Burnaby Neighbourhood House)</i>	

SFU Exploration Day <i>(SFU)</i>	6,410.13
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All other program supports	19,168.33
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<b>SUPPORT</b>	<b>\$97,383.67</b>
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Project Manager	86,000.00
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Community Ambassador Program	6,734.92
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Assistant Designer	2,500.00
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Event & Marketing Assistant II	2,148.75
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<b>TOTAL</b>	<b>\$149,725.26</b>
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<b>Commission Agenda</b> <b>Date.....2019 Feb 12</b> <b>Reports .....(a)</b>
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**TO:** MEMBERS OF THE PARKS, RECREATION AND CULTURE COMMISSION

**FROM:** CHAIR - PARKS, RECREATION AND CULTURE COMMISSION

**RE:** 2019 COMMITTEE AND LIAISON MEMBER APPOINTMENTS

**RECOMMENDATION:**

1. **THAT** the 2019 Committee and Liaison Member Appointments be approved as submitted.

COMMITTEE	DATE OF MEETING	MEMBERS APPOINTED
Burnaby Art Gallery Advisory Committee	- Six Tuesdays a year - Evening (2 hrs.)	1. Guyle Clark (Alternate) Barb Larkin
Burnaby Village Museum Advisory Committee	At the call of the Chair	1. Paul McDonell 2. Sav Dhaliwal 3. Dan Staschuk 4. Stace Dayment
Burnaby Arts Council and Other Arts and Cultural Groups	2 <sup>nd</sup> Tuesday every month - Evening	1. James Jang (Alternate) To be determined
Parks Names and Signs Committee	At the call of the Chair	1. Paul McDonell 2. Sav Dhaliwal 3. Karin Alzner
School Board Buildings and Grounds Committee	Meetings held on 3 <sup>rd</sup> Wednesday of each month at 5:30 p.m.	Commission as a Whole when required.
District Community School Advisory and Coordinating Committee	Meetings to be decided by the Committee	1. Claire Preston (Alternate) Guyle Clark
Community Heritage Commission	- 1 <sup>st</sup> Thursday every other month (except in summer) - 6:00 p.m. in Council Committee Room	1. Karin Alzner (Alternate) Stace Dayment
Senior Citizens' Centres	Seniors Advisory Committee - 9:30 a.m. – 11:30 a.m.: Jan.14 at Confederation April 01 at Edmonds June 10 at Bonsor Oct 07 at Cameron	1. Barb Larkin (Alternate) Karin Alzner

DE:km:tc

p:\admin\tc\annual\2018 committee and liaison member appointments-revised

**CITY OF BURNABY**

**PARKS, RECREATION AND CULTURAL SERVICES DEPARTMENT**

DIRECTOR'S REPORT NO. 2, 2019

2019 February 12

BURNABY PARKS, RECREATION AND CULTURE COMMISSION

Ladies and Gentlemen:

Your Director reports as follows:

<b><u>ITEM</u></b>	<b><u>DESCRIPTION</u></b>
i.	Discounted Recreation Passes
ii.	Burnaby Arts Council Licence Agreement Renewal
iii.	2019 February – Parks, Recreation and Cultural Services Capital Funding Bylaw
iv.	2019 Giro di Burnaby

Respectfully submitted,

A handwritten signature in black ink, appearing to read "D. Ellenwood". The signature is fluid and cursive, with the first letter "D" being large and prominent.

DAVE ELLENWOOD  
Director Parks, Recreation and Cultural Services



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Director's Report No. ....	2
Meeting.....	2019 Feb 12

## COMMISSION REPORT

**TO:** CHAIR AND MEMBERS  
PARKS, RECREATION & CULTURE  
COMMISSION

**DATE:** 2019 Feb 12

**FROM:** DIRECTOR - PARKS, RECREATION &  
CULTURAL SERVICES

**FILE:** 2410-20

**SUBJECT: DISCOUNTED RECREATION PASSES**

**PURPOSE:** To provide information to Commission on discounted recreation passes currently available.

**RECOMMENDATIONS:**

1. **THAT** this report be received for information.
2. **THAT** a copy of this report be sent to Ms. Alice Lum.

**REPORT****1.0 INTRODUCTION**

At the Parks, Recreation and Culture Commission Meeting on 2018 October 24, Ms. Alice Lum, resident, enquired about discounts on recreation passes.

**2.0 POLICY SECTION****Goal**

- A Healthy Community
  - Healthy life –  
Encourages opportunities for healthy living and well-being

**3.0 BACKGROUND**

In Burnaby, 1 month, 4 month or annual bActive passes can be purchased at any time for a discounted price from the daily adult drop-in rate, currently \$6.19. For example when an annual adult pass holder uses their bActive pass just 3 times a week it costs only \$2.57 per visit, a discount of 61% over drop-in. Using the pass 2 times a week costs \$3.86 per visit, a discount of 38%. The bActive pass is available at 75% of the adult rate for Seniors (65 years & older) and Students (19-25 years with valid student ID), providing a further discount of 25% from adult rates. Since introducing this bActive



To: Parks, Recreation & Culture Commission  
 From: Director - Parks, Recreation & Cultural Services  
 Re: DISCOUNTED RECREATION PASSES

.....Page 2

pass model in 2006 we have not offered further discounts through sales or promotions on passes.

The cost of a fitness drop-in or pass, along with all other fees and charges, are reviewed bi-annually by staff through a process of market comparison amongst neighbouring cities to ensure we are priced fairly for like services. The most recent market survey, conducted November 2018, included a survey of sales or promotions on fitness passes. Ten cities were included in the recent review and the market survey shows pass sales or promotions are not offered at all by seven of ten neighbouring cities (*Table 1*). Only Surrey and Vancouver offer one or more sales on fitness passes. Only West Vancouver offers a seasonal time limited promotional fitness pass.

City	Pass name	
Coquitlam	One Pass	No pass sales or promotions
Maple Ridge	Leisure Centre Membership	No pass sales or promotions
New Westminster	Active Pass	No pass sales or promotions
North Vancouver	Fitness Membership	No pass sales or promotions
Port Coquitlam	All-inclusive Membership Pass	No pass sales or promotions
Port Moody	Recreation Cash Card	No pass sales or promotions
Richmond	Fitness Pass & Aquatic Centre Pass	No pass sales or promotions
Surrey	Recreation Passcard	December 01-January 01: 13 months for the price of a 12 month pass (8% discount)
Vancouver	One Card Flexipass	Jan 02-Feb 02: \$30 for 30 days for new customers only (37% discount) OR buy a 3 month pass and get an additional month free for existing customers (33% discount)  May: \$99 for a 3 month pass (22% discount)  September-October: \$50 off a 12 month pass (12% discount)
West Vancouver	Fit Pass	December 01-31: Jingle Pass 2 weeks for \$20

**Table 1 Neighbouring Cities Recreation Passes**

To: Parks, Recreation & Culture Commission  
 From: Director - Parks, Recreation & Cultural Services  
 Re: DISCOUNTED RECREATION PASSES

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A closer look at Vancouver's Fitness pass sales shows Vancouver's pass prices are slightly higher than Burnaby's with the exception of the 1 month pass (*Table 2*). It is significant to note that Burnaby's bActive pass includes all the same services as Vancouver's Flexipass. Burnaby's bActive pass also includes access to drop-in fitness classes including Zumba at 5 facilities, Indoor Cycling classes, and racquet court use making the bActive pass a better value for the customer.

	Annual	4 month	3 month	1 month
Burnaby	401.05 \$2.57 for 3 visits/week	167.10 (41.76/month)	n/a	55.70
Vancouver	406.98 \$2.61 for 3 visits/week	n/a	127.00 (42.33/month)	47.11

**Table 2 Burnaby/Vancouver Comparison**

In addition to the opportunities available for discounted passes through the bActive pass model, the Recreation Credit program provides Burnaby residents with financial assistance to access recreational activities. Qualified residents receive a credit of \$192.00 per person to use toward the City's recreational activities of their choice, including the purchase of bActive passes.

#### 4.0 RECOMMENDATION

The current bActive pass model provides opportunities to enjoy Burnaby's recreation facilities at a discounted rate. This is for the information of Commission.



Dave Ellenwood  
 DIRECTOR - PARKS, RECREATION & CULTURAL SERVICES

RJ:km:tc



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## COMMISSION REPORT

**TO:** CHAIR AND MEMBERS  
PARKS, RECREATION & CULTURE  
COMMISSION

**DATE:** 2019 Feb 04

**FROM:** DIRECTOR PARKS, RECREATION &  
CULTURAL SERVICES

**FILE:** 02410-20

**SUBJECT: BURNABY ARTS COUNCIL LICENCE AGREEMENT RENEWAL**

**PURPOSE:** To obtain approval for a licence agreement renewal with the Burnaby Arts Council.

**RECOMMENDATIONS:**

1. **THAT** approval be granted to renew the licence agreement with the Burnaby Arts Council for use of the house at 6584 Deer Lake Avenue for a further three year term.
2. **THAT** the Parks, Recreation and Culture Commission recommend Council approve the renewal of the licence with the Burnaby Arts Council as outlined in this report.
3. **THAT** the Parks, Recreation and Culture Commission recommend Council authorize the City Solicitor to execute a licence agreement with the Burnaby Arts Council as outlined in this report.
4. **THAT** a copy of this report be sent to the Burnaby Arts Council.

**REPORT****1.0 INTRODUCTION**

The Burnaby Arts Council has used the City owned building at 6584 Deer Lake Avenue for over 20 years as their society office and program space and to operate the Deer Lake Gallery. Use of this house on Deer Lake Avenue was formalized in 2005 with a standard licence agreement which allows the society use of the building, along with custodial, gardening, maintenance and utility support provided by the City valued at approximately \$33,000 annually. This is provided in addition to the annual operating assistance of \$25,000 received from the City.

To: Parks, Recreation & Culture Commission  
 From: Director Parks, Recreation & Cultural Services  
 Re: BURNABY ARTS COUNCIL LICENCE  
 AGREEMENT RENEWAL

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The support for the Burnaby Arts Council ensures the continuance of a healthy relationship between the City and community driven arts that has existed for 49 years. The Arts Council supports the development of Burnaby based arts and artists as a hub of information and resources. They promote the arts through a community based gallery and a wide array of accessible arts events.

Under the licence agreement, the City maintains responsibility for capital improvements to the house. A new roof was put on the house in 2013 and improvements to the driveway and landscaping were completed in 2014.

## **2.0 POLICY SECTION**

The licence agreement renewal is in alignment with the Corporate Strategic Plan by providing:

- A Connected Community
  - Social connection –  
Enhance social connections throughout Burnaby
  - Partnership –  
Work collaboratively with businesses, educational institutions, associations, other communities and governments
- An Inclusive Community
  - Create a sense of community –  
Provide opportunities that encourage and welcome all community members and create a sense of belonging
- A Healthy Community
  - Healthy life –  
Encourages opportunities for healthy living and well-being
  - Community involvement –  
Encourage residents and businesses to give back to and invest in the community

## **3.0 RECOMMENDATION**

The following is a summary of the agreement extension:

1. The licence shall be for a term of three (3) years commencing on 2018 January 01 and ending on 2020 December 31.
2. The Burnaby Arts Council shall pay to the City as a licence fee the sum of \$1 per year in advance on the first day of each and every year during the term.

To: Parks, Recreation & Culture Commission  
From: Director Parks, Recreation & Cultural Services  
Re: BURNABY ARTS COUNCIL LICENCE  
AGREEMENT RENEWAL

.....Page 3

It is recommended that approval be given for the renewal of the licence agreement, as outlined in the report.



Dave Ellenwood  
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

DP:tc  
p:\admin\tc\data\wp\dp\reports\Burnaby Arts Council Licence Agreement Renewal

Copied to: Director Finance  
City Solicitor



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## COMMISSION REPORT

**TO:** CHAIR AND MEMBERS  
PARKS, RECREATION AND CULTURE  
COMMISSION

**DATE:** 2019 Jan 23

**FROM:** DIRECTOR PARKS, RECREATION AND  
CULTURAL SERVICES

**FILE:** 62500-01

**SUBJECT:** 2019 FEBRUARY - PARKS, RECREATION AND CULTURAL  
SERVICES CAPITAL FUNDING BYLAW

**PURPOSE:** To request a Capital Reserve Fund Bylaw to finance the projects outlined  
in this report.

**RECOMMENDATION:**

1. **THAT** the Parks, Recreation and Culture Commission recommend Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$1,240,000 to finance the projects outlined in this report.

**REPORT****1.0 INTRODUCTION**

The 2019–2023 Provisional Financial Plan will provide funding for various capital improvement projects. Upon approval of this funding request by Council, these expenditures will be included in the 2019 – 2023 Financial Plan (Parks Section). Expenditure for all projects is planned for 2019, subject to operating conditions.

This report is to seek Council approval of fund allocation for 2019 Parks projects in advance of Council adoption of the 2019 financial plan and sufficient Capital Reserve Funds are available to finance the capital projects outlined in this report.

**2.0 POLICY SECTION**

The projects identified in this report align with the City of Burnaby's Corporate Strategic Plan by supporting the following goals and sub-goals of the Plan:

To: Parks, Recreation and Culture Commission  
 From: Director Parks, Recreation and Cultural Services  
 Re: 2019 February - Parks, Recreation and Cultural  
 Services Capital Funding Bylaw

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- A Safe Community – Community amenity safety
- A Connected Community – Geographic connection
- A Healthy Community – Healthy environment
- A Dynamic Community – City facilities and infrastructure

**1. Cafferky Park Site Development** **\$100,000 (estimated)**  
**(DPW.0396)**

Work to include excavation, grading, drainage, asphalt work, and re-landscaping.

**2. Docks and Piers** **\$100,000 (estimated)**  
**(DPW.0376)**

This is an annual replacement program of aging docks and piers throughout the parks system. Locations and priorities are evaluated according to their current condition and usage; and with City staff input.

**3. Central Park Perimeter Trail** **\$900,000 (estimated)**  
**(DPW.0237)**

This project is the next phase of a multiyear project to create a continuous multi-use trail on the perimeter of the Park. The funding will be used for detail design and construction documents for the construction works including excavation, removals, grading, asphalt, rubberized surfacing, trail lighting and site furniture. Specifically, funding will allow for the completion of detailed design and construction documents in anticipation of tender and construction in 2019 and 2020.

**4. Burnaby Art Gallery Interior Fit Outs** **\$30,000 (estimated)**  
**(DPX.0225)**

Funding is for retrofitting of program offices and gallery storage space. Work to include removal of existing office desks and built-in shelves; and replacing them with custom-built desks, shelves, and storage frames to increase work space functionality and staff efficiency.

**5. Food Services Equipment** **\$110,000 (estimated)**  
**(DPY.0105)**

Funding to upgrade and replace existing restaurant and bar equipment to keep up with industry standards and ensure the functioning of a high-volume kitchen for the food service division. Examples of equipment being replaced include fridges, freezers, ovens, fryers, an ice machine, and other kitchen appliances.

These expenditures will be included in the 2019–2023 Provisional Financial Plan and sufficient Capital Reserve Funds are available to finance the capital projects outlined in this report.

To: Parks, Recreation and Culture Commission  
From: Director Parks, Recreation and Cultural Services  
Re: 2019 February - Parks, Recreation and Cultural  
Services Capital Funding Bylaw

.....Page 3

### **3.0 RECOMMENDATION**

It is recommended that the Parks, Recreation and Culture Commission recommend Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$1,240,000 to finance the projects outlined in this report.



Dave Ellenwood  
DIRECTOR PARKS, RECREATION and CULTURAL SERVICES

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Copied to Director of Finance  
City Solicitor





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## COMMISSION REPORT

**TO:** CHAIR AND MEMBERS  
PARKS, RECREATION AND CULTURE  
COMMISSION

**DATE:** 2019 Feb 12

**FROM:** DIRECTOR PARKS, RECREATION AND  
CULTURAL SERVICES

**FILE:** 66000-20

**SUBJECT:** 2019 GIRO DI BURNABY

**PURPOSE:** To request approval for the road closure for the Giro di Burnaby as identified in this report.

**RECOMMENDATION:**

1. **THAT** the Parks, Recreation and Culture Commission recommend Council authorize the road closure for the Giro di Burnaby as identified in this report.

**REPORT**

On Thursday, 2019 July 11 the Giro di Burnaby criterium cycling event returns to the historic area of Burnaby Heights for the enjoyment of thousands of fans and spectators. Council approval of the road closures necessary to hold the event is requested as detailed in this report.

**BACKGROUND**

The Giro di Burnaby, named as a tribute to the area's Italian community and to the world famous Giro d'Italia, made its debut in 2006, attracting 7,000 spectators. The following year it joined the BC Superweek series, attracting more than 200 riders to the races over the next few years and producing a list of winners that includes some of North America's finest cyclists.

2018 was another successful Giro with large crowds and terrific racing, and once again the event is generously sponsored by Appia Development as well as many other Burnaby based sponsors.

To: *Parks, Recreation and Culture Commission*  
 From: *Director Parks, Recreation and Cultural Services*  
 Re: *Giro di Burnaby 2019*

..... Page 2

Utilizing an integrated marketing strategy, the Giro and sponsors are promoted extensively on the internet via [www.girodiburnaby.ca](http://www.girodiburnaby.ca). This dynamic website, complete with extensive video, blog and social media, provide event information to riders, volunteers, sponsors and spectators.

The Giro di Burnaby's objectives are to:

- promote community pride, cycling awareness, local commerce and tourism
- profile Burnaby internationally
- deliver a world class cycling event

The Giro di Burnaby is a professional cycle race that is part of BC Superweek, the richest event in Canadian cycling with professional racers from around the world competing in the Lower Mainland.

## **POLICY SECTION**

The Giro di Burnaby is aligned with the City of Burnaby's Corporate Strategic Plan by supporting the following Goals:

### **A Connected Community**

Social connection

Enhance social connections throughout Burnaby

### **A Healthy Community**

Healthy Life

Encourage opportunities for healthy living and well being

### **A Dynamic Community**

Economic opportunity

## **THE 2019 EVENT**

This year's Superweek series includes 9 races:

- Tour de Delta prologue, criterium, and road race (July 5,6,7)
- New West Grand Prix (July 09)
- Gastown Grand Prix (July 10)
- Giro di Burnaby criterium (July 11)
- Poco Grand Prix (July 12)
- Tour de White Rock criterium and road race (July 13, 14)

With over 5,000 spectators in attendance at each event and over \$140,000 in cash prizes for the cyclists who participate to win, this is the cycling event that puts the Lower Mainland on the map and makes it a destination event for professional teams from all over North America and beyond.

To: Parks, Recreation and Culture Commission  
 From: Director Parks, Recreation and Cultural Services  
 Re: Giro di Burnaby 2019

..... Page 3

Since 2006 title sponsorship for the Giro di Burnaby has been collaborative with three title sponsors. Appia Development came on board as the sole title sponsor in 2014 and they continue as the sole title sponsor in 2019.

Giro di Burnaby 2019 comprises a single cycling event, the Criterium, open to male and female cyclists competing for a total prize purse of over \$15,000, which is paid to the racers from monies collected from sponsorship. The race consists of 30 laps of the 1.1 km. course (Attachment #1) for the female riders and 45 laps for the male riders.

The women's race will start at 6:00 p.m. and the men's race begins at approximately 7:15 p.m. Hastings Street and the surrounding streets are required to be closed to local traffic from 4:00 p.m. - 10:00 p.m. with restricted parking in the immediate area beginning at 3:00 p.m.

City of Burnaby staff will work with the Race Director and the Burnaby Heights Merchants Association (HMA) to review the route and the road closure times for 2019. The road closure times and route have now been honed to guarantee both cyclists and timing officials have sufficient daylight to ensure a safe, professional race. The 4:00 p.m. closure allows the large volunteer team the time required to set up the 8,000 plus feet of required security fencing and ample time for the staging area to be moved into position.

The Race Director and the HMA will provide a notice to residents and merchants regarding the closures. The road closure route and times now have history within the community with the event in its twelfth year. Overall it is an evening of racing that is looked forward to by the community with little negative impact to the residents, commuters and businesses along the corridor due to the significant advance notice provided via the website, Canada Post and media sponsor.

The Burnaby Heights Merchants Association is very supportive of the race and they look forward to welcoming Burnaby and Lower Mainland residents to their neighbourhood to enjoy a high caliber sporting event on 2019 July 11 (Attachment #2).

## **RECOMMENDATION**

In 2018, the Giro di Burnaby saw thousands of people attend the race. This race continues to gain momentum and community recognition and has become a signature event for the City of Burnaby. It is expected that 2019 will see more racers competing and additional spectators attending to enjoy the event.

To: Parks, Recreation and Culture Commission  
From: Director Parks, Recreation and Cultural Services  
Re: Giro di Burnaby 2019

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It is requested that Commission recommend Council approve a road closure of the race route on Hastings Street, Rosser Avenue, Albert Street, Gilmore Avenue and MacDonald Avenue, from 4:00 p.m. to 10:00 p.m. on Thursday, 2019 July 11, as indicated in this report.



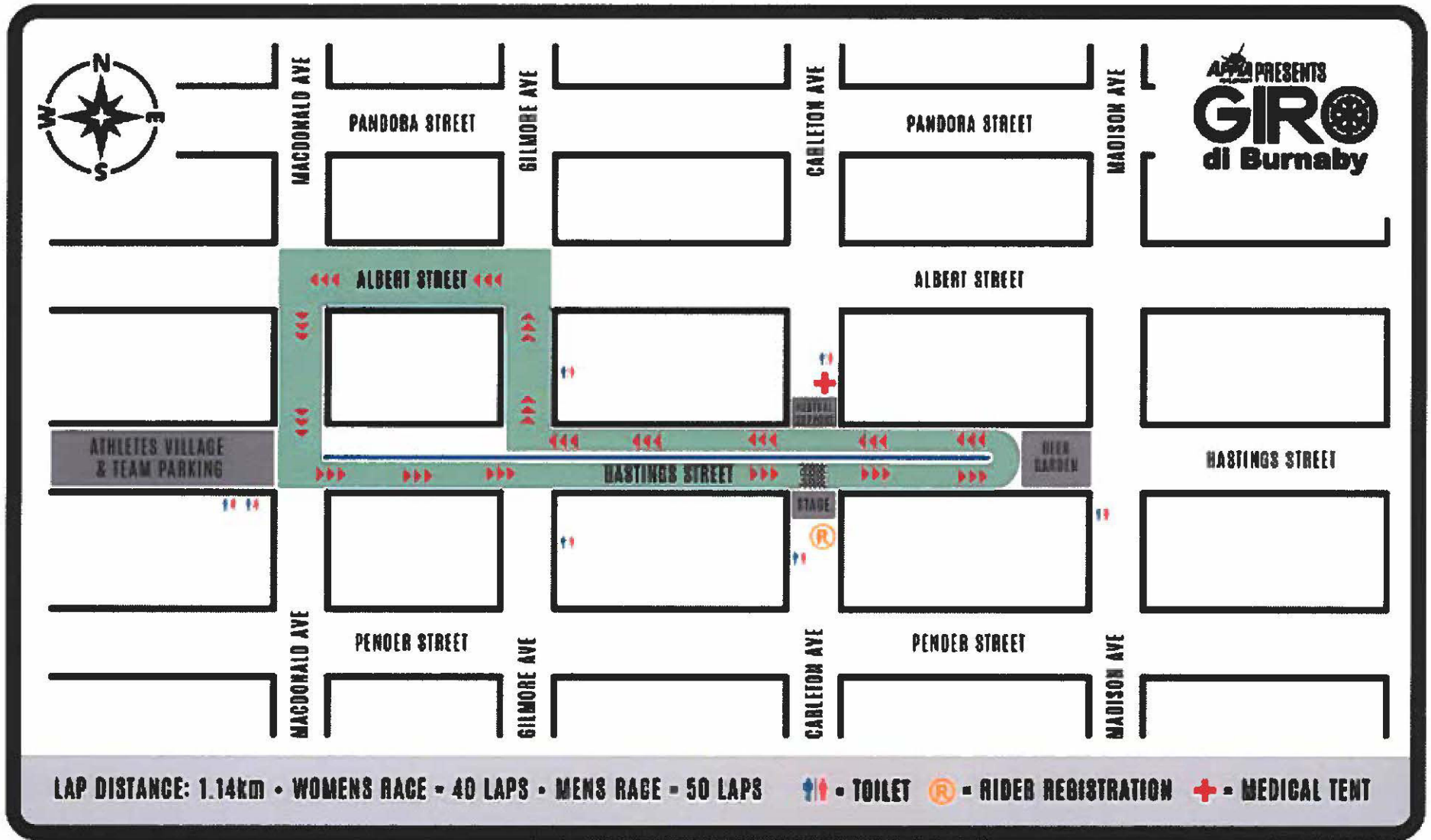
Dave Ellenwood  
DIRECTOR PARKS, RECREATION AND CULTURAL SERVICES



TK:km:tc

Attachments (2)

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Attachment #2

Jan. 7, 2019

**RECEIVED**  
Parks, Recreation & Cultural Services

JAN 09 2019

Mayor Mike Hurley and  
Council Members  
City of Burnaby  
4949 Canada Way  
Burnaby, BC V5G 1M2

File To	Initials
cc	One

TK

Dear Mayor and Council,

On behalf of the Heights Merchants Association, I am writing to express the Heights Merchants' Association support and enthusiasm for the Giro di Burnaby.

We are aware that plans are already underway for the 2019 Giro di Burnaby scheduled for Thursday, July 11, 2019. Here, at the HMA, we aim to support this event by liaising with our merchants, communicating details of the event logistics to them on the Giro's behalf, encouraging businesses to participate in various ways, and promoting the event through our own channels. Our support involves contributing not only staff time during the summer months, but also the large local audience we have raised through our various marketing channels.

As in previous years, we anticipate that the event will be held on Hastings Street along a fixed route. The HMA will continue to liaise with our businesses well in advance to inform them of the 2019 planned road closures and parking restrictions. We will continue to look for ways to enhance the streetscape atmosphere for our visitors.

The HMA hopes this race will continue growing in popularity and attract visitors to our City. We thank the City of Burnaby, Council and staff, for all the work you do to foster the success of the Giro di Burnaby and invest in it as a premier cycling event, and also for choosing Burnaby Heights to host it in.

Sincerely,

Isabel Kolic  
Executive Director

C: David Ellenwood, Director of Parks, Recreation and Cultural Services  
Rainy Kent, Event Organizer, Giro di Burnaby