



EXECUTIVE COMMITTEE OF COUNCIL

NOTICE OF OPEN MEETING

DATE: WEDNESDAY, 2019 MAY 01

TIME: 10:00 AM

PLACE: Council Committee Room, Main Floor, City Hall

A G E N D A

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| 1. <u>CALL TO ORDER</u> | |
| 2. <u>MINUTES</u> | |
| (a) Minutes of the Executive Committee of Council Open meeting held on 2019 April 02 | 1 |
| 3. <u>CORRESPONDENCE</u> | |
| (a) Correspondence from the Community Centered College for the Retired
Re: Letter of Appreciation (#19.01) | 12 |
| (b) Memorandum from the Deputy City Clerk
Re: Complimentary Passes | 13 |
| 4. <u>FESTIVALS BURNABY GRANTS APPROVED TO DATE - \$15,500</u> | |
| 5. <u>NEW APPLICATIONS - FESTIVALS BURNABY</u> | |
| <u>Neighbourhood Events</u> | |
| (a) #19-N-004 - Culture Chats BC Association
<i>Intercultural Community Arts Festival</i> | 18 |

An application was received from the Culture Chats BC Association for the Intercultural Community Arts Festival, to be held on 2019 June 27 at Burnaby Neighbourhood House. This one day community arts festival will celebrate and showcase multicultural arts and talents. Event activities will include an immigrant art exhibition, language based word games, a

multicultural dialogue story creation and children's activities based on multicultural arts and crafts.

Request: \$5,500

CPA: 2018 - \$1,000 (Neighbourhood Grant)
2017 - \$1,000 (Neighbourhood Grant)
2016 - No Application

(b) #19-N-005 - Korean Writers' Association of Canada 20
Canada-Korean Literary Festival

An application was received from the Korean Writers' Association of Canada for the Canada-Korean Literary Festival to be held on 2019 September 28 Shadbolt Centre for the Arts, Studio Theatre. This annual event is held to create an understanding between the Canadian and Korean cultures and forge a bond through multi-cultural performances, readings and interpreting poems written in other languages.

Request: \$4,000

CPA: 2018 - \$1,500 (Neighbourhood Grant)
2017 - \$1,500 (Neighbourhood Grant)
2016 - \$1,500 (Neighbourhood Grant)

(c) #19-N-006 - Scandinavian Cultural Society 22
Leif Erikson Day Festival

An application was received from the Scandinavian Cultural Society for Leif Erikson Day Festival to be held on 2019 October 05 at the Scandinavian Community Centre. This annual festival highlights a different Nordic country by showcasing its history and current endeavours and the contributions to Canadian Society made by its people. This year the festival will showcase Iceland. The festival will display presentations by experts, concerts, workshops, ethnic foods, videos, arts and crafts for children and something on Leif Erikson himself. This year focus will be on Norse crafts, history and archaeology.

Request: \$2,000

CPA: 2018 - \$2,000 (Neighbourhood Grant)
2017 - \$2,000 (Neighbourhood Grant)
2016 - \$2,500 (Neighbourhood Grant)

(d) #19-N-007 - Neil Squire Society 24
Neil Squire Society's Anniversary Festival

An application was received from the Neil Squire Society for the Neil Squire Society's Anniversary Festival to be held on 2019 June 21 at 3999 Henning Drive, Burnaby. Celebrating its 35th Anniversary and 25 years in Burnaby,

this festival will invite the larger community for a day long family friendly celebration. The festival will include performances throughout the day, live bands with singers, face painting along with a caricature drawer, and a green screen where the public, particularly youth, can get dressed up in animated outfits and take pictures with their family and friends. In addition, there will be food trucks and the public will have the opportunity to view the devices used by the Society's clients.

Request: \$4,000

CPA: 2018 - No Application
2017 - No Application
2016 - No Application

(e) **#19-N-008 - Chinese Taoism Kuan-Kung Association** 26
Tian Jin Festival

An application was received from the Chinese Taoism Kuan-Kung Association for the Tian Jin Festival to be held on 2019 May 04 – 05. The festival is a free public event which will showcase Chinese arts and culture through stage performances, exhibits, activities and food. The stage performances will incorporate performances from other Asian communities.

Request: \$3,000

CPA: 2018-\$3,000 (Neighbourhood Grant)
2017-\$3,000 (Neighbourhood Grant)
2016-\$3,000 (Neighbourhood Grant)

Small Scale Events

(f) **#19-S-004 - Bula! Fiji Association of British Columbia** 28
Fiji Festival

An application request was received from the Bula! Fiji Association of British Columbia for the Fiji Festival to be held on 2019 July 13 at Swangard Stadium. This free annual festival, in its 18th year, will showcase a traditional Fijian ceremony and welcome remarks, entertainment, a talent and fashion show, ethnic foods, a cultural display and soccer tournament.

Request: \$7,000

CPA: 2018 - \$4,000 (Small Scale Grant)
2017 - \$4,000 (Small Scale Grant) 2016
- \$4,000 (Neighbourhood Grant)

(g) **#19-S-005 - Edmonds City Fair and Classic Car Show** 30
Committee
Edmonds City Fair and Classic Car Show

An application was received from the Edmonds City Fair and Classic Car Show Committee for the Edmonds City Fair and Classic Car Show to be held

on 2019 July 15 along Edmonds Street, from Canada Way to Kingsway. The local event will highlight free activities, entertainment and food. The event will feature an old fashion City Fair with rides, petting zoo, children and family activities, International Village and Community displays and the Classic Car Show.

Request: \$6,000

CPA: 2018 - \$5,500 (Small Scale Grant)2017 - \$5,500 (Small Scale Grant)2016 - \$5,500 (Small Scale Grant)

(h) #19-S-006 - Philippine Cultural Heritage Society 32
Seafood Music Festival

An application was received from the Philippine Cultural Heritage Society for the Seafood Music Festival to be held on 2019 August 10 at Swangard Stadium. The festival will showcase the Philippine culture through dance, food, music and cultural artifacts.

Request: \$12,000

CPA: 2018 - No Application2017 - No Application2016 - No Application

(i) #19-S-007 - Edo Friends of British Columbia Association 34
Africa Musical and Cultural Festival

An application was received from the Edo Friends of British Columbia Association for the Africa Musical and Cultural Festival to be held on 2019 August 03 at Confederation Park. The event will showcase African music and dance performances, a wide variety of cultural foods, unique arts and crafts, cultural information booths and crafts, games and storytelling.

Request: \$5,000

CPA: 2018 - \$3,500 (Small Scale Grant)2017 - \$3,500 (Small Scale Grant)2016 - No Application

(j) #19-S-008 - Scandinavian Community Centre 36
Scandinavian Midsummer Festival

An application was received from the Scandinavian Community Centre for the Scandinavian Midsummer Festival to be held on 2019 June 22-23 at the Scandinavian Community Centre. This annual festival, in its 23rd year, celebrates the Swedish, Norwegian, Finnish, Icelandic and Danish heritage. With a program showcasing cultural song, dance, entertainment, food and kids, the event is meant for the whole family. Highlights include the authentic Viking village and the traditional raising of the Maypole dance. This year's theme is Scandinavian Folklore.

Request: \$10,000

CPA: 2018 - \$6,000 (Small Scale Grant)2017 -
\$6,000 (Small Scale Grant)2016 - \$6,000
(Small Scale Grant)

(k) #19-S-009 - Burnaby Arts Council 38

An application was received from the Burnaby Arts Council for the 5th Annual Summer Arts Festival to be held on 2019 July 05 and 06 at the Deer Lake Art Gallery. The indoor/outdoor festival will include a variety of performance artists, artists exhibiting work, artisans selling high quality arts and crafts, kid's workshops and 25 artists participating in a paint battle.

Request: \$5,000

CPA: 2018 - No Application2017 - No
Application2016 - No Application

(l) #19-S-010 - Shri Guru Ravidass Sabha 40
GURU RAVIDASS Ji Birthday Celebration-Nigar Kirtan Parade

An application was received from the Shri Guru Ravidass Sabha for the GURU RAVIDASS Ji Birthday Celebration-Nigar Kirtan Parade in Burnaby held on 2019 April 06 at 7271 Gilley Street. The parade included free food for the public, singers and performers.

Request: \$15,000

CPA: 2018 - No Application2017 - No
Application2016 - No Application

Large Scale Events

(m) #19-L-002 - Nikkei National Museum and Cultural Centre 42
Nikkei Place Matsuri Family Festival 2019

An application was received from the Nikkei National Museum and Cultural Centre for the Nikkei Place Matsuri Family Festival 2019 to be held on 2019 August 31 and September 01 at Nikkei Place. This event, in its 7th year, is a celebration of Japanese culture that enables all of the diverse cultures in the City to join in. The festival has grown to be one of the largest festivals in Metro Vancouver with this year's projected attendance of over 12,000 people. The event will showcase Japanese entertainment, ethnic foods and family oriented games.

Request: \$25,000

CPA: 2018 - \$11,000 (Large Scale Grant)2017 -
\$11,000 (Large Scale Grant)2016 -
\$11,000 (Large Scale Grant)

(n) #19-L-003 - CCSA Canadian Community Service Association 44
Chinese Cultural Heritage Festival & 11th Vancouver Water-Splashing Festival

An application was received from the CCSA Canadian Community Service Association for the Chinese Cultural Heritage Festival and the 11th Vancouver Water-Splashing Festival to be held on 2019 July 28 at Swangard Stadium. The free public events will promote Chinese heritage and culture to residents from different ethnic backgrounds.

Request: \$25,000 CPA: 2018 - \$10,000 (Large Scale Grant) 2017
- \$10,000 (Large Scale Grant) 2016 - No
Application

(o) #19-L-004 - Korean Cultural Heritage Society 46
18th Annual Korean Cultural Heritage Festival

An application was received from the Korean Cultural Heritage Society for the 18th Annual Korean Cultural Heritage Festival to be held on 2019 August 03 at Swangard Stadium. The full day event will include an opening ceremony with special guest performances (both local and foreign), live entertainment, food and souvenirs. The festival celebrates multiculturalism in Metro Vancouver.

Request: \$25,000 CPA: 2018 - \$20,000 (Large Scale Grant) 2017
- \$20,000 (Large Scale Grant) 2016 -
\$17,000 (Large Scale Grant)

(p) #19-L-005 - UniverCity Community Association 48
SFU Street Fest @ UniverCity 2019

An application was received from the UniverCity Community Association for the SFU Street Fest @ UniverCity 2019 to be held on 2019 September 13 at University High Street, Burnaby Mountain. The annual festival was created to further engage SFU students and staff, local businesses, elementary school, and residents. The free festival will include a music stage that will feature SFU dance clubs and busker performances, a kids zone with bouncy castle and face painting, and participation from community partners and community groups (e.g., BC Lions and Vancouver Whitecaps).

Request: \$12,000 CPA: 2018 - No Application 2017 - No
Application 2016 - No Application

(q) #19-L-006 - Height Merchants Association BIA 50
Hats Off Day 2019

An application was received from the Height Merchants Association BIA for Hats Off Day 2019 to be held on 2019 June 01 at Hastings Street, between Boundary Road and Gamma Avenue. The event is the largest parade and

street festival in Burnaby and features music, entertainment, performers, kids' activities, vintage car show, multi-cultural food and more.

Request: \$17,000

CPA: 2018 - \$8,000 (Large Scale Grant) 2017 -
\$8,000 (Large Scale Grant) 2016 - \$8,000
(Small Scale Grant)

6. PROGRESSIVE LIST OF GRANTS APPROVED TO DATE - \$87,358

7. NEW APPLICATIONS

a) #19.25. - Odyssey of the Mind 52

World Finals Parkcrest Elementary - Division 2 "Technical Problem"
Montecito Elementary - Division 1 "Classics Problem" Montecito Elementary -
Division 2 "Classics Problem" Montecito Elementary - Division 1
"Performance Problem" Montecito Elementary - Division 2 "Performance
Problem" St. Michael's Elementary - Division 1 "Vehicle Problem"

An application was received from Ms. Holly Lloyd, Head Teacher/Coach, Parkcrest Elementary School, requesting a grant to assist with travel expenses for six teams from three Burnaby schools to participate at the Odyssey of the Mind World Finals competition to be held on 2019 May 22 – 25 at Michigan State University.

Request: \$9,900

CPA: 2018 - \$6,000 (\$1,000 per team) 2017 -
\$4,000 (\$1,000 per school) 2016 - \$2,000
(\$2,000 per school)

8. TABLED MATTER

(a) #19.02. - Burnaby Neighbourhood House 60
Re: Operating Costs
(Tabled 2019 February 06)

(b) #19.04. - Burnaby ECD Community Table 61
Re: Program Coordinator
(Tabled 2019 February 06)

9. NEW BUSINESS

10. INQUIRIES

11. CLOSED

Public excluded according to Sections 90 and 92 of the Community Charter for the Committee to consider matters concerning labour relations or other

employee relations and the proposed provision of a municipal service that are at their preliminary stages; and that, in the view of the Council, could reasonably be expected to harm the interests of the municipality if they were held in public.

12. ADJOURNMENT



EXECUTIVE COMMITTEE OF COUNCIL

MINUTES

An Open meeting of the Executive Committee of Council was held in the Council Committee Room, City Hall, 4949 Canada Way, Burnaby, B.C. on **Tuesday, 2019 April 02** at 4:00 p.m.

1. CALL TO ORDER

PRESENT: Councillor Sav Dhaliwal, Chair (*arrived at 4:23 p.m.*)
 Mayor Mike Hurley, Vice Chair
 Councillor Pietro Calendino, Member
 Councillor Paul McDonell, Member
 Councillor Nick Volkow, Member
 Councillor James Wang, Member

STAFF: Mr. Lambert Chu, City Manager
 Mr. Dipak Dattani, Director Corporate Services
 Ms. Noreen Kassam, Director Finance
 Mr. Dave Ellenwood, Director Parks, Recreation & Cultural Services
 Ms. Elaine Wong, Executive Assistant to the Mayor
 Ms. Nikolina Vracar, Administrative Officer

The Vice Chair called the Open meeting to order at 4:06 p.m.

The Chair acknowledged the unceded, traditional, and ancestral lands of the hən̓q̓əmi̓n̓əm and skwxwú7mesh speaking people, and extended appreciation for the opportunity to hold a meeting on this shared Coast Salish territory.

2. MINUTES

(a) **Minutes of the Executive Committee of Council Open meeting held on 2019 March 06**

MOVED BY COUNCILLOR VOLKOW
SECONDED BY COUNCILLOR WANG

THAT the minutes of the Executive Committee of Council Open meeting held on 2019 March 06 be adopted.

CARRIED UNANIMOUSLY

3. CORRESPONDENCE

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR WANG

THAT the correspondence be received.

CARRIED UNANIMOUSLY

(a) Correspondence from the Moscrop Senior Girls Volleyball Team
Re: Letter of Appreciation (#19.06)

Correspondence was received from Ms. Selena Tam, Assistant Coach and Parent, Moscrop Senior Girls Volleyball Team, expressing appreciation to the City for funding to support the team's travel to the AAAA Senior Girls Provincial Volleyball Championship Tournament in Penticton, BC. The team placed fourth in the championship.

(b) Correspondence from Big Brothers of Greater Vancouver
Re: Letter of Appreciation (#18.31)

Correspondence was received from Mr. Ethan Clow, Development Officer, Big Brothers of Greater Vancouver, providing the organization's 2018 Annual Report. Mr. Clow expressed appreciation to the City for supporting the organization's programs in 2018 and helping children in the community.

(c) Correspondence from the BC Wheelchair Floorball Association
Re: Letter of Appreciation (#19.15)

Correspondence was received from Mr. Kyle Gieni, President, BC Wheelchair Floorball Association, expressing appreciation to the City for funding support for the 2nd Annual Canadian Wheelchair Floorball-Hockey Tournament to be held at BCIT on 2019 June 1 and 2.

4. REPORT

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR WANG

THAT the report be received.

CARRIED UNANIMOUSLY

(a) **Report from the Director Finance**
Re: Community Grants Policy

The Director Finance submitted a report reviewing the Community Grants Policy and Guidelines.

The Director Finance recommended:

1. THAT the Executive Committee recommend Council authorize \$100,000 to award community grants for ongoing operating expenses to established Burnaby-based non-profit organizations that provide an ongoing program and/or service that benefits the community.
2. THAT the Executive Committee recommend Council authorize a limit for an operating grant award to a maximum of 25% of the annual operating budget of a non-profit society; to a maximum request of \$10,000.
3. THAT the Executive Committee recommend Council authorize a CAP of \$25,000 on the total financial assistance to a non-profit organization.
4. THAT the following organizations be exempted from the financial assistance and operating grant CAPS:
 - i. Burnaby Arts Council
 - ii. Burnaby Community Services Society - Annual Programs
 - iii. Burnaby Community Services Society - Recreation Credit
5. THAT the Executive Committee recommend Council approve the updated Community Grants Policy and Application Form, as appended to this report.
6. THAT the Executive Committee recommend Council increase the maximum contribution for travel expenses for recreational sports teams, as presented in Section 5.0 of this report.
7. THAT the Executive Committee recommend Council approve the implementation plan for the new Community Granting Policy, as outlined in Section 6.0 of this report.

- amended

Arising from discussion, the following motion was introduced:

MOVED BY COUNCILLOR CALENDINO
SECONDED BY COUNCILLOR MCDONELL

THAT the report be **AMENDED** as follows:

- 1) clarify that \$100,000 is additional community grants funding (pages 14 & 20);
- 2) specify that sport tournaments are championships (page 21); and
- 3) increase funding for provincial championships to \$175 per person to a maximum of \$1,750 per team, for national championships to \$250 per person to a maximum of \$2,500 per team, and for international championships to \$300 per person to a maximum of \$3,000 per team (pages 19 & 21).

CARRIED UNANIMOUSLY

Councillor Dhaliwal arrived at the meeting at 4:23 p.m. Without objection by any member, the Vice Chair continued to chair the meeting.

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR VOLKOW

THAT the recommendations of the Director Finance be adopted, **AS AMENDED**.

CARRIED UNANIMOUSLY

5. **FESTIVALS BURNABY GRANTS APPROVED - \$15,500**

6. **COMMUNITY (GENERAL) GRANTS APPROVED TO DATE: \$12,800**

7. **NEW APPLICATIONS**

a) **#19.16. - Burnaby Minor Hockey Association – Midget A1 Team**
BC Hockey Provincial Championship

An application was received from the Burnaby Minor Hockey Association requesting a grant to assist with travel expenses for seventeen (17) Burnaby residents, aged 15 to 17 years old, on the Midget A1 Team to attend the BC Hockey Championship to be held in Kelowna on 2019 March 17-21.

Request:	Unspecified	CPA:	2018 - \$1,000 (Midget A1 Team)
			2017 - \$1,000 (Bantam A1 Team)
			2016 - No Application

MOVED BY COUNCILLOR DHALIWAL
SECONDED BY COUNCILLOR VOLKOW

THAT a grant in the amount of \$1500 be awarded to the Burnaby Minor Hockey Association to assist with travel expenses for seventeen (17) Burnaby residents on the Midget A1 Team to attend the BC Hockey Championship to be held in Kelowna on 2019 March 17-21.

CARRIED UNANIMOUSLY

b) #19.17. - Crisis Intervention and Suicide Prevention Centre of BC
Programs and Services

An application was received requesting a grant to assist with funding the organization's 2019/2020 Crisis Intervention and Suicide Prevention Program for Burnaby residents. Programs and services include: a 24/7 distress line and online distress chat service; mental health and suicide support workshops for youth; and suicide prevention workshops for health care workers, school staff, police, emergency services staff, youth workers, and older adult care providers.

Request: \$8,000

CPA: 2018 - \$4,000
2017 - \$4,000
2016 - Denied

MOVED BY COUNCILLOR DHALIWAL
SECONDED BY COUNCILLOR WANG

THAT a grant in the amount of \$4000 be awarded to the Crisis Intervention and Suicide Prevention Centre of BC to assist with the cost of providing Burnaby based programs and services

CARRIED UNANIMOUSLY

c) #19.18.o. - Nikkei Senior's Health Care and Housing Society
14th Annual 2019 Nikkei Place Golf Tournament and Seniors with Dementia - 2019 Programs

An application was received from the Nikkei Senior's Health Care and Housing Society requesting an in-kind grant for a green fee waiver in support of the 14th Annual 2019 Nikkei Place Golf Tournament and Fundraiser to be held on Friday, May 31st at Burnaby's Riverway Golf Course. All funds raised from the tournament will be directed towards supporting the organization's programs. A second request was made for an in-kind grant for a facility fee waiver for use of the Allan Emmott Centre, again in support of 2019 programs for seniors with dementia.

Request:	Green Fee	CPA:	2018 – No Application
	Waiver Facility;		2017 – No Application
	Rental Fee		2016 – No Application
	Waiver		

MOVED BY COUNCILLOR CALENDINO
SECONDED BY COUNCILLOR DHALIWAL

THAT a green fee waiver grant be awarded to Nikkei Senior's Health Care and Housing Society in support of their 14th Annual 2019 Nikkei Place Golf Tournament and Fundraiser to be held on Friday, May 31st at Burnaby's Riverway Golf Course.

CARRIED UNANIMOUSLY

MOVED BY COUNCILLOR CALENDINO
SECONDED BY COUNCILLOR DHALIWAL

THAT staff review the request for an in-kind grant for a facility fee waiver for use of the Allan Emmott Centre in support of 2019 programs for seniors with dementia, and report back to the Committee with recommendations.

CARRIED UNANIMOUSLY

d) #19.19. - Killarney Secondary School
Killarney Secondary's Environmental Club

An application was received from the Killarney Secondary School's Environmental Club requesting a grant in support of the school's single use disposable initiatives including a styrofoam and soft plastic recycling program and the promotion of compostable take-out containers.

Request:	Unspecified	CPA:	2018 - No Application
			2017 - No Application
			2016 - No Application

MOVED BY COUNCILLOR CALENDINO
SECONDED BY COUNCILLOR WANG

THAT this grant application be **DENIED**, as it does not fall within Council's guidelines for awarding grants.

CARRIED UNANIMOUSLY

e) **#19.20. - New Westminster Environmental Partners**
Brunette River Projects

An application was received from New Westminster Environmental Partners requesting a grant in support of the organization's Brunette River Projects. The purpose of the projects is to increase awareness of the river, a natural resource that connects from Vancouver through Burnaby to Coquitlam/New Westminster. Projects include a survey, painting and photography by local artists, stories and poems by local writers, and newspaper articles and radio podcasts.

Request: \$3,000

CPA: 2018 - No Application
2017 - No Application
2016 - No Application

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR WANG

THAT this grant application be **DENIED**, as it does not fall within Council's guidelines for awarding grants.

CARRIED UNANIMOUSLY

f) **#19.21. - Burnaby Community Services**
Core Programs and Publications

An application was received from Burnaby Community Services requesting a grant to assist with the cost of services and programs provided by the Society for 2019. Programs and services include: the Burnaby Camping Bureau (\$6,000), publications not included in the in-kind printing grant requested separately (\$9,000), Seniors Transportation (\$8,000), and the Burnaby Christmas Bureau (\$5,000).

Request: \$28,000

CPA: 2018 – \$28,000
2017 – \$28,000
2016 – \$28,000

MOVED BY COUNCILLOR CALENDINO
SECONDED BY COUNCILLOR VOLKOW

THAT a grant in the amount of \$28,000 be awarded to Burnaby Community Services to assist with the cost of services and programs provided by the Society for 2019.

CARRIED UNANIMOUSLY

g) #19.22.p - Burnaby Community Services
Various Publications

An application was received from Burnaby Community Services requesting an in-kind grant to assist with the printing cost of various publications provided by the Society. These publications include: the Community Resource Guide; Ready, Set, Learn brochure; As We Age Seniors Resource Guide; Seniors Resource Card; and Community Outreach Resources Card.

Request: \$7,750 in-kind printing	CPA: 2018 – \$7,750 in-kind printing
	2017 – \$3,875 in-kind printing
	2016 – No Application

MOVED BY COUNCILLOR CALENDINO
SECONDED BY COUNCILLOR WANG

THAT an in-kind grant in the amount of \$7,550 be awarded to the Burnaby Community Services to assist with the printing of various publications provided by the Society in 2019.

CARRIED UNANIMOUSLY

h) #19.23. - Burnaby Community Services
Burnaby Recreation Credit Program (2019 and 2018 Supplemental)

An application was received from Burnaby Community Services requesting a grant to assist with the fixed costs (\$17,000) of administering the Burnaby Parks, Recreation and Cultural Services Recreation Credit Program for 2019, as well as a supplemental balance of \$7,308 for 2018. The Recreation Credit Program provides low-income residents with credits that can be used towards Burnaby Parks, Recreation and Cultural Services programs and admissions.

Request: \$24,308	CPA: 2018 – \$17,000
	2018 – \$7,296 Supplemental Grant
	2017 – \$17,000
	2017 – \$7,296 Supplemental Grant
	2016 – \$17,000
	2016 – \$7,912 Supplemental Grant

MOVED BY COUNCILLOR CALENDINO
SECONDED BY COUNCILLOR WANG

THAT a grant in the amount of \$24,308 be awarded to Burnaby Community Services to assist with the fixed costs of administering the Burnaby Parks, Recreation and Cultural Services Recreation Credit Program for 2019, which includes a supplemental balance for 2018.

CARRIED UNANIMOUSLY

i) **#19.24. - Burnaby Meals on Wheels**
Meal Delivery Service

An application was received from Burnaby Meals on Wheels requesting a grant to assist with the cost of providing home delivery service of nutritious hot or frozen meals in 2019 to Burnaby residents who cannot prepare meals for themselves.

Request: \$9,000

CPA: 2018 – \$9,000

2017 – \$9,000

2016 – \$9,000

MOVED BY COUNCILLOR CALENDINO
SECONDED BY COUNCILLOR WANG

THAT a grant in the amount of \$9,000 be awarded to Burnaby Meals on Wheels to assist with the cost of providing home delivery service of nutritious hot and/or frozen meals to Burnaby residents in 2019.

CARRIED UNANIMOUSLY

The Committee inquired if Burnaby Meals on Wheels is receiving grant funding from the Parkland Fuel Corporation, owners of Burnaby Refinery, to help cover volunteers' gasoline expenses. The Committee advised that similar grant funding was provided in the past by Chevron Corporation, previous owners of the refinery.

Staff undertook to provide the information.

8. **NEW BUSINESS**

There was no new business brought before the Committee at this time.

9. **INQUIRIES**

There were no inquiries brought before the Committee at this time.

10. **CLOSED**

MOVED BY COUNCILLOR DHALIWAL
SECONDED BY COUNCILLOR MCDONELL

THAT the Committee, in accordance with Sections 90 and 92 of the Community Charter, do now resolve itself into a Closed meeting from which the public is excluded to consider matters concerning personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity, and labour relations or other employee relations.

CARRIED UNANIMOUSLY

MOVED BY COUNCILLOR CALENDINO
SECONDED BY COUNCILLOR MCDONELL

THAT this Open Committee meeting do now recess.

CARRIED UNANIMOUSLY

The Open Committee meeting recessed at 4:50 p.m.

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR CALENDINO

THAT the Open Committee meeting do now reconvene.

CARRIED UNANIMOUSLY

The Open Committee meeting reconvened at 5:39 p.m.

The Committee introduced the following motion in order to add a new business item to the Closed meeting agenda:

MOVED BY COUNCILLOR DHALIWAL
SECONDED BY COUNCILLOR MCDONELL

THAT the Committee, in accordance with Sections 90 and 92 of the Community Charter, do now resolve itself into a Closed meeting from which the public is excluded to consider matters concerning negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the Council, could reasonably be expected to harm the interests of the municipality if they were held in public.

CARRIED UNANIMOUSLY

MOVED BY COUNCILLOR CALENDINO
SECONDED BY COUNCILLOR MCDONELL

THAT this Open Committee meeting do now recess.

CARRIED UNANIMOUSLY

The Open Committee meeting recessed at 4:40 p.m.

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR CALENDINO

THAT the Open Committee meeting do now reconvene.

CARRIED UNANIMOUSLY

The Open Committee meeting reconvened at 5:43 p.m.

11. ADJOURNMENT

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR CALENDINO

THAT this Open Committee meeting do now adjourn.

CARRIED UNANIMOUSLY

The Open Committee meeting adjourned at 5:43 p.m.

Nikolina Vracar
Administrative Officer

Mayor Mike Hurley
Vice Chair



Community Centred
College for the Retired
Learn for Fun, Teach for Pleasure

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e-mail: cccr@telus.net
www.cccrburnaby.org

City of Burnaby
Financial Management Committee
c/o Office of the City Clerk
4949 Canada Way
Burnaby, BC V5G 1M2

Attn: Councillor Dhaliwal; Chair

Regarding: File: 2410-20-6 Grant

Dear Councillor Dhaliwal;

The Board of the Community Centred College for the Retired met on Thursday, March 21st and wish to acknowledge the generous grant that the City of Burnaby gave to the College.

This grant will go a long way in enabling the College to continue to provide quality courses that seniors in our community are requesting and benefitting from.

Please convey to the Council our sincere thanks for the generous Grant and your continued support of a very unique and special Seniors College in Burnaby.

Sincerely,

Dave Mannings - President



Office of the City Clerk

K. O'Connell, City Clerk
B. Zeinabova, Deputy City Clerk

INTER-OFFICE MEMORANDUM

TO: CHAIR AND MEMBERS DATE: 2019 APRIL 09
EXECUTIVE COMMITTEE OF COUNCIL

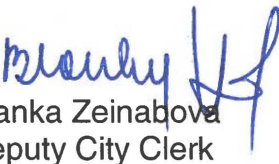
FROM: DEPUTY CITY CLERK FILE: 02410-20

SUBJECT: COMPLIMENTARY PASSES
(ITEM NO. 8(4), MANAGER'S REPORTS, COUNCIL 2019 APRIL 08)

Burnaby City Council, at the Open Council meeting held on 2019 April 08, received the above noted report and adopted the following recommendations contained therein:

1. THAT Council receive this report for information.
2. THAT a copy of this report be sent to the Executive Committee and the Parks, Recreation and Culture Commission.

As per recommendation #2, a copy of the staff report is attached for your information.


Blanka Zeinabova
Deputy City Clerk



Item
Meeting 2019 Apr 08

COUNCIL REPORT

TO: CITY MANAGER **DATE:** 2019 Apr 03

FROM: DIRECTOR - PARKS, RECREATION & CULTURAL SERVICES

SUBJECT: COMPLIMENTARY PASSES

PURPOSE: To provide Council with information they had requested about municipally owned golf courses and complimentary passes in surrounding communities.

RECOMMENDATIONS:

1. **THAT** Council receive this report for information.
2. **THAT** a copy of this report be sent to the Executive Committee and the Parks, Recreation and Culture Commission.

REPORT**1.0 INTRODUCTION**

Appearing elsewhere on the Council Agenda is a report from the Executive Committee tabled by Council at the meeting of 2019 March 25. The tabled report contained the following recommendations:

1. Continue to issue passes to current Councillors, current Parks, Recreation and Culture Commissioners, and freemen of the City.
2. Restrict the total equivalent value of pass use to a maximum of \$1,500 per year for each pass holder; and
3. Remove the \$55,000 maximum of total equivalent value of pass use in the Burnaby Recreation Fees and Admissions Bylaw.

Arising from the tabling motion, Council requested staff to submit a further report to provide information on the number of municipally owned golf courses in the Lower Mainland, how these golf courses are administered and operated, and if complimentary passes are issued by the organizations responsible for these golf courses. This report provides the requested information.

To: City Manager
 From: Director - Parks, Recreation & Cultural Services
 Re: Complimentary Passes
 2019 Apr 08 Page 2

2.0 FINDINGS

There are 87 golf courses in the Lower Mainland and approximately 60 are regulation 18-hole golf courses. Of these, there are 9 courses owned by municipalities which include:

- Gleneagles (9 holes - owned by West Vancouver)
- Maple Ridge (9 holes - owned by Maple Ridge)
- Ledgeview (owned by Abbotsford)
- Fraser View, Langara & McCleery (owned by Vancouver)
- Northlands (owned by District of North Vancouver)
- Riverway & Burnaby Mountain (owned by Burnaby)

These 9 courses were surveyed, plus 2 additional municipally owned courses in Saanich (Cedar Hill) and Kelowna (Shadow Ridge). The 7 municipalities not including Burnaby were asked if they had a program that extended golf course playing privileges, or free access to recreation facilities, to Council or a Commission or another overseeing agency within the municipality. Among the municipally owned courses surveyed, Burnaby is the only community who extends these privileges through a pass, waiver or other type of benefit. The survey also asked how each component of the golf operations is administered. Grounds keeping and course operations at 8 of the courses surveyed are directly handled by municipal staff, however at most courses the other ancillary operations (pro shop, lessons, cart rentals and driving range) are contracted out. The details of the survey are shown in Attachment #1.

It should be noted that while Vancouver Councillors or Park Board Commissioners do not receive complimentary passes similar to Burnaby Councillors and Parks, Recreation & Culture Commission members, Vancouver's Councillors and Park Board Commissioners are elected and they receive annual remuneration. In 2018 remuneration for Vancouver Park Board Commissioners was \$17,077 and for the Chair was \$21,346. Burnaby Parks, Recreation & Culture Commission members are volunteer appointees.

It also should be noted that Northlands golf course is operated by North Vancouver District staff who report to the Chief Administrative Officer who is accountable to District Council. Ledgeview golf course, owned by the City of Abbotsford is managed by a non-profit society whose overseeing Board is made up of paying club members.

To: City Manager
From: Director - Parks, Recreation & Cultural Services
Re: Complimentary Passes
2019 Apr 08 Page 3

This report is provided for the information of Council.

A handwritten signature in black ink, appearing to read "D. Ellenwood". The signature is fluid and cursive, with the first letter of the last name being a large, stylized 'E'.

Dave Ellenwood
DIRECTOR - PARKS, RECREATION & CULTURAL SERVICES

DE:tc
Attachment
Complimentary Passes in Surrounding Municipalities (final) (2019.04.08)

Attachment #1

MUNICIPAL GOLF COURSE SURVEY

City / Municipality	Course	# holes	Yardage	Operated by						Council / Commission Playing Privileges	
				Driving Range	Pro Shop Svcs	Lessons	Retail	Rental Fleet	Turf/Operations	Yes	No
West Vancouver	Gleneagles	9	2486 - 2668	N/A (No Range)	Contractor	Contractor	Contractor	No	Municipality		X
Maple Ridge	Maple Ridge	9	2557	N/A (No Range)	Contractor	NO	Contractor	Contractor	Contractor		X
Abbotsford	Ledgeview	18	5109 - 6131	N/A (No Range)	Contractor	Contractor	Contractor	Contractor	Contractor		X
Kelowna / Airport Authority	Shadow Ridge	18	5493 - 6423	N/A (No Range)	Contractor	Contractor	Contractor	Contractor	Contractor		X
Vancouver	Fraserview	18	5144 - 6692	Contractor	Contractor	Contractor	Contractor	Contractor	Municipality		X
Vancouver	Langara	18	4648 - 6058	N/A (No Range)	Contractor	NO	Contractor	Contractor	Municipality		X
Vancouver	McCleery	18	5075 - 6523	Contractor	Contractor	Contractor	Contractor	Contractor	Municipality		X
North Vancouver	Northlands	18	5147 - 6523	N/A (No Range)	Municipality	NO	Municipality	Municipality	Municipality		X
Saanich	Cedar Hill	18	4825 - 5134	Contractor	Contractor	Contractor	Contractor	Contractor	Municipality		X
Burnaby	Riverway	18	5437 - 7004	Municipality	Municipality	Municipality	Municipality	Municipality	Municipality	✓	
Burnaby	Burnaby Mountain	18	5830 - 6431	Municipality	Municipality	Municipality	Municipality	Municipality	Municipality	✓	



Meeting 2019 May 01

COMMITTEE REPORT

TO: CHAIR AND MEMBERS
EXECUTIVE COMMITTEE OF COUNCIL

DATE: 2019 MARCH 17

FROM: DIRECTOR PARKS, RECREATION &
CULTURAL SERVICES

FILE NO: 02410-20

**SUBJECT: FESTIVALS BURNABY PROGRAM – NEIGHBOURHOOD EVENT
19-N-004 CULTURE CHATS BC ASSOCIATION**

PURPOSE: Grant Approval Request

RECOMMENDATION:

1. **THAT** the Festivals Burnaby Grant request from Culture Chats BC Association for Intercultural Community Arts Festival to be held on 2019 June 27 be received.

REPORT

Festivals and Special Events:	Neighbourhood Event
Grant File 19-N-004:	Culture Chats BC Association
Application Received:	2019 March 05
Project Budget:	\$5,500
Project Request:	\$1,100
Previous Support:	2018 Neighbourhood Festivals Burnaby Grant \$1,000 2017 Neighbourhood Festivals Burnaby Grant \$1,000

An application request for \$5,500 has been received from Culture Chats BC Association for Intercultural Community Arts Festival, to be held 2019 June 27 at Burnaby Neighbourhood House. This one day intercultural community arts festival will celebrate and showcase multicultural arts and talents. Event activities will include an immigrant art exhibition, language based word games, a multicultural dialogue story creation and children's activities based on multicultural arts and crafts.

Culture Chats BC Association is focused on building intercultural connections and on celebrating the cultural diversity of Burnaby through the literary arts. Culture Chats BC

To: *Executive Committee of Council*
From: *Director Parks, Recreation & Cultural Services*
Re: *Festivals Burnaby Program - Neighbourhood
Event*
2019 May 01 Page 2

Association currently runs two book clubs and associated events with members from both Canadian born and immigrant backgrounds that are able to build strong connections through a common interest in reading and writing. The books selected each month portray immigrant experiences or are written by authors from other cultures.

The application has been completed in full and the applicant has shown evidence that they have the capacity to coordinate the event. Festivals Burnaby funds would be allocated toward eligible project expenses related to programming, marketing/promotions and administration.



Dave Ellenwood
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

SJH:km
19-N-001 Culture Chats BC Association



Meeting 2019 May 01

COMMITTEE REPORT

TO: CHAIR AND MEMBERS
EXECUTIVE COMMITTEE OF COUNCIL

DATE: 2019 MARCH 05

FROM: DIRECTOR PARKS, RECREATION &
CULTURAL SERVICES

FILE NO: 02410-20

SUBJECT: FESTIVALS BURNABY PROGRAM - NEIGHBOURHOOD EVENT
19-N-005 KOREAN WRITERS' ASSOCIATION OF CANADA

PURPOSE: Grant Approval Request

RECOMMENDATION:

1. **THAT** the Festivals Burnaby grant request from the Korean Writers' Association of Canada for the Canada-Korean Literary Festival to be held on 2019 September 28 be received.

REPORT

Festivals and Special Events:	Neighbourhood Event
Grant File 19-N-005	Korean Writers' Association of Canada
Application Received:	2019 February 14
Project Budget:	\$12,000
Project Request:	\$ 4,000
Previous Support:	2018 Neighbourhood Festivals Burnaby Grant \$1,500 2017 Neighbourhood Festivals Burnaby Grant \$1,500 2016 Neighbourhood Festivals Burnaby Grant \$1,500 2015 Neighbourhood Festivals Burnaby Grant \$2,000 2014 Neighbourhood Festivals Burnaby Grant \$2,500 2013 Neighbourhood Festivals Burnaby Grant \$2,500 2012 Small Scale Festivals Burnaby Grant \$3,000

An application request for \$4,000 has been received from the Korean Writers' Association of Canada for the Canada-Korean Literary Festival on 2019 September 28 Shadbolt Centre for the Arts, Studio Theatre. This annual event is held to create an

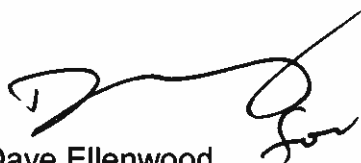
To: *Executive Committee of Council*
From: *Director Parks, Recreation & Cultural Services*
Re: *Festivals Burnaby Program - Neighbourhood
Event*

2019 May 01 Page 2

understanding between the Canadian and Korean cultures and forge a bond through multi-cultural performances, readings and interpreting poems written in other languages.

The Korean Writer's Association mission is to promote Korean writers and create cross-cultural awareness and appreciation.

The application has been completed in full and the applicant has shown evidence that they have the capacity to coordinate the event. Festivals Burnaby funds would be allocated toward eligible project expenses related to programming, marketing/promotions and administration.



Dave Ellenwood
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

SJH:km
2019-N-005 Korean Writers' Association of Canada



Meeting 2019 MAY 01

COMMITTEE REPORT

TO: CHAIR AND MEMBERS
EXECUTIVE COMMITTEE OF COUNCIL

DATE: 2019 MARCH 17

FROM: DIRECTOR PARKS, RECREATION &
CULTURAL SERVICES

FILE NO: 02410-20

**SUBJECT: FESTIVALS BURNABY PROGRAM – NEIGHBOURHOOD GRANT
2019-N-006 SCANDINAVIAN CULTURAL SOCIETY**

PURPOSE: Grant Approval Request

RECOMMENDATION:

1. **THAT** the Festivals Burnaby Grant request from Scandinavian Cultural Society for Leif Erikson Day Festival to be held on 2019 October 05 be received.

REPORT

Festivals and Special Events:	Neighbourhood Event
Grant File 19-N-006:	Scandinavian Cultural Society
Application Received:	2019 January 09
Project Budget:	\$5,000
Project Request:	\$2,000
Previous Support:	2018 Neighbourhood Festivals Burnaby Grant \$2,000 2017 Neighbourhood Festivals Burnaby Grant \$2,000 2016 Neighbourhood Festivals Burnaby Grant \$3,500 2015 Neighbourhood Festivals Burnaby Grant \$3,000 2011 Neighbourhood Festivals Burnaby Grant \$3,000

An application request for \$2,000 has been received from the Scandinavian Cultural Society for Leif Erikson Day Festival to be held on 2019 October 05 at the Scandinavian Community Centre. This annual festival highlights a different Nordic Country by showcasing its history and current endeavours and the contributions to Canadian Society made by its people. This year the festival will showcase Iceland. The festival will display presentations by experts, concerts, workshops, ethnic foods, videos, arts and

To: EXECUTIVE COMMITTEE OF COUNCIL
From: Director Parks, Recreation & Cultural Services
Re: Festivals Burnaby Program - Neighbourhood
Event
2019 May 01 Page 2

crafts for children and something on Leif Erikson himself. This year will focus on Norse crafts, history and archaeology.

The Scandinavian Cultural Society – representing the cultures of Denmark, Finland, Iceland, Norway and Sweden – strives to promote and encourage learning about Scandinavian culture. The society's goals regarding the festival are threefold: to honour Leif Erikson, to praise the contributions to Canada of people of Nordic descent and to promote the spirit of discovery.

The application has been completed in full and the applicant has shown evidence that they have the capacity to coordinate the event. Festivals Burnaby funds would be allocated toward eligible project expenses related to programming, marketing/promotions and administration.



Dave Ellenwood
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

SJH:km
19--N-006 Scandinavian Cultural Society



Meeting 2019 May 01

COMMITTEE REPORT

TO: CHAIR AND MEMBERS
EXECUTIVE COMMITTEE OF COUNCIL

DATE: 2019 APRIL 07

FROM: DIRECTOR PARKS, RECREATION &
CULTURAL SERVICES

FILE NO: 02410-20

SUBJECT: FESTIVALS BURNABY PROGRAM - NEIGHBOURHOOD EVENT
19-N-007 NEIL SQUIRE SOCIETY

PURPOSE: Grant Approval Request

RECOMMENDATION:

1. **THAT** the Festivals Burnaby grant request from the Neil Squire Society for the Neil Squire Society's Anniversary Festival to be held on 2019 June 21 be received.

REPORT

Festivals and Special Events:	Neighbourhood Event
 Grant File 19-N-007	 Neil Squire Society
Application Received:	2019 February 14
Project Budget:	\$10,000
Project Request:	\$ 4,000
 Previous Support:	 New Festivals Burnaby Grant Application

An application request for \$4,000 has been received from the Neil Squire Society for the Neil Squire Society's Anniversary Festival on 2019 June 21 at 3999 Henning Drive Burnaby. Celebrating its 35th Anniversary and 25 years in Burnaby, this festival will invite the larger community for a day long family friendly festival. This free festival open to the public, promoting it as such by leveraging our existing relationship and new platforms to invite people to come and celebrate. There will be performances throughout the day long celebration, live bands with singers, face painting along with a caricature drawer. In addition there will be a green screen where the public, particularly youth can get dressed up in animated outfits and take pictures with their family and friends. There

To: *Executive Committee of Council*
From: *Director Parks, Recreation & Cultural Services*
Re: *Festivals Burnaby Program - Neighbourhood
Event*
2019 May 01 Page 2

will be food trucks where all options of food and dietary needs will be addressed. The public will also have the opportunity to view the devices used by their clients on a daily basis.

The Neil Squire Society was founded in 1984 by a group of volunteers who sought to continue the legacy of Neil Squire and support those with disabilities through research and innovation. For 25 years the organization's headquarters have been in Burnaby. The Neil Squire Society uses technology, knowledge and passion to empower Canadians with disabilities.

The application has been completed in full. Funds would be allocated toward eligible project expenses related to programming, marketing/promotions and administration.



 Dave Ellenwood
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

SJH:km
2019-N-007 Neil Squire Society



Meeting 2019 May 01

COMMITTEE REPORT

TO: CHAIR AND MEMBERS
EXECUTIVE COMMITTEE OF COUNCIL

DATE: 2019 April 12

FROM: DIRECTOR PARKS, RECREATION &
CULTURAL SERVICES

FILE NO: 02410-20

**SUBJECT: FESTIVALS BURNABY PROGRAM - NEIGHBOURHOOD EVENT
19-N-008 CHINESE TAOISM KUAN KUNG ASSOCIATION**

PURPOSE: Grant Approval Request

RECOMMENDATION:

1. **THAT** the Festivals Burnaby Grant request from Chinese Taoism Kuan Kung Association for Tian Jin Festival to be held on 2019 May 04 - 05 be received.

REPORT

Festivals and Special Events:	Neighbourhood Event
Grant File 19-N-008:	Chinese Taoism Kuan-Kung Association
Application Received:	2019 April 08
Project Budget:	\$22,850
Project Request:	\$3,000
Previous Support:	2018 Neighbourhood Festivals Burnaby Grant \$3,000 2017 Neighbourhood Festivals Burnaby Grant \$3,000 2016 Neighbourhood Festivals Burnaby Grant \$3,000 2015 Neighbourhood Festivals Burnaby Grant \$3,000 2014 Neighbourhood Festivals Burnaby Grant \$3,000 2013 Small Scale Festivals Burnaby Grant \$3,000 2012 Neighbourhood Festivals Burnaby Grant \$3,000

An application request for \$3,000 has been received from the Chinese Taoism Kuan-Kung Association for the Tian Jin Festival on 2019 May 04 – 05. Tian Jin Festival is a free public event which showcases Chinese arts and culture through stage

To: *Executive Committee of Council*
From: *Director Parks, Recreation & Cultural Services*
Re: *Festivals Burnaby Program - Neighbourhood
Event*
2019 May 01 Page 2

performance, exhibits, activities and food. It is a family event that is especially great for young families. The stage performance will incorporate performances from other Asian communities to make the festival truly inclusive.

The application has been completed in full and the applicant has shown evidence that they have the capacity to coordinate the event. This Festivals Burnaby Grant application was received after the 2019 March 15 deadline. Festivals Burnaby funds would be allocated toward eligible project expenses related to programming, marketing/promotions and administration.



 Dave Ellenwood
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

SJH:km
2019-N-008 Chinese Taoism Kuan-Kung Association



Meeting 2019 May 01

COMMITTEE REPORT

TO: CHAIR AND MEMBERS
EXECUTIVE COMMITTEE OF COUNCIL

DATE: 2019 MARCH 17

FROM: DIRECTOR PARKS, RECREATION &
CULTURAL SERVICES

FILE NO: 02410-20

SUBJECT: FESTIVALS BURNABY PROGRAM - SMALL SCALE EVENT
19-S-004 BULA! FIJI ASSOCIATION OF BRITISH COLUMBIA

PURPOSE: Grant Approval Request

RECOMMENDATION:

1. **THAT** the Festivals Burnaby Grant request from the Bula! Fiji Association of British Columbia for the Fiji Festival on 2019 July 13 be received.

REPORT

Festivals and Special Events:	Small Scale Event																
Grant File 19-S-004:	Bula! Fiji Association of British Columbia																
Application Received:	2019 March 05																
Project Budget:	\$13,000																
Project Request:	\$ 7,000																
Previous Support:	<table> <tr> <td>2018 Small Scale Festivals Burnaby Grant</td> <td>\$4,000</td> </tr> <tr> <td>2017 Small Scale Festivals Burnaby Grant</td> <td>\$4,000</td> </tr> <tr> <td>2016 Neighbourhood Festival Burnaby Grant</td> <td>\$4,000</td> </tr> <tr> <td>2015 Small Scale Festivals Burnaby Grant</td> <td>\$4,000</td> </tr> <tr> <td>2014 Small Scale Festivals Burnaby Grant</td> <td>\$4,000</td> </tr> <tr> <td>2013 Neighbourhood Festivals Burnaby Grant</td> <td>\$4,000</td> </tr> <tr> <td>2012 Small Scale Festivals Burnaby Grant</td> <td>\$4,000</td> </tr> <tr> <td>2011 Small Scale Festivals Burnaby Grant</td> <td>\$4,000</td> </tr> </table>	2018 Small Scale Festivals Burnaby Grant	\$4,000	2017 Small Scale Festivals Burnaby Grant	\$4,000	2016 Neighbourhood Festival Burnaby Grant	\$4,000	2015 Small Scale Festivals Burnaby Grant	\$4,000	2014 Small Scale Festivals Burnaby Grant	\$4,000	2013 Neighbourhood Festivals Burnaby Grant	\$4,000	2012 Small Scale Festivals Burnaby Grant	\$4,000	2011 Small Scale Festivals Burnaby Grant	\$4,000
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2013 Neighbourhood Festivals Burnaby Grant	\$4,000																
2012 Small Scale Festivals Burnaby Grant	\$4,000																
2011 Small Scale Festivals Burnaby Grant	\$4,000																

An application request for \$7,000 has been received from the Bula! Fiji Association of British Columbia for the Fiji Festival on 2019 July 13 at Swangard Stadium. This free annual festival in its 18th year will showcase a traditional Fijian ceremony and welcome

To: *Executive Committee of Council*
From: *Director Parks, Recreation & Cultural Services*
Re: *Festivals Burnaby Program - Small Scale Event*
2019 May 01..... Page 2

remarks, entertainment, talent and a fashion show, ethnic foods, cultural display and soccer tournament.

The Bula! Association of British Columbia has put on this cultural event since 1999 with the purpose of showcasing Fijian culture, traditional foods and dance to the wider community, while educating the younger Fijian Canadian generation on the importance of their culture, tradition and food.

The application has been completed in full and the applicant has shown evidence that they have the capacity to coordinate the event. Festivals Burnaby funds would be allocated toward eligible project expenses related to programming, marketing/promotions and administration.



Dave Ellenwood
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

SJH:km
2019-S-004 Bula Fiji Association of BC



Meeting 2019 May 01

COMMITTEE REPORT

TO: CHAIR AND MEMBERS
EXECUTIVE COMMITTEE OF COUNCIL **DATE:** 2019 MARCH 17

FROM: DIRECTOR PARKS, RECREATION &
CULTURAL SERVICES **FILE NO:** 02410-20

SUBJECT: **FESTIVALS BURNABY PROGRAM - SMALL SCALE EVENT
19-S-005 EDMONDS CITY FAIR AND CLASSIC CAR SHOW
COMMITTEE**

PURPOSE: Grant Approval Request

RECOMMENDATION:

1. **THAT** the Festivals Burnaby Grant request from the Edmonds City Fair and Classic Car Show Committee for the Edmonds City Fair and Classic Car Show on 2019 July 21 be received.

REPORT

Festivals and Special Events:	Small Scale Event
Grant File 19-S-005:	Edmonds City fair and Classic Car Show Committee
Application Received:	2019 February 25
Project Budget:	\$18,000
Project Request:	\$ 6,000
Previous Support:	2018 Small Scale Festivals Burnaby Grant \$5,500 2017 Small Scale Festivals Burnaby Grant \$5,500 2016 Small Scale Festivals Burnaby Grant \$5,500 2015 Small Scale Festivals Burnaby Grant \$5,000 2014 Small Scale Festivals Burnaby Grant \$5,000 2012 Small Scale Festivals Burnaby Grant \$4,000 2011 Small Scale Festivals Burnaby Grant \$4,000

An application request for \$6,000 has been received from the Edmonds City Fair and Classic Car Show Committee for the Edmonds City Fair and Classic Car Show on 2018 July 15 along Edmonds Street from Canada Way to Kingsway. The local event will

To: *Executive Committee of Council*
From: *Director Parks, Recreation & Cultural Services*
Re: *Festivals Burnaby Program - Small Scale Event*
2019 May 01 Page 2

highlight free activities, entertainment and food. The event will feature an old fashion City Fair with rides, petting zoo, children and family activities, International Village and Community displays and the Classic Car Show for the public to view and enjoy.

The festival is organized by a local committee comprised of volunteers and local agencies for the purpose of celebrating the Edmonds' Community.

The application has been completed in full and the applicant has shown evidence that they have the capacity to coordinate the event. Festivals Burnaby funds would be allocated toward eligible project expenses related to programming, marketing/promotions and administration.



 Dave Ellenwood
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

SJH:km
19-S-005 Edmonds City Fair and Classic Car Show Committee



Meeting 2019 May 01
COMMITTEE REPORT

TO: CHAIR AND MEMBERS
EXECUTIVE COMMITTEE OF COUNCIL **DATE:** 2019 MARCH 30

FROM: DIRECTOR PARKS, RECREATION &
CULTURAL SERVICES **FILE NO:** 02410-20

SUBJECT: FESTIVALS BURNABY PROGRAM – SMALL SCALE EVENT
19-S-006 PHILIPPINE CULTURAL HERITAGE SOCIETY

PURPOSE: Grant Approval Request

RECOMMENDATION:

1. **THAT** the Festivals Burnaby Grant request from the Philippine Cultural Heritage Society for Seafood Music Festival to be held on 2019 August 10 be received.

REPORT

Festivals and Special Events:	Small Scale Event
Grant File 19-S-006:	Philippine Cultural Heritage Society
Application Received:	2019 March 10
Project Budget:	\$40,000
Project Request:	\$12,000
Previous Support:	New Festivals Burnaby Grant Application

An application request for \$12,000 has been received from the Philippine Cultural heritage Society for the Seafood Music Festival on 2019 August 10 at Swangard Stadium. This festival will showcase the Philippine culture through dance, food, music and cultural artifacts. Invitations will be extended to cultural heritage street dancers and performers within the Philippine cultural community as well as cultural performers from the Philippines. Food trucks will be brought in selling authentic Philippine dishes.

To: *Executive Committee of Council*
From: *Director Parks, Recreation & Cultural Services*
Re: *Festivals Burnaby Program –Small Scale Event*
2019 May 01..... Page 2

The Philippine Cultural Heritage Society was formed to preserve the joy and pride of the Philippine culture here in British Columbia and deepen the understanding of their culture and traditions.

The application has been completed in full. Festivals Burnaby funds would be allocated toward eligible project expenses related to programming, marketing/promotions and administration.



Dave Ellenwood
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

SJH:km
19-S-006 PHILIPPINE CULTURAL HERITAGE SOCIETY



Meeting 2019 May 01

COMMITTEE REPORT

TO: CHAIR AND MEMBERS
EXECUTIVE COMMITTEE OF COUNCIL

DATE: 2019 MARCH 17

FROM: DIRECTOR PARKS, RECREATION &
CULTURAL SERVICES

FILE NO: 02410-20

SUBJECT: FESTIVALS BURNABY PROGRAM - SMALL SCALE EVENT
19-S-007 EDO FRIENDS OF BRITISH COLUMBIA ASSOCIATION

PURPOSE: Grant Approval Request

RECOMMENDATION:

1. **THAT** the Festivals Burnaby Grant request from the Edo Friends of British Columbia Association for the Africa Musical and Cultural Festival on 2019 August 03 be received.

REPORT

Festivals and Special Events: Small Scale Event

Grant File 19-S-007: Edo Friends of British Columbia Association

Application Received: 2019 March 13

Project Budget: \$39,000

Project Request: \$ 5,000

Previous Support:

- 2018 Small Scale Festivals Burnaby Grant \$3,500
- 2017 Small Scale Festivals Burnaby Grant \$3,000
- 2014 Small Scale Festival Burnaby Grant \$3,500
- 2013 Small Scale Festivals Burnaby Grant \$3,500
- 2012 Small Scale Festivals Burnaby Grant \$3,000
- 2011 Small Scale Festivals Burnaby Grant \$2,700

An application request for \$5,000 has been received from the Edo Friends of British Columbia Association for the Africa Musical and Cultural Festival on 2019 August 03 at Confederation Park. This event will showcase African music and dance performances, a wide variety of cultural foods, unique arts and crafts, cultural information booths and crafts, games and storytelling.

To: Executive Committee of Council
From: Director Parks, Recreation & Cultural Services
Re: Festivals Burnaby Program - Small Scale Event
2019 May 01.....Page 2

Edo Friends of BC Association was started in 1997 with the intent to help new immigrants and refugees in the area of settlement and integration.

The application has been completed in full and the applicant has shown evidence that they have the capacity to coordinate the event. Festivals Burnaby funds would be allocated toward eligible project expenses related to programming, marketing/promotions and administration.



 Dave Ellenwood
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

SJH:km
2019-S-007 Edo Friends of BC Association



Meeting 2019 May 01

COMMITTEE REPORT

TO: CHAIR AND MEMBERS
EXECUTIVE COMMITTEE OF COUNCIL

DATE: 2019 MARCH 05

FROM: DIRECTOR PARKS, RECREATION &
CULTURAL SERVICES

FILE NO: 02410-20

SUBJECT: FESTIVALS BURNABY PROGRAM – SMALL SCALE EVENT
19-S-008 SCANDINAVIAN COMMUNITY CENTRE

PURPOSE: Grant Approval Request

RECOMMENDATION:

1. **THAT** the Festivals Burnaby Grant request from Scandinavian Community Centre for Scandinavian Midsummer Festival to be held on 2019 June 23-24 be received.

REPORT

Festivals and Special Events: Small Scale Event

Grant File 19-S-008: Scandinavian Community Centre

Application Received: 2019 March 05

Project Budget: \$66,000

Project Request: \$10,000

Previous Support: 2018 Small Scale Festivals Burnaby Grant \$6,000
2017 Small Scale Festivals Burnaby Grant \$6,000
2016 Small Scale Festivals Burnaby Grant \$6,000
2015 Small Scale Festivals Burnaby Grant \$6,000
2014 Small Scale Festivals Burnaby Grant \$6,000
2013 Small Scale Festivals Burnaby Grant \$6,000

An application request for \$10,000 has been received from the Scandinavian Community Centre for the Scandinavian Midsummer Festival on 2019 June 22-23 at the Scandinavian Community Centre. This annual two-day festival, in its 23rd year, celebrates the Swedish, Norwegian, Finnish, Icelandic and Danish countries. With a program showcasing cultural song, dance, entertainment, food and kids the event is

To: *Executive Committee of Council*
From: *Director Parks, Recreation & Cultural Services*
Re: *Festivals Burnaby Program –Small Scale Event*
2019 May 01..... Page 2

meant for the whole family. Key highlights include the authentic Viking village and the traditional raising of the Maypole dance. This year's theme is Scandinavian Folklore.

The Scandinavian Community Centre Society is a meeting place for all Scandinavians, local and visiting, who strive to preserve and promote Nordic culture, community and spirit within the Metro Vancouver area.

The application has been completed in full and the applicant has shown evidence that they have the capacity to coordinate the event. Festivals Burnaby funds would be allocated toward eligible project expenses related to programming, marketing/promotions and administration.



 Dave Ellenwood
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

SJH:km
19-S-008 SCANDINAVIAN COMMUNITY CENTRE



Meeting 2019 May 01

COMMITTEE REPORT

TO: CHAIR AND MEMBERS
EXECUTIVE COMMITTEE OF COUNCIL

DATE: 2019 MARCH 30

FROM: DIRECTOR PARKS, RECREATION &
CULTURAL SERVICES

FILE NO: 02410-20

**SUBJECT: FESTIVALS BURNABY PROGRAM – SMALL SCALE EVENT
19-S-009 BURNABY ARTS COUNCIL**

PURPOSE: Grant Approval Request

RECOMMENDATION:

1. **THAT** the Festivals Burnaby Grant request from the Burnaby Arts Council for 5th Annual Summer Arts Festival to be held on 2019 July 05 and 06 be received.

REPORT

Festivals and Special Events:	Small Scale Event
Grant File 19-S-009:	Burnaby Arts Council
Application Received:	2019 March 13
Project Budget:	\$12,000
Project Request:	\$ 5,000
Previous Support:	New Festivals Burnaby Grant Application

An application request for \$5,000 has been received from the Burnaby Arts Council for the 5th Annual Summer Arts Festival on 2019 July 05 and 06 at the Deer Lake Art Gallery. This two day indoor/outdoor festival includes a variety of performance artists scheduled throughout the weekend, artists exhibiting work, artisans selling high quality arts and crafts, kid's workshops and 25 artists participating in a paint battle. This festival provides an opportunity for performers and artists in the community to showcase their talents. This well attended festival has been very successful for 4 years.

To: *Executive Committee of Council*
From: *Director Parks, Recreation & Cultural Services*
Re: *Festivals Burnaby Program –Small Scale Event*
2019 May 01..... Page 2

Burnaby Arts Council was established in 1970 with the organization's mission to support, promote and expand the arts in Burnaby.

The application has been completed in full. Festivals Burnaby funds would be allocated toward eligible project expenses related to programming, marketing/promotions and administration.



 Dave Ellenwood
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

SJH:km
19-S-009 BURNABY ARTS COUNCIL



Meeting 2019 May 01

COMMITTEE REPORT

TO: CHAIR AND MEMBERS
EXECUTIVE COMMITTEE OF COUNCIL **DATE:** 2019 APRIL 13

FROM: DIRECTOR PARKS, RECREATION &
CULTURAL SERVICES **FILE NO:** 02410-20

**SUBJECT: FESTIVALS BURNABY PROGRAM – SMALL SCALE EVENT
19-S-010 SHRI GURU RAVIDASS SABHA**

PURPOSE: Grant Approval Request

RECOMMENDATION:

1. **THAT** the Festivals Burnaby Grant request from the Shri Guru Ravidass Sabha for GURU RAVIDASS Ji Birthday Celebration-Nigar Kirtan Parade in Burnaby held on 2019 April 06 be received.

REPORT

Festivals and Special Events: Small Scale Event

Grant File 19-S-010: Shri Guru Ravidass Sabha

Application Received: 2019 April 04

Project Budget: \$51,700

Project Request: \$15,000

Previous Support: New Festivals Burnaby Grant Application

An application request for \$15,000 has been received from the Shri Guru Ravidass Sabha for the GURU RAVIDASS Ji Birthday Celebration-Nigar Kirtan Parade in Burnaby on 2019 April 06 at 7271 Gilley Street Burnaby. Celebrating the 34th Birthday of Guru, Shri Guru Ravidass Ji the parade will start from the temple and follow the City approved route on Gilley to Rumble Street, right to Nelson Street up to Imperial Street, right on Imperial to McPherson and back to the temple. During the parade along the route will be free food to the public, singers and performers.

To: *Executive Committee of Council*
From: *Director Parks, Recreation & Cultural Services*
Re: *Festivals Burnaby Program –Small Scale Event*
2019 May 01..... Page 2

The Shri Guru Ravidass Sabha is an organization that promotes peace and harmony between all cultures living in the community, where families and individuals can come and utilize supports and services.

The application has been completed in full. This Festivals Burnaby application was submitted after the 2019 March 15 deadline. Festivals Burnaby funds would be allocated toward eligible project expenses related to programming, marketing/promotions and administration.



fr Dave Ellenwood
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

SJH:km
19-S-010 SHRI GURU RAVIDASS SABHA



Meeting 2019 May 01

COMMITTEE REPORT

TO: CHAIR AND MEMBERS
EXECUTIVE COMMITTEE OF COUNCIL

DATE: 2019 MARCH 17

FROM: DIRECTOR PARKS, RECREATION &
CULTURAL SERVICES

FILE NO: 02410-20

**SUBJECT: FESTIVALS BURNABY PROGRAM - LARGE SCALE EVENT
19-L-002 NIKKEI NATIONAL MUSEUM & CULTURAL CENTRE**

PURPOSE: Grant Approval Request

RECOMMENDATION:

1. **THAT** the Festivals Burnaby Grant request from the Nikkei National Museum & Cultural Centre for the Nikkei Place Matsuri Family Festival 2019 to be held on 2019 August 31 and September 01 be received.

REPORT

Festivals and Special Events:	Large Scale Event
Grant File 19-L-002:	Nikkei National Museum & Cultural Centre
Application Received:	2019 March 12
Project Budget:	\$146,700
Project Request:	\$ 25,000
Previous Support:	2018 Larger Scale Festivals Burnaby Grant \$11,000 2017 Large Scale Festivals Burnaby Grant \$11,000 2016 Large Scale Festivals Burnaby Grant \$11,000 2015 Large Scale Festivals Burnaby Grant \$10,000 2014 Large Scale Festivals Burnaby Grant \$18,000

An application request for \$25,000 has been received from the Nikkei National Museum & Cultural Centre for the Nikkei Place Matsuri Family Festival 2019 on 2019 August 31 and September 01 Nikkei Place. This event in its 7th year is a celebration of Japanese culture that enables all of the diverse cultures in the City of Burnaby to join in a family festival. The festival has grown to be one of the largest festivals in metro Vancouver with

To: *Executive Committee of Council*
From: *Director Parks, Recreation & Cultural Services*
Re: *Festivals Burnaby Program -Large Scale Event*
2019 May 01 Page 2

projected attendance of over 12,000. The event will showcase 2 days of family events, Japanese entertainment, ethnic foods and family oriented games.

Since September 2000, Nikkei National Museum & Cultural Center has been open to the public and welcomes 1000,000 people every year. The center offers many cultural, educational and recreational programs for Burnaby residents.

The application has been completed in full and the applicant has shown evidence that they have the capacity to coordinate the event. Festivals Burnaby funds would be allocated toward eligible project expenses related to programming, marketing/promotions and administration.



 Dave Ellenwood
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

SJH:km
19-L-002 Nikkei National Museum and Cultural Centre



Meeting 2019 May 01

COMMITTEE REPORT

TO: CHAIR AND MEMBERS
EXECUTIVE COMMITTEE OF COUNCIL **DATE:** 2019 MARCH 17

FROM: DIRECTOR PARKS, RECREATION &
CULTURAL SERVICES **FILE NO:** 02410-20

SUBJECT: **FESTIVALS BURNABY PROGRAM – LARGE SCALE EVENT**
19-L-003 CCSA CANADIAN COMMUNITY SERVICE ASSOCIATION

PURPOSE: Grant Approval Request

RECOMMENDATION:

1. **THAT** the Festivals Burnaby Grant request from the CCSA Canadian Community Service Association for the 2019 Chinese Cultural Heritage Festival & the 10th Vancouver Water-Splashing Festival, to be held on 2019 July 28 at Swangard Stadium, be received.

REPORT

Festivals and Special Events:	Large Scale Event
Grant File 19-L-003:	CCSA Canadian Community Service Association
Application Received:	2019 March 14
Project Budget:	\$42,395.82
Project Request:	\$25,000.00
Previous Support:	2018 Large Scale Festivals Burnaby Grant \$10,000 2017 Large Scale Festivals Burnaby Grant \$ 6,000

An application request for \$25,000 has been received from the CCSA Canadian Community Service Association for the Chinese Cultural Heritage Festival & the 11th Vancouver Water-Splashing Festival taking place on 2019 July 28 at Swangard Stadium. Chinese culture plays an important role in multiculturalism in Canadian history, and CCSA Chinese Community Service Association is planning a one day free large scale public event promoting Chinese heritage and culture not only to Chinese people but to all people from different ethnic backgrounds.

To: *Executive Committee of Council*
From: *Director Parks, Recreation & Cultural Services*
Re: *Festivals Burnaby Program-Large Scale Event*
2019 May 01 Page 2

The application has been completed in full and the applicant has shown evidence that they have the capacity to coordinate the event. Festivals Burnaby funds would be allocated toward eligible project expenses related to programming, marketing/promotions and administration.



 Dave Ellenwood
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

SJH:km
2019-L-003 CCSA Canadian Community Service Association



Meeting 2019 May 01

COMMITTEE REPORT

TO: CHAIR AND MEMBERS
EXECUTIVE COMMITTEE OF COUNCIL **DATE:** 2019 MARCH 17

FROM: DIRECTOR PARKS, RECREATION &
CULTURAL SERVICES **FILE NO:** 02410-20

SUBJECT: FESTIVALS BURNABY PROGRAM – LARGE SCALE EVENT
19-L-004 KOREAN CULTURAL HERITAGE SOCIETY

PURPOSE: Grant Approval Request

RECOMMENDATION:

1. **THAT** the Festivals Burnaby Grant request from Korean Cultural Heritage Society for 18th Annual Korean Cultural Heritage Festival to be held on 2019 August 03 be received.

REPORT

Festivals and Special Events:	Large Scale Event
Grant File 19-L-004:	Korean Cultural Heritage Society
Application Received:	2019 March 13
Project Budget:	\$139,400
Project Request:	\$ 25,000
Previous Support:	2018 Large Scale Festivals Burnaby Grant \$20,000 2017 Large Scale Festivals Burnaby Grant \$20,000 2016 Large Scale Festivals Burnaby Grant \$17,000 2015 Large Scale Festivals Burnaby Grant \$16,000 2014 Large Scale Festivals Burnaby Grant \$15,000

An application request for \$25,000 has been received from the Korean Cultural Heritage Society for the 18th Annual Korean Cultural heritage Festival on 2019 August 03 at Swangard Stadium. This full day event includes an opening ceremony with special guest performances (both local and foreign) live entertainment, food and souvenirs. The festival celebrates multiculturalism in Metro Vancouver.

To: *Executive Committee of Council*
From: *Director Parks, Recreation & Cultural Services*
Re: *Festivals Burnaby Program –Large Scale Event*
2019 May 01..... Page 2

The Korean Cultural Heritage Society (KCHS) is a non-profit organization with over 300 volunteers, 10 Board of Directors and a 5 member Executive Council which serves to promote multiculturalism and celebrate the Korean culture and heritage. Since 2002, the organization's main project has been the annual Korean Cultural Heritage Festival which has grown to one of the largest multicultural festivals in Metro Vancouver. The festival serves as an effective vehicle to unite community and promote businesses and organizations that aim to reach the Korean Canadian demographic.

The application has been completed in full and the applicant has shown evidence that they have the capacity to coordinate the event. Festivals Burnaby funds would be allocated toward eligible project expenses related to programming, marketing/promotions and administration.



 Dave Ellenwood
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

SJH:km
19-L-004 Korean Cultural Heritage Society of BC



Meeting 2019 May 01
COMMITTEE REPORT

TO: CHAIR AND MEMBERS
EXECUTIVE COMMITTEE OF COUNCIL **DATE:** 2019 MARCH 30

FROM: DIRECTOR PARKS, RECREATION &
CULTURAL SERVICES **FILE NO:** 02410-20

SUBJECT: FESTIVALS BURNABY PROGRAM - LARGE SCALE EVENT
19-L-005 UNIVERCITY COMMUNITY ASSOCIATION

PURPOSE: Grant Approval Request

RECOMMENDATION:

1. **THAT** the Festivals Burnaby Grant request from UniverCity Community Association for SFU Street Fest @ UniverCity 2019 to be held on 2019 September 13 be received.

REPORT

Festivals and Special Events: Large Scale Event

Grant File 19-L-005 : UniverCity Community Association

Application Received: 2019 March 15

Project Budget: \$36,000

Project Request: \$12,000

Previous Support: New Festivals Burnaby Grant Application

An application request for \$12,000 has been received from UniverCity Community Association for the SFU Street Fest @ UniverCity 2019 to be held on 2019 September 13 at University High Street, Burnaby Mountain. This annual community-building festival takes place on the High Street of the UniverCity community on Burnaby Mountain, adjacent to SFU. This festival was created to further engage SFU students and staff, local businesses; SFU services the local Burnaby District Elementary School, University Highlands and the UniverCity residents. This free festival will highlight various activities such as a music stage that will feature SFU dance clubs and busker performances.

To: *Executive Committee of Council*
From: *Director Parks, Recreation & Cultural Services*
Re: *Festivals Burnaby Program -Large Scale Event*
2019 May 01..... Page 2

There will be a kids zone with bouncy castle and face painting. Participation from community partners and community groups will be present on the street. BC Lions and Vancouver Whitecaps will send representatives to the festival.

The UniverCity Community Association (formerly SFU Community Association) was established in 2002 to address matters of mutual interest to the UniverCity community and help facilitate communication between UniverCity residents, the SFU Community Trust, Simon Fraser University, the City of Burnaby, and outside organizations. The Association is comprised of volunteer UniverCity community members meeting monthly to help foster and strengthen ties between residents of a comprehensive community. The Association's role is to initiate programs and projects that enhance and promote UniverCity as an attractive community to live and work.

The application has been completed in full. Festivals Burnaby funds would be allocated toward eligible project expenses related to programming, marketing/promotions and administration.



 Dave Ellenwood
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

SJH:km
2019-L-005-UniverCity Community Association



Meeting 2019 May 01

COMMITTEE REPORT

TO: CHAIR AND MEMBERS
EXECUTIVE COMMITTEE OF COUNCIL

DATE: 2019 MARCH 05

FROM: DIRECTOR PARKS, RECREATION &
CULTURAL SERVICES

FILE NO: 02410-20

SUBJECT: FESTIVALS BURNABY PROGRAM - LARGE SCALE EVENT
19-L-006 HEIGHTS MERCHANTS ASSOCIATION BIA

PURPOSE: Grant Approval Request

RECOMMENDATION:

1. **THAT** the Festivals Burnaby Grant request from the Heights Merchants Association BIA for Hats Off Day 2019 to be held on 2019 June 01 be received.

REPORT

Festivals and Special Events: Large Scale Event

Grant File 19-L-006 : Heights Merchants Association BIA

Application Received: 2019 March 15

Project Budget: \$49,970

Project Request: \$17,000

Previous Support:

- 2018 Large Scale Festivals Burnaby Grant \$8,000
- 2017 Large Scale Festivals Burnaby Grant \$8,000
- 2016 Small Scale Festivals Burnaby Grant \$8,000
- 2015 Small Scale Festivals Burnaby Grant \$8,000
- 2014 Small Scale Festivals Burnaby Grant \$8,000
- 2013 Small Scale Festivals Burnaby Grant \$8,000
- 2012 Small Scale Festivals Burnaby Grant \$6,000
- 2011 Small Scale Festivals Burnaby Grant \$6,000

An application request for \$17,000 has been received from the Height Merchants Association BIA for Hats Off Day 2019 on 2019 June 01 at Hastings Street-Boundary to Gamma. This event is the largest parade and street festival in Burnaby. The festival

To: *Executive Committee of Council*
From: *Director Parks, Recreation & Cultural Services*
Re: *Festivals Burnaby Program -Large Scale Event*
2019 May 01..... Page 2

features music, entertainment, performers, kid's activities, vintage car show, multi-cultural food and more. The festival began in 1984 and has grown to be a Burnaby favourite. The festival has been voted Best Festival in Burnaby by readers of the community papers, every year since 2005.

The Heights Merchants Association (HMA) is a Business Improvement Area (BIA) consisting of more than 350 merchants and over 150 property owners. It is the mandate of the HMA to work on behalf of its members to create and promote the economic development of the Heights commercial district in cooperation with the community.

While actively promoting the Heights, the HMA is also involved in improving its physical attractiveness, organizing events, attracting shoppers and businesses to the area, solving problems and advocating on behalf of its members.

The application has been completed in full and the applicant has shown evidence that they have the capacity to coordinate the event. Festivals Burnaby funds would be allocated toward eligible project expenses related to programming, marketing/promotions and administration.

 Dave Ellenwood
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

SJH:km
2019-L-006 HEIGHTS MERCHANTS ASSOCIATION BIA

COMMUNITY GRANT APPLICATION

DECLARATION

This declaration is to be signed by two signing officers of your organization.

- *I certify to the best of my knowledge that the information provided in this application is accurate, complete and endorsed by the group I represent. On behalf of the applicant organization, I agree to the following conditions if this application is successful:*
- *Grant funds must be applied to current expenses and must not be used to reduce or eliminate accumulated deficits or to retroactively fund activities;*
- *The organization will make every effort to secure funding from other sources as indicated in its application;*
- *The organization will maintain proper records and accounts available for inspection by the City or its auditors;*
- *The organization will immediately notify the Office of the City Clerk (in writing) of any changes in the organization's activities as presented in its application. The Office of the City Clerk will determine if subsequent approval by Council is required.*
- *In the event that the grant funds are not used for the organization's activities as described in the application, they are to be repaid to the City in full. If the activities are completed without requiring the full use of the City funds, the remaining funds are also to be returned to the City.*
- *The organization must acknowledge the financial assistance of the City of Burnaby on all communications and promotional materials relating to its activities, such as programs, brochures, posters, advertisement, websites, new releases and signs. Acknowledgement is provided by using the City of Burnaby logo in accordance with prescribed standards.*

Signature	Holly Lloyd	Title:	Head Teacher, Parkcrest Elementary and Odyssey Coach
Name (Print Name):	Holly Lloyd	Date:	April 24, 2019
Signature	Cheryl Atwater	Title:	President, Creative Problem Solving Society
Name (Print Name):	Cheryl Atwater	Date:	April 24, 2019

Note from Clerk's Office: Refer to agenda coversheet for up to date information on grants awarded to all Odyssey of the Mind teams in 2016, 2017, and 2018.

GETTING STARTED

1. Are you? ☐ New Applicant ☒ Returning Applicant
2. Select the kind of Community Grant you are applying for: ☐ General Grant ☒ Recreational Sport Grant
3. Amount you are requesting \$9,900.00
4. Total cost of the project/event/program etc.: \$66,000.00

GETTING TO KNOW YOU

1. What kind of applicant are you?

☐ Local Registered Non-Profit Society

Society No: _____

Date of Incorporation: _____

☒ Registered Charity Charitable No.: 86876 6171 RR0001☐ National/International Non-profit operating locally

Society No: _____

Date of Incorporation: _____

☐ Sport or Recreation Organization☐ Other Specify: _____2. Group/Organization Name: Creative Problem Solving Society3. Group/Organization Street Address: 135 N. Howard Ave, Burnaby, BC, V5B 1J64. Website (if applicable): www.odysseybc.ca

5. Grant Application Main Contact Person

Name: Holly LloydPhone: 604-296-9039Email: holly.lloyd@burnabyschools.ca

6. Contact person #2

Name: Cheryl AtwaterPhone: 604-294-3395Email: catwater@alumni.ubc.ca

7. Number of Volunteers

Confirmed: _____

Expected: _____

THE PROJECT/EVENT/PROGRAM

1. Name of the Project/Event/Program: Odyssey of the Mind World Finals

2. Project/Event/Program Location (physical street address or event location):

Michigan State University, Michigan, USA

3. Project/Event/Program Start Date: Wednesday, May 22, 2019

4. Project/Event/Program End Date: Saturday, May 25, 2019

PURPOSE OR BENEFIT

1. Describe the purpose or goal of the project/event/program.

Our goal is for students from four Burnaby schools and six different teams to meet and interact with creative and inspired children from around the world by representing Burnaby in a creative problem solving program competition. We believe this will enrich the learning and growth of these students.

2. Describe the project/event/program, and the activities.

Students from over 20 countries from around the world will gather in Michigan at the end of May to perform their solutions to a variety of creative problems. Our Burnaby teams have won the opportunity to compete in the vehicle, technical, classics and performance categories. Grade 4/5 students from St. Michael's Elementary School will compete in the vehicle category. They have designed and built a vehicle that team members will assemble and ride on, then take apart and reassemble to ride again as they attempt to "save the day". Grade 6/7 students from Parkcrest will compete in the technical problem. They have designed and built an animated creature that changes appearance several times to "hide in plain sight" as team members search for it. It also completes tasks such as lifting and moving. There are four teams from Montecito Elementary. A grade 2/3/4 team and a grade 5/6 team will compete in the Classics problem "Leonardo's Workshop". These teams had to recreate several of Da Vinci's works, including a painting, as well as presenting a creation that he discarded when it was mocked in his lifetime but is now used as an everyday item. The other two Montecito teams will compete in the performance problem, "Opposite's Distract". One team is a grade 3/4 team and the other is a grade 6/7 team. They had to write and perform a skit about a sneaky character that distracts others while trying to take control of something. The skits use different dramatic styles and attention-getting effects.

3. Describe how the project/event/program fits into the chosen grant category.

All 33 of the students eligible to attend the World Finals are Burnaby residents attending schools in the Burnaby school district. The Provincial Tournament was held on Saturday April 13th, and each team won a gold medal in their division and problem, thus allowing them to attend the World Finals in Michigan. The cost of attending includes airfare, accommodation and food expenses. Given the tight turn around time it is difficult for families to fund raise the entire costs so we are applying to the City of Burnaby to support our children in this unique endeavour.

4. Describe how this project/event/program will benefit residents of Burnaby (who will benefit) How many Burnaby residents will be involved with or benefit from the project.

There will be 54 Burnaby residents attending in total, with 33 of these people being children in the competition.

5. Describe how the project/event/program aligns with one or more of the following ([Social Sustainability Plan](#), [Environmental Sustainability Plan](#), [Official Community Plan](#)):

The Odyssey of the Mind program has been operating in Burnaby for more than 20 years. Students involved in this program develop many of the desirable skills outlined in the Social Sustainability Plan, such as leadership, teamwork, self-actualization, mutual respect, creativity, and empowerment. Our naturally diverse student population is reflected in our teams and we have a history of proudly representing Burnaby locally, provincially and internationally. Students work closely together in an intense team situation to ideate, compose, design, engineer, and ultimately perform. They write scripts, create props, sets, and costumes, with unusual and cleverly engineered twists. These experiences help our children to develop into creative citizens with the self-confidence to understand life's challenges have multiple solutions.

6. Identify your community partners or stakeholders – you may also include letters of support for your project/event/program from these groups as part of the application.

The Creative Problem Solving Society is supported through the generous donations of a wide variety of partners and stakeholders each year. We recognize the long-standing support of the Coquitlam School District, the Province of British Columbia, as well as International stakeholders of the Odyssey program, such as NASA. Each year our local supporters for the Burnaby teams vary. As we only won this opportunity a little over one week ago, we are presently engaged in looking for support. In the past, we have had support from the Burnaby City Council, Burnaby Firefighter's union, the Lion's Club, and various local small businesses, such as the Beedie Group.

7. If the amount requested from the City of Burnaby is not fully granted, what would you do to make up the difference and/or how would you proceed differently?

Our teams are dedicated to attending this event. It is not often we get the opportunity to compete on a world stage and we believe this is a chance these children may not get again in their lifetime. With that in mind, we are fund raising by canvassing for donations, and hosting events at our individual schools. Each team is small in number so the number of people able to host a fund raiser is also small, making this endeavour challenging. Team members are busy with preparing their solutions for competition, and attending school full time, not to mention their other extra-curricular activities. Parents will have to make difficult decisions if we cannot raise enough to bring the cost down as ultimately, the cost is borne by the individual families to attend.

EVENT OUTCOMES

1. How will you know if your project/event/program reached its goals? (for example, a goal of engaging youth in environmental activities might include reaching a set target of youth participants)

As I have been to this event before, I know that students who return from World Finals are able to think more diversely. I have also spoken to parents of students involved and they agree. The students see possibilities in a wider variety of problems and are able to find solutions others may not have considered. We see this through interacting with our children in an on-going basis.

2. What data and feedback do you collect from your audience/participants? How do you evaluate your programs and services?

Feedback comes through the continued success of this program locally. It has endured for more than 20 years on the basis of word of mouth. Parents and students who have been involved, give back to our charity by becoming involved as coaches, volunteers and judges. They join alumni groups, sit on the Board of Directors, and continue as participants. They also attend the AGM in the Fall in order to ensure the program thrives. Although there is some ebb and flow, schools in Burnaby have participated throughout the lifetime of the program in British Columbia.

LONG TERM VIABILITY

ATTENTION: The grant program is intended to support new organizations and encourage organizational self-sufficiency, while creating a framework of financial sustainability rather than using City resources as an indefinite funding source. It is requested that your organization develop a diverse funding income base and seek alternative methods for self-sufficiency to ensure your organization's long-term operational sustainability.

1. What are your sources of revenue? What percentage of total revenue do they each represent?

Source of Revenue	% of Total Revenue Previous Year	% of Total Revenue Current Year
Earned Revenue (All ticket sales, registration fees, memberships, etc...)		
Grants (All federal, provincial, municipal, foundation and gaming grants)		
Donations and Sponsorships (Cash)		
Donations and Sponsorships (In-kind)		
All donations (cash/in-kind) provided by the City of Burnaby		

2. What other sources of funding are you currently pursuing? Does the organization have a plan for diversification and increase of revenue over the longer term? If yes, please provide a copy of the plan or describe the primary objectives and strategies.

Each team is presently canvassing local small businesses and looking into small fund raisers they might be able to do.

3. Please identify the cash value (\$) of all City of Burnaby contributions your organization/program/event has received from the City of Burnaby over the past three (3) years. Additionally, please indicate any other City of Burnaby grant opportunities you will be pursuing in the current year. Failure to identify City of Burnaby contributions may affect your eligibility for grants in the present year and in the future.

	3 years ago	2 years ago	1 year ago	Current Year	
				Awarded	Requested
Grant - Cash	\$3000.00	\$3000.00	\$3000.00		\$9900.00
Grant - In-kind					
Permissive Tax Exemption					
Lease Grant					
Other					

4. If you are a returning applicant and are requesting an increase over your last year grant amount awarded, please provide a rationale for the increase.

In the past, the process for request was different. Our understanding was the limit to the amount we could request was lower and we had always submitted the request in the same way. The amount necessary to fund this initiative has increased each year, increasing the financial stress. Families cannot anticipate this sum until five weeks before the event. Because our schools have been involved in this program for several years, we now hold fund raisers before the Provincial Tournament just in case a team wins. In the situation at Montecito, for example, where the program has grown significantly, this will be little help. They have four teams who will now split the fund raised money, leaving the families having to contribute larger amounts. The small populations at these elementary schools also limits the amount of money they are able to fund raise for any one school event. We are requesting the maximum allowable amount of \$300 per team member attending and will split the funds accordingly amongst the teams.

5. Describe the top 3 goals for the organization in the current year.

Goal 1:

Note from Clerk's Office: Refer to agenda coversheet for up to date information on grants awarded to all Odyssey of the Mind teams in 2016, 2017, and 2018.

Description:

Goal 2:

Description:

Goal 3:

Description:

6. Please complete the following:

	Previous Year	Current Year
Number of volunteers (including Board)		
Volunteer hours per year		
Number of voting members		

7. How does your organization work to ensure that programs and services are accessible and inclusive for anyone who has an interest regardless of age, ability, orientation, ethnic/cultural background, socio-economic status? Please share examples and success stories of inclusivity and diversity within your organization and programming. (750 Characters Max)

INSURANCE AND ACKNOWLEDGEMENT

1. Does your organization have general liability insurance? ☐ Yes ☐ No

2. If yes, what coverage?

3. How will your organization, if granted funds, acknowledge the contribution from the City of Burnaby? (maximum 500 characters)

CITY OF BURNABY COMMUNITY GRANT PROGRAM	
OPERATING BUDGET FOR ORGANIZATION OR PROGRAM	
Name of Organization:	
For the Fiscal year:	
Month Fiscal Year Begins:	
Please check the appropriate box if you have received a Permissive Tax Exemption and indicate amount:	<input type="radio"/> Yes <input type="radio"/> No
Amount:	

REVENUES	Prior Year Actual	Current Year Budget	Current Year Confirmed? Y/N	Brief Descriptions/ Comments (type of grant and funding period)
Federal Government (Specify)				
1.				
2.				
3.				
PROVINCIAL Government (Specify)				
1.				
2.				
3.				
LOCAL Government (Specify)				
1.				
2.				
3.				
Sponsorships (Specify)				
1.				
2.				
3.				
Earned Revenue				
1.				
2.				
3.				
Fundraising (Net Revenue)				
Individual Donations				
In Kind Sources				
Investment Income				
Other sources (specify)				
1.				
2.				
3.				
Total Revenue				

Expenditures	Prior Year Actual	Current Year Budget	Brief Descriptions/ Comments (type of grant and funding period)
Total Compensation Expense			
Office Supplies & Expenses			
Program & Event Supplies			
Advertising & Promotion			
Travel & Vehicles Expenses			
Interest and Bank Charges			
Licences, Memberships, & Dues			
Occupancy Costs			
Professional & Consulting Fees			
Capital Purchases & Improvements			
Amortization of Capitalized Assets			
Donation, Grants, & Scholarship Expense as part of Charitable Activities			
Education and Training for Staff & Volunteers			
City Services Expenses			
1.			
2.			
3.			
Other Expenses			
1.			
2.			
3.			
4.			
5.			
Total EXPENDITURES			
Current surplus (deficit)			

TABLED MATTER

Executive Committee of Council
2019 May 01

Item 8(b), New Applications
Executive Committee of Council Meeting 2019 February 06

b) #19.02. - Burnaby Neighbourhood House
Operating Costs

An application was received from the Burnaby Neighbourhood House requesting a grant to support the increasing demands for services from the community and rising operating costs to address the demands. The North and South Burnaby Neighbourhood Houses provide access to programs and supports addressing diverse barriers faced by individuals and families in the community. Continued challenges and needs of the organization include increased density and service demands, higher operating costs, and lack of permanent and affordable home for the North House. Grant funding will be used to cover portion of the rental and/or leasing costs.

Request: \$25,000

CPA: 2018 - Denied

2017 - \$20,000*

2016 - No Application

*One-time grant to assist with expenses associated with the organization's expansion and creation of the second location (North House) in North Burnaby.

Arising from discussion and without objection by the Committee members, the grant application was **TABLED** to allow staff to review Council's guidelines for awarding grants.

TABLED MATTER

Executive Committee of Council
2019 May 01

Item 8(d), New Applications
Executive Committee of Council Meeting 2019 February 06

d) #19.04. - Burnaby Early Childhood Development Community Table
Program Coordinator

An application was received from the Burnaby Early Childhood Development (ECD) Community Table requesting a grant to fund the Program Coordinator position and support its programs from 2019 April to 2020 March. The Burnaby ECD Community Table is a coalition of non-profit and public partners providing programs and services to Burnaby children ages 0 to 6 and their families. The coordinator plays a leadership role in bringing Burnaby agencies together to plan and deliver programs, services, activities and provide educational support. Due to changes made to funding allocation by the Ministry of Children and Family Development in 2018, funding for the coordinator position and associated activities is no longer available.

Request: \$7,000

CPA: 2018 - No Application
2017 - No Application
2016 - No Application

Arising from discussion and without objection by the Committee members, the grant application was **TABLED** to allow staff to review Council's guidelines for awarding grants.