



PARKS, RECREATION AND CULTURE COMMISSION

NOTICE OF OPEN MEETING

DATE: TUESDAY, 2019 SEPTEMBER 10

TIME: 6:00 PM

PLACE: Council Chambers, Burnaby City Hall

A G E N D A

1.	<u>CALL TO ORDER</u>	<u>PAGE</u>
2.	<u>MINUTES</u>	
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6. **INQUIRIES**

7. **ADJOURNMENT**



PARKS, RECREATION AND CULTURE COMMISSION MINUTES

Tuesday, 2019 JULY 23

An Open meeting of the Parks, Recreation and Culture Commission was held in the Council Chambers, Burnaby City Hall, 4949 Canada Way, Burnaby, B.C. on Tuesday, 2019 July 23 at 6:00 p.m.

1. CALL TO ORDER

PRESENT: Councillor Paul McDonell, Chair
 Councillor Sav Dhaliwal
 Commissioner Karin Alzner
 Commissioner Guyle Clark
 Commissioner Stace Dayment
 Commissioner Barbara Larkin
 Commissioner Claire Preston
 Commissioner Dan Staschuk
 School Trustee Bill Brassington

ABSENT: Commissioner James Jang

STAFF: Mr. Dave Ellenwood, Director Parks, Recreation & Cultural Services
 Mr. Craig Collis, Assistant Director - Recreation
 Mr. Denis Nokony, Assistant Director - Cultural Services
 Mr. David O'Connor, Assistant Director - Golf Operations
 Mr. Steve Bruneau, Assistant Director - Parks
 Mr. Dean Pelletier, Manager - Business Operations
 Ms. Karen Hung, Senior Current Planner - Planning and Building
 Ms. Kathryn Matts - Commission Secretary
 Ms. Theresa Cheng - Recording Secretary

The Chair called the meeting to order at 6:05 p.m.

The Chair recognized the ancestral and unceded homelands of the Skwxwú7mesh and traditional hə́ŋqəmiṇə́m speaking people, and extended appreciation for the opportunity to hold a meeting on this shared territory.

2. MINUTES**a) Minutes of the Parks, Recreation and Culture Commission
Open meeting held on 2019 June 11**

MOVED BY COMMISSIONER LARKIN
SECONDED BY COMMISSIONER DAYMENT

THAT the minutes of the Parks, Recreation and Culture Commission Open meeting held on 2019 June 11 be adopted.

CARRIED UNANIMOUSLY

3. DELEGATIONS**a) Kush Woods Bike Trail Society
Speakers: Mr. Chester Jones and Mr. Luke Fulgham**

Mr. Chester Jones and Mr. Luke Fulgham of Kush Woods BMX Trail Society appeared before Commission to provide information regarding Kush Woods BMX Trails. The Kush Woods trails have existed for 25 years. They are the second generation to maintain and build the trails with some 2,500 volunteer construction hours a year. Being the largest BMX trail system in Canada, it has 50 jumps, 30 berms and 10 trails. Riders of different ages and skill levels and people from all over the world ride the trails. Kush Woods could be an outdoor asset for the city. Their on-line petition has generated 12,000 signatures to save Kush Woods. It was not certain how many of the signatures were those of Burnaby residents. Mr. Jones commented that many illegal bike trails have been legalized and mapped throughout B.C. Mr. Fulgham confirmed that they are not a registered society and do not have liability insurance. Mr. Jones apologized for the development of Kush Woods BMX Trails without obtaining approval from the City and offered help to restore the land.

The Commission expressed concerns with the safety and liability to the City and Kush Woods BMX Trails being incompatible with the Conservation Area. Staff were instructed to remediate the impacted lands.

**b) Bladder Cancer Canada Support Group
Speaker: Mr. Mamoru Aiga**

Mr. Mamoru Aiga, facilitator of the Bladder Cancer Canada Support Group, appeared before Commission to request the ability to book a meeting room one year in advance. Mr. Aiga advised that they are the only bladder cancer support group in BC and they need a fixed meeting venue to publish and distribute posters and flyers at hospitals etc. to encourage new attendees. They prefer meeting at the Bonsor

55+ Centre which is close to public transportation and safe for their seniors from different municipalities. They meet once a month with 13 to 15 members attending but they can have up to 30 people attend their education sessions. They need a meeting room with a visual screen that can hold up to 50 people for members and their families. The group can accommodate occasional change of the meeting room at the centre if necessary. Their current booking at Bonsor 55+ Centre may be interrupted by City sponsored programs which take priority and on such occasions the group would be notified in advance and offered an alternative meeting room. Mr. Aiga suggested that their group be allocated a room exclusively for 2 hours on specific week nights.

Councillor Dhaliwal explained that the allocation policy is in place to provide stability and fairness.

School Trustee Brassington suggested that Mr. Aiga consider contacting the Burnaby School District staff to book a meeting room at Maywood Community School which is close to the Bonsor Recreation Complex.

CARRIED UNANIMOUSLY

4. **CORRESPONDENCE**

a) **Memorandum from Administrative Officer Re: World Rivers Day 2019**

A memorandum was received from the Administrative Officer advising that Council, at the Open Council meeting held on 2019 June 10, received and adopted the above noted report. The report, put forward by the Environment and Social Planning Committee, was to obtain approval for the program for World Rivers Day 2019 at the Burnaby Village Museum, and the advertising and promotion expenditures.

b) **Correspondence from Anna Solnickova, Burnaby Terry Fox Run Organizing Committee Re: The 2019 Terry Fox Run**

Correspondence was received from Ms. Anna Solnickova, Burnaby Terry Fox Run Organizing Committee, requesting a waiver of fees for the use of the Central Park Trails and for the use of tents and canopies on 2019 September 15 for the 2019 Terry Fox Run. Item #1 (i) of the Director's Report refers to this correspondence.

c) **Correspondence from Lisa Patek, City of Burnaby United Way 2019 Committee**

Re: 2019 City of Burnaby Employees Workplace United Way Campaign

Correspondence was received from Ms. Lisa Patek, City of Burnaby United Way 2019 Committee, requesting contribution of admission passes that reflect the wide range of activities and services offered by the Parks, Recreation and Cultural Services Department in support of the City of Burnaby Employees Workplace United Way Campaign. Item #2 (ii) of the Director's Report refers to this correspondence.

5. DIRECTOR'S REPORT**a) Director's Report No. 7
2019 July 23**

The Director Parks, Recreation and Cultural Services submitted his Report No. 7, dated 2019 July 23, covering the following items listed as i-vi.

MOVED BY COMMISSIONER LARKIN
SECONDED BY COMMISSIONER DAYMENT

THAT the Director's Report be received.

CARRIED UNANIMOUSLY

i) Burnaby Terry Fox Run Fee Waiver Request 2019

The Director Parks, Recreation and Cultural Services submitted a report requesting approval for a waiver of the fee for the use of the Central Park Trails and for the use of tents and canopies on 2019 September 15 for the 2019 Terry Fox Run.

It was recommended:

1. THAT a fee waiver for the use of Central Park trails be approved and use of the tents be an in-kind donation.
2. THAT a copy of this report be sent to Ms. Anna Solnickova, 2019 Run Organizer for the Burnaby Terry Fox Run Organizing Committee.

MOVED BY COMMISSIONER CLARK
SECONDED BY COMMISSIONER DAYMENT

THAT the recommendations of the Director Parks, Recreation and Cultural Services be adopted.

CARRIED UNANIMOUSLY

ii) 2019 Annual United Way Campaign - Request for Support

The Director Parks, Recreation and Cultural Services submitted a report requesting approval for a donation of Recreation passes, Cultural Services admissions, rounds of golf and a lunch or dinner gift voucher in support of the 2019 City of Burnaby Employees Workplace United Way Campaign.

It was recommended:

1. THAT Commission support the City of Burnaby 2019 United Way Workplace Campaign with a donation of recreation passes, cultural services admissions, rounds of golf and a lunch or dinner for two at Burnaby Mountain valued at \$50.
2. THAT a copy of this report be forwarded to Lisa Patek - Chair of the City of Burnaby United Way Campaign Committee.

MOVED BY COMMISSIONER CLARK
SECONDED BY COMMISSIONER STASCHUK

THAT the recommendations of the Director Parks, Recreation and Cultural Services be adopted.

CARRIED UNANIMOUSLY

iii) Fairacres Garage and Stables

The Director Parks, Recreation and Cultural Services submitted a report regarding the restoration of the Fairacres Garage and Stables after the fire. The building is managed by the Facility Maintenance Division of Burnaby Engineering. The Planning Department has advised that the Ceperley Barn would not allow for the previous non-conforming use and the zoning does not provide for an approval of the building for community/commercial storage use.

It was recommended:

1. THAT this report be received for information.

MOVED BY COMMISSIONER CLARK
SECONDED BY COMMISSIONER STASCHUK

THAT the recommendation of the Director Parks, Recreation and Cultural Services be adopted.

CARRIED UNANIMOUSLY

iv) Public Consultation for Dog Off-Leash Facilities

The Director Parks, Recreation and Cultural Services submitted a report regarding Malvern Park dog off-leash facility which was designed to function as both an open area and forested trail for dog walkers and their dogs. Signage will be posted at the Imperial Street entrance gate to inform the public that the off-leash area is not enclosed. Staff will continue to undertake a wider review of all dog off-leash facilities and report back on proposed changes to existing facilities including Malvern Park.

It was recommended:

1. THAT this report be received for information.

MOVED BY COMMISSIONER ALZNER
SECONDED BY COMMISSIONER STASCHUK

THAT the recommendation of the Director Parks, Recreation and Cultural Services be adopted.

CARRIED UNANIMOUSLY

**v) 2019 July - Covered Sports Boxes Feasibility Study
– Community Benefit Reserves Request**

The Director Parks, Recreation and Cultural Services submitted a report requesting Community Benefit funding in the amount of \$500,000 to enable initial work to go ahead on the installation of a cover structure over the outdoor sports boxes at Confederation Park and Riverway Park to improve current playability and expand the scope of services offered in the boxes.

It was recommended:

1. THAT the Parks, Recreation and Culture Commission recommend Council authorize the use of Community Benefit Reserves in the amount of \$500,000 to finance the project outlined in this report.

MOVED BY COMMISSIONER STASCHUK
SECONDED BY COMMISSIONER CLARK

THAT the recommendation of the Director Parks, Recreation and Cultural Services be adopted.

CARRIED UNANIMOUSLY

**vi) Burnaby Firefighters Charitable Society
- Request for Tournament Green Fee Waiver**

The Director Parks, Recreation and Cultural Services submitted a report requesting approval for the Commission to co-sponsor the 2019 Charity Golf Tournament with the Burnaby Firefighters Charitable Society on September 11. All green fees will be waived and proceeds will be contributed to an appropriate Burnaby facility or project determined by the Society and the Commission.

It was recommended:

1. THAT approval be given to the Burnaby Firefighters Charitable Society to co-sponsor the 2019 Charity Golf Tournament with the Burnaby Parks, Recreation and Culture Commission at the Riverway Golf Course on Wednesday, September 11.
2. THAT the Burnaby Firefighters Charitable Society be granted a fee waiver for all green fees.
3. THAT the proceeds of the 2019 charity golf tournament be contributed to a Commission sponsored program to benefit this community.
4. THAT a copy of this report be sent to Miles Ritchie, Secretary Local 323 of the Burnaby Firefighters Charitable Society.

MOVED BY COMMISSIONER DAYMENT
SECONDED BY COMMISSIONER CLARK

THAT the recommendations of the Director Parks, Recreation and Cultural Services be adopted.

CARRIED UNANIMOUSLY

6. **NEW BUSINESS**

There was no new business brought forward by Commission at this time.

7. **INQUIRIES**

Commissioner Larkin - Burnaby Area Scout Group Delegation

Commissioner Larkin referred to a delegation made by the Burnaby Area Commissioner, Burnaby Area Scout Groups, requesting storage space at the Ceperley Barn and inquired if they will be notified of the Director's Report Item #3 re: Fairacres Garage and Stables.

Staff advised that notification to the group will be after the report goes to the Community Heritage Commission.

Commissioner Alzner - Storage for Burnaby Area Scouts

Commissioner Alzner inquired if staff have looked for a storage space for Burnaby Area Scout Groups.

Staff advised that the city's inventory for storage is scarce. Storage opportunities will be explored and the Burnaby Area Commissioner, Burnaby Area Scout Groups will be notified.

Commissioner Alzner – Hours of Miniature Train

Commissioner Alzner noted the B.C. Society of Model Engineers will soon celebrate its 90th Birthday. She recently had the pleasure to ride the miniature train at Confederation Park and inquired if the operation hours could be extended as it is very popular.

The Chair advised that the miniature train is operated by volunteers. They may be requested to review their operation hours.

8. ADJOURNMENT

MOVED BY COMMISSIONER STASCHUK
SECONDED BY COMMISSIONER PRESTON

THAT the Open Commission meeting do now adjourn.

CARRIED UNANIMOUSLY

The Open Commission meeting adjourned at 7:19 p.m.

Kathryn Matts
COMMISSION SECRETARY

Councillor Paul McDonell
CHAIR



Office of the City Clerk

K. O'Connell, City Clerk
B. Zeinabova, Deputy City Clerk

INTER-OFFICE MEMORANDUM

TO: CHAIR AND MEMBERS
PARKS, RECREATION AND CULTURE
COMMISSION

DATE: 2019 JULY 30

FROM: DEPUTY CITY CLERK

FILE: 38000-01

SUBJECT: **METROTOWN EVENT CENTRE (MEC)**
METROTOWN DOWNTOWN PLAN
(ITEM NO. 6(10), MANAGER'S REPORTS, COUNCIL 2019 JULY 29)

Burnaby City Council, at the Open Council meeting held on 2019 July 29, received the above noted report and adopted the following recommendations contained therein:

1. THAT Council authorize the use of Community Benefit Reserves in the amount of \$500,000 to finance the consulting services outlined in this report.
2. THAT a copy of this report be forwarded to the Parks, Recreation and Culture Commission for information.

As per recommendation #2, please find attached a copy of the report.


Blanka Zeinabova
Deputy City Clerk

Copied to: Major Civic Building Project Coordination Committee



Item
Meeting2019 Jul 29

COUNCIL REPORT

TO: CITY MANAGER **DATE:** 2019 July 24

FROM: MAJOR CIVIC BUILDING PROJECT COORDINATION COMMITTEE **FILE:** 4230 11
Reference: Metrotown Event Centre

SUBJECT: METROTOWN EVENT CENTRE (MEC)
 METROTOWN DOWNTOWN PLAN

PURPOSE: To request the use of Community Benefit Reserves to finance consulting services for the new Metrotown Performance/Events and Conference Centre.

RECOMMENDATIONS:

1. **THAT** Council authorize the use of Community Benefit Reserves in the amount of \$500,000 to finance the consulting services outlined in this report.
2. **THAT** a copy of this report be forwarded to the Parks, Recreation and Culture Commission for information.

REPORT**1.0 INTRODUCTION**

The development of a new Metrotown Performance/Events and Conference Centre (MEC) within Downtown Metrotown is identified as a priority amenity project under the Council adopted *Priority Amenity Program List*. Its development is also identified as a key direction under the adopted Metrotown Downtown Plan (2017 July), contributing to the excitement, vitality and urban character of the downtown. The facility is intended to be a multi-use centre, capable of hosting a variety of public assembly uses and events including celebrations, conferences, exhibits, festivals, installations, performances, trade shows and other significant gatherings. While it is articulated in the adopted Plan that the desirable location for the facility is within the Metro Downtown neighbourhood, the location, size, and scale of the project have yet to be determined.

Municipal investment into the new MEC is anticipated to be significant. As such, as part of the exploratory phase of its potential development, it is important that the eventual building program for the facility meets the spatial, functional and operational needs of the various components of its multi-use programming, including the arts, culture and entertainment uses intended to be hosted within it, and informed primarily by market research and analysis including local, regional, and national market demand.

To: City Manager
 From: Major Civic Building Project Coordination Committee
 Re: Metrotown Event Centre
 2019 July 24..... Page 2

The purpose of this report is to seek Council approval for funding through the Community Benefit Reserves to engage consulting services through a Request for Proposals (RFP) process for the following scope of work:

- analysis on the local, regional and national market demand for performance/events and conference centres, and the proportion of that market share Burnaby could potentially capture with the development of such a facility in Metrotown. This scope of work will include a SWOT analysis (strength, weaknesses, opportunities and threats) of Metrotown's position as an economic centre and destination for overnight visitors, as well as a profile of relevant potential competitors in the region;
- high level analysis on the economic impacts of developing a performance/events and conference centre in Metrotown to determine value for money to the City. This scope of work will include the potential local employment generated by the facility (directly and indirectly), revenue to the City and local businesses, and enhancement of tourism in Burnaby. This scope of work will also identify potential fiscal constraints to the development and operations of the facility;
- high level analysis on the additional hospitality and tourism investment infrastructure required in Burnaby to support such a facility in Burnaby. This scope of work will provide estimates on the square footage of supporting commercial amenities required as part of the facility program (i.e. boutique retail, restaurants/cafes, Tourism Burnaby offices), the number of hotel rooms within a defined radius required to support the facility, as well as identify other hospitality and tourism infrastructure investments required to support the facility;
- development of a facility program. This scope of work will include floor area estimates for all components of the program, as well as seating, stage and technology options; and,
- building configuration and massing studies for the purposes of determining the minimum site area required to accommodate the facility and any supporting components.

The information received through this work will assist the Major Civic Building Project Coordination Committee to further advance exploratory work on the development of the MEC, including the assessment of potential site options.

2.0 POLICY SECTION

The following project is aligned with the City of Burnaby's Corporate Strategic Plan by supporting the following goals and sub-goals of the Plan:

To: City Manager
 From: Major Civic Building Project Coordination Committee
 Re: Metrotown Event Centre
 2019 July 24..... Page 3

- **A Dynamic Community**
 - Economic Opportunity – Foster an environment that attracts new and supports existing jobs, businesses and industries
 - Community development – Manage change by balancing economic development with environmental protection and maintaining a sense of belonging
 - City Facilities and Infrastructure – Build and maintain infrastructure that meets the needs of our growing community
- **An Inclusive Community**
 - Celebrate diversity – Create more opportunities for the community to celebrate diversity
 - Serve a Diverse Community – Ensure City services fully meet the needs of our dynamic community
 - Create a Sense of Community – Provide opportunities that encourage and welcome all community members and create a sense of belonging
- **A Thriving Organization**
 - Organizational culture – Ensure that our core values are reflected in our policies, programs, and service delivery
 - Financial Viability – Maintain a financially sustainable City for the provision, renewal and enhancement of City services, facilities and assets

3.0 PROJECT BUDGET/FINANCING

The Conceptual Plan (BAX.0025) portion of the MEC project is included in the 2019-2023 Annual Financial Plan, with a total plan of \$950,000 over 3 years. See Table 1 below:

Table 1. Annual Financial Plan – Metrotown Event Centre (Conceptual Design)

Year	2019	2020	2021	Total
Planned Funds	\$100,000	\$500,000	\$350,000	\$950,000

Initial funding of \$100,000 has been raised thus far, and an additional \$500,000 is required for consulting services for the scope of work noted in Section 1.0 of this report.

These expenditures are included in the 2019 – 2023 Financial Plan and sufficient Community Benefit Reserves are available to finance the capital project outlined in this report.

To: City Manager
From: Major Civic Building Project Coordination Committee
Re: Metrotown Event Centre
2019 July 24..... Page 4

4.0 RECOMMENDATIONS

In order to further advance exploratory work into the development of a new MEC for Burnaby, it is recommended that Council authorize the use of Community Benefit Reserves in the amount of \$500,000 to finance the consulting services outlined in this report.


It is also recommended that a copy of this report be forwarded to the Parks, Recreation and Culture Commission for information.



E.W. Kozak, Chair, Major Civic Building Project
Coordination Committee



Leon Gous, Director Engineering



Dave Ellenwood
Director Parks, Recreation and Cultural Services

ZT:sla

cc: Director Corporate Services
Director Public Safety and Community Services
Director Finance
Assistant Director – Civic Building Projects
Assistant Director Cultural Services
Purchasing Manager
City Solicitor
City Clerk

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CITY OF BURNABY
PARKS, RECREATION AND CULTURAL SERVICES DEPARTMENT

DIRECTOR'S REPORT NO. 8, 2019

2019 September 10

BURNABY PARKS, RECREATION AND CULTURE COMMISSION

Your Director reports as follows:

<u>ITEM</u>	<u>DESCRIPTION</u>
i.	Feasibility of Banning the Smoking and Vaping of All Substances in City of Burnaby Parks
ii.	2020 Parks, Recreation and Culture Commission Meeting Schedule
iii.	Active Aging Week
iv.	Burnaby Meadows – Pollinator Enhancement Program

Respectfully submitted,

A handwritten signature in black ink, appearing to read "D. Ellenwood". The signature is fluid and cursive, with the first letter of the last name being a large, stylized 'E'.

DAVE ELLENWOOD
Director Parks, Recreation and Cultural Services



Item.....	1
Director's Report No.	8
Meeting.....	2019 Sept 10

COMMISSION REPORT

TO: CHAIR AND MEMBERS
PARKS, RECREATION & CULTURE
COMMISSION

DATE: 2019 Sept 04

FROM: DIRECTOR - PARKS, RECREATION &
CULTURAL SERVICES

FILE: 42000-01
Reference:

**SUBJECT: FEASIBILITY OF BANNING THE SMOKING AND VAPING OF ALL
SUBSTANCES IN CITY OF BURNABY PARKS**

PURPOSE: To report on the feasibility of banning the smoking and vaping of all substances in City of Burnaby parks and obtain direction regarding the preparation of a further report recommending specific amendments to the Parks Regulation Bylaw.

RECOMMENDATION:

1. **THAT** staff be authorized to pursue the preparation of a further report outlining specific bylaw text amendments to the Burnaby Parks Regulation Bylaw 1979, Bylaw 7331, to include a ban on smoking and vaping of all substances in City of Burnaby parks, as outlined in this report.

REPORT**1.0 INTRODUCTION**

At the 2019 June 11, Parks, Recreation and Culture Commission meeting the following Notice of Motion was received for consideration:

THAT smoking of all substances be banned in City of Burnaby parks .

The Parks, Recreation and Culture Commission referred the matter to staff for a report on the feasibility of banning smoking of all substances in City of Burnaby parks.

This report responds to the above referral.

2.0 POLICY SECTION

The proposed ban on smoking all substances in City of Burnaby Parks is aligned with the City of Burnaby's Corporate Strategic Plan, by supporting the following goals and sub-goals of the plan.

To: Parks, Recreation & Culture Commission
 From: Director - Parks, Recreation & Cultural Services
 Re: Feasibility of Banning the Smoking and Vaping of
 all Substances in City of Burnaby Parks

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- A Safe Community
 - Maintain a high level of safety in City buildings and facilities for the public and City staff
- A Healthy Community
 - Healthy life –
 - Encourages opportunities for healthy living and well-being
 - Healthy environment –
 - Enhance our environmental health, resilience and sustainability
- A Thriving Organization
 - Organizational culture –
 - Ensure that our core values are reflected in our policies, programs and service delivery

3.0 REASONS FOR SUPPORTING THE NOTICE OF MOTION

Clean air is fundamental to healthy human life. In Canada, smoking is a leading cause of preventable death, and is a known health risk to both users and bystanders. This means that the health effects of smoking and vaping and exposure to second hand smoke in public parks has serious implications for community health. According to Health Canada, there is no safe level of exposure to second-hand smoke. Children and infants are especially at risk from second-hand smoke, because their breathing (respiratory) and immune systems are still developing. Vapour products, which include a range of handheld devices that heat a variety of substances such as nicotine, flavourings, cannabis or other unregulated ingredients to create vapour for inhalation or release into the air, have also been identified as a public health concern.

The toxins and plastics from cigarette litter are harmful to wildlife, water quality and the environment at large. The discarding of cigarette butts also leads to increased fire risk and maintenance costs for parks and public spaces.

Thanks to federal, provincial, territorial and municipal actions arising from the Government of Canada's Federal Tobacco Control Strategy, Canadians are now more protected than ever from exposure to second-hand smoke indoors, and in certain outdoor spaces. It is good governance for local governments to protect the health of citizens by enacting bylaws to make all public parks and outdoor spaces accessible to the public, smoke and vape free.

To: Parks, Recreation & Culture Commission
 From: Director - Parks, Recreation & Cultural Services
 Re: Feasibility of Banning the Smoking and Vaping of
 all Substances in City of Burnaby Parks

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4.0 TOBACCO AND VAPOUR PRODUCTS CONTROL AND REGULATION

Provincial Legislation and Enforcement

The Province's legislation is a key tool in reducing tobacco and vapour product use and protecting youth from accessing tobacco and vapour products. This legislation also protects people from the harmful effects of second hand smoke and vapour emissions in both indoor and certain outdoor settings.

Legislation and Regulation - In British Columbia, the Tobacco and Vapour Products Act and the Tobacco and Vapour Control Regulation came into effect on 2016, September 01. This legislation sets the laws, regulations and policy around the sale, display, promotion and use of both tobacco and vapour products and restricts exposure to emissions of these products. Under the Act and Regulation, tobacco and vapour product use is prohibited on school properties, indoor public spaces, workplaces, residential common areas, transit shelters, and within 6 metres of a doorway, window, or air intake of any building, structure, vehicle or any other place that is fully or substantially enclosed and accessible to the public. These prohibitions do not apply to the ceremonial use of tobacco in relation to a traditional aboriginal cultural activity, or by a prescribed group for a prescribed purpose.

School Property - All public and private schools in BC (Kindergarten to Grade 12) are tobacco and vape-free under the Tobacco and Vapour Products Act and Regulation. This ban extends to all school property 24 hours a day, 7 days a week, regardless of whether or not school is in session. The ban also includes vehicles, parking lots, sports fields, driveways, courtyards, and private vehicles parked on school property.

The ceremonial use of tobacco is exempt from the ban on tobacco use in schools if the ceremonial use is pre-approved by the school board and performed in relation to a traditional aboriginal activity. Use of tobacco in schools by a prescribed group for a prescribed purpose is also exempt if pre-approved by the school board.

Enforcement - The Ministry of Health is responsible for the administration of the Act and Regulation. The five regional health authorities employ enforcement officers and environmental health officers; both enforce the tobacco and vapour product laws on behalf of the Ministry of Health. Enforcement officers designated under the act are not responsible for enforcing local government bylaws unless a specific agreement to this effect has been approved between a local government and a health authority. Such an agreement sets out the delegation of authority to the enforcement officer.

To: Parks, Recreation & Culture Commission
 From: Director - Parks, Recreation & Cultural Services
 Re: Feasibility of Banning the Smoking and Vaping of
 all Substances in City of Burnaby Parks

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5.0 CANNABIS CONTROL AND LICENCING LEGISLATION AND REGULATION

Provincial Legislation and Regulations

The federal government legalized non-medical cannabis on 2018 October 17. With public health and safety top of mind, the Province of British Columbia passed legislation on 2018, April 26, to provide for legal, controlled access to non-medical cannabis in British Columbia. Under the Cannabis Control and Licencing Act and Cannabis Control Regulation, the consumption in public of cannabis is prohibited or restricted as follows:

School Property - A person must not consume cannabis in or on school property, or within a prescribed distance from school property.

Health Board Property – A person must not smoke or vape cannabis in or on any health board property, except in any area designated by the health board as an area in which a person may use tobacco or e-cigarettes.

Outdoor Smoking and Vaping - A person must not smoke or vape cannabis in or on any skating rink, sports field, swimming pool, playground or skate park, spray pool, wading pool, splash pad, or a deck, seating area, or viewing area used in association with these places, or within a prescribed distance from these places, if the place is a public place that is outdoors. A person must not smoke or vape cannabis in a prescribed area of any park (within the meaning of the Park Act); a regional park (within the meaning of the local government act); an outdoor area established by a local government for purposes of community recreation (as listed above); a permanent public park over which the Park Board has jurisdiction under section 488 of the Vancouver Charter.

Indoor Smoking or Vaping - A person must not smoke or vape cannabis in a public place that is fully or substantially enclosed, a workplace, a common area within an apartment building, condominium or dormitory, or within a prescribed distance from a doorway, window or air intake of these places.

Consumption in Vehicles and Boats – A person must not consume cannabis while operating a vehicle or boat, or in or on a vehicle or boat being operated by another person, regardless of whether the vehicle or boat is in motion. A person must not operate a vehicle or boat if the person knows that another person is smoking or vaping cannabis in the vehicle or boat.

Other than the above referenced public outdoor places, some of which may be located in a municipal park, the prohibitions under the Cannabis Control and Licencing Act and Cannabis Control Regulation do not apply to other outdoor spaces in municipal parks, such as beaches, passive open spaces, linear parks, woodlands and forests, ravines and watercourses and conservation lands. In Burnaby, these other spaces comprise approximately 75 % of the park system.

To: Parks, Recreation & Culture Commission
 From: Director - Parks, Recreation & Cultural Services
 Re: Feasibility of Banning the Smoking and Vaping of
 all Substances in City of Burnaby Parks

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6.0 MUNICIPAL LEGISLATION, REGULATIONS AND ENFORCEMENT

Municipal Bylaws

Local governments may pass bylaws regarding tobacco and vapour product control, including bylaws that prohibit smoking or vaping of all substances in workplaces and in public places, including outdoor spaces. These bylaws may impose requirements that are more restrictive than provincial law.

Metro Vancouver Municipalities that Ban Smoking in Parks - In Metro Vancouver, thirteen municipalities have implemented a site-wide smoking ban in their respective parks. These municipalities are Anmore, Coquitlam, Delta, Langley City, Langley District Municipality, Lions Bay, Port Coquitlam, Port Moody, Richmond, Surrey, Vancouver, White Rock and the Metro Vancouver Regional District. Details of the bylaws, smoking prohibitions and relevant bylaw sections and definitions are provided for each of the thirteen municipalities in summary Table 1 (Attachment #1).

The more recent amendments in eight of these thirteen municipalities also include vapour products in such smoking prohibitions in accordance with the Tobacco and Vapour Products Control Act and Regulation. Six of these municipalities have also introduced recent amendments to include cannabis in such smoking and vaping prohibitions in accordance with the Cannabis Control and Licencing Act.

Metro Vancouver Municipalities that Partially Ban Smoking in Parks - In Metro Vancouver, seven other Metro Vancouver municipalities have implemented smoking buffers of 7 metres or greater around specific areas, such as transit shelters and signs, customer service areas, playgrounds, sport fields, off-leash dog areas, food concessions, and doors, windows, air intakes or other building openings. These municipalities are Belcarra, Maple Ridge, New Westminster, North Vancouver City, North Vancouver District, Pitt Meadows, and West Vancouver. Details of the bylaws, smoking prohibitions and relevant bylaw sections and definitions are provided for each of these seven municipalities in summary Table 2 (Attachment #2).

Four of these seven municipalities also included vapour products in such smoking prohibitions in accordance with the Tobacco and Vapour Products Control Act and Regulation. Two of these seven municipalities have introduced recent amendments to include cannabis in such smoking and vaping prohibitions in accordance with the Cannabis Control and Licencing Act.

Metro Vancouver Municipalities that Do Not Prohibit Smoking - Only two Metro Vancouver municipalities (Burnaby and the Island Municipality of Bowen Island) have not implemented smoking and vaping prohibitions of any kind relating to parks and or public open spaces. Details are provided for these 2 municipalities in summary Table 3 (Attachment #3).

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Bylaws Created by Metro Vancouver Municipalities

Of the twenty-two Metro Vancouver municipalities surveyed only three municipalities have implemented their smoking prohibitions via a Park Regulation Bylaw. These municipalities are Lions Bay, Metro Vancouver Regional District and the City of Surrey.

Thirteen other municipalities have implemented their smoking prohibitions via either a Smoking Control Bylaw or Smoking Regulation Bylaw. These municipalities are Anmore, Belcarra, Coquitlam, Delta, Langley City, Port Coquitlam, Port Moody, Maple Ridge, New Westminster, North Vancouver City, Vancouver, and West Vancouver.

Both Richmond and White Rock have implemented their smoking prohibitions via a Public Health Protection Bylaw or Public Health Smoking Protection Bylaw.

Both Pitt Meadows and Langley District Municipality have implemented their smoking prohibitions via a Public Places or Public Spaces Regulation Bylaw.

Municipal Bylaw Enforcement

Local government bylaws are enforced by local government bylaw enforcement officials in compliance with the Local Government Bylaw Notice Enforcement Act and their respective bylaw notice enforcement bylaw.

7.0 CONTROL OF SMOKING AND VAPING PRODUCTS IN BURNABY

City of Burnaby Policy and Regulations on Smoking and Vaping

The City of Burnaby has implemented a non-smoking policy for City workplaces in compliance with provincial regulations under both the Tobacco and Vapour Products Act and Worksafe B.C. Regulations 4.81-4.83. This policy defines a workplace as any City facility, vehicle, mobile equipment or designated work zone, where the City conducts its business. Under the policy, smoking is restricted to a designated safe outdoor location that is a minimum of 6 metres away from a doorway, window or air intake to an indoor workplace.

Presently, the City of Burnaby does not further regulate, by bylaw, the use of tobacco and vapour products, including the smoking or vaping of tobacco, e-substances and cannabis in either indoor or outdoor public spaces in the City of Burnaby.

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As noted earlier Local governments may pass bylaws regarding tobacco and vapour product control, including bylaws that prohibit smoking or vaping of all substances in workplaces and public places, including outdoor spaces. These bylaws may impose requirements that are more restrictive than provincial law.

Burnaby Parks Regulation Bylaw Amendments Option

In Burnaby, the Parks, Recreation and Culture Commission uses the Burnaby Parks Regulation Bylaw 1979, Bylaw No. 7331 to make rules and regulations governing the management, maintenance, improvement, operation, control and use of any real property held for pleasure, recreation and community use of the public.

Section 14 of the Parks Regulation Bylaw 1979, Bylaw No. 7331 addresses the matter of cigarette litter as follows:

No person shall throw or place any lighted match, cigar, cigarette or similar thing or any burning substance or thing in or on any park.

An amendment to the Burnaby Parks Regulation Bylaw to include a section banning the smoking of all substances within City of Burnaby Parks is the simplest option available to implement the Notice of Motion Commission received at its 2019 June 11.

In order to prepare a more concise bylaw text amendment, it may be necessary to add additional definitions to the bylaw to more fully describe smoking and vaping, vaping devices, and e-substances. In addition, some housekeeping text amendments are required to reflect the status of Burnaby as a City, as well as to update the current maximum fine permitted.

A bylaw amendment that includes an option for exceptions through the written permission of the Administrator is preferred. This allows for the address of exemptions for the ceremonial use of tobacco if it is performed in relation to a traditional aboriginal activity, or use of tobacco in a parks or park facility, by a prescribed group for a prescribed purpose (e.g., the smoking or vaping of a lit cigarette by an actor during a theatrical performance).

Other Considerations

Smoking on patios at restaurants located within Parks – A full ban on smoking and vaping in Burnaby Parks will mean that any patios that currently meet the setback requirement of the Smoking and Vapour Products Control Act and Regulation will no longer be permitted to allow smoking or vaping by restaurant patrons.

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Smoking at Beer Gardens or Spaces Set aside for Smoking at Events within Parks

A full ban on smoking and vaping in Burnaby Parks will mean that the City will no longer be able to offer event attendees a place to smoke away from other event patrons.

Open Space and Civic Spaces that fall outside of the Park System - It should be noted that implementation of the proposed smoking and vaping ban via the Parks Regulation Bylaw will limit regulation of smoking and vaping of all substances by the City to parks, and indoor facilities located within parks, only.

The smoking and vaping would not be regulated on or within other public open spaces, such as sidewalks and boulevards fronting parks, most school grounds, the city hall grounds, civic square at Metrotown, landscape buffers on city land, urban trails, civic walkways, and other walkways and open spaces located on private lands accessible to the public via public access statutory rights of way.

Park and Recreation Facilities and Amenities located on School Grounds - The application of the bylaw regulations to joint park school sites, especially those sites where the City does not own the land, may not be possible, except potentially where the City exerts control of the facility site via a formal agreement for use and management of a community recreation facility on School District land. Further research is required to determine whether the bylaw would be applicable in these instances.

Parks and Public Spaces Bylaw Option

If the intent of the Notice of Motion is to further regulate smoking and vaping of all substances on or within all city parks, public spaces, open spaces, walkways, urban trails, and school sites, then a new stand alone bylaw banning smoking and vaping of all substances in these places would be a more suitable option. The pursuit of such a bylaw would require Council authorization, and the bylaw would need to be prepared in consultation with other city departments who provide, operate and maintain these other civic outdoor facilities and open spaces, as well as the Burnaby School District. There may also be a requirement for approval and sign off by the Local Health Authority or Health Ministry, especially if exceptions/exemptions are proposed to be set out in the bylaw. The timeframe for preparation of and implementation of a stand-alone bylaw would also be longer than pursuit of a bylaw text amendment for the Burnaby Park Regulation Bylaw.

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8.0 RECOMMENDATION

It is recommended that staff be authorized to pursue the preparation of a further report outlining specific bylaw text amendments to the Burnaby Parks Regulation Bylaw 1979, Bylaw No. 7331. This would include house keeping amendments, text amendments to revise and or add new definitions, and a text amendment that addresses the banning of smoking and vaping of all substances in City of Burnaby Parks, except with the written permission of the Administrator.



Dave Ellenwood
DIRECTOR - PARKS, RECREATION & CULTURAL SERVICES

ATS:km

Attachments (3)

Commission REPORT_feasibility of banning smoking of all substances in COB parks

Copied to: City Solicitor

**Table 1: Municipal Smoking Bylaws within the Metro Vancouver Area
that Ban Smoking within Parks**

Municipality / Jurisdiction	Population (2018 Sub- Provincial Estimates, BC Stats)	Current Bylaw (Year Added or Amended)	Smoking Prohibitions (Explicitly Mentioned in Bylaw)					No Smoking Buffer <i>(Paraphrased)</i>	Relevant Bylaw Sections and Definitions
			Entire Park	Playgrounds & Sports Fields	School Grounds	E-Cigarettes & Vaping	Cannabis		
Anmore	2,389	Anmore Smoking Control Bylaw No. 448-2008 (2018)	X	X		X	X	7.5 m within: doorway, window or air intake of a place of public assembly (s.4 (b))	<p>4. Place of Public Assembly</p> <p>A person must not smoke:</p> <p>a) in any Place of Public Assembly; b) within 7.5 meters of any doorway, window or air intake of a Place of Public Assembly; or c) on or in any Outdoor Public Space</p> <p><i>“Outdoor Public Space”</i> means any outdoor area owned, controlled or operated by the Village that is open to the public or to which the public is admitted or invited, and includes any municipally-owned:</p> <p>a) playground; b) park; c) trail; d) easement; e) street or sidewalk, and f) bus shelter or bus stop.</p> <p><i>“Place of Public Assembly”</i> means a building or structure, or portion thereof, used for the purposes of business, deliberation, education, entertainment, recreation or worship, and to which the public is ordinarily invited or permitted access.”</p>

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			Entire Park	Playgrounds & Sports Fields	School Grounds	E-Cigarettes & Vaping	Cannabis		
<i>Anmore cont.</i>									<p><i>"Smoke or smoking"</i> means the inhaling, exhaling, burning or carrying of a lighted cigar, cigarette, e-cigarette, pipe or other smoking equipment that burns cannabis, tobacco, or any other weed or plant, substance or material.</p>
Coquitlam	149,809	Smoking Control Bylaw No. 3037, 1996 (2010, 2016)	X	X		X		N/A	<p>3.1 A person must not Smoke, use an E-Cigarette, or hold an Activated E-Cigarette:</p> <p>3.1.4 in any Park;</p> <p>3.1.6 in any Place of Public Assembly</p> <p><i>"Activated E-Cigarette"</i> means an E-Cigarette in which an E-Substance is being vapourized;</p> <p><i>"E-Cigarette"</i> means a product or device, whether or not it resembles a cigarette, containing an electronic or battery-powered heating element capable of vapourizing an E-Substance for inhalation or release into the air;</p> <p><i>"E-Substance"</i> means a solid, liquid or gas that, on being heated, produces a vapour for use in an E-Cigarette, regardless of whether the solid, liquid or gas contains nicotine;</p>

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Municipality / Jurisdiction	Population (2018 Sub-Provincial Estimates, BC Stats)	Current Bylaw (Year Added or Amended)	Smoking Prohibitions (Explicitly Mentioned in Bylaw)					No Smoking Buffer <i>(Paraphrased)</i>	Relevant Bylaw Sections and Definitions
			Entire Park	Playgrounds & Sports Fields	School Grounds	E-Cigarettes & Vaping	Cannabis		
Coquitlam cont.									<p><i>"Park"</i> means any land dedicated as a park or parkland or any other land used for leisure or recreation which the City owns or controls by means of title, lease, license or other legal instrument, and is within the jurisdiction of the City;</p> <p><i>"Public Place of Assembly"</i> means a place used for the gathering together of persons for the purpose of deliberation, education, worship, entertainment, recreation, business, professional seminars or amusement;</p> <p><i>"Smoke"</i> or <i>"Smoking"</i> means to inhale, exhale, burn, or carry a lighted cigarette, cigar, pipe, hookah pipe, or other lighted smoking equipment that burns tobacco or other weed or substance;</p>
Delta	109,484	Delta Smoking Regulation Bylaw No. 7779, 2018 (2018)	X	X		X	X	7.5 m within: any Park or City Land; (s. 5.1.f) a Public Event (s.5.1.g)	5.1. A person must not Smoke: d) in any place of Business to which the public is invited or has access; f) in, or within 7.5 metres, of any Park or Municipal Land; g) at, or within 7.5 metres, of a Public Event. 5.4 Section 5.1 of this bylaw does not apply to:

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			Entire Park	Playgrounds & Sports Fields	School Grounds	E-Cigarettes & Vaping	Cannabis		
<i>Delta cont.</i>									<p>a) ceremonial use of Smoke as part of an indigenous peoples traditional cultural activity; or</p> <p>b) Smoking by actors as part of a commercial stage or theatrical performance or a stage or theatrical performance that is expressly permitted by Delta.</p> <p><i>“Activated E-Cigarette”</i> has the same meaning as in the Tobacco And Vapour Products Control Act.</p> <p><i>“Business”</i> has the same meaning as in Delta Business License Bylaw No. 7670, 2017.</p> <p><i>“Parks or Municipal Land”</i> has the same meaning as in Delta Parks Regulation Bylaw No. 7206, 2013 but excludes a Highway.</p> <p><i>“Public Event”</i> means any event where the public is invited to gather on any area of City owned, controlled or operated property, including any park, public square, or street and includes:</p> <p>a) A market, contest, festival, celebration, fair, exhibition, sporting activity, or concert; or</p>

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Municipality / Jurisdiction	Population (2018 Sub-Provincial Estimates, BC Stats)	Current Bylaw (Year Added or Amended)	Smoking Prohibitions (Explicitly Mentioned in Bylaw)					No Smoking Buffer <i>(Paraphrased)</i>	Relevant Bylaw Sections and Definitions
			Entire Park	Playgrounds & Sports Fields	School Grounds	E-Cigarettes & Vaping	Cannabis		
<i>Delta cont.</i>									<p>b) any occasion open to the public for which a City permit is required.</p> <p>“Smoke” or “Smoking” means the inhaling , exhaling, or carrying of a lighted cigarette, cigar, pipe, Activated E-Cigarette, or any other equipment, device, or item being used for burning or heating tobacco, cannabis, or any other consumable substance or material.</p>
Langley, City	27,577	Smoking Regulation Bylaw No. 2792 (2019)	X	X		X	X	N/A	<p>4.1 A person must not Smoke:</p> <p>i) Cannabis in any area that may be frequented by children, including but not limited to Parks and Public Facilities; or</p> <p>j) Tobacco in Parks and Public Facilities, except within designated Smoking Areas.</p> <p>“Cannabis” has the same meaning as in the Cannabis Control and Licensing Act.</p> <p>“Electronic Smoking Device” means a vaporizer or inhalent-type device or a component of such a device, that contains a power source and heating element designed to heat a substance and produce a vapour intended to be inhaled by the user of the device directly through the mouth.</p>

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that Ban Smoking within Parks**

Municipality / Jurisdiction	Population (2018 Sub- Provincial Estimates, BC Stats)	Current Bylaw (Year Added or Amended)	Smoking Prohibitions (Explicitly Mentioned in Bylaw)					No Smoking Buffer <i>(Paraphrased)</i>	Relevant Bylaw Sections and Definitions
			Entire Park	Playgrounds & Sports Fields	School Grounds	E-Cigarettes & Vaping	Cannabis		
Langley, City cont.									<p><i>"Park"</i> means a Park as defined in the City's Parks and Public Facilities Regulation Bylaw, 2018, No. 3048.</p> <p><i>"Public Facility"</i> means a Public Facility as defined in the City's Parks and Public Facilities Regulation Bylaw, 2018, No. 3048.</p> <p><i>"Smoke"</i> or <i>"Smoking"</i> means to</p> <p>a) burn, light operate, or activate a cigarette, cigar, pipe, electronic smoking device, hookah pipe or other smoking equipment that burns tobacco, Cannabis or other substance; or</p> <p>b) carry or hold a lit cigarette, cigar or pipe.</p> <p><i>"Smoking Area"</i> means those areas designated and signed for Smoking tobacco.</p>
Langley, District Municipality	127,290	Public Spaces Regulation Bylaw 2018 No. 5298 (2018)	X		X	X	X	N/A	5.25 No person shall Smoke within a Public Space except in an area specifically designated by the Township or the School District, as applicable, for such activity.

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			Entire Park	Playgrounds & Sports Fields	School Grounds	E-Cigarettes & Vaping	Cannabis		
Langley, District Municipality cont.									<p><i>"Park"</i> means land and improvements owned or occupied by the Township for the use, recreation or enjoyment of the general public including, but not limited to, land gifted, dedicated and reserved for use as a park;</p> <p><i>"Public Spaces"</i> means Parks and School Spaces;</p> <p><i>"School Spaces"</i> means playgrounds, recreational facilities, trails and parking lots owned or occupied by the School District that the School District in its discretion from time to time permits the general public to use for recreation or enjoyment, subject to such rules and policies as the School District may impose;</p> <p><i>"Smoke"</i> means:</p> <ul style="list-style-type: none"> a) to burn a cigarette, e-cigarette, cigar or joint, or b) to burn any substance (including, but not limited to, tobacco, cannabis, or any other plant or herb) using any type of smoking device (including, but not limited to, a pipe, a bubbler, a bong, a hookah, a vaporizer, an electronic smoking device or a home-made smoking device);

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			Entire Park	Playgrounds & Sports Fields	School Grounds	E-Cigarettes & Vaping	Cannabis		
Lions Bay	1,407	Lions Bay Parks Regulation Bylaw No. 448, 2012 (2019)	X						<p>6.5 No person shall place or throw any lighted match, cigar, cigarette or any burning substance or thing in or on any park. The Fire Chief may prohibit smoking in any park or Community facility at any time by posting a no-smoking order at the entrance to the park or community facility.</p> <p>11.6 No person shall smokin in any park or trailway.</p> <p>“Park” means a park or parkland or any real property or interest therein within the Village held or used for pleasure or recreation uses of the public and includes the land held under any lease, including the foreshore and land covered by water granted to the Village by her Majesty the Queen and designated W-2 under Zoning and Development Bylaw No. 520, 2017, and including the forest inside the Village boundary.</p>
Port Coquitlam	62,844	Smoking Control Bylaw, 2018, No. 4037	X	X	X	X	X		<p>4. A person may not smoke:</p> <p>4.3 in any City park, sports venue, playground or outdoor public space;</p>

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			Entire Park	Playgrounds & Sports Fields	School Grounds	E-Cigarettes & Vaping	Cannabis		
Port Coquitlam cont.		(2018)							<p>4.4 on a City street when used as part of an outdoor public event or when contrary to paragraphs (a), (b) or (f);</p> <p>5. This Bylaw does not apply to:</p> <p>5.1 ceremonial use of tobacco in relation to a traditional First Nation's cultural activity;</p> <p>5.2 smoking by an actor as part of a stage or theatrical performance to which the public is invited.</p> <p><i>"e-cigarette"</i> means:</p> <p>a) a product or device, whether or not it resembles a cigarette, containing an electronic or battery-powered heating element capable of vapourizing a substance for inhalation or release in the air, or</p> <p>b) a prescribed product or device similar in nature or use to a product or device described in paragraph (a)</p> <p><i>"e-substance"</i> means a solid, liquid or gas, that:</p> <p>a) upon being heated, produces a vapour for use in an e-cigarette, whether or not</p>

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that Ban Smoking within Parks**

Municipality / Jurisdiction	Population (2018 Sub- Provincial Estimates, BC Stats)	Current Bylaw (Year Added or Amended)	Smoking Prohibitions (Explicitly Mentioned in Bylaw)					No Smoking Buffer <i>(Paraphrased)</i>	Relevant Bylaw Sections and Definitions
			Entire Park	Playgrounds & Sports Fields	School Grounds	E-Cigarettes & Vaping	Cannabis		
<i>Port Coquitlam cont.</i>									<p>the solid, liquid or gas contains nicotine; and</p> <p>b) is not a controlled substance within the meaning of the Controlled Drugs and Substances Act, S.C. 1996.</p> <p><i>“outdoor public space”</i> means any outdoor area owned, controlled, or operated by the City that is open to the public or to which the public is customarily admitted or invited, and includes any:</p> <p>a) children’s playground; b) playing field, sports venue, stadium, or sports facility; c) City trail; d) outdoor recreational facility; e) utility easement; f) City street when used as part of an outdoor public event.</p> <p><i>“outdoor public event”</i> means any public event where the public is invited to gather on any outdoor area of a City owned, controlled or operated property, including any park, public square or street, including, but not limited to:</p> <p>a) a market, contest, festival, celebration, fair, exhibition or concert;</p>

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			Entire Park	Playgrounds & Sports Fields	School Grounds	E-Cigarettes & Vaping	Cannabis		
Port Coquitlam cont.									<p>b) an outdoor public event on any City owned, controlled or operated property that is leased to a third party; or</p> <p>c) any event for which a City rental or use permit is required.</p> <p><i>“park”</i> means any real property owned or occupied by the City for the purpose of pleasure, recreation or community use by the public, including, but not limited to dedicated parks, but does not include any City land leased to a third party.</p> <p><i>“smoke”</i> or <i>“smoking”</i> means the inhaling, exhaling, burning, or carrying of a lighted cigarette, cigar, pipe, hookah pipe, e-cigarette or other smoking equipment that burns tobacco, cannabis, hops, lettuce, comfrey, motherwort, honeyweed, catnip, lily, safe, wireweed or any other plant, substance or material.</p>
Port Moody	35,613	Smoking Regulation Bylaw No. 2773 (2018)	X	X	X				<p>4.1 A person must not smoke in any:</p> <p>d) school premises</p> <p>e) City parks, sports venues, playgrounds or beaches</p> <p><i>“smoke”</i> or <i>“smoking”</i> means to inhale, exhale, burn, or carry a lighted cigarette,</p>

Table 1: Municipal Smoking Bylaws within the Metro Vancouver Area that Ban Smoking within Parks

Municipality / Jurisdiction	Population (2018 Sub-Provincial Estimates, BC Stats)	Current Bylaw (Year Added or Amended)	Smoking Prohibitions (Explicitly Mentioned in Bylaw)					No Smoking Buffer <i>(Paraphrased)</i>	Relevant Bylaw Sections and Definitions
			Entire Park	Playgrounds & Sports Fields	School Grounds	E-Cigarettes & Vaping	Cannabis		
<i>Port Moody cont.</i>									cigar, pipe, hookah pipe, or other lighted smoking equipment that burns tobacco or other weed or substance;
Richmond	216,300	Public Health Protection Bylaw No. 6989 (2018)	X	X	X	X	X	25m within: any outdoor sport facility or playground.	<p>6.3.1 A person must not smoke:</p> <p>a) in a public park or school ground; or</p> <p>b) on or within twenty-five (25) metres of any outdoor sport facility or playground.</p> <p><i>“activated e-cigarette”</i> means an e-cigarette in which an e-substance is being vapourized.</p> <p><i>“e-cigarette”</i> means:</p> <p>a) a product or device, whether or not is resembles a cigarette, containing an electronic or battery-powered heating element capable of vapourizing an e-substance for inhalation or release into the air; or</p> <p>b) a product or device similar in nature or use to a product or device described in paragraph (a).</p> <p><i>“e-substance”</i> means a solid, liquid or gas that, on being heated, produces a vapour for use in an e-cigarette, regardless of</p>

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			Entire Park	Playgrounds & Sports Fields	School Grounds	E-Cigarettes & Vaping	Cannabis		
<i>Richmond cont.</i>									<p>whether the solid, liquid or gas contains nicotine.</p> <p><i>“outdoor sport facility”</i> means City owned natural and synthetic turf sports fields, ball diamonds, stadiums, track and field facilities, lawn bowling greens, golf courses, horseshoe pitching pits, lacrosse boxes, tennis courts and outdoor swimming pools.</p> <p><i>“playground”</i> means City owned playground equipment, including the surrounding playground safety surfacing.</p> <p><i>“public park”</i> means a Public Park described in the City’s Public Parks and School Grounds Regulation Bylaw No. 8771, as amended or replaced from time to time.</p> <p><i>“school ground”</i> means a School Ground described in the City’s Public Parks and School Grounds Regulation Bylaw No. 8771, as amended or replaced from time to time.</p> <p><i>“smoke or smoking”</i> means to inhale, exhale, burn or carry:</p> <p>a) a lighted cigarette, cigar, pipe, hookah pipe or other lighted smoking equipment</p>

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Municipality / Jurisdiction	Population (2018 Sub- Provincial Estimates, BC Stats)	Current Bylaw (Year Added or Amended)	Smoking Prohibitions (Explicitly Mentioned in Bylaw)					No Smoking Buffer <i>(Paraphrased)</i>	Relevant Bylaw Sections and Definitions
			Entire Park	Playgrounds & Sports Fields	School Grounds	E-Cigarettes & Vaping	Cannabis		
<i>Richmond cont.</i>									that burns tobacco, cannabis or other weed or substance; or b) an activated e-cigarette.
Surrey	569,065	Surrey Parks, Recreation and Cultural Facilities Regulation By-law, 1998, No. 13480 (2011)	X	X		X			19.1 No person shall smoke within a park except in an area designated and posted for such purpose by the General Manager. <i>"Activated e-cigarette"</i> means an e-cigarette in which an e-substance is being vapourized. <i>"e-cigarette"</i> means the following: a) a product or device, whether or not it resembles a cigarette, containing an electronic or battery-powered heating element capable of vapourizing an e-substance for inhalation or release into the air; b) a product or device similar in nature or use to a product or device described in clause (a) <i>"e-substance"</i> means a solid, liquid or gas that, on being heated, produces a vapour for use in an e-cigarette, regardless of

**Table 1: Municipal Smoking Bylaws within the Metro Vancouver Area
that Ban Smoking within Parks**

Municipality / Jurisdiction	Population (2018 Sub- Provincial Estimates, BC Stats)	Current Bylaw (Year Added or Amended)	Smoking Prohibitions (Explicitly Mentioned in Bylaw)					No Smoking Buffer <i>(Paraphrased)</i>	Relevant Bylaw Sections and Definitions
			Entire Park	Playgrounds & Sports Fields	School Grounds	E-Cigarettes & Vaping	Cannabis		
<i>Surrey cont.</i>									<p>whether the solid, liquid or gas contains nicotine.</p> <p><i>"Park"</i> includes:</p> <p>a) every public park, open space, playground, urban forest (including all driveways, roadways, paths and lanes within a public park, playground or urban forest), beach boulevard, swimming pool (whether indoor or outdoor), water playground, wading pool, ice arena, community centre, art gallery, museum, arena, exhibition building, cemetery, marine, and all other community recreational or cultural facilities owned or controlled by the City; and</p> <p>b) any real property acquired and held by the City and dedicated and reserved by it for the use, recreation or enjoyment of the public.</p> <p><i>"Smoke"</i> or <i>"Smoking"</i> means to inhale, exhale, burn or carry:</p> <p>a) a lighted cigarette, cigar, pipe, hookah pipe or other lighted smoking equipment that burns tobacco or other weed or substance; or</p> <p>b) an activated e-cigarette.</p>

Table 1: Municipal Smoking Bylaws within the Metro Vancouver Area that Ban Smoking within Parks

Municipality / Jurisdiction	Population (2018 Sub-Provincial Estimates, BC Stats)	Current Bylaw (Year Added or Amended)	Smoking Prohibitions (Explicitly Mentioned in Bylaw)					No Smoking Buffer <i>(Paraphrased)</i>	Relevant Bylaw Sections and Definitions
			Entire Park	Playgrounds & Sports Fields	School Grounds	E-Cigarettes & Vaping	Cannabis		
Vancouver	672,963	Park Board Smoking Regulation Bylaw (2010)	X	X					<p>3.1 A person must not smoke:</p> <p>a) in a park;</p> <p>b) on a seawall or beach in a park;</p> <p>c) in a building in a park, except in a caretaker's residence;</p> <p>d) in a customer service area in a park;</p> <p>e) in a vehicle for hire in a park;</p> <p>f) on public transit in a park; or</p> <p>g) in an enclosed or partially enclosed shelter in a park where people wait to board a vehicle for hire or public transit.</p> <p><i>"smoke" or "smoking"</i> means to inhale, exhale, burn, or carry a lighted cigarette, cigar, pipe, hookah pipe, or other lighted smoking equipment that burns tobacco or other weed or substance;</p>
White Rock	21,370	Public Health Smoking Protection Bylaw, 2008,	X	X					<p>2.1 No person shall smoke:</p> <p>(i) in any outdoor gathering place under the jurisdiction of the City of White Rock including parks, sports fields, playgrounds, the promenade, the pier and the beach.</p>

**Table 1: Municipal Smoking Bylaws within the Metro Vancouver Area
that Ban Smoking within Parks**

Municipality / Jurisdiction	Population (2018 Sub- Provincial Estimates, BC Stats)	Current Bylaw (Year Added or Amended)	Smoking Prohibitions (Explicitly Mentioned in Bylaw)					No Smoking Buffer <i>(Paraphrased)</i>	Relevant Bylaw Sections and Definitions
			Entire Park	Playgrounds & Sports Fields	School Grounds	E-Cigarettes & Vaping	Cannabis		
<i>White Rock cont.</i>		No. 1858 (2008)							"smoke" or "smoking" means the inhaling, exhaling, burning or carrying of a lighted cigarette, cigar, pipe, or other lighted smoking equipment burning tobacco or other weed or substance, but does not include smoking by actors as part of a stage or theatrical performance or as part of a traditional aboriginal cultural activity.
Greater Vancouver Regional District	2,654,226	Regional Parks Regulation Bylaw No. 1177, 2012 (2012)	X	X					6.1 No person shall smoke except in an area designated by posted notice as allowing smoking.

Table 2: Municipal Smoking Bylaws within the Metro Vancouver Area that Partially Ban Smoking within Parks

Municipality / Jurisdiction	Population (2018 Sub-Provincial Estimates, BC Stats)	Current Bylaw (Year Added or Amended)	Smoking Prohibitions (Explicitly Mentioned in Bylaw)					No Smoking Buffer <i>(Paraphrased)</i>	Relevant Bylaw Sections and Definitions
			Entire Park	Playgrounds & Sports Fields	School Grounds	E-Cigarettes & Vaping	Cannabis		
Belcarra	684	Smoking Control Bylaw 285, 1998 (2008)		X				7.5 m within: doorway, window or air intake of a place of public assembly (s. 3.2) playground or public gathering place (s. 3.3)	3.3 Smoking is prohibited on playing fields and within 7.5 metres of playgrounds and other public places where children gather or play, and prohibited in public gathering places where people sit or stand together in close proximity. “Place of public assembly” means a building or structure, or portion thereof used for the purposes of education, recreation, or business. “Smoke or smoking” means, inhaling, exhaling, burning or carrying of a lighted cigar, cigarette, pipe or other smoking equipment of tobacco, or any other weed or plant.
Maple Ridge	88,626	Maple Ridge Smoking Regulation Bylaw No. 6968-2013 (2014)		X		X		7.5m within: areas mentioned in 5.1.9, 5.1.10, 5.1.11 and 5.1.12.	5.1 A person shall not Smoke: 5.1.9 On any Swimming Beach or in a wading or swimming pool; 5.1.10 Within the areas of municipal park, or playground where there are playing fields, picnic areas, food concessions or children’s play equipment present, or organized fitness activities taking place;

Table 2: Municipal Smoking Bylaws within the Metro Vancouver Area that Partially Ban Smoking within Parks

Municipality / Jurisdiction	Population (2018 Sub-Provincial Estimates, BC Stats)	Current Bylaw (Year Added or Amended)	Smoking Prohibitions (Explicitly Mentioned in Bylaw)					No Smoking Buffer <i>(Paraphrased)</i>	Relevant Bylaw Sections and Definitions
			Entire Park	Playgrounds & Sports Fields	School Grounds	E-Cigarettes & Vaping	Cannabis		
Maple Ridge cont.									<p>5.1.11 In any municipal and/or public Building including daycares, recreation and community centres;</p> <p>5.1.12 On the grounds of any municipal recreational facility, including skate board parks;</p> <p>5.1.13 Within seven point five (7.5) metres of those places outlined in sub sections 5.1.9, 5.1.10, 5.1.11, or 5.1.12 of this bylaw.</p> <p><i>“e-cigarette”</i> means a cylinder-shaped device made of stainless steel or plastic. It is similar in appearance, use and sometimes taste to a cigarette but it contains no tobacco and does not produce smoke. It consists of a battery powered atomizer that vaporizes in a chemical liquid containing propylene glycol or vegetable glycerine, flavourings, and other chemicals such as formaldehyde and acetone. The cartridge may or may not contain nicotine.</p> <p><i>“Smoke”</i> or <i>“Smoking”</i> means to inhale, exhale, burn, or carry a lighted cigarette, e-cigarette, cigar, pipe, hookah pipe, or other lighted smoking equipment that burns tobacco or other weed or substance.</p>

Table 2: Municipal Smoking Bylaws within the Metro Vancouver Area that Partially Ban Smoking within Parks

Municipality / Jurisdiction	Population (2018 Sub-Provincial Estimates, BC Stats)	Current Bylaw (Year Added or Amended)	Smoking Prohibitions (Explicitly Mentioned in Bylaw)					No Smoking Buffer <i>(Paraphrased)</i>	Relevant Bylaw Sections and Definitions
			Entire Park	Playgrounds & Sports Fields	School Grounds	E-Cigarettes & Vaping	Cannabis		
Maple Ridge cont.									"Swimming Beach" means any beach that is so designated by sign as a beach used for swimming or sunbathing.
New Westminster	76,799	Smoking Control Bylaw No. 6263, 1995 (2015)		X				15m within: outdoor sports field, skate park, playground, stadium, picnic area, water park, pool, or off-leash dog area (s.3(q))	3. No person shall smoke: (q) within 15 metres of an outdoor sports field, skate park, playground, lacrosse box, lawn bowling green, stadium, picnic area, water park, wading pool, swimming pool or off-leash dog area within a City park. "smoke or smoking" includes inhaling, exhaling, burning or carrying of a lighted cigar, cigarette, pipe or other lighted smoking equipment of tobacco or any other weed or plant.
North Vancouver, City	56,741	Smoking Regulation Bylaw, 1998 No. 7026 (2015)		X		X		7.5m within: children's play equipment, playground, playing field, beach, food concession, picnic area, skateboard	3. A person must not smoke in or within 7.5 metres of: a) children's play equipment or a playground, playing field (if other persons are present), Swimming Beach, food concession, picnic area, skateboard park in a Park or City trail; b) any part of a Park or other municipal property that is being used for any public

Table 2: Municipal Smoking Bylaws within the Metro Vancouver Area that Partially Ban Smoking within Parks

Municipality / Jurisdiction	Population (2018 Sub-Provincial Estimates, BC Stats)	Current Bylaw (Year Added or Amended)	Smoking Prohibitions (Explicitly Mentioned in Bylaw)					No Smoking Buffer <i>(Paraphrased)</i>	Relevant Bylaw Sections and Definitions
			Entire Park	Playgrounds & Sports Fields	School Grounds	E-Cigarettes & Vaping	Cannabis		
North Vancouver, City cont.								<p>park or City trail (s.3(a))</p> <p>area of park or municipal property being used for a public event or permit activity, except for public walkways (s. 3(b))</p> <p>municipal recreation building (s. 3(c))</p> <p>Jack Loucks Courts plaza and Rogers plaza (s. 3(d))</p>	<p>event or activity that the City has authorized by the issuance of a permit with the exception of public walkways providing a public thoroughfare through the site;</p> <p>c) the grounds of any municipal Building used for public recreation;</p> <p>d) public plazas identified in Schedule "A".</p> <p>"City Trail" means a paved or unpaved path for pedestrian and/or cyclist and wheeled mobility aid use that may be in parks, on streets or on other public lands.</p> <p>"Park" means any real property owned or occupied by the City for the purpose of pleasure, recreation or community use by the public, including but not limited to dedicated parks and Beaches, but does not include any City land leased to a third party;</p> <p>"Smoke" or "Smoking" means to purposely inhale or exhale smoke from or burn or carry, a lighted cigarette, cigar, pipe, e-cigarette or other lighted smoking equipment burning tobacco or any other weed or substance, but does not apply to the ceremonial use of tobacco in</p>

Table 2: Municipal Smoking Bylaws within the Metro Vancouver Area that Partially Ban Smoking within Parks

Municipality / Jurisdiction	Population (2018 Sub-Provincial Estimates, BC Stats)	Current Bylaw (Year Added or Amended)	Smoking Prohibitions (Explicitly Mentioned in Bylaw)					No Smoking Buffer <i>(Paraphrased)</i>	Relevant Bylaw Sections and Definitions
			Entire Park	Playgrounds & Sports Fields	School Grounds	E-Cigarettes & Vaping	Cannabis		
North Vancouver, City cont.									<p>connection with a traditional aboriginal cultural activity.</p> <p><i>“Swimming Beach”</i> means an area adjacent to the shore of the ocean or other body of water that is used for swimming;</p>
North Vancouver, District Municipality	90,814	Smoking Regulation Bylaw 7792 (2018)		X		X	X	<p>6m within:</p> <p>children’s play equipment, playground, playing field (if other persons are present), swimming beach, food concession, picnic area or skateboard park (s.4(a))</p> <p>area of park or municipal property being used for a public event or permit</p>	<p>4. A person must not smoke in or within 6 metres of:</p> <p>a) children’s play equipment or a playground, playing field (if other persons are present), Swimming Beach, food concession, picnic area or skateboard park in a Park;</p> <p>b) any part of a Park or other municipal property that is being used for any public event or activity that the District has authorized by the issuance of a permit;</p> <p>c) the grounds of any municipal Building used for public recreation; or</p> <p>d) Lynn Valley Village or Maplewood Farm.</p> <p><i>“Cannabis”</i> has the meaning given to it in the <i>Cannabis Act</i> (Bill C-45, <i>An Act respecting cannabis and to amend the Controlled Drugs and Substances Act, the</i></p>

Table 2: Municipal Smoking Bylaws within the Metro Vancouver Area that Partially Ban Smoking within Parks

Municipality / Jurisdiction	Population (2018 Sub-Provincial Estimates, BC Stats)	Current Bylaw (Year Added or Amended)	Smoking Prohibitions (Explicitly Mentioned in Bylaw)					No Smoking Buffer <i>(Paraphrased)</i>	Relevant Bylaw Sections and Definitions
			Entire Park	Playgrounds & Sports Fields	School Grounds	E-Cigarettes & Vaping	Cannabis		
North Vancouver, District Municipality cont.								<p>activity, except for public walkways (s.4(b))</p> <p>municipal recreation building (s.4(c))</p> <p>Lynn Valley Village or Maplewood Farm (s.4(d))</p>	<p><i>Criminal Code and other Acts</i>, 1st Sess, 42nd Parl, 2017) or as subsequently amended or adopted;</p> <p><i>“Park”</i> means any real property owned or occupied by the District for the purpose of pleasure, recreation or community use by the public, including but not limited to dedicated parks, Swimming Beaches and Maplewood Farm, but does not include any District land leased to a third party;</p> <p><i>“Smoke”</i> or <i>“Smoking”</i> means to purposely inhale or exhale smoke or vapour from, or to burn, vape or carry a lighted cigarette, cigar, pipe, hookah pipe, or other lighted smoking equipment that burns or vaporizes tobacco, cannabis or other weed or substance, but specifically excludes the ceremonial use of tobacco in connection with a traditional aboriginal cultural activity;</p> <p><i>“Swimming Beach”</i> means an area adjacent to the shore of the ocean or other body of water that is used for swimming;</p>
Pitt Meadows	19,772	Tobacco Sales and Smoking in Public			X				3 (1). No person shall carry or have in his possession a burning cigarette or cigar or a pipe containing burning tobacco, or burn tobacco in another manner in any

**Table 2: Municipal Smoking Bylaws within the Metro Vancouver Area
that Partially Ban Smoking within Parks**

Municipality / Jurisdiction	Population (2018 Sub- Provincial Estimates, BC Stats)	Current Bylaw (Year Added or Amended)	Smoking Prohibitions (Explicitly Mentioned in Bylaw)					No Smoking Buffer <i>(Paraphrased)</i>	Relevant Bylaw Sections and Definitions
			Entire Park	Playgrounds & Sports Fields	School Grounds	E-Cigarettes & Vaping	Cannabis		
<i>Pitt Meadows cont.</i>		Places Regulation Bylaw No. 2358, 2008 (2008)							school yard or inside any part of a building, structure or vehicle or passenger conveyance, except in a private residence or a private vehicle. "school yard" means that portion of the lands of a school as defined in the School Act without buildings or structures.
West Vancouver	44,886	Smoking Regulation Bylaw No. 4607, 2009 (2018)		X		X	X	6m within: beach or pool (s. 5.2.5) playing fields, picnic areas, food concessions, children's play equipment or organized fitness activities in a park or playground (s.5.2.5) municipal building (s.5.2.5)	5.2 A person shall not smoke: 5.2.1 On any swimming beach or in a wading or swimming pool; 5.2.2 within the areas of a municipal park, or playground where there are playing fields, picnicing areas and picnic areas, food concessions or children's play equipment present, or organized fitness activities taking place; 5.2.3 in any Municipal and/or Public building including daycares, recreation and community centres; 5.2.4 on the grounds of any municipal recreational facility, including skate board parks; or 5.2.5 within six (6) metres of those places outlined in section 5.2.1, 5.2.2, 5.2.3, or 5.2.4.

**Table 2: Municipal Smoking Bylaws within the Metro Vancouver Area
that Partially Ban Smoking within Parks**

Municipality / Jurisdiction	Population (2018 Sub- Provincial Estimates, BC Stats)	Current Bylaw (Year Added or Amended)	Smoking Prohibitions (Explicitly Mentioned in Bylaw)					No Smoking Buffer <i>(Paraphrased)</i>	Relevant Bylaw Sections and Definitions
			Entire Park	Playgrounds & Sports Fields	School Grounds	E-Cigarettes & Vaping	Cannabis		
West Vancouver cont.								municipal recreation facility and skateboard parks (s.5.2.5)	<p><i>“smoke”</i> or <i>“smoking”</i> means to inhale, exhale, burn or carry a lighted cigarette, cigar, pipe, hookah pipe, vaping device, e-cigarette, or other lighted or activated electronic smoking device that burns or vapourizes tobacco, cannabis or other weed or substance.</p> <p><i>“swimming beach”</i> includes the sand, rocks and logs adjacent to those areas designated as swimming or bathing beaches by the District.</p>

Table 3: Municipal Smoking Bylaws within the Metro Vancouver Area
Municipalities with No Bylaws Restricting Smoking

Municipality / Jurisdiction	Population (2018 Sub- Provincial Estimates, BC Stats)	Current Bylaw (Year Added or Amended)	Smoking Prohibitions (Explicitly Mentioned in Bylaw)					No Smoking Buffer <i>(Paraphrased)</i>	Relevant Bylaw Sections and Definitions
			Entire Park	Playgrounds & Sports Fields	School Grounds	E-Cigarettes & Vaping	Cannabis		
Bowen Island	3,977	N/A						N/A	N/A
Burnaby	248,476	N/A						N/A	N/A



Item.....	2
Director's Report No.	8
Meeting.....	2019 Sep 10

TO: CHAIR AND MEMBERS
PARKS, RECREATION & CULTURE
COMMISSION

DATE: 2019 Sep 10

FROM: DIRECTOR PARKS, RECREATION AND
CULTURAL SERVICES

FILE: 02410-20

SUBJECT: **COMMUNITY COMMISSION MEETING SCHEDULE – 2020**
COMMISSION MEETING SCHEDULE – 2020

PURPOSE: To obtain approval for 2020 Commission meeting schedule.

RECOMMENDATION:

1. **THAT** approval be given for the 2020 Commission meeting schedule including the dates and locations for the Community Commission meetings.

REPORT

INTRODUCTION

The proposed schedule for the 2020 Commission meetings is attached (Attachment #1) and includes the meetings that will be held in community locations.

As of 2019, Parks, Recreation and Culture Commission meetings take place on the second Tuesday of each month, with a few exceptions. The Parks, Recreation and Culture Commission meets every month, except August.

The Parks and Recreation Commission has three meetings each year in the community. It is proposed that in 2020, the community meetings be held in the following locations:

February 11	Community Meeting – Bill Copeland Sports Complex
May 12	Community Meeting – Cameron Recreation Complex
October 13	Community Meeting – Confederation Centre

To: Parks, Recreation & Culture Commission
From: Director Parks, Recreation and Cultural Services
Re: Commission Meeting Schedule - 2020

.....Page 2

The meetings will be advertised to the public, using the following:

- specific event advertising in local newspapers;
- Parks, Recreation & Cultural Services Leisure Guide (when timing of distribution is appropriate);
- Parks, Recreation and Cultural Services Web Site;
- posters displayed in the meeting location;
- an information display in the meeting location, if a City facility; and
- letters to local community and school parent advisory groups.

POLICY SECTION

Goal

- A Connected Community
 - Partnership – Work collaboratively with other communities and governments
- An Inclusive Community
 - Serve a diverse community – Ensure City services fully meet the needs of our dynamic community

RECOMMENDATION

It is recommended that the locations for Community Commission meetings for 2020 be approved as outlined in this report. It is further recommended that the schedule of Commission meetings for 2020 be approved as outlined in this report.



Dave Ellenwood

DIRECTOR PARKS, RECREATION AND CULTURAL SERVICES

KM:tc

Attachment

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Copied to: City Clerk

(Revised)

Attachment #1

PARKS, RECREATION AND CULTURE COMMISSION

MEETING SCHEDULE 2020

January 21 (Tue.)

February 11 (Tue.) Community Meeting – Bill Copeland Sports Complex

March 10 (Tue.)

April 14 (Tue.)

May 12 (Tue.) Community Meeting – Cameron Recreation Complex

June 09 (Tue.)

July 14 (Tue.)

No meeting in August

September 08 (Tue.)

October 13 (Tue.) Community Meeting – Confederation Centre

November 10 (Tue.)

December 01 (Tue.)

2020 Dates to Note:

Spring Break

March 16-27

Good Friday and Easter Monday

April 10-13

BC Parks and Recreation Assc. Symposium

April 29-May 01 (Victoria)

Federation of Canadian Municipalities

June 04-07 (Toronto)

Union of BC Municipalities

Sept. 21-25 (Victoria)

PARKS, RECREATION AND CULTURE COMMISSION

COMMUNITY COMMISSION MEETINGS

<u>2019</u>	February 12 May 14 October 15	Edmonds Community Centre Bonsor Recreation Complex Shadbolt Centre for the Arts
<u>2018</u>	February 21 May 16 October 17	Bill Copeland Sports Complex Cameron Recreation Complex Burnaby Mountain Golf Course
<u>2017</u>	February 15 May 17 October 18	Confederation Community Centre Edmonds Community Centre Bonsor Recreation Complex
<u>2016</u>	February 17 May 18 October 19	Shadbolt Centre for the Arts Byrne Creek Secondary School Burnaby Mountain Golf Course
<u>2015</u>	February 18 May 20 October 21	Bill Copeland Sports Centre Cameron Recreation Centre Bonsor Recreation Complex
<u>2014</u>	February 19 May 21 October 15	Edmonds Community Centre Bonsor 55+ Centre Confederation Community Centre
<u>2013</u>	February 20 June 19 October 16	Bill Copeland Sports Centre Edmonds Community Centre Willingdon Community Centre
<u>2012</u>	March 14 May 16 October 17	Shadbolt Centre for the Arts Burnaby Lake Sports Complex-West Bonsor Recreation Complex
<u>2011</u>	February 16 May 19 October 20	Confederation Community Centre Burnaby Art Gallery University Highlands Elementary School

<u>2010</u>	February 10 May 19 October 20	Shadbolt Centre for the Art Alan Emmott Centre Bonsor Recreation Complex
<u>2009</u>	February 18 May 20 October 21	Cameron Centre Willingdon Centre Wesburn Centre
<u>2008</u>	February 20 May 07 October 15	Confederation Centre Bill Copeland Sports Centre Edmonds Centre
<u>2007</u>	February 21 May 16 October 17	Burnaby Lake Sports Complex West Bonsor Recreation Complex Willingdon Community Centre
<u>2006</u>	February 22 May 17 November 15	Eastburn Community Centre Lochdale Community School Burnaby Art Gallery
<u>2005</u>	February 22 May 17 October 19	Capitol Hill Hall Burnaby Village Museum Cariboo Hill Secondary School (cancelled due to job action)
<u>2004</u>	February 18 May 19 October 06	Confederation Community Centre Wesburn Community Centre Alan Emmott Centre
<u>2003</u>	February 19 May 21 October 15	Gilmore Community School The Gallery at Ceperley House Stride Community School
<u>2002</u>	February 20 May 15 October 16	Cameron Recreation Centre Bonsor Recreation Complex Shadbolt Centre for the Arts
<u>2001</u>	February 21 May 16 October 17	Edmonds Community Centre Burnaby Lake Sports Complex-West Willingdon Recreation Centre
<u>2000</u>	February 16 May 17 October 18	Bonsor Recreation Complex Confederation Centre Bill Copeland Sports Centre

KM:tc

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Item	3
Director's Report No.....	8
Meeting	2019 Sep 10

COMMISSION REPORT

TO: CHAIR AND MEMBERS
PARKS, RECREATION AND CULTURE
COMMISSION

DATE: 2019 July 29

FROM: DIRECTOR PARKS RECREATION AND
CULTURAL SERVICES

FILE: 2410-20

SUBJECT: ACTIVE AGING WEEK

PURPOSE: To request authorization to waive fees associated with Active Aging Week 2019 at the four Burnaby Seniors' Centres.

RECOMMENDATION:

1. **THAT** Parks, Recreation and Culture Commission approve the waiving of fees for seniors, at the four Burnaby Seniors Centres, during Active Aging Week, 2019 October 01-October 07.

REPORT

Staff would like to request that the fees be waived for select programs during Active Aging Week, 2019 October 01-07.

1.0 BACKGROUND

The International Council on Active Aging has declared 2019 October 01-07 as Active Aging Week. This year's theme is "Redefining Active" and focuses on broader engagement for seniors. This broader engagement includes physical, social cognitive, spiritual, professional and civic engagement activities. A stipulation of participating in Active Aging Week, is that there should be no cost to the participant to ensure the activities are inclusive for all.

The City of Burnaby's four Senior's Centers would like to offer sampler programs during Active Aging Week. The programs would either be new to the site or with low registration at that site to encourage more participants. The cost incurred to the city would be the cost of the instructor: approximately \$40 per sampler (costs would vary based on course/instructor level). In 2018, the City of Burnaby served 318 participants during the Active Aging Week.

To: Parks, Recreation & Culture Commission
 From: Director - Parks, Recreation & Cultural Services
 Re: Fees for Active Aging Week to Be Waived

Page 2

Outlined below is the cost breakdown for Active Aging Week:
 (Approximate cost based on 2018 attendance)

Confederation Community Centre	\$300
Bonsor 55+ Centre	\$300
Cameron Community Centre	\$300
Edmonds Community Centre	<u>\$300</u>
Total Cost for Active Aging Week	\$1,200

2.0 POLICY SECTION

Participation in Active Aging week is in line with the Corporate Strategic Plan by supporting the following goals and sub-goals of the plan:

An Inclusive Community

- Create a sense of community (*trying new activities together and bonding over the experience*)
- Serve a diverse community (*ability to program to different groups of people*)

A Connected Community

- Social connection (*for seniors to come together*)

A Healthy Community

- Healthy life (*opportunity to play, move and try new things*)
- Life Long Learning (*learning new active possibilities into retirement years*)

3.0 RECOMMENDATION

It is recommended that the Parks, Recreation and Culture Commission approve the waiving of fees for seniors at the four Burnaby Senior's Centres during Active Aging Week, 2019 October 01 – October 07.



Dave Ellenwood
 DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

cc: Kathy Doeber, Recreation Complex Manager, Northwest
 Cindy Chang, Manager – Recreation Services



Item	4
Director's Report No.....	8
Meeting	2019 Sep 10

COMMISSION REPORT

TO: CHAIR AND MEMBERS
PARKS, RECREATION AND CULTURE
COMMISSION

DATE: 2019 August 29

FROM: DIRECTOR PARKS RECREATION AND
CULTURAL SERVICES

FILE: 66000-01

SUBJECT: BURNABY MEADOWS – POLLINATOR ENHANCEMENT PROGRAM

PURPOSE: To introduce a pollinator habitat enhancement project in the City of Burnaby.

RECOMMENDATION:

1. **THAT** the Parks, Recreation and Culture Commission authorize staff to undertake the development of a Burnaby Meadow Project to create habitat throughout the city that supports beneficial pollinators, including birds, bees and butterflies.

REPORT

1.0 INTRODUCTION

There are vast tracks of land throughout the City of Burnaby dedicated for the use and support of utility services. These lands are typically a mono-culture of grass species and maintained to keep orderly control of any tall vegetation or seedlings that may establish. Maintenance is carried out by the utility companies (as part of the ROW agreement) and by the City of Burnaby (Attachment #1).

The following report outlines how these tracks of land can be partially adapted into a higher quality habitat for pollinators with the co-operation and involvement of the parties responsible for maintenance; BC Hydro, Translink and the City of Burnaby.

2.0 POLICY SECTION

The Burnaby Meadow Project is in line with the Corporate Strategic Plan by supporting the following goals and sub-goals of the plan:

To: *Parks, Recreation & Culture Commission*
From: *Director - Parks, Recreation & Cultural Services*
Re: *Burnaby Meadows – Pollinator Enhancement Programme*
Page 2

A Connected Community

- Social connection
- Partnership
- Geographic connection

A Healthy Community

- Healthy environment
- Community involvement

A Dynamic Community

- Community development

3.0 BACKGROUND

By collaborating with BC Hydro and Translink, there is potential to develop a series of ecological meadows that connect vast areas of our urban fabric. The meadow areas could provide the complex habitat needed to support pollinators and provide an opportunity for public education and awareness of the current decline of these pollinators. In addition, conversion of the mono-culture grass to complex habitat with interpretive signage will increase public awareness of the site and promote its use, thereby improving visibility and stewardship of a currently utilitarian and under-used green space.

Opportunities exist southwest from Robert Burnaby Park to the BC Parkway and along the BC Parkway from Boundary Road to Edmonds and Kingsway (Attachment #2).

4.0 MANAGEMENT ADAPTATION

In order to improve the habitat of the utility corridors, a change in the existing maintenance practices will be required. Through the reduction of regular mowing practices in select areas of the right-of-way, naturally beneficial species will begin to grow and create habitat for native species (Attachment #3). The City of Burnaby, BC Hydro and Translink will continue to share maintenance of the site and will work together on the development of new approaches to its management.

In addition, volunteers through Burnaby's Environmental Stewardship Program can undertake the creation and distribution of native seed bombs (Attachment #4). The seed bombs would be scattered through the proposed meadow zones by volunteers on an annual basis, which will create educational opportunities for members of the public to learn about their neighbourhood's nature and experience plants and insects with site visits to the meadows.

To: Parks, Recreation & Culture Commission
From: Director - Parks, Recreation & Cultural Services
Re: Burnaby Meadows – Pollinator Enhancement Programme
Page 3

5.0 NEXT STEPS

If directed to implement the Burnaby Meadows Project by the Parks, Recreation and Culture Commission, staff would undertake the following work:

1. Develop the seed bombs program with the intent to involve volunteers in the process of making seed bombs.
2. Identify the zones to be transformed and replicated with the BC Hydro and Translink utility corridor.
3. Integrate the project into the volunteer environmental programme
4. Develop a communication and education plan.

6.0 RECOMMENDATION

It is recommended that the Parks, Recreation and Culture Commission approve the development of a Burnaby Meadow Project to create habitat throughout the city that supports beneficial pollinators, including birds, bees and butterflies.



Dave Ellenwood
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

JT:km



UNMOWN ENTRY PATHWAYS



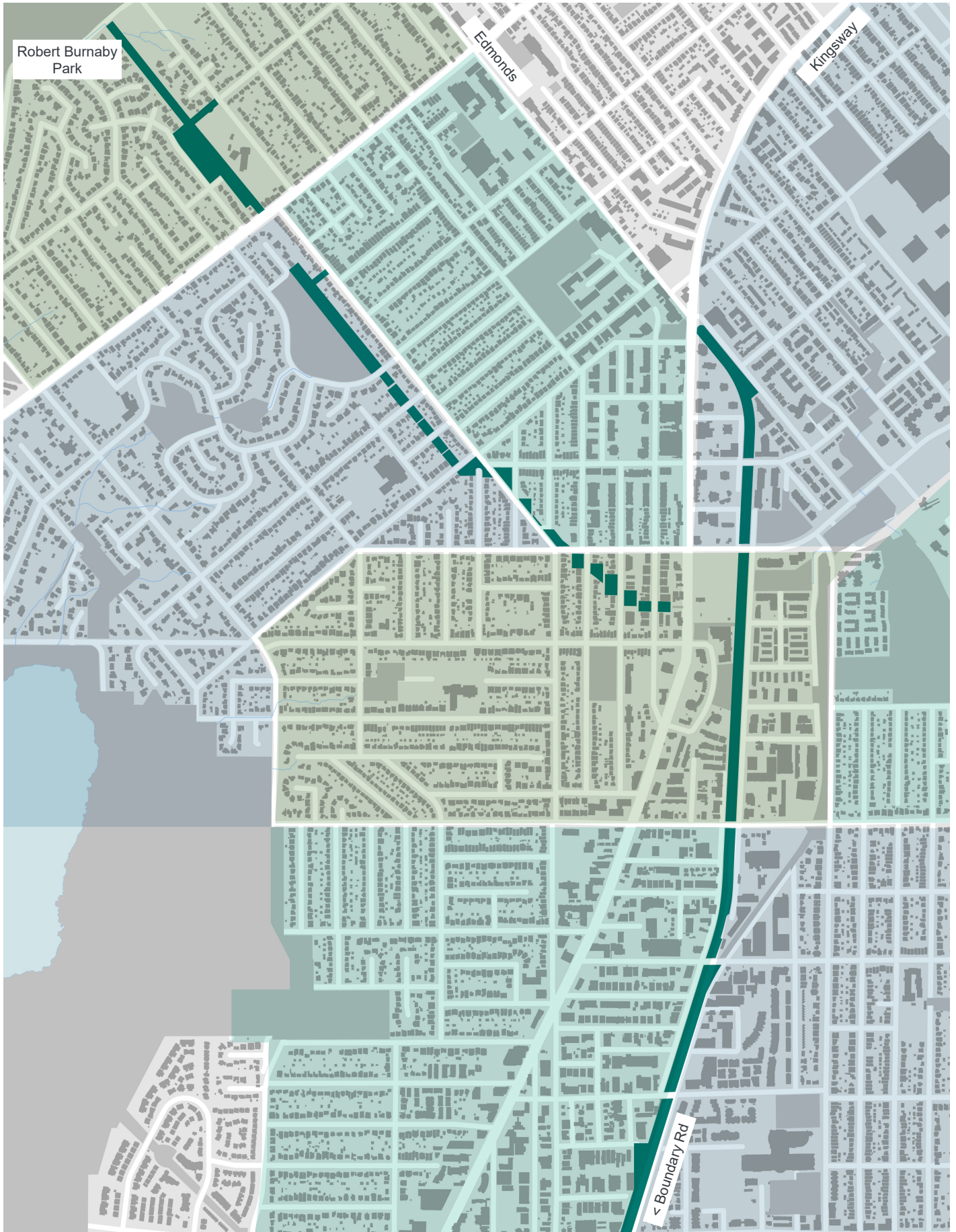
MAINTAINED PARKLAND AREAS



DEGRADED ROAD INTERSECTIONS



UNMOWN RESIDENTIAL LOTS



SCALE 1:5,000

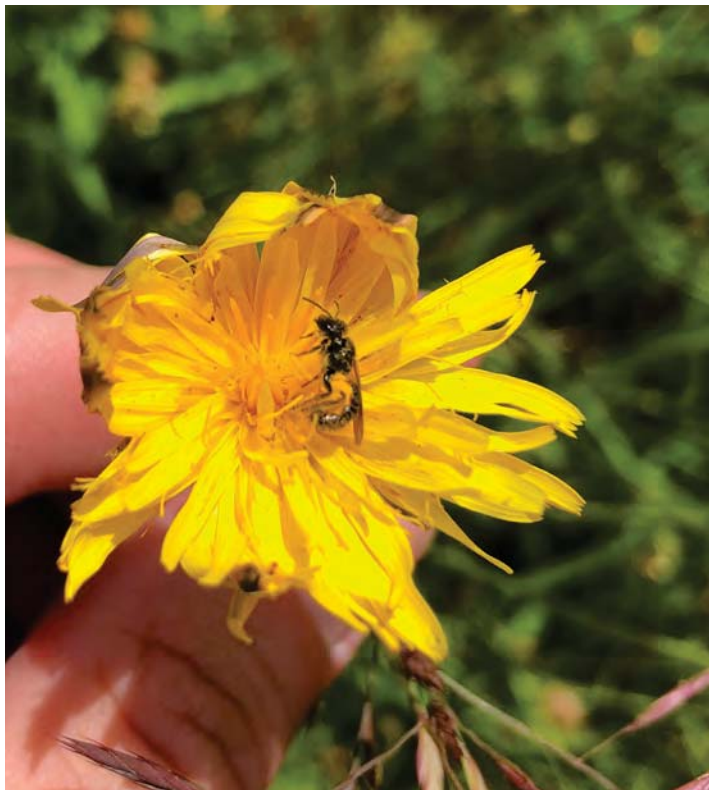
**MASON BEE***Leucanthemum vulgare* - Oxeye Daisy**SMALL CARPENTER BEE***Crepis capillaris* - Smooth Hawksbeard**SMALL CARPENTER BEE***Crepis capillaris* - Smooth Hawksbeard**SWEAT BEE***Crepis capillaris* - Smooth Hawksbeard



Fig.1 - Local schoolchildren in a workshop rolling clay & seeds into 'Seed Bombs'



Fig.2 - Schoolchildren distributing seed bombs on new meadows



Fig.3 - Education opportunities such as pollinator counts, identification etc.



Fig.4 - Signs created and distributed in the City of Vancouver Pollinator Project