



## **PARKS, RECREATION AND CULTURE COMMISSION**

### *NOTICE OF OPEN MEETING*

**DATE: TUESDAY, 2019 JULY 23**

**TIME: 6:00 PM**

**PLACE: Council Chambers, Burnaby City Hall**

### **A G E N D A**

<b>1.</b>	<b><u>CALL TO ORDER</u></b>	<b><u>PAGE</u></b>
<b>2.</b>	<b><u>MINUTES</u></b>	
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a)	Kush Woods Bike Trail Society Speaker: Chester Jones	10
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**6. NEW BUSINESS****7. INQUIRIES****8. ADJOURNMENT**



## **PARKS, RECREATION AND CULTURE COMMISSION MINUTES**

**Tuesday, 2019 June 11**

An Open meeting of the Parks, Recreation and Culture Commission was held in the Council Chambers, Burnaby City Hall, 4949 Canada Way, Burnaby, B.C. on Tuesday, 2019 June 11 at 6:00 p.m.

### **1. CALL TO ORDER**

**PRESENT:** Councillor Paul McDonell, Chair  
Councillor Sav Dhaliwal  
Commissioner Guyle Clark  
Commissioner Stace Dayment  
Commissioner James Jang  
Commissioner Barbara Larkin  
Commissioner Claire Preston  
Commissioner Dan Staschuk  
School Trustee Bill Brassington

**ABSENT:** Commissioner Karin Alzner

**STAFF:** Mr. Dave Ellenwood, Director Parks, Recreation & Cultural Services  
Mr. Denis Nokony, Assistant Director - Cultural Services  
Mr. David O'Connor, Assistant Director - Golf Operations  
Mr. Steve Bruneau, Assistant Director - Parks  
Mr. Dean Pelletier, Manager - Business Operations  
Mr. Tom Kurucz, Manager Recreation Services  
Mr. Johannes Schumann, Asst. Director - Planning and Building  
Ms. Karen Hung, Senior Current Planner - Planning and Building  
Ms. Kathryn Matts - Commission Secretary  
Ms. Theresa Cheng - Recording Secretary

The Chair called the meeting to order at 6:05 p.m.

The Chair recognized the ancestral and unceded homelands of the Skwxwú7mesh and traditional hə́nqəmiṇə́m speaking people, and extended appreciation for the opportunity to hold a meeting on this shared territory.

### **2. MINUTES**

- a) Minutes of the Parks, Recreation and Culture Commission  
Open meeting held on 2019 May 14**

MOVED BY COMMISSIONER DAYMENT  
SECONDED BY COMMISSIONER JANG

THAT the minutes of the Parks, Recreation and Culture Commission Open meeting held on 2019 May 14 be adopted.

CARRIED UNANIMOUSLY

3. **DELEGATIONS**

MOVED BY COMMISSIONER LARKIN  
SECONDED BY COMMISSIONER DAYMENT

THAT the delegations be heard.

CARRIED UNANIMOUSLY

a) **Burnaby Rhododendron and Garden Society**  
**Speaker: Mr. Barry Jones**

Mr. Barry Jones and Ms. Wendy Thompson of the Burnaby Rhododendron and Gardens Society appeared before Commission regarding the Rhododendron Garden on Burnaby Mountain. Mr. Jones commented that Burnaby Mountain is the view point of Burnaby visited by people from all over the world. A former Parks and Recreation Commission in 1967 established a rhododendron garden near the Trans Canada Trail by Centennial Way to commemorate the 100<sup>th</sup> anniversary of British Columbia. A plaque on a boulder beside the trail states rhododendron is the official flower of Burnaby. The garden is overgrown with blackberry bushes. Mr. Jones requested that the rhododendron garden be maintained.

MOVED BY COMMISSIONER DHALIWAL  
SECONDED BY COMMISSIONER PRESTON

THAT staff prepare a report on the feasibility and cost for the maintenance of the Rhododendron Garden on Burnaby Mountain..

CARRIED UNANIMOUSLY

b) **Burnaby Mountain Biking Association**  
**Speaker: Mr. George Fedosov, Director**

Mr. George Fedosov of the Burnaby Mountain Biking Association appeared before Commission to provide information regarding their volunteers' effort to maintain multi-use trails with material approved by the city on Burnaby Mountain. Their mission is to promote the establishment of a mountain bike trail network on

Burnaby Mountain that caters to users of different skill levels. They concentrate their efforts on the southeast trails including North Road. In 13 years they contributed 5,000 volunteer hours and completed 172 trail repairs, maintenance and build projects with an excellent safety record. About 100,000 visitors use the trails annually. Hikers and cyclists of different levels can use the trails. Their intent is to continue trail maintenance. They would like to increase their volunteer days and numbers and would like to know if this is a possibility.

MOVED BY COMMISSIONER PRESTON  
SECONDED BY COMMISSIONER STASCHUK

THAT staff provide a report outlining the feasibility of increasing the volunteer days and volunteer numbers for Burnaby Mountain Biking Association with a focus on the issue of liability.

CARRIED UNANIMOUSLY

**c) HUB Cycling Burnaby**  
**Speaker: Mr. David Einstein**

Mr. David Einstein of HUB Cycling Burnaby appeared before Commission to request repairs to sections of the Burnaby Mountain Urban Trail north of Greystone Park, north of Curtis and the urban trail parallel to Royal Oak from Deer Lake Parkway.

Staff undertook to repair the trail sections managed by Parks and refer those sections to Engineering if they are under their jurisdiction.

**4. CORRESPONDENCE**

**a) Correspondence from Berni James**  
**Re: Initiative to Honour Christine Sinclair**

Correspondence was received from Mr. Berni James suggesting that the City of Burnaby take an initiative to honour soccer player, Christine Sinclair, Captain of the Canadian National Women's Soccer Team. As Ms. Sinclair originates from Burnaby, Mr. James feels that there should be a facility named after her. Some suggestions Mr. James made are: renaming Swangard Stadium, building a new stadium, naming some facility around the Fortius building, or a park within the Bonsor Recreation Complex.

MOVED BY COUNCILLOR DHALIWAL  
SECONDED BY COMMISSIONER LARKIN

THAT the suggestion from Mr. Berni James to honour Ms. Christine Sinclair be referred to the Financial Management Committee.

CARRIED UNANIMOUSLY

**b) Correspondence from Mayor Mike Morden, City of Maple Ridge**  
**Re: Use of Burnaby Lake for 2020 BC Summer Games**

Correspondence was received from Mayor Mike Morden, City of Maple Ridge regarding the use of Burnaby Lake for the 2020 Summer Games. Maple Ridge is the host of the Games and is challenged to meet the venue requirements for the rowing competitions. It is requested that Burnaby Lake be utilized for the rowing competitions on July 23, 24 and 26.

Staff undertook to investigate the feasibility and availability of the lake for the rowing competitions.

**c) Correspondence from Rudy Pospisil, Neighbourhood Block Watch**  
**Re: Intersection of Dundas Street and Delta Avenue Pathway**

Correspondence was received from Mr. Rudy Pospisil requesting improvement to the pedestrian pathway at Dundas Street and Delta Avenue. A note on the correspondence was provided by the Engineering Department, advising that the potential sidewalk upgrades will be reviewed for inclusion with the Empire Drive project. Staff undertook to provide the information to Mr. Pospisil.

**d) Canadian Alliance of Chinese Associations**  
**Re: 1st CACA Charity Golf Tournament at Riverway Golf Course**

Correspondence was received from Mr. Yongtao Chen, Executive Chairman of Canadian Alliance of Chinese Associations, regarding their upcoming 1st CACA Charity Golf Tournament at Riverway Golf Course on 2019 July 10 with net proceeds to be donated to the Burnaby Hospital Foundation. The association is requesting a waiver of the green fees for 144 golfers.

MOVED BY COUNCILLOR DHALIWAL  
SECONDED BY COMMISSIONER CLARK

THAT the green fee waiver request for a charitable golf tournament at Riverway Golf Course be referred to the Executive Committee of Council.

CARRIED UNANIMOUSLY

**5. DIRECTOR'S REPORT****a) Director's Report No. 06**  
**2019 June 11**

The Director Parks, Recreation and Cultural Services submitted his Report No. 06, dated 2019 June 11, covering the following items listed as i-iii.

MOVED BY COMMISSIONER LARKIN  
SECONDED BY COMMISSIONER DAYMENT

THAT the Director's Report be received.

CARRIED UNANIMOUSLY

**i) 2019/2020 Community School Grant**

The Director Parks, Recreation and Cultural Services submitted a report requesting approval and authorization of an agreement with the Burnaby School District #41 for the support and operation of eight Community Schools.

It was recommended:

1. THAT approval be given for the expenditure of \$496,799.00 as the City of Burnaby's share of the operating funds for the 2019/2020 Community School Program.
2. THAT the Parks, Recreation and Culture Commission recommend Council authorize the execution of an agreement with the Burnaby School District #41 for the support and operation of eight Community Schools (Byrne Creek, Edmonds, Gilmore, Lochdale, Maywood, Second Street, Stoney Creek and Stride Avenue).
3. THAT a copy of this report be forwarded to the Burnaby Board of Education for their information.

MOVED BY COMMISSIONER PRESTON  
SECONDED BY COMMISSIONER LARKIN

THAT the recommendations of the Director Parks, Recreation and Cultural Services be adopted.

CARRIED UNANIMOUSLY

School Trustee Brassington expressed appreciation of the Commission's support for community schools.

**ii) Burnaby Tennis Club Licence Agreement Renewal**

The City has had a licence agreement with the Burnaby Tennis Club since 1973 for their bubble and clubhouse facility. The City partners with the Burnaby Tennis Club and Tennis BC in the provision of spring/summer tennis lessons and leagues. The Burnaby Tennis Club continues to provide a valuable service to the community. In 2018, the City of Burnaby and Tennis Canada announced a Memorandum of Understanding that will see the development of the Western Canada Tennis Centre within the Burnaby Lake Sports Complex. Options are being explored for the existence of a new partnership between the Burnaby Tennis Club and Tennis Canada. The new licence contract will provide for an option to re-examine or re-write the existing contract to facilitate a new agreement if one is required within the next five years.

It was recommended:

1. THAT approval be granted to renew the licence agreement with the Burnaby Tennis Club, for a further five-year term beginning on 2019 July 01 and ending on 2024 June 30 with changes to the terms and conditions as outlined in this report.
2. THAT the Parks, Recreation and Culture Commission recommend Council approve the renewal of the licence with the Burnaby Tennis Club as outlined in this report.
3. THAT the Parks, Recreation and Culture Commission recommend Council authorize the City Solicitor to execute a licence agreement with the Burnaby Tennis Club as outlined in this report.
4. THAT a copy of this report be sent to Mr. George McLachrie, President of the Burnaby Tennis Club.

MOVED BY COMMISSIONER STASCHUK  
SECONDED BY COMMISSIONER LARKIN

THAT the recommendations of the Director Parks, Recreation and Cultural Services be adopted.

CARRIED UNANIMOUSLY

**iii) Permissive Exemptions from Taxation - 2020**

The Director Parks, Recreation and Cultural Services submitted a report requesting permissive tax exemptions for six properties that warrant exemption from taxation. The Community Charter provides municipalities with the authority to exempt certain lands and/or improvements from municipal property taxation and the general



authority for permissive exemptions. The City of Burnaby has extended permissive exemptions to recreation and athletic clubs that encourage the clubs to make available their facilities to the general public and to meet other specific guidelines.

It was recommended:

1. THAT the Parks, Recreation and Culture Commission recommend Council approve permissive tax exemptions for the organizations identified in this report, and that the organizations are included in the Burnaby Tax Exemption Bylaw – 2019 to be presented to City Council for approval.

MOVED BY COMMISSIONER STASCHUK  
SECONDED BY COMMISSIONER CLARK

THAT the recommendation of the Director Parks, Recreation and Cultural Services be adopted.

CARRIED UNANIMOUSLY

## 6. NOTICE OF MOTIONS

### a) Councillor Paul McDonell Re: Smoking Ban in Parks

At the 2019 May 14 Commission Meeting, Councillor McDonell provided a Notice of Motion regarding Smoking Ban in Parks. With appropriate notice provided, the following notice was brought before Commission.

MOVED BY COMMISSIONER LARKIN  
SECONDED BY COMMISSIONER CLARK

THAT smoking of all substances be banned in City of Burnaby parks.

- referred

MOVED BY COUNCILLOR DHALIWAL  
SECONDED BY COMMISSIONER DAYMENT

THAT the feasibility of banning the smoking of all substances in the City of Burnaby parks be **REFERRED** to staff for a report.

CARRIED UNANIMOUSLY

b) **Councillor Paul McDonell**  
**Re: Traffic Calming on Park Perimeter Roads**

At the 2019 May 14 Commission meeting, Councillor McDonell provided a Notice of Motion regarding traffic calming on park perimeter roads. With appropriate notice provided, the following notice was brought before Commission.

MOVED BY COMMISSIONER LARKIN  
SECONDED BY COMMISSIONER STASCHUK

THAT speed bumps be placed on all park perimeter roads where possible.

-referred

MOVED BY COMMISSIONER CLARK  
SECONDED BY COMMISSIONER PRESTON

THAT the proposal for traffic calming measures around parks be **REFERRED** to the Traffic Safety Committee.

CARRIED UNANIMOUSLY

7. **NEW BUSINESS**

There was no new business brought forward by Commission at this time.

8. **INQUIRIES**

Commissioner Preston inquired regarding the history of city-owned land between Cariboo Road and Craig Avenue above the Cariboo Road Christian Fellowship neighbourhood.

Staff undertook to provide information on the area in question to the Commission.

9. **ADJOURNMENT**

MOVED BY COMMISSIONER STASCHUK  
SECONDED BY COMMISSIONER DAYMENT

THAT the Open Commission meeting do now adjourn.

CARRIED UNANIMOUSLY

The Open Commission meeting adjourned at 7:24 p.m.

\_\_\_\_\_  
Kathryn Matts  
COMMISSION SECRETARY

\_\_\_\_\_  
Councillor Paul McDonell  
CHAIR

**From:** Chester Jones [REDACTED]  
**Sent:** Thursday, July 18, 2019 5:16 PM  
**To:** Parks - City of Burnaby; Matts, Kathryn  
**Subject:** CONFIRMATION TO SPEAK AT THE BURNABY PARKS, RECREATION AND CULTURE COMMISSION MEETING ON JULY 23RD.

Kathryn & Parks,

I am grateful to receive the confirmation to present our materials regarding The Kush Woods BMX Trails for public knowledge at the next Burnaby Parks, Recreation and Culture Commission Meeting on July 23rd.

On behalf of the Kush Woods BMX Trail Society, it is of great honour to present our case, raise awareness, highlight the current momentum we have supporting our trails, bike trail advocacy, and what we have created in the northern Capitol Hill area that Parks wants to demolish.

Thanks again.

All the best,  
Chester Jones  
Kush Woods Bike Trail Society

**From:** Joe Aiga [REDACTED]  
**Sent:** Thursday, July 18, 2019 1:33 PM  
**To:** Parks - City of Burnaby  
**Subject:** Re: Request to speak to commissioners

My name is Mamoru Aiga, AKA Joe Aiga.

I would like to be given an opportunity to request if the room rental policy of Bonsor 55+ Senior Centre and Bonsor recreational Centre can be modified so a limited numbers of patients support group such as cancer can be sponsored by Parks and Recreation Service, which will enable us the bladder cancer patients support group can have the same priority of securing the meeting room in advance as currently sponsored programs.

I am 72 years old and have lived in Burnaby near 40 years.  
I was diagnosed bladder cancer in late 2016.  
Since then, I became a volunteer for Bladder Cancer Canada, a nationally registered non profit advocate organization for bladder cancer patients. Over a year I have been facilitating the patients support group for greater Vancouver region renting a room at Bonsor 55+ Senior Centre, located at 6533 Nelson Avenue, Burnaby.

Bladder Cancer are mainly for seniors affecting both men and women. 90% of new bladder cancer patients are over the age of 55. Many of patients are in 70s and 80s, who rely on public transportation system. Bonsor 55+ Senior Centre and Bonsor Recreational Complex are located in Metrotown and enables senior patients to come to the support meeting from different municipalities. As matter of fact, we have paritipants from North Shore, Richmond, Surrey, West side of Vancouver, Coquitlam and Burnaby and even from Abbosford. Burnaby is the centre of Greater Vancouver.

The problem we have faced is that the room rental policy set by Parks and Recreation Service gives priority to its sponsored programs first. After the rooms for sponsored programmed are secured, then the rooms for non sponsored programs can be filled.

The rental officer kindly assigns us a room even before all sponsored programs get their rooms assigned but we have to agree to the condition that the room may be canceled or moved to another room if a sponsored program is assigned to the same room. This makes very difficult to plan as the securing of the meeting is the critical path for planning the support group meetings.

Though it is called the patients support group meeting, we host occasionally invite medical professional to educate the patients and its caretaker about the disease, treatment and others. So, it is providing education. The difference is that most programs are for healthy and active people but the support group meeting will be for people with health issues.

In terms of the room rental fee, of course it is greatly appreciated the city can sponsor it all, but we are happy to accept the currently policy the the city is providing 50% discount. What we want to is a policy for us to be able to secure the room without worrying about the possibility of being bumped out by a sponsored program and suddenly find ourselves having no rooms for the meeting.

Sincerely,

Joe Aiga  




Environment and Social Planning Committee  
c/o Office of the City Clerk

K. O'Connell, City Clerk  
B. Zeinabova, Deputy City Clerk

## INTER-OFFICE MEMORANDUM

TO: CHAIR AND MEMBERS DATE: 2019 June 11  
PARKS, RECREATION AND CULTURE  
COMMISSION

FROM: ADMINISTRATIVE OFFICER FILE: 2410-20

SUBJECT: **WORLD RIVERS DAY 2019**  
(ITEM 5(E), REPORTS, COUNCIL MEETING 2019 JUNE 10)

Burnaby City Council, at the Open Council meeting held on 2019 June 10, received the above noted report and adopted the following recommendations contained therein:

1. THAT Council approve the proposed program for World Rivers Day 2019 at the Burnaby Village Museum.
2. THAT Council authorize expenditures for World Rivers Day 2019 in the amount of \$4,000 for advertising and promotion, as outlined in this report.
3. THAT a copy of this report be forwarded to the Burnaby Parks, Recreation and Culture Commission; Mark Angelo, World Rivers Day Chair and Founder and representative of the International River Foundation; and the Outdoor Recreation Council of British Columbia for information purposes.

As directed, a copy of the report is enclosed for your information.

  
Monica Macdonald  
Administrative Officer



Meeting 2019 June 10

COUNCIL REPORT

### **ENVIRONMENT AND SOCIAL PLANNING COMMITTEE**

*HIS WORSHIP, THE MAYOR  
AND COUNCILLORS*

**SUBJECT: WORLD RIVERS DAY 2019**

#### **RECOMMENDATIONS:**

1. THAT Council approve the proposed program for World Rivers Day 2019 at the Burnaby Village Museum.
2. THAT Council authorize expenditures for World Rivers Day 2019 in the amount of \$4,000 for advertising and promotion, as outlined in this report.
3. THAT a copy of this report be forwarded to the Burnaby Parks, Recreation and Culture Commission; Mark Angelo, World Rivers Day Chair and Founder and representative of the International River Foundation; and the Outdoor Recreation Council of British Columbia for information purposes.

### **REPORT**

The Environment and Social Planning Committee, at its meeting held on 2019 June 04, received and adopted the attached report seeking approval of the proposed program for World Rivers Day 2019 at the Burnaby Village Museum and Council expenditure authorization for advertising and promotion of the program.

Respectfully submitted,

Councillor C. Jordan  
Chair

Councillor J. Keithley  
Vice Chair

Copied to:	City Manager Director Planning & Building Director Corporate Services Director Engineering Fire Chief	Director Finance Director Parks, Recreation & Cultural Services OIC, RCMP Chief Librarian President, UPE Local 23
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Meeting 2019 June 4

COMMITTEE REPORT

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**TO:** CHAIR AND MEMBERS  
ENVIRONMENT AND SOCIAL PLANNING  
COMMITTEE

**DATE:** 2019 May 29

**FROM:** DIRECTOR PLANNING AND BUILDING

**FILE:** 33000 01  
*Reference: World Rivers Day*

**SUBJECT: WORLD RIVERS DAY 2019**

**PURPOSE:** To seek approval of the proposed program for World Rivers Day 2019 at the Burnaby Village Museum and Council expenditure authorization for advertising and promotion of the program.

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#### RECOMMENDATIONS:

1. **THAT** Council approve the proposed program for World Rivers Day 2019 at the Burnaby Village Museum.
2. **THAT** Council authorize expenditures for World Rivers Day 2019 in the amount of \$4,000 for advertising and promotion, as outlined in this report.
3. **THAT** a copy of this report be forwarded to the Burnaby Parks, Recreation and Culture Commission; Mark Angelo, World Rivers Day Chair and Founder and representative of the International River Foundation; and the Outdoor Recreation Council of British Columbia for information purposes.

### REPORT

#### 1.0 BACKGROUND

Rivers Day occurs each year on the fourth Sunday in September. Communities across BC and in more than sixty countries around the world host celebratory events to promote environmental stewardship and to celebrate the environmental, socio-economic and cultural values of waterways. The first BC Rivers Day was held in 1980 and was created by renowned river advocate and Burnaby resident, Mark Angelo. In 1993, the City of Burnaby became the first municipality in BC to proclaim 'BC Rivers Day'. Based on the success of BC Rivers Day, World Rivers Day was launched in 2005 as part of the United Nations Water for Life Decade.

As outlined in this report, it is proposed the City's World Rivers Day community festival be hosted at the Burnaby Village Museum on Sunday, September 22.

#### 2.0 POLICY FRAMEWORK

World Rivers Day at the Burnaby Village Museum aligns with the policy and planning framework established by the City of Burnaby's Official Community Plan (1998), Environmental Sustainability Strategy (2016) and Corporate Strategic Plan (2017).

To: Environment and Social Planning Committee  
 From: Director Planning and Building  
 Re: World Rivers Day 2019  
 2019 May 29.....Page 2

## 2.1 Official Community Plan

Section 3.2.2 of the Official Community Plan (OCP) contains the strategy of *An Environmentally Aware Community*. This strategy encourages environmental protection and shared stewardship, sharing of environmental information with the community, and meaningful community participation in environmental decision making. The OCP identifies Community Involvement and Shared Stewardship as a component of Burnaby's Environmental Policy Framework with an objective to 'increase public environmental awareness and responsibility through public information programs'.

## 2.2 Environmental Sustainability Strategy

The Environmental Sustainability Strategy (ESS) is a plan for Burnaby's 'green future' and sets directions for environmental protection, stewardship, enhancement, and resilience in the city. The framework of the ESS consists of ten sustainability themes, each with a goal and supporting strategies and actions. The "Manage" theme of the ESS focuses on governance, education and partnerships and identifies a goal of an 'environmentally aware and engaged community working together to improve Burnaby's environmental performance'. Several of the identified strategies relate to Burnaby Environment Week and its goal of promoting environmental awareness and stewardship.

- Educate citizens about ecology and sustainability (Strategy 10.1)
- Explore innovative ways to engage the public on environmental issues (Strategy 10.2)
- Develop and nurture community partnerships (Strategy 10.6)

## 2.3 Corporate Strategic Plan

Environmental awareness and stewardship initiatives align with the Corporate Strategic Plan by supporting the following goals and sub-goals of the plan:

- A Connected Community
  - Social connection –  
Enhance social connections throughout Burnaby
- A Healthy Community
  - Healthy life –  
Encourages opportunities for healthy living and well-being
  - Healthy environment –  
Enhance our environmental health, resilience and sustainability
  - Lifelong learning –  
Improve upon and develop programs and services that enable ongoing learning
  - Community involvement –  
Encourage residents and businesses to give back to and invest in the community

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 From: Director Planning and Building  
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### 3.0 PARTNERSHIPS AND ROLES FOR 2019

The World Rivers Day event in Burnaby is organized by a committee consisting of staff from the Burnaby Village Museum, staff from the City of Burnaby Planning Department and Mark Angelo. The museum has been an ideal venue and host since the event was first held there in 2013. The museum staff's capacity and organizational knowledge for hosting large public events is a significant benefit and the themes of World Rivers Day complement the museum's regular programming. The museum grounds are also bisected by Deer Lake Brook, which is crossed by a bridge when entering from the east entrance. The bridge over Deer Lake Brook provides a direct connection to Burnaby's waterways. Typically closed for the season after Labour Day, the museum opens its doors specifically to host World Rivers Day and the museum is staffed to operate as it would for other community events.

### 4.0 PROPOSED WORLD RIVERS DAY PROGRAM

World Rivers Day is scheduled for Sunday, September 22, 2019, from 11am to 4:30pm. Program planning for World Rivers Day is well underway. Key elements of the program are similar to previous years and are presented below. New additions to the program are noted.

#### Welcome Remarks

The City of Burnaby and Mark Angelo will each make brief remarks at 1pm at Vorce Station to welcome everyone to the 15<sup>th</sup> annual World Rivers Day celebration in Burnaby.

#### Activities

*Streamside interpretation:* Ecological information about Deer Lake Brook and the watersheds of Burnaby will be displayed on the bridge and a museum interpreter will be present to engage festival attendees as they cross over this waterway.

*First Nations programming, Children of Takaya (New):* The organizing committee has invited Children of Takaya to perform. This group presents First Nation's dancing, singing and storytelling.

*Film Screenings:* Short films about waterways will be shown on a loop in Central Park Theatre on Main Street in the museum village. In previous years, films shown have included *Saving Burnaby Lake* and *Saving the Salmon: the Brunette River Story*, as well as films on the lower Fraser River and the restoration of Britannia Creek near Squamish.

*Waterways of Burnaby Map and new story map (New):* To celebrate World Rivers Day, the City is planning to release a new version of its popular Waterways of Burnaby Map. The current version was created in 2012. Free copies of the new map will be available at the Planning Department display, which will also include the large aerial photo map of the City showing all of the waterways and where salmon spawn. The Planning Department will also display information about streams that have been enhanced and restored as part of development projects in Burnaby.



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 From: Director Planning and Building  
 Re: World Rivers Day 2019  
 2019 May 29.....Page 4

Members of the public will be directed to a digital story map viewable on their mobile device that presents photos and a summary the stream enhancement projects.

*Children's Parade:* The Nylon Zoo allows children to participate in a real parade while dressed in animal costumes. It will be located in the field near the carousel.

*Vancouver Aquarium Aquazone:* Two Vancouver Aquarium educators will bring a variety of marine artifacts to create an engaging and interactive display.

*Deer Lake Brook streamside restoration demonstration project (New):* The City of Burnaby is partnering with Green Teams of Canada (GTC) to deliver a streamside restoration project to take place on Deer Lake Brook. GTC is a community engagement charity started in 2011 that organizes community volunteers to undertake restoration activities in parks and public spaces in BC and across Canada. For Burnaby's rivers day event, GTC's Lower Mainland Green Team will organize and supervise a group of volunteers as they remove invasive plants from streamside areas and install native plants. Members of the public will be able to sign up with GTC to participate in this activity as a volunteer. The activity will be viewable from the bridge crossing of Deer Lake Brook and will demonstrate a real-life example of stream stewardship to festival attendees.

## **Entertainment**

The organizing committee is planning for *Ginalina* ([www.ginalina.com](http://www.ginalina.com)) to return as the headlining musical performer. Her attendance will be confirmed later in June. Her music features lively guitars, fiddles and a blend of entertaining folk and other instruments. She has been previously nominated for a Juno for children's artist of the year.

*Kellie Haines* will be the other onstage live performer. Kellie is a ventriloquist and well-known children's entertainer who has performed at Burnaby's World Rivers Day event for several years.

*Stories on Wheels* is a street theatre storytelling act that will perform on the main street in the village.

## **Exhibitors**

Between 15 and 20 environmental exhibitors are expected to present their information with interactive and engaging displays beneath tents along the pedestrian pathways in the main village or on the east side of Deer Lake Brook near the main entrance. Several of Burnaby's active Streamkeeper groups are expected to attend the event. The City of Burnaby's Engineering Department will be an exhibitor with information about recycling and environmental protection.

## **Food**

In addition to the ice cream parlour and food concession on Main Street in the village, City of Burnaby Food Services plan to offer the public a salmon BBQ with reasonably priced food plates.

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 From: Director Planning and Building  
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## 5.0 ADVERTISEMENT AND PROMOTION

An expenditure of \$4,000 from the Boards, Committees and Commissions operating budget is requested for promoting the 2019 program for World Rivers Day at the Burnaby Village Museum. This request is the same as the amount approved the previous five years.

These funds will support a comprehensive program to advertise and promote the event that may include print ads in local papers, outdoor bus shelter ads, creation of berm signs at the museum, overpass banners, placement in the CTV Community Calendar, bookmarks available at local public libraries, sponsored electronic media, and electronic display ads on the mobile version of a regional newspaper. The City's website, social media channels and community networks will also be used to promote the event.

## 6.0 CONCLUSION

Celebrating World Rivers Day promotes community stewardship of Burnaby's waterways. This event has special meaning in our community because Burnaby was the first municipality to proclaim BC Rivers Day in 1993. For the seventh year in a row, Burnaby Village Museum, located in the heart of the Central Valley watershed, will be host to Burnaby's World Rivers Day. This year's program aims to present environmental information in an engaging manner, provide entertainment for children and families and connect the public to streams and rivers in Burnaby. Approval by Council of an expenditure of \$4,000 is requested for promotion and advertising.

Typically one of the high profile events in the province, our celebration of World Rivers Day highlights the City's commitment to the sustainability of Burnaby's streams, rivers and watersheds.



E.W. Kozak, Director  
 PLANNING AND BUILDING

MS/tn

cc: City Manager  
 Director Engineering  
 Director Finance  
 Fire Chief  
 President, CUPE Local 23

Director Corporate Services  
 Director Parks, Recreation and Cultural Services  
 OIC, RCMP  
 Chief Librarian  
 City Clerk

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Anna Solnickova  
Burnaby Terry Fox Run Organizing Committee

July 4, 2019

Members of the Parks, Recreation and Culture Commission  
City of Burnaby

To Whom It May Concern:

Re: The 2019 Burnaby Terry Fox Run  
Request for In-Kind Support

This year marks the **39<sup>th</sup> anniversary of Terry Fox's selfless Marathon of Hope**. As I am a two-time cancer survivor, it is very important to me that Terry's legacy and dream of a cancer free world not be forgotten. In order to share the vision and spirit of this Canadian hero, the Burnaby Terry Fox Run Organizing Committee and I are once again proud to invite Burnaby residents and all other interest parties to the **Burnaby Terry Fox Run on Sunday, September 15, 2019 in Swangard Stadium and Central Park**.

We are grateful for your past support of our event and once again turn to you in hopes of seeking assistance from you, the commissioners, and the City of Burnaby.

As you may know, the Terry Fox Run is unique in several ways, one being that it was the first run to be organized to raise money for charity, namely, cancer research. It differs from other runs in that it has:

- No fee for registration
- No required minimum donation amount
- No exclusions; everyone is welcome to participate
- No corporate sponsorship
- No donor recognition (other than being named on a thank-you board)
- No budget available for the Organizing Committee (all items and operating costs are donated by community members)

It is also worth mentioning that The Terry Fox Foundation continues to be a leader in fiscally responsible fund raising (84 cents of every \$1 donated goes DIRECTLY to cancer research).

In order to assist us with organizing and hosting the 39<sup>th</sup> Annual Burnaby Terry Fox Run, the **Organizing Committee respectfully requests the waiver of the fee for the use of the Central Park Trails on Sunday, September 15, 2019**. We will be using the Terry Fox Route for our Run and there should be no expense involved with this as we provide our own extra garbage containers and are diligent in trying to ensure that we leave the Park as we find it.

Additionally, the **Organizing Committee respectfully requests the waiver of the fee for the use of seven pop up tents as well as two large, 10 x 10 and 10 x 15, canopies on Sunday, September 15, 2019**.

We sincerely hope that you will look favorably upon our requests. Thank you very much for your time and consideration.

Sincerely,

Anna Solnickova  
Burnaby Terry Fox Run Organizing Committee

Item No. 1 (i) of the Director's Report refers to this correspondence





2019 July 4

City of Burnaby  
Parks, Recreation, and Culture Commission  
4949 Canada Way  
Burnaby BC V5G 1M2

**RE: 2019 CITY OF BURNABY EMPLOYEES WORKPLACE UNITED WAY CAMPAIGN**

The City of Burnaby Employees United Way Workplace Campaign Committee is in the planning and development stage for our 2019 campaign. We will be contacting local businesses to request **non-monetary contributions** to recognize City of Burnaby employees who contribute to our United Way fundraising campaign either through ongoing payroll deductions or lump sum donations.

The City's Employee Workplace United Way Campaign contributions support the **United Way of the Lower Mainland** for the benefit of those in need in our community. Additional information about the United Way of the Lower Mainland is available at [www.uwlm.ca](http://www.uwlm.ca).

The 2019 campaign runs from September 16<sup>th</sup> to October 4<sup>th</sup>. We welcome any contribution that the Parks, Recreation, and Culture Commission could make to enhance the success of this year's fundraising efforts. We hope you will renew the support you have provided to our previous United Way campaigns by providing admission passes that reflect the wide range of activities and services offered by the Department.

We know that our continued success would not be possible without your support and for that we are very grateful. If you have any questions regarding our campaign or would like to arrange for donation pick-up, please contact Lisa Patek at 604-415-3550.

Thank you for your continued support.

Yours truly,

Lisa Patek  
City of Burnaby,  
United Way 2019 Committee  
Tel: 604-415-3550  
[lisa.patek@burnaby.ca](mailto:lisa.patek@burnaby.ca)

Item No. 2 (ii) of the Director's Report refers to this correspondence

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Employees of the City of Burnaby United Way Workplace Campaign  
c/o Lisa Patek, Shadbolt Centre for the Arts  
6450 Deer Lake Avenue Burnaby, BC V5G 2J3

PHONE: (604) 434-1717  
FAX: (604) 434-1551  
www.burnabyfirefighters.com



#205 - 6515 BONSOR AVE.  
BURNABY, B.C. V5H 3E8  
burnabyfirefighters@telus.net

July 8, 2019

Attention: Paul McDonell (Chairperson)

Parks, Recreation & Culture Commission,

I want to take a minute, to thank you for your continued support of our charitable Society. The money we raise for our charitable society allows us to distribute funds to over 60 different charities and organizations throughout the lower mainland, with the over whelming majority right here in Burnaby. This golf tournament will directly affect the schools in Burnaby that we teach our community CPR in. It will also help us with our nutritional snack program that reaches 33 schools, right here in Burnaby. Once again, we are asking for a grant for this year's golf tournament which is being held on September 11th. We would be very grateful if you were able to grant us what you have in the past and waive our green fees for another year.

Sincerely,

Miles Ritchie  
Secretary, Local 323  
Burnaby Firefighters Charitable Society



**CITY OF BURNABY**

**PARKS, RECREATION AND CULTURAL SERVICES DEPARTMENT**

DIRECTOR'S REPORT NO. 7, 2019

2019 July 23

BURNABY PARKS, RECREATION AND CULTURE COMMISSION

Your Director reports as follows:

**ITEM**

**DESCRIPTION**

- i. Burnaby Terry Fox Run 2019
- ii. United Way Campaign
- iii. Fairacres Garage and Stables
- iv. Public Consultation for Off-Leash Dog Parks
- v. 2019 July - Covered Sports Boxes Feasibility Study
- vi. 2019 Burnaby Firefighters Charitable Society Request for Fee Waiver

Respectfully submitted,



DAVE ELLENWOOD  
Director Parks, Recreation and Cultural Services



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## COMMISSION REPORT

**TO:** CHAIR AND MEMBERS  
PARKS, RECREATION & CULTURE  
COMMISSION

**DATE:** 2019 July 03

**FROM:** DIRECTOR - PARKS, RECREATION &  
CULTURAL SERVICES

**FILE:** 7000-01

**SUBJECT: BURNABY TERRY FOX RUN FEE WAIVER REQUEST 2019**

**PURPOSE:** To provide support to the Burnaby Terry Fox Run Organizing Committee in the form of a fee waiver for the use of Central Park trails and pop-up tents at Swangard Stadium.

**RECOMMENDATION:**

1. **THAT** a fee waiver for the use of Central Park trails be approved and use of the tents be an in-kind donation.
2. **THAT** a copy of this report be sent to Ms. Anna Solnickova, 2019 Run Organizer for the Burnaby Terry Fox Run Organizing Committee.

**REPORT****1.0 INTRODUCTION**

Appearing on the agenda is correspondence from Ms. Anna Solnickova, 2019 Run Organizer for the Burnaby Terry Fox Run Organizing Committee. Ms. Anna Solnickova has submitted a letter requesting a fee waiver for the use of Central Park trails and seven pop-up tents. The Burnaby Terry Fox fundraising event is planned for 2019 September 15.

The rental fees for the trails in Central Park are \$217.14 (plus GST). The tents do not have a fee associated with them as staff time is not required for their set up. Each year, 25-30 fundraising walks and runs take place in City of Burnaby parks and facilities. Although they are all worthy causes, there are only a few exceptions where the fees are waived.

To: Parks, Recreation & Culture Commission  
From: Director - Parks, Recreation & Cultural Services  
Re: Burnaby Terry Fox Run Fee Waiver Request  
2019

.....Page 2

## 2.0 POLICY SECTION

The Burnaby Terry Fox Run is aligned with the City of Burnaby's Corporate Strategic Plan by supporting the following Goals:

### **A Connected Community**

Social connection

Enhance social connections throughout Burnaby

### **A Healthy Community**

Healthy Life

Encourage opportunities for healthy living and well being

Community involvement

### **An Inclusive Community**

Create a sense of community

## 3.0 RECOMMENDATION

It is recommended that the request to waive the fees for the use of the trails and pop-up tents be approved as there is no direct staff costs associated with these items.

The contents of this report have been shared with Ms. Anna Solnickova, 2019 Run Organizer for the Burnaby Terry Fox Run Organizing Committee.



Dave Ellenwood

DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

TK:km



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## COMMISSION REPORT

**TO:** CHAIR AND MEMBERS  
PARKS, RECREATION & CULTURE  
COMMISSION

**DATE:** 2019 July 03

**FROM:** DIRECTOR - PARKS, RECREATION &  
CULTURAL SERVICES

**FILE:** 66000-20

**SUBJECT:** 2019 ANNUAL UNITED WAY CAMPAIGN - REQUEST FOR SUPPORT

**PURPOSE:** To request support for the City of Burnaby 2019 United Way Workplace Campaign, and provide incentive prizes for the campaign.

**RECOMMENDATION:**

1. **THAT** Commission support the City of Burnaby 2019 United Way Workplace Campaign with a donation of recreation passes, cultural services admissions, rounds of golf and a lunch or dinner for two at Burnaby Mountain valued at \$50.00.
2. **THAT** a copy of this report be forwarded to Lisa Patek - Chair of the City of Burnaby United Way Campaign Committee.

**REPORT****1.0 INTRODUCTION**

Appearing as correspondence is a request from the employees of the City of Burnaby 2019 United Way Steering Committee for a contribution of passes and a restaurant gift certificate to support the campaign.

The City of Burnaby strongly supports the United Way annual fundraising drive and continues to be recognized as a leader of municipal campaigns in the Lower Mainland. The steering committee and canvassers for the campaign are comprised of staff from all departments, who are actively involved in organizing education and training sessions, awareness and kickoff events, canvassing and prize draws. This year's campaign commences Friday, 2019 September 16 and runs until October 04.

For many years the Commission has supported the campaign and donated a variety of recreation admission passes, Burnaby Village Museum admissions and rounds of golf. The City of Burnaby 2019 United Way Steering Committee is once again requesting that the Commission continue with their support and provide a selection of passes as incentive prizes.

To: Parks, Recreation & Culture Commission  
From: Director - Parks, Recreation & Cultural Services  
Re: 2019 Annual United Way Campaign

.....Page 2

The incentive prizes are intended to generate new users, promote existing services and expose city staff to Parks, Recreation and Cultural Services facilities and services, with little impact on facility revenue expectations. Attachment #1 is a recommended list of passes and admissions.

## **2.0 POLICY SECTION**

The United Way Campaign is aligned with the City of Burnaby's Corporate Strategic Plan by supporting the following Goals:

### **A Connected Community**

Social connection

Enhance social connections throughout Burnaby

Partnership

Work collaboratively with associations

### **An Inclusive Community**

Create a sense of community

### **A Healthy Community**

Community involvement

### **A Dynamic Community**

Economic opportunity

### **A Thriving Organization**

Organizational culture

## **3.0 RECOMMENDATION**

Many local businesses and organizations also assist with the donation of prize draw items. The draw begins in late September for all employees who contribute to the campaign. The listing of prizes, donors and winners is posted throughout City workplaces. It is recommended that the Commission support the 2019 United Way Campaign by providing the requested donations for prizes.



Dave Ellenwood  
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

TK:km

Attachment #1

**BURNABY PARKS, RECREATION AND CULTURE COMMISSION**  
**PARKS, RECREATIONS AND CULTURAL SERVICES PASS DONATIONS**

**2019 City of Burnaby Employee United Way Campaign Incentive Prize Draw**

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<b>Be Active Pass – 1 month</b>	10 passes
<ul style="list-style-type: none"> <li>Inclusive all site pass, valid for weight rooms, aqua-fitness, public swims, fitness classes, studio cycling and public skates.</li> <li>Bonsor or Cameron racquetball or squash court holder portion</li> </ul>	
<b>Yoga &amp; Pilates Studio Punch Card – 10 admissions</b>	1 punch card
<ul style="list-style-type: none"> <li>Valid at Bonsor Recreation Complex</li> </ul>	
<b>Public Skate Punch Card – 10 admissions</b>	4 punch cards
<ul style="list-style-type: none"> <li>Valid at Bill Copeland, Burnaby Lake and Kensington Arenas for public skating</li> </ul>	
<b>Burnaby Village Event Admissions</b>	10 admissions
<ul style="list-style-type: none"> <li>Haunted Village – 4 admissions</li> <li>Carousel Rides – 6 admissions</li> </ul>	
<b>Golf</b>	2 rounds
<ul style="list-style-type: none"> <li>18 holes of golf valid at either Riverway or Burnaby Mountain Golf Courses</li> </ul>	
<ul style="list-style-type: none"> <li>18 holes of golf valid at either Central Park or Kensington Pitch and Putt</li> </ul>	2 rounds
<ul style="list-style-type: none"> <li>Lunch or dinner for 2 at Burnaby Mountain valued at \$50 (Alcohol not included).</li> </ul>	1 certificate



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## COMMISSION REPORT

**TO:** CHAIR AND MEMBERS  
PARKS, RECREATION & CULTURE  
COMMISSION

**DATE:** 2019 July 03

**FROM:** DIRECTOR - PARKS, RECREATION &  
CULTURAL SERVICES

**FILE:** 51000-20

**SUBJECT: FAIRACRES GARAGE AND STABLES**

**PURPOSE:** To provide an update on the facility and an adaptive reuse study plan.

### **RECOMMENDATION:**

1. **THAT** this report be received for information.

## **REPORT**

### **1.0 INTRODUCTION**

The Fairacres Garage and Stables (known as the Ceperley Barn) at 6344 Deer Lake Avenue experienced a major fire in 2018 January wherein a large portion of the building was damaged.

The building was originally constructed as part of the Ceperley Estate in 1911. Purchased in 1966 by the City of Burnaby, the Fairacres Mansion was designated as a protected heritage building in 1992. The mansion is now the home of the Burnaby Art Gallery managed by the Cultural Services Division.

Following the fire, the City made an insurance claim and a major restoration of the building has since taken place. The building has now been turned over to the Facility Maintenance Division of Burnaby Engineering.

### **2.0 POLICY SECTION**

#### **Goal**

- A Safe Community
  - Community amenity safety –  
Maintain a high level of safety in City buildings and facilities for the public and City staff

To: Parks, Recreation & Culture Commission  
 From: Director - Parks, Recreation & Cultural Services  
 Re: FAIRACRES GARAGE AND STABLES

.....Page 2

- A Connected Community
  - Social connection –  
Enhance social connections throughout Burnaby
  - Partnership –  
Work collaboratively with businesses, educational institutions, associations, other communities and governments
- An Inclusive Community
  - Celebrate diversity –  
Create more opportunities for the community to celebrate diversity
  - Serve a diverse community –  
Ensure City services fully meet the needs of our dynamic community
  - Create a sense of community –  
Provide opportunities that encourage and welcome all community members and create a sense of belonging

### **3.0 BACKGROUND**

Through the Community Heritage Commission, Council approved the restoration of the building, using the insurance funding. Staff were also asked to undertake a review of the future use of the barn. This was intended to also include additional fire protection systems and security measures to protect the asset. In alignment with the Deer Lake Park Master Plan (1999) and the City Heritage Building Policy (1991), the future use of the building could now be brought up to date.

Staff in Parks, Recreation and Cultural Services, Engineering and Planning and Building Departments are collaborating and seeking to engage a consultant to move forward with the facility planning process.

With regard to the previous uses of the building, the Planning Department has advised as follows:

“It is noted that the recent fire repair work is a major investment that significantly improved the structural condition of the building. However, the six months hiatus of occupancy for the repairs has removed any previous exemptions related to its non-conformity of both the BC Building Code and Zoning Bylaw compliance.

The Ceperley Barn is not in a current state which would allow for the previous non-conforming use. The site’s zoning under the Park and Public Use District (P3) does not provide for an approval of the use of the building for community/commercial storage use.



To: Parks, Recreation & Culture Commission  
From: Director - Parks, Recreation & Cultural Services  
Re: FAIRACRES GARAGE AND STABLES

.....Page 3

The building, although repaired to an upgraded standard, does not meet the Building Code standards for a compliant storage building, community use and/or public occupancy.

As such, the Ceperley Barn is not currently available to be occupied by any community group or commercial venture at this time.”

The use of the Barn by other civic user groups has also been suspended. The building will remain vacant while future steps are undertaken.

#### **4.0 RECOMMENDATION**

Planning and Building staff will continue work and will bring forward a future report to consider the adaptive reuse of the Ceperley Barn. All relevant inter-departmental staff will be involved in the process and no occupancy of the building will occur in the interim.

A future report to the Community Heritage Commission with a copy to the Parks, Recreation and Culture Commission will be brought forward for the consideration of Council.



Dave Ellenwood  
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

DE:dn:tc

cc: City Manager  
Director Planning and Building  
Director Public Safety and Community Services  
Manager Business Operations  
Assistant Director Engineering Facilities Maintenance  
Heritage Planner



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## COMMISSION REPORT

**TO:** CHAIR AND MEMBERS  
PARKS, RECREATION AND CULTURE  
COMMISSION

**DATE:** 2019 July 18

**FROM:** DIRECTOR PARKS RECREATION AND  
CULTURAL SERVICES

**FILE:** 61000-02

**SUBJECT: PUBLIC CONSULTATION FOR DOG OFF-LEASH FACILITIES**

**PURPOSE:** To provide information regarding the feasibility of fencing Malvern off-leash facility.

**RECOMMENDATION:**

1. **THAT** this report be received for information.

**REPORT****1.0 INTRODUCTION**

At the Commission meeting of 2019 April 09, Commissioner Preston made a Notice of Motion that staff undertake a community consultation on whether or not Malvern Park off-leash dog area should be fully enclosed or if the current gate and fencing off Imperial Street should be removed to ensure people are aware that it is not enclosed. On 2019 May 14 Commissioner Dhaliwal recommended the motion brought forward by Commissioner Preston at the April 09 meeting be referred to staff for a review of the scope, cost and feasibility of undertaking the work. This report outlines the scope, cost and feasibility of undertaking a public consultation. This report also discusses the implications of fencing the dog off-leash facility at Malvern Park.

**2.0 POLICY SECTION**

The provision of facilities for walking dogs off-leash is aligned with the City of Burnaby Corporate Strategic Plan by supporting the following goals and sub-goals of the plan.

- A Safe Community
  - Transportation safety
  - Community amenity safety

To: Parks, Recreation & Culture Commission  
From: Director - Parks, Recreation & Cultural Services  
Re: PUBLIC CONSULTATION FOR DOG OFF-LEASH PARKS  
Page 2

- A Connected Community
  - Social connection
  - Geographic connection
- An Inclusive Community
  - Serve a diverse community
  - Create a sense of community

### **3.0 BACKGROUND**

The Malvern Park off-leash dog facility was created in 2007 following extensive public consultation through mail in surveys, site patron surveys and public open houses. Through the consultation process it was established that a variety of dog off-leash facilities should be provided to give different experiences without negatively impacting the environment. The Malvern Park site provided an opportunity to use the hydro corridor for dogs to run openly and the opportunity for an off-leash trail through the forest. The facility has an entry gate at the park entrance off Imperial Street to allow dog owners to leash and unleash dogs in a controlled area that is safe from vehicle traffic. The attached drawing illustrates the size and location of the facility.

#### **Public Consultation:**

Changes to the design of an off-leash facility are typically made by staff after observation of issues and or complaints brought forward by the user groups. Staff also review and consult the public where and when new facilities are being considered. A full review of current facilities and associated improvements to them will be part of a 2019 - 2020 work plan.

#### **The Scope of Consultation:**

Public consultation related to dog parks has been done through public surveys and open houses. To address the question of public opinion about fencing at Malvern Park, staff would propose creating a survey questionnaire to administer on site to park visitors and patrons of the off-leash facility to gather their opinion. This would be over a two-week period at various times of the day.

#### **The Cost of Consultation and Construction:**

The cost of the consultation would include staff time for; the preparation of the survey, to collect data on site, the compilation of the findings and reporting out of the results. This component is estimated to cost \$4,000 in staff time.

The cost of constructing a fenced dog facility at Malvern Park is estimated to be \$165,000 for the fence and additional gate installation. This does not include the cost of tree removals which would be required for fence installation and servicing.

To: Parks, Recreation & Culture Commission  
From: Director - Parks, Recreation & Cultural Services  
Re: PUBLIC CONSULTATION FOR DOG OFF-LEASH PARKS  
Page 3

**The Feasibility of Fencing Malvern Off-leash Facility:**

The impact of installing fencing around an entire dog off-leash facility of this size presents several challenges that would negatively impact the environment and other wildlife in the park.

To install a chain link fence would require a six-foot wide cleared zone on one side of the fence to allow for construction and maintenance vehicle access in addition to the installation of a controlled entry point for Hydro vehicles. Permission from Hydro to enclose part of the transmission corridor would be required.

Tree removal for fence installation through parts of the forest would open the site to environmental degradation due to a loss of tree canopy. Where the sun comes in, there will be opportunity for invasive plants to colonize. A new fence line through the forest would create a new edge condition for the forest trees. The root structure of the trees has developed in a colonized state with a shallow root system and little anchor support. This makes the new edge trees susceptible to blow down in strong wind events.

Fencing through the forest will segment habitat into smaller, isolated areas or habitat "islands". The movement of wildlife for foraging, hunting, lifecycle changes and connections to and from water sources would be impacted. The fence may also entrap the wildlife. A more in-depth analysis of the habitat value of the forest in Malvern Park would identify the specific species and the impact to their lifecycle patterns.

**4.0 NEXT STEPS**

The Malvern Park dog off-leash facility was designed to function as both an open area and forested trail for dog walkers and their dogs. The design and style of the off leash facility was vetted through public consultation and the Parks, Recreation and Culture Commission. The public have enjoyed the use of the facility over the past decade. There have been few public complaints or concerns about the open area or the gate. Under the direction of the Commission, staff will continue to undertake a wider review of all dog off-leash facilities and report back at a later date on proposed changes to existing facilities including Malvern Park. Staff will also post signage at the Imperial entrance gate to inform the public that the off-leash area is not enclosed.



Dave Ellenwood  
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

HE:ATS:tc  
Attachment





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## COMMISSION REPORT

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**TO:** CHAIR AND MEMBERS  
PARKS, RECREATION AND CULTURE  
COMMISSION

**DATE:** 2019 Jul 08

**FROM:** DIRECTOR PARKS, RECREATION AND  
CULTURAL SERVICES

**FILE:** 62500-01

**SUBJECT:** **2019 JULY - COVERED SPORTS BOXES FEASIBILITY STUDY –  
COMMUNITY BENEFIT RESERVES REQUEST**

**PURPOSE:** To request the use of Community Benefit Reserves to finance the project outlined in this report.

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**RECOMMENDATION:**

1. **THAT** the Parks, Recreation and Culture Commission recommend Council authorize the use of Community Benefit Reserves in the amount of \$500,000 to finance the project outlined in this report.

**REPORT****1.0 INTRODUCTION**

Bylaw funding approval is being requested to enable work to go ahead on the project listed below. Expenditure for the project is planned for 2019, subject to operating conditions.

**2.0 POLICY SECTION**

The project identified in this report aligns with the City of Burnaby's Corporate Strategic Plan by supporting the following goals and sub-goals of the Plan:

- A Connected Community – Social connection
- A Healthy Community – Healthy life
- An Inclusive Community – Create a sense of community
- A Dynamic Community – City facilities and infrastructure

To: Parks, Recreation and Culture Commission  
 From: Director Parks, Recreation and Cultural Services  
 Re: 2019 JULY - COVERED SPORTS BOXES  
 FEASIBILITY STUDY – COMMUNITY BENEFIT  
 RESERVES REQUEST

.....Page 2

# **1. Covered Sports Boxes (DPW.0399)**

**\$500,000 (estimated)**

The installation of a cover structure over the outdoor sports boxes at Confederation Park and Riverway Park is proposed to improve current playability and expand the scope of services offered in the boxes. Funding for the initial work is requested to undertake current facility and site assessments, feasibility work to consider locational context and service requirements, and design development to determine the best options for these amenities in terms of function, construction and cost implications. A funding request for construction will be presented subsequent to the completion of this work.

These expenditures are included in the 2019 – 2023 Annual Financial Plan and sufficient Community Benefit Reserves are available to finance the capital project outlined in this report.

## **3.0 RECOMMENDATION**

It is recommended that the Parks, Recreation and Culture Commission recommend Council authorize the use of Community Benefit Reserves in the amount of \$500,000 to finance the project outlined in this report.



Dave Ellenwood  
 DIRECTOR PARKS, RECREATION and CULTURAL SERVICES

DP:jq:tc:km

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Copied to Director of Finance  
 City Solicitor





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## COMMISSION REPORT

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**TO:** CHAIR AND MEMBERS  
PARKS, RECREATION AND CULTURE  
COMMISSION

**DATE:** 2019 Jul 23

**FROM:** DIRECTOR PARKS, RECREATION AND  
CULTURAL SERVICES

**FILE:** 06700-01

**SUBJECT: BURNABY FIREFIGHTERS CHARITABLE SOCIETY - REQUEST FOR  
TOURNAMENT GREEN FEE WAIVER**

**PURPOSE:** To request approval for co-sponsoring the 2019 Charity Golf Tournament with the Burnaby Firefighters Charitable Society.

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**RECOMMENDATIONS:**

1. **THAT** approval be given to the Burnaby Firefighters Charitable Society to co-sponsor the 2019 Charity Golf Tournament with the Burnaby Parks, Recreation and Culture Commission at the Riverway Golf Course on Wednesday, September 11.
2. **THAT** the Burnaby Firefighters Charitable Society be granted a fee waiver for all green fees.
3. **THAT** the proceeds of the 2019 charity golf tournament be contributed to a Commission sponsored program to benefit this community.
4. **THAT** a copy of this report be sent to Miles Ritchie, Secretary Local 323 of the Burnaby Firefighters Charitable Society.

**REPORT**

Appearing as correspondence is a letter from the Burnaby Firefighters Charitable Society, requesting approval to co-sponsor a golf tournament with the Commission at the Riverway Golf Course on 2019 September 11.

The following policy for tournaments benefiting Commission facilities was adopted by the Commission 1995 May.



To: Parks, Recreation and Culture Commission  
 From: Director Parks, Recreation and Cultural Services  
 Re: 2019 BFCS Fee Waiver Request

.....Page 2

“That one tournament be allowed per year at either Burnaby Mountain or Riverway Golf Course as a Commission sponsored initiative according to the following:

- Proposals would be accepted/solicited from Burnaby organizations to organize a tournament on the City’s behalf.
- The purpose of the tournament is to benefit a municipal facility or project.
- Subject to Commission approval, the tournament organizer may request a waiver of all fees.
- Date of event to be planned with City staff, to coordinate with other tournaments.”

The Burnaby Firefighters Local 323 Charitable Society is well organized and has staged numerous events which have benefited local charities. Organization of a large charity golf tournament requires tremendous networking in the business community to solicit participation and support in the form of sponsorship and prizes. The Burnaby Firefighters have held annual golf tournaments at Burnaby facilities and have consistently demonstrated their ability to organize and stage this type of event. Staff have held initial meetings with Board Members and have mutually agreed that the event be held at the Riverway Golf Course on 2019 September 11.

## **POLICY SECTION**

The co-sponsorship of the Burnaby Firefighters Charitable Society golf tournament is aligned with the City of Burnaby’s Corporate Strategic Plan by supporting the following Goals:

### **A Connected Community**

Social connection

Enhance social connections throughout Burnaby

### **A Healthy Community**

Healthy Life

Encourage opportunities for healthy living and well being

Community involvement

Encourage residents and businesses to give back to and invest in the community.

To: Parks, Recreation and Culture Commission  
From: Director Parks, Recreation and Cultural Services  
Re: 2019 BFCS Fee Waiver Request

.....Page 3

## **RECOMMENDATION**

It is recommended that approval be given to the Burnaby Firefighters Charitable Society to co-sponsor the 2019 Burnaby Charity Golf Tournament with the Burnaby Parks, Recreation and Culture Commission on Wednesday, 2019 September 11. It is further recommended that all green fees be waived and that proceeds of the 2019 event be contributed to an appropriate Burnaby facility or project, mutually determined by the Society and the Commission.



Dave Ellenwood

DIRECTOR PARKS, RECREATION AND CULTURAL SERVICES

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