



AUDIT COMMITTEE

NOTICE OF OPEN MEETING

DATE: TUESDAY, 2019 APRIL 09

TIME: 3:00 PM

PLACE: Clerk's Committee Room, Burnaby City Hall

A G E N D A

- | | <u>PAGE</u> |
|---|--------------------|
| 1. <u>CALL TO ORDER</u> | |
| 2. <u>MINUTES</u> | |
| a) Minutes of the Audit Committee Open meeting held on 2018 April 11 | 1 |
| 3. <u>NEW BUSINESS</u> | |
| 4. <u>INQUIRIES</u> | |
| 5. <u>CLOSED</u> | |
| <p>Public excluded according to Sections 90 and 92 of the Community Charter for the Committee to consider matters regarding discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under Section 98.</p> | |
| 6. <u>ADJOURNMENT</u> | |



AUDIT COMMITTEE

MINUTES

An Open meeting of the Audit Committee was held in the Council Committee Room, City Hall, 4949 Canada Way, Burnaby, B.C. on Wednesday, **2018 April 11** at 5:30 p.m.

1. CALL TO ORDER

PRESENT: Councillor Dan Johnston, Chair
 Councillor Colleen Jordan, Vice Chair
 Mayor Derek Corrigan, Member
 Councillor Pietro Calendino, Member
 Councillor Paul McDonell, Member

EXTERNAL AUDITORS (KPMG): Ms. Nancy Adie-MacKay, Engagement Partner *(arrived at 5:43 p.m.)*
 Ms. C.J. James, Partner
 Ms. Aanuoluwapo Adeleye, Audit Manager

STAFF: Mr. Lambert Chu, City Manager
 Ms. Noreen Kassam, Director Finance
 Ms. Blanka Zeinabova, Administrative Officer
 Ms. Monica Macdonald, Administrative Officer

The Chair called the Open meeting to order at 5:38 p.m.

2. MINUTES

a) **Minutes of the Audit Committee Open meeting held on 2017 April 13**

MOVED BY COUNCILLOR JORDAN
SECONDED BY COUNCILLOR CALENDINO

THAT the minutes of the Audit Committee Open meeting held on 2017 April 13 be adopted.

CARRIED UNANIMOUSLY

3. NEW BUSINESS

There was no new business brought before the Committee at this time.

4. INQUIRIES

There were no inquiries brought before the Committee at this time.

5. CLOSED

Public excluded according to Sections 90 and 92 of the Community Charter.

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR JORDAN

THAT the Open Committee meeting do now recess.

CARRIED UNANIMOUSLY

The Open meeting recessed at 5:38 p.m.

MOVED BY COUNCILLOR CALENDINO
SECONDED BY COUNCILLOR JORDAN

THAT the Open Committee meeting do now reconvene.

CARRIED UNANIMOUSLY

The Open meeting reconvened at 6:38 p.m.

6. ADJOURNMENT

MOVED BY COUNCILLOR CALENDINO
SECONDED BY COUNCILLOR MCDONELL

THAT this Open Committee meeting do now adjourn.

CARRIED UNANIMOUSLY

The Open meeting adjourned at 6:39 p.m.

Monica Macdonald
ADMINISTRATIVE OFFICER

Councillor Dan Johnston
CHAIR