



EXECUTIVE COMMITTEE OF COUNCIL

MINUTES

An Open meeting of the Executive Committee of Council was held in the Council Committee Room, City Hall, 4949 Canada Way, Burnaby, BC on **Tuesday, 2019 September 03** at 1:30 p.m. followed by a Closed meeting from which the public was excluded.

1. CALL TO ORDER

PRESENT: Councillor Sav Dhaliwal, Chair
Mayor Mike Hurley, Vice Chair
Councillor Pietro Calendino, Member
Councillor Paul McDonell, Member
Councillor James Wang, Member

ABSENT: Councillor Nick Volkow, Member (*due to illness*)

STAFF: Mr. Lambert Chu, City Manager
Ms. Noreen Kassam, Director Finance
Mr. Dave Ellenwood, Director Parks, Recreation & Cultural Services
Ms. Deborah Tuytens, Acting Assistant Director, Cultural Services
Mr. David Jordan, Arts Services Manager
Ms. Elaine Wong, Executive Assistant to the Mayor
Ms. Nikolina Vracar, Administrative Officer 2

The Chair called the Open meeting to order at 1:32 p.m.

The Chair acknowledged the ancestral and unceded homelands of the Skwxwú7mesh and traditional hə́nqəmiṇəm speaking people, and extended appreciation for the opportunity to hold a meeting on this shared territory.

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR CALENDINO

THAT the Committee Agenda be **AMENDED** by adding a memorandum from the Director Finance "Down Syndrome Resource Foundation (DSRF)", as Item 4(e).

CARRIED UNANIMOUSLY

2. **MINUTES**

- (a) **[Minutes of the Executive Committee of Council Open meeting held on 2019 July 10](#)**
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MOVED BY COUNCILLOR CALENDINO

SECONDED BY COUNCILLOR WANG

THAT the minutes of the Executive Committee of Council Open meeting held on 2019 July 10 be adopted.

CARRIED UNANIMOUSLY

3. **DELEGATIONS**

- (a) **[Burnaby Arts Council](#)**
Re: Community Arts Development
Speakers: Teena Martin, Executive Director
Maria Anna Parolin, Co-Chair, Board of Directors

Ms. Teena Martin, Executive Director, and **Ms. Maria Anna Parolin**, Co-Chair, Board of Directors, Burnaby Arts Council (BAC), appeared before the Committee for a follow-up presentation to their delegation at the 2019 June 06 Committee meeting.

Ms. Martin advised that the BAC has worked with City staff to provide additional information regarding its previously presented funding request, and noted that the organization is seeking funding for the following reasons:

- the population growth has created new opportunities for cultural engagement;
- organization's capacity to meet the community's needs is at its maximum; and,
- programs and events need to be more accessible to the community.

Further, Ms. Martin stated that the BAC is a registered charity with access to niche funding, provides free programs to the community, and is the only non-profit arts service organization in Burnaby.

The delegation concluded that the BAC is seeking a \$50,000 increase in annual funding to bring quality arts programming, such as: Indigenous cultural engagement, youth music mentoring, engagement of individuals with disabilities, artist outreach, and creating intergenerational connections.

Arising from discussion, the Committee introduced the following motion:

MOVED BY MAYOR HURLEY
SECONDED BY COUNCILLOR MCDONELL

THAT the delegation's presentation be **REFFERED** to staff for a report.

CARRIED UNANIMOUSLY

- (b) [Volunteer Burnaby](#)
Re: Work in the Community
Speakers: Dave Baspaly, Executive Director
Jason Lesage, Community Engagement Coordinator
Madison Yip, Volunteer Burnaby Hive Team Member

Mr. Dave Baspaly, Executive Director, **Mr. Jason Lesage**, Community Engagement Coordinator, and **Ms. Madison Yip**, Grade 12 Student at Moscrop Secondary School and Hive Team Member, Volunteer Burnaby, appeared before the Committee providing information on Volunteer Burnaby's work in the community.

Mr. Lesage expressed appreciation to the City for the support it has provided to Volunteer Burnaby over the past 40 years, and highlighted the following:

- the number of volunteers has increased between 2015 and 2018, with 217 volunteers providing 1,530 hours of volunteer work in 2018;
- 100 Burnaby organizations are seeking volunteers on the govolyunteer.ca website which Volunteer Burnaby helps manage; and,
- volunteers support a variety of community events, including Burnaby Pride Street Party, Canada Day at Burnaby Village Museum, Edmonds City Fair, Edmonds Festival of Lights, Hats Off Day, Korean Festival, Terry Fox Run and World Rivers Day.

The speaker noted that Volunteer Burnaby member organizations include Burnaby-based and Metro Vancouver organizations, such as: the Burnaby Arts Council; Burnaby Community Services; Burnaby Family Life Institute; Burnaby Hospice Society; Burnaby MoreSports Society; Burnaby Neighbourhood House; Elizabeth Fry Society of Greater Vancouver; Greater Vancouver Food Bank; Heights Merchants Association; Immigrant Services Society of BC (ISSofBC); and Variety – the Children's Charity of BC. Further, Volunteer Burnaby is coordinating with private businesses who are interested in volunteer work in the community.

Mr. Lesage introduced Ms. Yip, a member of the Volunteer Burnaby Hive Team, an elite team of Burnaby youth who are highly engaged in the community. Ms. Yip began volunteering in the community at 13 years of age, and enjoys spending time in the community, and interacting with and helping community members.

In closing, the delegation requested:

- an annual grant in support of the organization's community programming – Item 7(a) on the agenda; and,
- declaration of Volunteer Burnaby as an essential service in the City.

The Committee requested clarification regarding the essential service declaration.

Mr. Baspaly noted that the City has previously declared two local organizations as essential in its Community Granting Policy, and Volunteer Burnaby sees volunteerism as intrinsic to Burnaby's identity and civic engagement.

The Committee recognized the value of volunteers, and advised that two organizations were grandfathered in the Community Granting Policy as they provide contractual services to the City. Further, the Committee inquired regarding initiatives to engage volunteers of different backgrounds.

The delegation informed the Committee that some Volunteer Burnaby volunteers speak a second language, and the organization engages cultural groups and new Canadians through the Mosaic, S.U.C.C.E.S.S and ISSofBC.

4. CORRESPONDENCE

(a) **[Correspondence from Variety - the Children's Charity of BC](#)**
Re: Letter of Appreciation (#19.31)

Correspondence was received from Ms. Cally Wesson, Chief Executive Officer, Variety – the Children's Charity of BC, expressing appreciation to the City for providing funding in support of the Variety Mobility Day held on 2019 June 05.

(b) **[Correspondence from parkrun Canada](#)**
Re: Letter of Appreciation (#19.36.f)

Correspondence was received from Ms. Debby Fu, Event Director, parkrun Canada, expressing appreciation to the City for providing an in-kind grant in support of the organization's weekly Saturday morning 5km run in Central Park.

(c) **[Correspondence from the BC Lacrosse Association](#)**
Re: Letter of Appreciation (#19.35)

Correspondence was received from Ms. Rochelle Winterton, Executive Director, BC Lacrosse Association Board of Directors, expressing appreciation to the City for providing funding to assist with travel expenses for six Burnaby residents who competed in the 2019 Canadian Lacrosse National Championships in Field Lacrosse held in August and September.

(d) [Correspondence from the Nikkei Seniors Health Centre and Housing Society](#)
Re: Letter of Appreciation (#19.18.o)

Correspondence was received from Ms. Ruth Coles, President, and Ms. Cathy Makiyara, Executive Director, Nikkei Seniors Society, expressing appreciation to the City for providing an in-kind green fee waiver grant in support of the 14th Annual Nikkei Place Charity Golf Tournament held on 2019 May 31. The tournament raised funds for the Nikkei Seniors Health Care and Housing Society's "Beat the Odds" campaign.

(e) **Memorandum from the Director Finance**
Re: Down Syndrome Resource Foundation (DSRF)

A memorandum was received from the Director Finance regarding the DSRF's funding request in support of their 25th anniversary capital campaign; as well as potential options for providing support. The Director Finance advised that the City could support the DSRF through the Community Grants Program and Permissive Tax Exemption Program. The DSRF's Community Grant application appears as item 7(b) on the agenda.

5. **FESTIVALS BURNABY GRANTS APPROVED TO DATE - \$171,100**

6. **PROGRESSIVE LIST OF GRANTS APPROVED TO DATE - \$168,283**

7. **NEW APPLICATIONS**

a) [#19.39. - Volunteer Burnaby](#)
Community Programming

An application was received from Volunteer Burnaby requesting a grant to assist with the cost of community programming provided by the organization to the citizens of Burnaby in 2019. Volunteer Burnaby collaborates with other community organizations, government, schools and community leaders to identify needs, mobilize volunteers and deliver community events throughout the City (e.g., Hats Off Day, Canada Day celebrations, Edmonds City Fair and Classic Car Show, Edmonds Festival of Lights, World Rivers Day, SFU Volunteer Fair, Korean Cultural Heritage Festival, North Burnaby Community Fair and Burnaby Chalk Art Experience).

Request: \$10,000

CPA: 2018 - \$12,000
2017 - \$12,000
2016 - \$12,000

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR WANG

THAT a grant in the amount of \$10,000 be awarded to Volunteer Burnaby in support of the organization's community programming in 2019.

CARRIED UNANIMOUSLY

b) [#19.40. - Down Syndrome Resource Foundation](#)
One to One Children Programs

An application was received from the Burnaby-based Down Syndrome Resource Foundation (DSRF) requesting a grant in support of the One to One Children Programs in 2019/2020. The DSRF provides specialized and innovative health and education programs and services which meet the complex health and educational needs, increase social connectedness and self-esteem, improve the quality of life, and provide a foundation for lifelong learning for children under the age of 18 living with Down Syndrome. Programs and services focus on speech, language and occupational therapy, reading and communication, math, and enhancing the life skills to foster independence. Approximately 500 individuals, including 250 Burnaby residents, benefit annually from the programs and services.

Request: \$25,000	CPA: 2018 - No Application
	2017 - No Application
	2016 - No Application

MOVED BY MAYOR HURLEY
SECONDED BY COUNCILLOR MCDONELL

THAT a grant in the amount of \$10,000 be awarded to the Down Syndrome Resource Foundation in support of One to One Children Programs in Burnaby for 2019/2020.

CARRIED UNANIMOUSLY

c) [#19.41. - Volunteer Grandparents](#)
Family Match and School Grandparent Programs

An application was received from Volunteer Grandparents requesting a grant to support provision of programs in the community in 2020. The Family Match Program matches senior volunteers (i.e. grandparents) with families who have children aged 3 to 14 years and do not have grandparents. The program meets social and emotional needs of older adults and families, and emphasizes the creation of long-term extended family relationships. The School Grandparent Program provides senior volunteers for elementary

school activities (i.e. listening, reading, arts and crafts, and special events), and provides volunteers with an opportunity to share their skills, knowledge and experience. Approximately 205 grandparents, families, students, and program ambassadors participate directly in the programs. A grant will defray cost of recruiting, screening, and training more senior volunteers, enrolling more families seeking a grandparent, supporting the grandparent matches, and promoting the organization in the community.

Request: \$10,000 CPA: 2018 - \$1,000 in-kind printing*
2017 - No Application
2016 - No Application

**A \$1,000 in-kind printing grant was awarded to Volunteer Grandparents for printing of promotional materials for their 45th anniversary campaign.*

MOVED BY COUNCILLOR CALENDINO
SECONDED BY COUNCILLOR MCDONELL

THAT an in-kind printing grant in the amount of \$1,500 be awarded to Volunteer Grandparents in support of their Family Match and Student Grandparent Programs in Burnaby in 2020.

CARRIED UNANIMOUSLY

d) **#19.42. - Stream of Dreams Mural Society**
Plastics Program at Burnaby Elementary Schools

An application was received from Stream of Dreams Murals Society requesting a grant in support of a program promoting environmental stewardship by Burnaby children and their families and reducing the amounts of plastics entering Deer Lake. The program includes school education workshops, school neighbourhood garbage pick-ups by students, storm drain clean-up by community volunteers nearby participating schools, and data compilation to assess the program's effectiveness. Approximately 1,376 students and 153 teachers from Morley, Windsor, Brantford, and Buckingham Elementary schools are expected to participate.

Request: \$7,475 CPA: 2018 - No Application
2017 - No Application
2016 - No Application

MOVED BY MAYOR HURLEY
SECONDED BY COUNCILLOR MCDONELL

THAT a grant in the amount of \$5,000 be awarded to Stream of Dreams Mural Society in support of the plastics program at Morley, Windsor, Brantford and Buckingham Elementary in 2019/2020.

CARRIED UNANIMOUSLY

e) **#19.43. - Burnaby Family Life Institute**
Community Grant – Support for Burnaby Residents

An application was received from Burnaby Family Life (BFL) requesting a grant in support of services provided to all Burnaby residents in 2019/2020. BFL supports expecting and new mothers, children and mothers who have been victims or witnesses of violence, and newcomers to Canada. Their services include family resources, counselling, and full-time and occasional child care delivered through nine locations across the City. BFL advocates on behalf of children living in poverty, leads the Intercultural Planning Table, and partners with other community organizations and the business sector (i.e. the Burnaby Board of Trade) to better serve the community. In the last fiscal year, 2,915 Burnaby residents (a 6% increase from previous year) have benefited from BFL's services.

Request:	\$20,000	CPA:	2018 - \$17,000
			2017 - \$17,000
			2016 - \$17,000

MOVED BY COUNCILLOR CALENDINO
SECONDED BY MAYOR HURLEY

THAT a grant in the amount of \$18,000 be awarded to Burnaby Family Life Institute in support of services provided to Burnaby residents in 2019/2020.

CARRIED UNANIMOUSLY

f) **#19.44. - Burnaby Barracudas Summer Aquatics Club**
BCSSA Summer Aquatics Championships

An application was received from Burnaby Barracudas Summer Aquatics Club requesting a grant to assist with travel expenses for 74 players and Burnaby residents who participated at the BCSSA Summer Aquatics Championships held on 2019 August 12-18 in Kamloops, BC.

Request:	\$1,750	CPA:	2018 - No Application
			2017 - \$1,000
			2016 - No Application

MOVED BY MAYOR HURLEY
SECONDED BY COUNCILLOR MCDONELL

THAT a grant in the amount of \$1,750 be awarded to the Burnaby Barracudas Summer Aquatics Club team to assist with travel expenses for 74 Burnaby residents who participated at the BCSSA Summer Aquatics Championships held on 2019 August 12-18 in Kamloops, BC.

CARRIED UNANIMOUSLY

g) **#19.45. - Canada LaPower Running Society**
The Second Burnaby Lake Run and Festival

An application was received from Canada LaPower Running Society requesting a grant in support of the morning 5K and 10K run/walk races and afternoon family and children festival to be held on 2019 September 22 at Burnaby Lake. The festival includes the 1.8K run for children under 12 years old, arts and crafts, meet-up with an Olympic marathon athlete, face painting, games, and food. This full-day event is expected to have 1,200-1,500 participants.

Request: \$25,000

CPA: 2018 - No Application
2017 - No Application
2016 - No Application

MOVED BY MAYOR HURLEY
SECONDED BY COUNCILLOR CALENDINO

THAT a grant in the amount of \$2,000 be awarded to the Canada LaPower Running Society to assist with The Second Burnaby Lake Run and Festival to be held on 2019 September 22 at Burnaby Lake.

CARRIED UNANIMOUSLY

h) **#19.46. - The Society to End Homelessness in Burnaby and the Burnaby Task Force on Homelessness**
Outreach Resource Centre Support

An application was received from the Society to End Homelessness in Burnaby and Burnaby Task Force on Homelessness requesting a grant in support of the Outreach Resource Centre (ORC). The ORC provides essential basics (i.e. food, clothing, toiletries, and transit tickets), referrals to on and off-site services to address a range of needs, as well as creates social connections amongst residents experiencing homelessness, at risk of becoming homeless, or who have been homeless in the past. Services are provided in a low-barrier environment by peers, volunteers and community workers. A grant will defray the costs of: operating the existing ORC in Edmonds Town Centre; establishing a new ORC in north Burnaby; recruiting, screening and training volunteers; educating Burnaby residents regarding homelessness; and coordinating and supporting the collaborative approach to addressing homelessness in Burnaby. The existing ORC serves approximately 100-120 residents per week, and has served 400 unique individuals in the first quarter of 2019.

Request: \$10,000

CPA: 2018 – No Application
2017 – \$520 in-kind printing*
2016 – No Application

**A \$550 in-kind printing grant was awarded to the Society to End Homelessness and the Burnaby Task Force on Homelessness for printing of 2019 outreach events materials, and a \$520 in-kind printing grant was awarded to the Society to End Homelessness for printing two banners and promoting the 2017 Coldest Night of the Year Walk.*

MOVED BY COUNCILLOR CALENDINO
SECONDED BY COUNCILLOR MCDONELL

THAT this grant application be **DENIED**.

CARRIED UNANIMOUSLY

i) [#19.47. - Edmonds Association for Community Health in Burnaby](#)
Edmonds 25

An application was received from the Edmonds Association for Community Health in Burnaby (EachBurn) requesting a grant in support of the Edmonds 25 project in 2019/2020. The project will launch the new Edmonds neighbourhood association (i.e. EachBurn) and its brand in celebration of the 25th anniversary of the Edmonds Town Centre Plan. The project will further include: documenting the history and culture of the Edmonds neighbourhood; engaging and consulting residents regarding the neighbourhood's events, policies, and changes, as well as the City's policies; producing a community newsletter and video series; and promoting the association as well as the neighbourhood community events. The Association plans to directly engage at least 2,500 residents.

Request: \$8,500

CPA: 2018 - No Application
2017 - No Application
2016 - No Application

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR CALENDINO

THAT this grant application be **DENIED**, as it does not fall within Council's guidelines for awarding grants.

CARRIED UNANIMOUSLY

8. NEW BUSINESS

There were no new business items brought before the Committee at this time.

9. INQUIRIES

There were no inquiries brought before the Committee at this time.

10. CLOSED

[Public excluded according to Sections 90 and 92 of the Community Charter for the Committee to consider matters concerning personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity.](#)

CARRIED UNANIMOUSLY

MOVED BY COUNCILLOR CALENDINO
SECONDED BY COUNCILLOR MCDONELL

THAT this Open Committee meeting do now recess.

CARRIED UNANIMOUSLY

The Open Committee meeting recessed at 2:59 p.m.

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR CALENDINO

THAT the Open Council meeting do now reconvene.

CARRIED UNANIMOUSLY

The Open Committee meeting reconvened at 3:02 p.m.

11. ADJOURNMENT

MOVED BY COUNCILLOR CALENDINO
SECONDED BY COUNCILLOR MCDONELL

THAT the Open Committee meeting do now adjourn.

CARRIED UNANIMOUSLY

The Open Committee meeting adjourned at 3:02 p.m.

Nikolina Vracar
Administrative Officer 2

Councillor Sav Dhaliwal
Chair