



## **EXECUTIVE COMMITTEE OF COUNCIL**

### **MINUTES**

An Open meeting of the Executive Committee of Council was held in the Clerk's Committee Room, City Hall, 4949 Canada Way, Burnaby, BC on **Thursday, 2019 June 06** at 3:30 p.m. followed by a Closed meeting from which the public was excluded.

#### **1. CALL TO ORDER**

PRESENT: Councillor Sav Dhaliwal, Chair  
Mayor Mike Hurley, Vice Chair  
Councillor Pietro Calendino, Member  
Councillor Paul McDonell, Member

ABSENT: Councillor Nick Volkow, Member (*due to illness*)  
Councillor James Wang, Member

STAFF: Mr. Lambert Chu, City Manager  
Mr. Dipak Dattani, Director Corporate Services  
Ms. Noreen Kassam, Director Finance  
Ms. Pat Tennant, Director Human Resources  
Mr. Dave Ellenwood, Director Parks, Recreation & Cultural Services  
Mr. Dave Critchley, Director Public Safety and Community Services  
Mr. Denis Nokony, Assistant Director, Cultural Services  
Mr. David Jordan, Arts Services Manager  
Ms. Lisa Dotto, Executive Assistant, City Manager's Office  
Ms. Elaine Wong, Executive Assistant to the Mayor  
Ms. Nikolina Vracar, Administrative Officer

The Chair called the Open meeting to order at 3:44 p.m.

The Chair acknowledged the unceded, traditional, and ancestral lands of the hən̓qəmin̓əŋ and skwxwú7mesh speaking people, and extended appreciation for the opportunity to hold a meeting on this shared Coast Salish territory.

#### **2. MINUTES**

(a) [Minutes of the Executive Committee of Council Open meeting held on 2019 May 01](#)

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MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR CALENDINO

THAT the minutes of the Executive Committee of Council Open meeting held on 2019 May 01 be adopted.

CARRIED UNANIMOUSLY

**3. DELEGATIONS**

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR CALENDINO

THAT the delegations be heard.

CARRIED UNANIMOUSLY

- (a) [Down Syndrome Resource Foundation \(DSRF\)](#)  
**Re: DSRF's Capital Campaign - Building Re-design and Renovation**  
**Speakers: Wayne Leslie, CEO**  
**Jason Campbell, Director of Development**  
**Maria Marano, Donor and Community Engagement Specialist**

**Mr. Wayne Leslie**, CEO, **Mr. Jason Campbell**, Director of Development, and **Ms. Maria Marano**, Donor and Community Engagement Specialist, Down Syndrome Resource Foundation (DSRF), appeared before the Committee providing information on their 25<sup>th</sup> anniversary capital campaign.

Founded in 1995, Mr. Leslie advised the DSRF provides critical, specialized services (e.g., speech and occupational therapies, individual and group educational and behavioral support, and information services for families and professionals supporting the Down Syndrome community) to 1,000 residents. The programs and services are operated on a \$1.7 million annual budget, 90% of which is self-financed primarily through fundraising.

Since 1995, the DSRF has grown from one program serving 10 individuals to 700 program spaces serving 500 families. To meet the increasing need for services, the DSRF is initiating a capital campaign to fund the re-design, refurbishment and renovation of its Burnaby headquarters. The campaign will include review of options for providing childcare and after-school programs for general public.

The delegation is seeking government partners to provide \$750,000, one half of the total project cost, in support of the campaign. The DSRF has met with Provincial and Federal Government representatives, and they are seeking City's participation in discussions regarding a joint funding model in support of the campaign.

The Committee inquired if development of a daycare service is the main goal of the campaign, if the new facility would allow the DSRF to serve more clients, and the geographical area that the DSRF serves.

Mr. Leslie clarified that DSRF is reviewing opportunities to provide before and after school programs that would not impact their core programming, and confirmed that the DSRF would serve more clients, including families with children who do not have Down Syndrome. Further, Mr. Leslie noted that the DSRF serves the entire province; however, its operations are focused on the Lower Mainland.

Staff advised that the City's grants policy does not contain a provision of capital grants to non-profit organizations, and staff would need more information regarding the renovation plans, funding model, number of childcare spaces, and project timelines.

Arising from discussion, the Committee introduced the following motion:

MOVED BY COUNCILLOR CALENDINO  
SECONDED BY COUNCILLOR MCDONELL

THAT the delegation's presentation be **REFERRED** to staff for a report.

CARRIED UNANIMOUSLY

(b) [Burnaby Arts Council](#)  
**Re: Community Arts Development**  
**Speakers: Teena Martin, Executive Director**  
**Maria Anna Parolin, Co-President, Board of Directors**

**Ms. Teena Martin**, Executive Director, and **Ms. Maria Anna Parolin**, Co-President, Board of Directors, Burnaby Arts Council (BAC), appeared before the Committee to present information regarding community arts development in Burnaby.

Ms. Martin thanked the Mayor and the Committee for their support of the BAC, and noted that the BAC has served the community for over 50 years by creating vibrant connections to the arts. The delegation played a video, which highlighted commonalities between the BAC's and the City's strategic plans on the following initiatives: youth engagement, social connections, inclusive community, healthy community and dynamic community.

The BAC is proposing creation of a three-year partnership pilot project that would include the following community arts initiatives:

- Intercultural round tables;
- Programs for youth, seniors and people with disabilities;
- Artist outreach to explore and facilitate opportunities for artists; and

- Enhanced community relationships (e.g., connections between artists and the City's Mural Program and collaboration with BBOT and Tourism Burnaby).

The proposed project envisions to:

- Bridge the gap between the community and the arts;
- Build capacity to keep up with the City's growth;
- Provide an outlet for the community of all ages and cultures;
- Contribute to a balanced community that includes equitable investment in arts and sports; and
- Leverage development of a new funding model.

Ms. Martin noted that over the last 25 years, the community has doubled in size while the City's funding to the BAC has remained static at \$25,000 per year. The BAC has made efforts to increase its funding; however, lack of leverage to develop alternative revenue has been a challenge. In closing, Ms. Martin requested a 30-day response from the City regarding the following requests:

- 2019: additional \$50,000 in funding by 2019 September for total annual funding of \$75,000;
- 2020: \$100,000 in annual funding and implementation of one annual payment in January of each year moving forward; and
- 2021: \$100,000 in annual funding.

The Committee noted that proposed funding constitutes a considerable increase in funding provided by the City, advised that the City will need more information from the delegation, and inquired regarding the next steps, other funders, and annual cost of the pilot project.

The delegation advised that funding would be reviewed each year with the BAC reporting annually on its deliverables. The BAC receives funding from various grants, gaming funds, and the BC Arts Council, and its annual expenditures are approximately \$191,000. Funding sought from the City would be used to hire an on-site project coordinator to oversee some of the operations, and to allow the Executive Director to make the connections in the community and develop a new funding model.

The Committee noted the importance of developing a City-wide vision for the arts, and the need to ensure that the BAC's programs compliment the City's arts programs.

Staff advised that the City has an Arts Policy, and undertook to provide a copy of the Policy to the Committee.

Arising from further discussion and without objection by any member, the Committee asked the delegation to provide additional information (e.g., long-term goals and budget) to staff, and to work with staff to ensure that the project compliments the City's existing arts and cultural programs.

#### 4. **PRESENTATION**

- a) **[Update on the Corporate Strategic Plan](#)**  
**Presenter: Dipak Dattani, Director Corporate Services**

**Mr. Dipak Dattani**, Director Corporate Services, appeared before the Committee to provide an update on the Corporate Strategic Plan (CSP).

Mr. Dattani noted that the CSP is the product of the collaborative efforts of City Council and staff, and outlined its key elements:

- Vision: a world-class city committed to creating and sustaining the best quality of life for our entire community;
- Core values: community, integrity, respect, innovation, and passion; and
- Goals: a safe, connected, inclusive, healthy, and dynamic community and a thriving organization.

Mr. Dattani highlighted the following CSP activities implemented to date:

- Nine information sessions led by the City Manager and directors, and attended by approximately 400 staff;
- Engagement of approximately 1,100 staff across departments by the Engagement Team Ambassadors regarding application and advancement of CSP in day to day work;
- Additional sessions led by directors and managers to inform approximately 500 staff of CSP; and
- Creation of staff liaison monthly meetings to: provide updates from and raise continued awareness within departments, exercise CSP values, standardize CSP photo and story submissions to lay foundations for utilization of this information (e.g., Annual Financial Report), and review engagement approaches amongst staff (e.g., CSP poster, visual branding, and video).

In conclusion, Mr. Dattani played a video featuring City staff sharing stories aligned with the CSP values at a recent liaison meeting.

The Committee inquired regarding the next steps in the CSP and the City's visual brand.

Staff advised that they will utilize tools for further staff engagement, continue to exercise CSP values, and complete departmental work plans to demonstrate how CSP will be integrated in their day to day work. Further, staff are developing a visual brand.

Arising from discussion and without objection by any member, the Committee recommended that his Worship, Mayor Hurley, provide a message with the City-wide release of the visual brand and use of a shorter promotional video.

## 5. **CORRESPONDENCE**

MOVED BY COUNCILLOR CALENDINO  
SECONDED BY COUNCILLOR MCDONELL

THAT the correspondence be received.

CARRIED UNANIMOUSLY

- (a) **Correspondence from the Licence Inspectors' and Bylaw Officers' Association of British Columbia**  
**Re: Financial Support for Precedent-Setting Local Government Dangerous Dog Appeal**

Correspondence was received from Mr. Inder Litt, President, Licence Inspectors' and Bylaw Officers' Association of British Columbia (LIBOA), seeking financial support for legal costs for a precedent-setting local government dangerous dog appeal case, *Santics v. The Animal Control Officer for the City of Vancouver*, heard in the BC Court of Appeal on 2019 May 22. LIBOA was granted an intervenor status in the case on behalf of local government animal control officers across B.C.; however, due to limited financial resources it is unable to cover the legal costs. Mr. Litt advised that the case focuses on issues of jurisdiction and the expansion of judicial discretion that has resulted in increased costs to local governments regarding dangerous dog enforcement since *R. v. Kuo* case in 2008.

Staff advised they have contacted the LIBOA, and requested additional information and a revised submission.

Arising from discussion, the Committee introduced the following motion:

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR CALENDINO

THAT the correspondence be **REFERRED** to staff for review.

CARRIED UNANIMOUSLY

- (b) **Correspondence from Down Syndrome Resource Foundation**  
**Re: DSRF's Capital Campaign - Building Re-Design and Renovation**

Correspondence was received from Mr. Jason Campbell, Director of Development, DSRF, regarding the organization's programs and services and the 25<sup>th</sup> anniversary capital campaign, which includes re-design of the Burnaby headquarters.

This matter was dealt with under Item 3(a).

## 6. REPORTS

MOVED BY COUNCILLOR CALENDINO  
SECONDED BY COUNCILLOR MCDONELL

THAT the reports be received.

CARRIED UNANIMOUSLY

(a) [Report from His Worship, Mayor Mike Hurley](#)  
Re: Harmony for All - Burnaby Music Program

His Worship, Mayor Mike Hurley submitted a report seeking approval for establishment of a City Charitable Fund that will provide access to musical instruments to children in need of assistance.

His Worship, Mayor Mike Hurley recommended:

1. THAT the Executive Committee of Council approve in principle the establishment of a City Charitable Fund to be used for providing funding to Burnaby children who are unable to fulfill a desire to learn how to play a musical instrument as a result of financial restraints.

MOVED BY MAYOR HURLEY  
SECONDED BY COUNCILLOR MCDONELL

THAT the recommendation of His Worship, Mayor Mike Hurley be adopted.

- referred

The Committee raised concerns regarding jurisdiction over the matter, proposed funding source, and the extent and implications of implementing the program.

Arising from discussion, the Committee introduced the following motion:

MOVED BY COUNCILLOR CALENDINO  
SECONDED BY COUNCILLOR MCDONELL

THAT the report be **REFFERED** to staff for review of the proposed program and for a report.

CARRIED UNANIMOUSLY

(b) [Report from the Director Parks, Recreation and Cultural Services](#)  
**Re: Grant Application #19.18.o - Request for Room Usage by Nikkei Place at the Alan Emmott Centre**

The Director Parks, Recreation and Cultural Services submitted a report providing additional information on the rental of Alan Emmott Centre by Nikkei Place, as requested by the Executive Committee of Council at the 2019 April 02 meeting.

The Director Parks, Recreation and Cultural Services recommended:

1. THAT this report be received for information.

MOVED BY COUNCILLOR CALENDINO  
SECONDED BY COUNCILLOR MCDONELL

THAT the recommendation of the Director Parks, Recreation and Cultural Services be adopted.

CARRIED UNANIMOUSLY

Arising from discussion, the Committee introduced the following motion:

MOVED BY COUNCILLOR CALENDINO  
SECONDED BY COUNCILLOR MCDONELL

THAT the Nikkei Place request for an in-kind facility fee waiver grant for use of the Alan Emmott Centre be **DENIED**.

CARRIED UNANIMOUSLY

(c) [Report from the Director Finance](#)  
**Re: Community Grant Policy Revisions**

The Director Finance submitted a report proposing to revise the Community Grant Policy for further clarification to application guidelines.

The Director Finance recommended:

1. THAT the Executive Committee recommend Council approve revisions to the Community Grant Policy, as outlined in this report.

MOVED BY COUNCILLOR CALENDINO  
SECONDED BY MAYOR HURLEY

THAT the recommendation of the Director Finance be adopted.

CARRIED UNANIMOUSLY



Arising from discussion and without objection by any member, the Committee requested that staff revise bullet point iii., under “Ineligible General Requests” section of the Policy, to clarify that only organizations fundraising on behalf of a third party would be ineligible for a grant.

Staff undertook to follow-up.

(d) **Report from the Director Planning and Building and  
the Director Parks, Recreation and Cultural Services**  
**Re: Corporate Guidelines for Indigenous Territory Acknowledgement**

The Director Planning and Building and the Director Parks, Recreation and Cultural Services submitted a report proposing wording and a process for Corporate Indigenous Territory Acknowledgement.

The Director Planning and Building and the Director Parks, Recreation and Cultural Services recommended:

1. THAT the Committee request Council to authorize staff to pursue the approach and process, as outlined in Section 6.0 of this report.

**MOVED BY COUNCILLOR CALENDINO**  
**SECONDED BY COUNCILLOR MCDONELL**

THAT the recommendation of the Director Planning and Building and the Director Parks, Recreation and Cultural Services be adopted.

CARRIED UNANIMOUSLY

7. **FESTIVALS BURNABY GRANTS APPROVED TO DATE - \$142,100**

8. **NEW APPLICATIONS - FESTIVALS BURNABY**

**MOVED BY COUNCILLOR CALENDINO**  
**SECONDED BY COUNCILLOR MCDONELL**

THAT the New Applications – Festivals Burnaby be received.

CARRIED UNANIMOUSLY

### **Neighbourhood Events**

(a) **#19-N-009 - Burnaby Neighbourhood House**

*Community Street Party*

An application was received from Burnaby Neighbourhood House for the Community Street Party to be held on 2019 August 07 at Metrotown Resource Centre. This event provides an opportunity for the neighbourhood to come together in a safe and inclusive environment, and to learn more about the programs offered at Burnaby Neighbourhood House, as well as other community partners.

Request: \$4,000

CPA: 2018 - \$2,500 (Neighbourhood Grant)  
2017 - No Application  
2016 - No Application

MOVED BY COUNCILLOR CALENDINO  
SECONDED BY COUNCILLOR MCDONELL

THAT a grant in the amount of \$3,500 be awarded to the Burnaby Neighbourhood House to assist with the cost of hosting the Community Street Party to be held on 2019 August 07 at Metrotown Resource Centre.

CARRIED UNANIMOUSLY

(b) **#19-N-010 - Friends of Alta Vista**

*26th Annual Alta Vista Playground Community Picnic*

An application was received from Friends of Alta Vista for the 26th Annual Alta Vista Playground Community Picnic to be held on 2019 September 14 at Alta Vista Playground, at Royal Oak Avenue and McKee Street. This community event, organized by local volunteers, provides a free gathering for the surrounding neighbourhood. The focus of the picnic is community inclusion and building a stronger connection to the local park. The picnic provides free food, entertainment, community services, neighbourhood connections and teen volunteer opportunities. The event attracts approximately 250-300 neighbours of all ages and ethnicities.

Request: \$600

CPA: 2018 - \$500 (Neighbourhood Grant)  
2017 - No Application  
2016 - \$500 (Neighbourhood Grant)

MOVED BY COUNCILLOR CALENDINO  
SECONDED BY COUNCILLOR MCDONELL

THAT a grant in the amount of \$500 be awarded to the Friends of Alta Vista to assist with the cost of hosting the 26th Annual Alta Vista Playground Community Picnic to be held on 2019 September 14 at Alta Vista Playground, at Royal Oak Avenue and McKee Street.

CARRIED UNANIMOUSLY

**Large Scale Events**

(c) **#19-L-007 - Burnaby Family Life Institute**  
*Burnaby Pride Street Party*

An application request was received from Burnaby Family Life Institute for the Burnaby Pride Street Party to be held on 2019 August 10 at Bonsor Sports Field. The Burnaby Pride Street Party is a celebration of LGBTQIA2S+ lives, experiences and visibility in the community. The event will include interactive booths from a variety of community agencies, community food vendors, games, activities and entertainment that showcase LGBTQIA2S+ talents.

Request: \$12,500	CPA: 2018 - \$3,400 (Neighbourhood Grant)*
	2017 - No Application
	2016 - No Application

*\*A different organization planned the 2018 event.*

MOVED BY MAYOR HURLEY  
SECONDED BY COUNCILLOR MCDONELL

THAT a grant in the amount of \$12,500 be awarded to the Burnaby Family Life Institute for the Burnaby Pride Street Party to be held on 2019 August 10 at Bonsor Sports Field.

CARRIED UNANIMOUSLY

9. **PROGRESSIVE LIST OF GENERAL GRANTS APPROVED TO DATE - \$114,108**

10. **NEW APPLICATIONS - GENERAL GRANTS**

MOVED BY COUNCILLOR CALENDINO  
SECONDED BY COUNCILLOR MCDONELL

THAT the New Applications – General Grants be received.

CARRIED UNANIMOUSLY

a) **#19.26. - Burnaby Neighbourhood House**  
*Community Engagement Program*

An application was received from Burnaby Neighbourhood House (BNH) requesting a grant to support the Community Engagement Program in 2019. The Community Engagement Program is a volunteer-based Program which provides Burnaby residents with access to a range of inclusive, low cost, and free programs and services (e.g. English conversation classes, monthly community dinners, free income tax clinics, yoga classes, tai chi, line dancing, art workshops, cooking demonstrations, book clubs and knitting circles). The BNH staff support the volunteers by promoting, setting-up, and implementing programs and services. Approximately 8,000 residents per year benefit from the Program.

Request: \$15,000	CPA: 2018 – Denied
	2017 – \$20,000*
	2016 – No Application

*\*One-time grant to assist with expenses associated with the organization's expansion and creation of the second location (North House) in North Burnaby.*

MOVED BY COUNCILLOR CALENDINO  
SECONDED BY COUNCILLOR MCDONELL

THAT a grant in the amount of \$15,000 be awarded to Burnaby Neighbourhood House (BNH) to support the Community Engagement Program in 2019.

CARRIED UNANIMOUSLY

b) **#19.27. - Apex Xplosion Volleyball Team U18 Girls**  
*Volleyball Canada 2019 National Volleyball Tournament*

An application was received from Apex Xplosion Volleyball Team U18 Girls in Vancouver requesting a grant to assist with travel expenses for eight (8) Burnaby residents to compete at the Volleyball Canada 2019 National Volleyball Tournament held in Toronto, Ontario, 2019 May 11 – 14. The team qualified for the National Tournament through high placement in the Provincial Tournament.

Request: \$2,500	CPA: 2018 - No Application
	2017 - No Application
	2016 - No Application

*\*Per the Community Granting Policy, each player is eligible for a \$250 grant for a total of \$2,000 for all eight players.*

MOVED BY COUNCILLOR CALENDINO  
SECONDED BY MAYOR HURLEY

THAT a grant in the amount of \$2,000 be awarded to the Apex Xplosion Volleyball Team U18 Girls in Vancouver to assist with travel expenses for eight (8) Burnaby residents, who competed in the Volleyball Canada 2019 National Volleyball Tournament held in Toronto, Ontario B.C. on 2019 May 11 – 14.

CARRIED UNANIMOUSLY

c) [#19.28. - My Artist's Corner \(MAC\) Society, BC](#)  
*My Artist's Corner Program*

An application was received from My Artist's Corner (MAC) Society BC requesting a grant to support provision of an art program for adults living with mental health issues for 2019/2020. The Society offers classes in art techniques and art history, hosts two major art shows each year, supplies artist grade materials and provides high quality instruction. Participants are encouraged to explore their artistic potential on their journey of mental health and wellness. Forty adults, majority of whom are Burnaby residents, participate in the program each year.

Request: \$10,000	CPA: 2018 - No Application
	2017 - No Application
	2016 - No Application

MOVED BY COUNCILLOR CALENDINO  
SECONDED BY MAYOR HURLEY

THAT a grant in the amount of \$5,000 be awarded to My Artist's Corner (MAC) Society BC to support provision of an art program for adults living with mental health issues for 2019/2020.

CARRIED UNANIMOUSLY

d) [#19.29.o - United Way of the Lower Mainland](#)  
*Street Banner Program*

An application was received from United Way of the Lower Mainland requesting an in-kind grant (for labour cost) in support of the 2019 United Way Fall Campaign in the amount of \$10,000 to cover banner installation and removal costs along Kingsway, between Boundary Road and Royal Oak Avenue. The banners would be installed 2019 September and removed at the end of 2019 December.

Request: \$10,000 in-kind	CPA: 2018 - \$10,000 (used \$3,919)
labour cost	2017 - \$15,000 (used \$3,279)
	2016 - \$15,000 (used \$4,566)

*\*Request for \$10,000 is due to unforeseen circumstance such as the need for hardware replacement.*

MOVED BY COUNCILLOR CALENDINO  
SECONDED BY COUNCILLOR MCDONELL

THAT an-kind grant up to \$10,000 be awarded to the United Way of the Lower Mainland in support of the 2019 United Way Fall Campaign to cover banner installation and removal costs along Kingsway, between Boundary Road and Royal Oak Avenue.

CARRIED UNANIMOUSLY

e) [#19.30. Big Brothers of Greater Vancouver](#)  
*Mentoring with Math*

An application was received from Big Brothers of Greater Vancouver requesting a grant to cover the costs of the Jump Math Workbooks in the Mentoring with Math program 2019 October – 2020 June. The workbooks vary from a low difficulty to more complex, and have low barriers regarding the language complexity, making them an excellent source for students whose first language is not English.

Request: \$5,000	CPA: 2018 - \$3,000
	2017 - \$3,000
	2016 - \$3,000

MOVED BY COUNCILLOR CALENDINO  
SECONDED BY MAYOR HURLEY

THAT a grant in the amount of \$3,000 be awarded to Big Brothers of Greater Vancouver to assist with the costs of the Jump Math Workbooks in the Mentoring with Math program 2019 October – 2020 June.

CARRIED UNANIMOUSLY

f) [#19.31. - Variety - The Children's Charity of BC](#)  
*Variety Mobility Day*

An application was received from Variety – The Children's Charity of BC requesting a grant to assist with Variety Mobility Day to be held at the Variety BC headquarters in Burnaby on 2019 June 05. The event will feature a

Request: \$10,000      CPA: 2018 - No Application  
2017 - No Application  
2016 - No Application

THAT a grant in the amount of \$5,000 be awarded to Variety – The Children’s Charity of BC to assist with Variety Mobility Day held at the Variety BC headquarters in Burnaby on 2019 June 05.

An application was received from the Wesburn Youth Soccer Club Galaxy U16 Boys team requesting a grant to assist with travel expenses for 14 players and Burnaby residents to participate at the Les Sinnott Memorial Boy's Provincial Cup to be held on 2019 July 4 - 7 in Prince George, B.C.

Request: \$1,750      CPA: 2018 - No Application  
2017 - \$1,000  
2016 - No Application

MOVED BY COUNCILLOR CALENDINO  
SECONDED BY MAYOR HURLEY

THAT a grant in the amount of \$1,750 be awarded to the Wesburn Youth Soccer Club Galaxy U16 Boys team to assist with travel expenses for 14 Burnaby residents to participate at the Les Sinnott Memorial Boy's Provincial Cup to be held on 2019 July 4 - 7 in Prince George, BC.

There were no new business items brought before the Committee at this time.

**12. INQUIRIES**

There were no inquiries brought before the Committee at this time.

**13. CLOSED**

MOVED BY COUNCILLOR CALENDINO  
SECONDED BY COUNCILLOR MCDONELL

THAT the Committee, in accordance with Sections 90 and 92 of the Community Charter, do now resolve itself into a Closed meeting from which the public is excluded to consider matters concerning labour relations or other employee relations, personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity, and negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages, and that in the view of the Council, could reasonably be expected to harm the interests of the municipality if they were held in public.

CARRIED UNANIMOUSLY

MOVED BY COUNCILLOR CALENDINO  
SECONDED BY COUNCILLOR MCDONELL

THAT this Open Committee meeting do now recess.

CARRIED UNANIMOUSLY

The Open Committee meeting recessed at 5:59 p.m.

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR CALENDINO

THAT the Open Council meeting do now reconvene.

CARRIED UNANIMOUSLY

The Open Committee meeting reconvened at 6:47 p.m.

**14. ADJOURNMENT**

MOVED BY MAYOR HURLEY  
SECONDED BY COUNCILLOR MCDONELL

THAT the Open Committee meeting do now adjourn.

CARRIED UNANIMOUSLY



The Open Committee meeting adjourned at 6:47 p.m.

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Nikolina Vracar  
Administrative Officer

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Councillor Sav Dhaliwal  
Chair