



EXECUTIVE COMMITTEE OF COUNCIL

MINUTES

An Open meeting of the Executive Committee of Council was held in the Council Committee Room, City Hall, 4949 Canada Way, Burnaby, BC on **Wednesday, 2019 November 06** at 4:00 p.m.

1. CALL TO ORDER

PRESENT: Councillor Sav Dhaliwal, Chair
Mayor Mike Hurley, Vice Chair
Councillor Pietro Calendino, Member
Councillor Paul McDonell, Member
Councillor James Wang, Member

ABSENT: Councillor Nick Volkow, Member (*due to illness*)

STAFF: Mr. Lambert Chu, City Manager
Ms. Noreen Kassam, Director Finance
Mr. Dave Ellenwood, Director Parks, Recreation & Cultural Services
Mr. Ed Kozak, Director Planning and Building
Mr. David Jordan, Arts Services Manager
Ms. Rebekah Mahaffey, Social Planner 2
Mr. Chad Turpin, Consultant
Ms. Nikolina Vracar, Administrative Officer 2

The Chair called the Open meeting to order at 4:02 p.m.

The Chair, Councillor Dhaliwal, recognized the ancestral and unceded homelands of the həŋqəminəŋ and Skwxwú7mesh speaking peoples, and extended appreciation for the opportunity to hold a meeting on this shared territory.

2. MINUTES

- (a) [Minutes of the Executive Committee of Council Open meeting held on 2019 October 01](#)
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MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR WANG

THAT the minutes of the Executive Committee of Council Open meeting held on 2019 October 01 be adopted.

CARRIED UNANIMOUSLY

3. **DELEGATIONS**

- (a) **Claire Preston**
Re: Leading the Way in Reconciliation with Indigenous Peoples
Speaker: Claire Preston

Ms. Claire Preston appeared before the Committee providing ideas to enhance reconciliation with Indigenous Peoples.

Ms. Preston credited the City for implementing several initiatives in support of reconciliation, such as inclusion of a spoken territorial acknowledgement prior to Council, other public meetings and staff meetings; as well as the establishment of an *Indigenous Learning House* at the Burnaby Village Museum (BVM).

The speaker stated that integrating Indigenous Peoples' interests into the City's processes, and including them in the decision-making process from the beginning would advance consultation efforts.

In conclusion, Ms. Preston proposed that the City implement a policy to have a First Nations Commissioner on every Council Committee.

The Committee advised that the City is moving forward with reconciliation initiatives with consultations with the First Nations. Further, the City is pursuing Council to First Nations' Council meetings.

Staff advised that the City is consulting with nine First Nations and, as a result, has focused its reconciliation efforts at the BVM and developed an educational guide titled: *Indigenous History in Burnaby Resource Guide* (available on <http://www.burnabyvillagemuseum.ca/>).

- (b) **Burnaby Neighbourhood House**
Re: Burnaby Neighbourhood House - North House Update and Request
Speakers: Antonia Beck, Executive Director
Simone Brandl, North House Program Director
Ted Wiens, Strategic Directors Chair, Board of Directors
Kevin Rakhra, Member, Board of Directors

Ms. Antonia Beck, Executive Director; **Ms. Simone Brandl**, North House Program Director; **Mr. Ted Wiens**, Strategic Directors Chair, Board of Directors; and **Mr. Kevin Rakhra**, Member, Board of Directors, Burnaby Neighbourhood House (BNH), appeared before the Committee providing an update on the North House operations, and requesting additional support from the City.

The delegation reflected on the impact that the provision of lease amenity space at 4460 Beresford Street to the BNH's South House in 2014 had on its ability to provide sustainable programs and services. In 2014, the BNH also opened its North House for

North Burnaby residents.

Ms. Brown shared that she became involved with the North House as a volunteer, and that many residents who receive support from the BNH give back by volunteering. Almost all programs at the North House are run by volunteers. Ms. Brown advised that residents who come to the North House have a need that a community centre cannot meet, and the delegation wants to ensure that the North House has a permanent place to support residents.

The delegation advised that the North House is vulnerable due to high rental costs, recent rent increases, and limited space vacancy in the City.

In conclusion, Mr. Rakhra and Mr. Wiens requested that the City:

- consider the BNH's needs with current and future planning (e.g. include North House space requirement in a new City or private development); and
- allow the BNH to apply for separate community grants for its North and South Houses in 2020, similarly to what is permitted under the City of Vancouver's grants program.

Noting the current Community Granting Policy, competing needs in the community and limited funding, the Committee advised that staff will need to review the request and investigate potential options for assisting the BNH.

The Committee expressed appreciation for the BNH's work in the community, and introduced the following motion:

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILOR CALENDINO

THAT the presentation be **REFERRED** to staff for review.

CARRIED UNANIMOUSLY

4. CORRESPONDENCE

- (a) [Correspondence from the U18 Apex Xplosion Girls Volleyball Team](#)
Re: Letter of Appreciation (#19.27)

Correspondence was received from Ms. Kim Or, Head Coach, U18 Apex Xplosion Girls Volleyball Team, expressing appreciation to the City for providing assistance with travel expenses for eight Burnaby residents who competed in the Volleyball Canada 2019 National Volleyball Tournament held on 2019 May 11 – 14 in Toronto. The team finished second in their division.

- (b) [Correspondence from the Down Syndrome Resource Foundation](#)

Re: Letter of Appreciation (#19.40)

Correspondence was received from Mr. Wayne Leslie, Chief Executive Officer, Down Syndrome Resource Foundation, expressing appreciation to the City for providing funding to support the cost of the *One to One Children* programs in 2019/2020.

(c) **Correspondence from the Volunteer Grandparents**
Re: Letter of Appreciation (#19.41.p)

Correspondence was received from Ms. Veronica Grossi, Program Manager, Volunteer Grandparents, expressing appreciation to the City for providing an in-kind printing grant in support of the Family Match and School Grandparent programs in 2020.

(d) **Correspondence from the Dutch Liberation Canadian Society 2020**
Re: Letter of Appreciation (#19.51)

Correspondence was received from Ms. Adriana Zylmans, President, and Mr. Erik van der Ven, Vice President, Dutch Liberation Canadian Society 2020, expressing appreciation to the City for providing funding in support of the 75th Commemorative European Liberation events to be held from 2020 April to July.

5. REPORTS

(a) **Report from the Director Finance**
Re: Bursary Award Policy and Program

The Director Finance submitted a report proposing an annual bursary award to be awarded to one outstanding student in each public secondary school in Burnaby.

The Director Finance recommended:

1. THAT the Executive Committee recommend Council adopt the proposed City of Burnaby Bursary Award Policy and Program, as outlined in the report.
2. THAT a copy of the report be sent to Burnaby School District 41.

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR WANG

THAT the recommendations of the Director Finance be adopted.

The Committee expressed concerns regarding the bursary's eligibility criteria, and arising from discussion, introduced the following motion:

MOVED BY COUNCILLOR MCDONELL
SECONDED BY MAYOR HURLEY

THAT the Bursary Award Policy eligibility criteria be updated to state:

- be a Canadian citizen or a permanent resident of the City of Burnaby;
- be in Grade 12 and eligible to graduate (within the year of application) from a public secondary school in Burnaby School District 41;
- be accepted to a program of studies at a post-secondary institution in Canada, such as universities, community colleges, technical schools – proof of registration in a minimum of three courses in a post-secondary institution shall be required before any bursary award payment is made to a recipient;
- preference will be given to a student who has participated in a community program prior to graduation, and can demonstrate community involvement and volunteerism; and,
- students who demonstrate financial need (family income below \$50,000) will be given priority.

CARRIED UNANIMOUSLY

As a result of the above noted changes, the following eligibility criteria were removed:

- must have a satisfactory Grade Point Average; and,
- no other financial award if expected by the student.

Having been moved and seconded, the Committee considered the recommendations of the Director Finance, and the main motion was then put:

1. THAT the Executive Committee recommend Council adopt the proposed City of Burnaby Bursary Award Policy and Program, as outlined in the report.
2. THAT a copy of the report be sent to Burnaby School District 41.

CARRIED UNANIMOUSLY

(b) [Report from the Director Planning and Building](#)
Re: Truth and Reconciliation Commission of Canada 'Calls to Action' for
Local Government - Proposed Framework for Further
Action

The Director Planning and Building submitted a report proposing a framework for further action regarding the City of Burnaby's efforts to implement the Truth and Reconciliation Commission of Canada's 'Calls to Action' for local government.

The Director Planning and Building recommended:

1. THAT the Committee request Council to approve implementation of the proposed framework, as described in Section 5.0 of the report.
2. THAT the Committee request Council to approve the establishment of a new staff position to implement the proposed framework, as described in Section 5.3 of the report.
3. THAT a copy of the report be forwarded to the Environment and Social Planning Committee and the Community Heritage Commission for information.

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR CALENDINO

THAT the recommendations of the Director Planning and Building be adopted.

- amended

The Committee noted that the Environment and Social Planning Committee has been dissolved, and effective 2020 January the Environment Committee and Social Planning Committee have been created.

MOVED BY COUNCILLOR CALENDINO
SECONDED BY COUNCILLOR MCDONELL

THAT the third recommendation in the report be **AMENDED** to state "THAT a copy of this report be forwarded to the Social Planning Committee and the Community Heritage Commission for information."

CARRIED UNANIMOUSLY

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR CALENDINO

THAT the recommendations of the Director Planning and Building be adopted, **AS AMENDED**.

CARRIED UNANIMOUSLY

6. **FESTIVALS BURNABY GRANTS APPROVED TO DATE - \$176,100**

7. NEW APPLICATIONS - FESTIVALS BURNABY

Small Scale Events

- (a) [**#19-S-011 - Open World For Kids Foundation Society**](#)
Annual Christmas Celebration For Kids

An application was received from the Open World for Kids Foundation Society for their annual Christmas Celebration For Kids to be held on 2019 December 21 at the Serbian Centre/St. Archangel Michael Serbian Church in Burnaby. The event showcases a traditional European theatrical performance, as well as traditional games, artisans, food vendors and gifts for children from Santa.

Request: \$2,900

CPA: 2018 - No Application
2017 - \$1,500 (Small Scale Grant)
2016 - No Application

MOVED BY COUNCILLOR CALENDINO
SECONDED BY COUNCILLOR WANG

THAT a grant in the amount of \$1,500 be awarded to the Open World for Kids Foundation Society to assist with the cost of their annual Christmas Celebration For Kids to be held on 2019 December 21 at the Serbian Centre/St. Archangel Michael Serbian Church in Burnaby.

CARRIED UNANIMOUSLY

The Chair advised the Committee that the application was erroneously assigned a pre-existing tracking number, and that the application will be tracked under "#19-S-015" in the future.

8. PROGRESSIVE LIST OF GRANTS APPROVED TO DATE - \$242,133

- a) [Program Grants Approved to Date - \\$225,133](#)
b) [Operating Grants Approved to Date - \\$17,000](#)

9. NEW APPLICATIONS

- a) [**#19.53.f Tourism Burnaby**](#)
2019 World Ringette Championships

An application was received from Tourism Burnaby requesting an in-kind grant to offset the cost of facility rental in support of the 2019 World Ringette Championships to be held on 2019 November 23 – December 01 at Bill Copeland Sports Centre. The competition is held bi-annually, and this year

eight teams from Canada, United States, Sweden, Finland and Czech Republic are participating. In addition to the main competition, the event features a staging competition, opening ceremonies, VIP receptions, coaching clinics, a school program, grassroots participation opportunities, and the International Ringette Federation's Annual General Meeting. At least 7,000 spectators are expected to attend the event.

Request:	\$18,846 <i>in-kind</i>	CPA:	2018 - No Application
	facility fee waiver		2017 - No Application
			2016 - No Application*

*In 2016, Tourism Burnaby received a \$25,000 grant to assist with the cost of the facility rental and staff in support of the 2016 WTF World Taekwondo Junior Championships held at Bill Copeland Sports Centre.

MOVED BY MAYOR HURLEY
SECONDED BY COUNCILLOR CALENDINO

THAT an in-kind facility fee waiver in the amount of \$18,846 be awarded to Tourism Burnaby to offset the cost of facility rental in support of the 2019 World Ringette Championships to be held on 2019 November 23 – December 01 at Bill Copeland Sports Centre.

CARRIED UNANIMOUSLY

b) **#19.54. Burnaby Seniors Outreach Services Society**
Outreach Programs

An application was received from the Burnaby Seniors Outreach Services Society requesting a grant in support of its outreach programs in 2019/2020. The Society is dedicated to promoting the emotional health and well-being of seniors and their caregivers through a number of programs including Peer Support, Caregiver Support, and Memory Café. Between 2018 April and 2019 March, 55 seniors participated in the Peer Support Program, 74 individuals participated in Caregiver Support Groups held on 38 occasions, 101 individuals attended the Caregiver Education Series, 200 individuals attended the annual Caregiver Expo, 240 caregivers received the Society's e-newsletter, and 103 individuals participated in the Memory Café.

Request:	\$10,000	CPA:	2018 - \$8,000*
			2017 - \$3,000**
			2016 - \$3,000**

*In 2018, the Society received a \$3,000 grant in support of its Seniors Peer Counselling Training Course and a \$5,000 one-time grant in support of Memory Café start-up costs.

**In 2017 and 2016, the Society received a \$3,000 grant in support of its Seniors Peer Counselling Training Course.

MOVED BY COUNCILLOR CALENDINO
SECONDED BY MAYOR HURLEY

THAT a grant in the amount of \$8,000 be awarded to the Burnaby Seniors Outreach Services Society in support of its outreach programs in 2019/2020.

CARRIED UNANIMOUSLY

10. NEW BUSINESS

There were no new business items brought before the Committee at this time.

11. INQUIRIES

There were no inquiries brought before the Committee at this time.

12. ADJOURNMENT

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR CALENDINO

THAT the Open Committee meeting do now adjourn.

CARRIED UNANIMOUSLY

The Open Committee meeting adjourned at 5:18 p.m.

Nikolina Vracar
Administrative Officer 2

Councillor Sav Dhaliwal
Chair