



## COMMUNITY HERITAGE COMMISSION

### NOTICE OF OPEN MEETING

**DATE:** THURSDAY, 2020 FEBRUARY 06  
**TIME:** 6:00 PM  
**PLACE:** Council Committee Room, Burnaby City Hall

### **A G E N D A**

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1. <u><b>CALL TO ORDER</b></u>	
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5. **NEW BUSINESS**
6. **INQUIRIES**
7. **ADJOURNMENT**



## **COMMUNITY HERITAGE COMMISSION**

### **MINUTES**

An Open meeting of the Community Heritage Commission was held in the City Archives, Program Room, McGill Library, 4595 Albert Street, Burnaby, B.C. on **Thursday, 2019 November 28** at 6:00 p.m.

#### **1. CALL TO ORDER**

**PRESENT:** Councillor Colleen Jordan, Chair  
 Ms. Karin Alzner, Parks, Recreation and Culture Commission Representative  
 Ms. Diane Gillis, Citizen Representative  
 Ms. Ruby Johnson, Honorary Member Emeritus  
 Mr. Richard Liu, Citizen Representative  
 Mr. Lee Loftus, Citizen Representative  
 Ms. Tammy Marchioni, Citizen Representative  
 Mr. Roger Whitehouse, Citizen Representative

**ABSENT:** Councillor Paul McDonell, Vice Chair  
 Councillor James Wang, Member  
 Mr. Harry Pride, Historian

**STAFF:** Mr. Jim Wolf, Senior Long Range Planner  
 Ms. Rebecca Pasch, Archivist  
 Ms. Deborah Tuytens, Museum Services Supervisor  
 Ms. Lisa Codd, Heritage Planner  
 Ms. Monica MacDonald, Administrative Officer

The Chair called the Open meeting to order at 6:19 p.m.

The Chair, Councillor Colleen Jordan, recognized the ancestral and unceded homelands of the hə́nq̓əmin̓ə́m and Skwxwú7mesh speaking peoples, and extended appreciation for the opportunity to hold a meeting on this shared territory.

**2. PRESENTATION**

- a) **Tour of the City Archives and the McGill Public Library**  
**Presenters: Rebecca Pasch, City Archivist, and**  
**Jorge Cardenas, Acting Branch Manager, McGill Library**

**Ms. Rebecca Pasch**, City Archivist, provided an exhibition and description of a sampling of records held in the City Archives, including how they have been accessed, and highlighted some of the research requests made over the years.

Following the demonstration, Ms. Pasch led a tour through the Archives which included the renovated office space, Pixie McGeachie Reading Room, and cold storage area.

At the end of the Archives visit, **Mr. Jorge Cardenas**, Acting Branch Manager, provided a tour of the McGill Library.

The Committee returned to the Program Room to resume the meeting.

**3. MINUTES**

- a) **Minutes of the Community Heritage Commission Open meeting held on 2019 September 05**

**MOVED BY COMMISSIONER ALZNER**  
**SECONDED BY COMMISSIONER GILLIS**

THAT the minutes of the Community Heritage Commission Open meeting held on 2019 September 05 be adopted.

- amended

**MOVED BY COMMISSIONER ALZNER**  
**SECONDED BY COMMISSIONER MARCHIONI**

THAT item 6, first sentence under *2020 Work Plan and Budget Process* be **AMENDED** to read, as follows: "...in the Planning Department budget process to secure resources to implement heritage projects."

CARRIED UNANIMOUSLY

**MOVED BY COMMISSIONER ALZNER**  
**SECONDED BY COMMISSIONER MARCHIONI**

THAT the minutes of the Community Heritage Commission Open meeting held on 2019 September 05 be adopted, **AS AMENDED**.

CARRIED UNANIMOUSLY

**4. CORRESPONDENCE****a) Correspondence from the BC Labour Heritage Centre  
Re: Pacific Northwest Labour History Association  
52nd Annual Conference - 2020 May 9-10, Vancouver**

Correspondence was received from Mr. Joey Hartman, Chair, BC Labour Heritage Centre calling for proposals for participation in the Pacific Northwest Labour History Association's 52<sup>nd</sup> Annual Conference to be held 2020 May 9-10 in Vancouver.

**b) Memorandum from the Director Planning and Building  
Re: Proposed Program for the Pacific Northwest Labour  
History Association Conference on 2020 May 9-10**

A memorandum was received from the Director Planning and Building in response to correspondence from the BC Labour Heritage Centre - item 4a), outlining a proposed program for City participation in the Conference.

Arising from discussion and without objection by any member, the Commission requested staff submit a proposal to the BC Labour Heritage Centre; and, if accepted, prepare a report seeking approval to participate in the Pacific Northwest Labour History Association Conference in Vancouver in 2020 May.

Staff undertook to follow up.

**c) Memorandum from the City Archivist  
Re: City of Burnaby Archives - Update**

A memorandum was received from the City Archivist providing an update on activities and initiatives at the City Archives, and noted the following:

- The Legal Department, the Office of the City Clerk and the Parks, Recreation and Cultural Services Department transferred 35 boxes of records to the Archives in 2019, which are now being processed.
- Approximately one quarter of the Archives' born-digital records have been processed, with over 4,400 files (550 GB) converted to preservation formats and stored in secure remote and local network storage.

**d) Memorandum from the Museum Services Supervisor  
Re: Burnaby Village Museum – Update**

A memorandum was received from the Museum Services Supervisor providing an update on the activities at the Burnaby Village Museum (BVM), and noted the following:

- The *Indigenous History in Burnaby Resource Guide*, developed in collaboration with a number of First Nations partners, was launched in the fall of 2019. The Guide provides an overview of hənqəminəm and Skwxwú7mesh history in Burnaby and was used by 500 students during an Indigenous Learning Week at the BVM. Printed copies are being distributed to all Burnaby schools and branches of the Public Library. A downloadable version is available on the BVM website.
- The Christmas season presented by Concord Pacific, will run 2019 November 23 to 2020 January 3 - the launch of *Heritage Christmas* taking place on November 30th with a special Tree Lighting Ceremony. Proceeds of carousel tickets sales made will be donated to the Burnaby Christmas Bureau, with Concord Pacific matching sales to double the donation total.

**e) Memorandum from the Deputy City Clerk**  
**Re: Dutch Liberation Canadian Society 2020**

A memorandum was received from the Deputy City Clerk advising that, at the Open Council meeting held on 2019 September 09, Ms. Adriana Zylmans, President, and Mr. Erik van der Ven, Vice President, Dutch Liberation Canadian Society 2020, appeared as a delegation and provided an overview of the Society's mission, and events planned for 2020 to thank and honour Canada and its veterans for their contributions to end World War II in Europe.

Staff advised that the Society has applied for a Community Grant in support of the 2020 events.

**f) Memorandum from Administrative Officer 2**  
**Re: Truth and Reconciliation Commission of Canada -**  
**Update on 'Calls to Action' for Local Government**

A memorandum was received from the Administrative Officer 2 advising that Council, at the Open Council meeting held on 2019 October 07, adopted the above noted report providing an update on implementation of the Truth and Reconciliation Commission of Canada's Calls to Action for local governments, as well as approved an annual expenditure of \$10,000 to fund reconciliation related activities.

The Chair advised that Council received a presentation on Local Government First Nations Reconciliation from Patrick Kelly, member of the Leq'á:mel First Nation.

The Commission inquired regarding the benefit of having a similar session to provide information on what Commission could be doing from a heritage perspective.

Arising from discussion, the Commission introduced the following motion:

MOVED BY COMMISSIONER LOFTUS  
SECONDED BY COMMISSIONER WHITEHOUSE

THAT staff explore and develop a program on how the Commission can further address and advance Truth and Reconciliation through its work.

CARRIED UNANIMOUSLY

Further, the Commission requested staff provide copies of the *Indigenous History in Burnaby Resource Guide*.

Staff undertook to follow up.

**g) Memorandum from Administrative Officer 2**  
**Re: Truth and Reconciliation Commission of Canada - 'Calls to Action' for Local Government - Proposed Framework for Further Action**

A memorandum was received from the Administrative Officer 2 advising that Council, at the Open Council meeting held on 2019 November 18, adopted the above noted report proposing a framework for further action regarding the City's efforts to implement the Truth and Reconciliation Commission of Canada's 'Calls to Action' for Local Government.

**5. REPORT**

**a) Report from the Director Planning and Building**  
**Re: Community Heritage Commission 2019 Overview and Two Year Work Plan**

The Director Planning and Building submitted a report providing a summary of activities of the Heritage Program for 2019, and outlining a two year work plan for 2020 and 2021.

The Director Planning and Building recommended:

1. THAT the Community Heritage Commission approve the work plan for 2020 and 2021 as outlined in Section 4.0 of this report.
2. THAT the report be advanced to Council for information.

MOVED BY COMMISSIONER MARCHIONI  
SECONDED BY COMMISSIONER LIU

THAT the recommendations of the Director Planning and Building be adopted.

CARRIED UNANIMOUSLY

The Commission referred to Section 4.2.1 and inquired regarding including the printing of a second edition of *Tram Memories in Celebration of the Restoration of Interurban Tram 1223* to the list of publication projects.

Staff advised that the *Friends of the Interurban 1223* published the book and, as the Society no longer exists, it is not clear as to whether the City can publish a second edition.

Staff undertook to follow up.

The Commission stated they would like more long term, strategic planning and time-lines; as well as better connect and partner with youth to ensure heritage information is being passed on to all students.

Staff advised that the *Official Community Plan Review*, will provide greater strategic planning, including an opportunity to address a heritage strategy.

6. **NEW BUSINESS**

There was no new business brought before the Commission at this time.

7. **INQUIRIES**

**Councillor Jordan – Preserving WWII Stories**

Councillor Jordan referred to two presentations made at the Edmonds Community Centre Remembrance Day ceremony about personal and unique family stories of veterans from WWII, and inquired regarding collecting and preserving other stories like these.

Staff advised that this project falls under Sections 4.2.2 of the Two Year Work Plan which includes a goal to build partnerships.

8. **ADJOURNMENT**

**MOVED BY COMMISSIONER WHITEHOUSE**  
**SECONDED BY COMMISSIONER GILLIS**

THAT this Open Commission meeting do now adjourn.

CARRIED UNANIMOUSLY

The Open meeting adjourned at 8:03 p.m.

\_\_\_\_\_  
Monica Macdonald  
ADMINISTRATIVE OFFICER

\_\_\_\_\_  
Councillor Colleen Jordan  
CHAIR



**From:** Heritage BC <[info@heritagebc.ca](mailto:info@heritagebc.ca)>  
**Sent:** Wednesday, January 22, 2020 9:15 AM  
**To:** Zeinabova, Blanka <[Blanka.Zeinabova@burnaby.ca](mailto:Blanka.Zeinabova@burnaby.ca)>  
**Subject:** Heritage BC: 2020 Conference Program Announced!

# The HeritageBC UPDATE



HERITAGE BC ANNUAL CONFERENCE

## THE CULTURE OF HERITAGE

Place and Space

May 7-9, 2020 | Chilliwack, BC

HeritageBC  


Conference  
Sponsor 



## 2020 CONFERENCE PROGRAMMING ANNOUNCED!

### The Culture Of Heritage: Place And Space

Heritage exists in the broad spectrum between the tangible and intangible. It is our places for work, living, loving, seeing, and remembering. And it is our spaces for meeting, sharing, and understanding, listening, and learning.

Heritage describes the relationships of the physical and conceptual, of land and people, of communities and cultures, and of environments and traditions. We conserve sites, preserve artefacts, build communities, capture stories, map names, fight climate change, preserve land, and protect environments.

At our 2020 conference, we explore all the ways that heritage creates places and spaces to transform our lives, societies, and environments.



Parks, Recreation & Cultural Services  
Burnaby Village Museum

Home of the CW Parker Carousel

## INTER-OFFICE MEMORANDUM

TO: COMMUNITY HERITAGE COMMISSION      DATE: 2020 February 06

FROM: DEBORAH TUYTTENS

**SUBJECT: BURNABY VILLAGE MUSEUM UPDATES**

Heritage Christmas saw an all-time attendance record of just over 72,000 visitors (compared to mid 50,000s in 2018). Attendance at the BVM was up overall this year at 291,000 compared to 262,000 in 2018.

- For our Winter Wonder school program we welcomed 5413 students from 13 different school districts representing all grades from preschool to grade 12.
- UBC student partnerships continue in 2020 at Spring Break and July/August
- South Asian Research/BVM History/Colonialist Legacy History Research projects are ongoing
- Indigenous programming and staff resources are moving forward
- Herbalist exhibit renovation work is underway
- Carousel exterior work continues and should be completed this spring

Respectfully submitted,

Deborah Tuyttens  
Cultural Heritage Manager



Meeting 2020 Feb 06

## COMMISSION REPORT

**TO:** CHAIR AND MEMBERS  
COMMUNITY HERITAGE COMMISSION

**DATE:** 2020 Jan 20

**FROM:** CITY ARCHIVIST

**FILE:** 2410-20  
*Reference: Community Heritage  
Commission*

**SUBJECT:** CITY OF BURNABY ARCHIVES ANNUAL REPORT 2019

**PURPOSE:** To present the 2019 Annual Report of the City of Burnaby Archives

### RECOMMENDATION:

1. **THAT** the report be received for information.

## REPORT

### 1.0 INTRODUCTION

2019 was an eventful year at the City of Burnaby Archives (the Archives).

Reflecting on 2019, the Archives was able to make significant improvements to our current archival record program as well as to our preservation program. The Archives was able to: begin a holistic review and reappraisal of our photograph collection; transform all of our unrestricted photographs into freely downloadable high-resolution images on Heritage Burnaby; and preserve over 25% of our digital records through our digital record preservation program.

The City continues to explore new ways of extending the life of the current archives facilities, and in 2019, off-site storage continued to be the most viable short-term solution. This year we also renovated our office space to allow us to more successfully age in place.

The following report provides a summary of our operations throughout 2019.

### 2.0 POLICY SECTION

#### Goal

- A Connected Community
  - Digital connection –

To: Community Heritage Commission  
 From: City Archivist  
 Re: City of Burnaby Archives Annual Report 2019  
 2020 Feb 06 ..... Page 2

- Provide online access to core City services and information
  - Partnership –  
Work collaboratively with businesses, educational institutions, associations, other communities and governments
- An Inclusive Community
  - Serve a diverse community –  
Ensure City services fully meet the needs of our dynamic community
- A Healthy Community
  - Lifelong learning –  
Improve upon and develop programs and services that enable ongoing learning
- A Thriving Organization
  - Organizational culture –  
Ensure that our core values are reflected in our policies, programs and service delivery
  - Human resources –  
Foster an environment for teamwork, efficiency and excellence to deliver customer service in alignment with our core values
  - Communication –  
Practice open and transparent communication among staff, Council and the community
  - Reliable services, technology and information –  
Protect the integrity and security of City information, services and assets
  - Technology and innovation –  
Support technology development and innovation to empower staff and to advance community objectives

### 3.0 HISTORY OF ARCHIVAL RECORDS PROGRAM [OVERVIEW]

The City of Burnaby Archives opened in the new McGill Library in 2001 and functions as a division of the Office of the City Clerk. The Archives is the official repository for all inactive civic records of permanent administrative, legal, fiscal, historical, evidential and/or informational value to the City of Burnaby. Archival material is preserved as evidence of the functions, legal rights, obligations, policies, decisions, procedures, accountabilities, and operations of the City.

It is the responsibility of the City Archives to ensure the preservation and accessibility of these vital records by providing proper facilities, environmental controls, and professional management resources to maintain the archival material in perpetuity.

In addition, the Archives supports the protection and preservation of the City's documentary heritage by way of its expanded collections mandate and the incorporation

To: Community Heritage Commission  
 From: City Archivist  
 Re: City of Burnaby Archives Annual Report 2019  
 2020 Feb 06 ..... Page 3

of the Burnaby Historical Society Community Archives collections into the City's holdings. This transfer saw over 100 metres of textual records and over 10,000 photographs moved to the Archives facility in 2007.

Our City record description and digitization program has produced a current index of all Council minutes, reports and City Bylaws dating back to 1892 that can be searched online where they are available as full-text PDF documents. Descriptions and finding aids for all files and records in our holdings are also available online.

#### 4.0 CURRENT ARCHIVAL RECORDS PROGRAM

In 2019, we began a holistic review and reappraisal of the Archives' photograph collection. During this project, thousands of photographs have been rehoused and described.

Staff finished creating high-resolution JPEGs (access copies) of over 2,700 photographs and made them available on Heritage Burnaby. This work was undertaken in three phases with the purpose of increasing the availability of our holdings, and removing all unwarranted barriers on their use.

The 900 photographs from the first phase (completed November 2018) are part of the Burnaby Historical Society (BHS) photograph collection. The Archives began with the unrestricted photographs that are part of this collection because of their frequent requests for use and the positive and profound impact that this Society has had on the City of Burnaby and its citizens. The 1,000 photographs from the second phase (completed February 2019) are part of the Peers Family and Hill Family fonds or the Hill family and Vidal family fonds and depict daily life, landscapes, and local events in the Lower Mainland, and primarily feature Burnaby's Deer Lake in the early 20<sup>th</sup> century. The third phase (completed April 2019) involved nearly 800 unrestricted photographs from the City of Burnaby Archives series Pioneer Tales, Burnaby Image Bank, and Burnaby Centennial Anthology.

Staff responded to 407 research requests this year. One of the more notable researchers was musician Stephen Bradley (Steve Kravac).

<https://exclaim.ca/music/article/steven-bradley-takes-trip-to-historical-burnaby-in-capitol-hill-video>

*The song "Capitol Hill" is centred in the place I grew up, around the suburbs of Burnaby and East Vancouver, British Columbia. I used a combination of footage shot in the field, archival imagery and living room green screen to create the video.*

*All the still images you see in the video appear courtesy of the City of Burnaby Archives Department. Their staff helped facilitate the usage of these historical photos and allow you to see life as it existed when I was a child on those streets and in those neighbourhoods.*

To: Community Heritage Commission  
 From: City Archivist  
 Re: City of Burnaby Archives Annual Report 2019  
 2020 Feb 06 ..... Page 4

Thirty-five boxes of permanent records were transferred this year from the Legal Department, the Office of the City Clerk, and the Parks, Recreation and Cultural Services Department. These records have now been described and indexed according to the highest level of archival practices and standards, thus allowing the public and City staff quick, efficient, and direct access to this information.

## **5.0 RECORDS PRESERVATION**

Archives staff must take explicit action in order to safely house and provide access to our records so that they will be meaningfully available in perpetuity. For analogue records, this process is straightforward: they can be put in proper storage enclosures and kept in an environment with the correct temperature and relative humidity to slow down deterioration and copies can be created to reduce the handling of originals. For digital records, preservation is a much more difficult and tenuous job. Ongoing and evolving challenges such as hardware obsolescence, mechanical failure, and deterioration of digital media make digital records a highly vulnerable record group.

In 2019, in partnership with the City's Information Technology (IT) Department, we processed approximately one quarter of the born-digital records held by the Archives, with more than 4,400 files totaling 550 GB converted to preservation formats using our preservation software Archivematica. Preservation copies generated by the software are being stored encrypted in Cloud storage servers in Ontario and Quebec and unencrypted on local City servers, which are regularly backed up onto tape. These redundancies ensure that the Archives will be able to access its born-digital records even in instances of environmental or natural disaster or technological failure.

## **6.0 RENOVATION**

Throughout the Archives' history, our office has undertaken projects to increase workflow efficiencies while still ensuring the preservation and accessibility of the City's vital records. The Archives' logical next step was to concentrate on finding ways to improve the efficiency of the space that we occupy inside the McGill Library branch.

With the support of City Council, the Burnaby Public Library, and with guidance from the Engineering, Corporate Management, and Information Technology departments, we developed a renovation plan that provides dedicated scanning areas and appropriate staff work space, including a private area to receive donations from community members and review Freedom of Information requests. The renovation also includes an increase in space for researchers in the Pixie McGeachie Reading Room. The project was completed by the Facilities Management (FM) division of the City's Engineering Department.

The CHC meeting in November was jointly hosted by the McGill Branch of the Burnaby Public Library and the Archives, and included a tour of our newly renovated office to the Mayor and Commissioners.

To: Community Heritage Commission  
From: City Archivist  
Re: City of Burnaby Archives Annual Report 2019  
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## CONCLUSION

Archives staff will continue to work in close partnership with the City's IT Department in 2020, focusing on the digital records currently in Archives' holdings and preserving them through our hosted instance of Archivematica.

Our 2020 work schedule also includes processing our backlogged records, and the continued pursuit of a solution to the Archives space shortage. The City plans to implement an Electronic Document Record Management System (EDRMS) in the coming years which will impact both our workload and our storage requirements.

Under the continued guidance and support of the Community Heritage Commission and Burnaby City Council, we look forward to building on these successes as we move into 2020.

Respectfully submitted,



Rebecca Pasch  
CITY ARCHIVIST

:rp

Copied to: City Manager  
Director of Corporate Services  
Chief Information Officer  
Director of Planning and Building  
City Clerk



Meeting 2020 February 6

## COMMISSION REPORT

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**TO:** CHAIR AND MEMBERS  
COMMUNITY HERITAGE COMMISSION

**DATE:** 2020 January 22

**FROM:** DIRECTOR PLANNING AND BUILDING

**FILE:** 3520 20  
*Reference: CHC Projects General*

**SUBJECT:** PACIFIC NORTHWEST HISTORY CONFERENCE

**PURPOSE:** To authorize delivery of a presentation at the Pacific Northwest Labour Heritage Conference and allocate funding for related expenses.

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**RECOMMENDATION:**

1. **THAT** an allocation of up to \$800 be authorized for expenditure from the 2020 Boards, Committees and Council Budget to participate in the Pacific Northwest Labour Heritage Conference in support of public education about the community's significant history of working class activism.

**REPORT****1.0 INTRODUCTION**

At its 28 November 2019 meeting, the Community Heritage Commission directed staff to submit a session proposal for the Pacific Northwest Labour History Association, and to prepare a report seeking approval if the proposal were accepted by the conference organizers. A proposal was submitted that highlights the City's recent research on the history of protest and political resistance by unions, working people, and Indigenous people in Burnaby. The proposal has been subsequently accepted by the Conference organizers. This report seeks authorization for participation in the conference, and for funding for related costs.

**2.0 POLICY SECTION**

Recognition and conservation of heritage is identified in Burnaby's Official Community Plan, which identifies Heritage Planning as one of its goals: "To provide opportunities for increased awareness and the conservation of the City's unique natural, cultural, archaeological and built heritage."

Increasing awareness of the City's unique history through participation in the Pacific Northwest Labour Heritage Conference is supported by the following goals and sub-goals of the Corporate Strategic Plan:



To: Community Heritage Commission  
 From: Director Planning and Building  
 Re: Pacific Northwest History Conference  
 2020 January 22.....Page 2

- **A Connected Community**
  - Partnership – Work collaboratively with businesses, educational institutions, associations, other communities and governments
- **An Inclusive Community**
  - Create a sense of community – Provide opportunities that encourage and welcome all community members and create a sense of belonging

### 3.0 PACIFIC NORTHWEST LABOUR HISTORY CONFERENCE PROGRAM

The 52<sup>nd</sup> annual Pacific Northwest Labour History Conference will be held May 8 to 10, 2020 at the Simon Fraser University campus in Vancouver, in association with the SFU Labour Studies program and the B.C. Labour Heritage Centre. Organized by the Pacific Northwest Labor History Association, the international conference welcomes delegates from British Columbia, Washington, and Oregon. It is a public history event that brings historians, educators, unionists, and others together to share information on past events that shaped the labour movement in the U.S. and Canada. Participating in the conference provides the City of Burnaby with an opportunity to highlight the City's research and commemorative projects that celebrate the history of working people in Burnaby.

The 90-minute session featuring City of Burnaby staff and partners is titled "Sharing the History of Working People in Burnaby" and includes two separate presentations:

**Presentation I:** *Songs and Sites of Resistance* features short presentations about some of the protests and strikes that are part of Burnaby's history presented alongside historic labour and protest songs performed by the Solidarity Notes Labour Choir. Topics include the Industrial Workers of the World and Burnaby lumber workers, working women, and political prisoners at Oakalla Prison.

**Presentation II:** *William Pritchard in Burnaby* features the story of former Reeve (Mayor) and Burnaby Freeman William (Bill) Pritchard. The presentation will tell Pritchard's story against a backdrop of community activism in Burnaby in the 1930s, and include information on how the City of Burnaby has made this research accessible to the community through a heritage plaque at the Tommy Douglas Library, and a video vignette available through the Heritage Burnaby website.

### 4.0 FINANCING

Costs for attendance and preparation by City staff will be covered by the operating budgets of the Planning Department and Burnaby Village Museum. Funding of \$800 is requested from the 2020 Boards, Committee and Council budget to support the costs of invited community participants, including the Solidarity Notes Labour Choir and Burnaby-based labour historian Dr. Allen Seager.

To: Community Heritage Commission  
From: Director Planning and Building  
Re: Pacific Northwest History Conference  
2020 January 22..... Page 3

## 5.0 CONCLUSION AND RECOMMENDATION

This report outlines a proposed session for the Pacific Northwest Labour History Conference in May, 2020. Staff recommend that an allocation of up to \$800 be authorized for expenditure from the 2020 Boards, Committees and Council budget for speaker's fees for the community participants for the presentation.



E.W. Kozak, Director  
PLANNING AND BUILDING

LC:sa

Copied to: City Manager  
City Clerk  
Director Parks, Recreation and Cultural Services

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Meeting 2020 February 06

## COMMISSION REPORT

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**TO:** CHAIR AND MEMBERS  
COMMUNITY HERITAGE COMMISSION

**DATE:** 2020 January 29

**FROM:** DIRECTOR PLANNING AND BUILDING

**FILE:** 3520 20  
*Reference: CHC Projects General*

**SUBJECT: COMMUNITY HERITAGE COMMISSION TRAINING ON IDENTIFICATION AND STEWARDSHIP OF INDIGENOUS HERITAGE RESOURCES**

**PURPOSE:** To allocate funds from the 2020 Boards, Committees, and Council budget for professional development training for members of the Community Heritage Commission to increase the Commission's capacity to advise Council on identification and stewardship of Indigenous heritage resources.

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**RECOMMENDATION:**

1. **THAT** the Community Heritage Commission recommend that Council authorize an allocation of up to \$1,500 from the 2020 Boards, Committees, and Council budget for a consultant to provide members of the Community Heritage Commission with training on best practices for local governments on recognizing and providing stewardship for Indigenous heritage resources.

**REPORT****1.0 INTRODUCTION**

The Council report "Truth and Reconciliation Commission of Canada 'Calls to Action' for Local Government – Proposed Framework for Further Action" (adopted by Council on 2019 November 18) was received for information and discussed by the Community Heritage Commission at their 2019 November 28 meeting.

Recognizing the supportive role the CHC could serve, Commissioners responded to the report by expressing interest in learning more about how the work of Truth and Reconciliation could be incorporated as part of the City's heritage program. The Commission requested that staff explore and develop a program on how the Commission can further address and advance Truth and Reconciliation through its work. In response to this request, staff are recommending that expert speaker(s) be retained to provide professional development training to members of the CHC. The training will provide an introduction to Indigenous cultural heritage and examples of best practices for local governments.

To: Community Heritage Commission  
 From: Director Planning and Building  
 Re: Community Heritage Commission Training on Identification  
 and Stewardship of Indigenous Heritage Resources  
 2020 January 29..... Page 2

## 2.0 POLICY SECTION

Recognition and conservation of heritage is identified in Burnaby's Official Community Plan, which identifies Heritage Planning as one of its goals: "To provide opportunities for increased awareness and the conservation of the City's unique natural, cultural, archaeological and built heritage."

Work to ensure the City's heritage program is inclusive of the full diversity of the community is supported by the following Council-adopted policies:

- Equity Policy, approved by Council in 1994, which states that "The City has a duty to its citizens to set a positive example and foster a climate of understanding and mutual respect".
- Burnaby Social Sustainability Strategy, approved by Council in 2011, includes a primary goal of 'Community Inclusion'. This goal is particularly concerned with ensuring the City is "welcoming of all cultures, identities and abilities", and focuses on "principles of economic and social security and justice".

The initiative also supports the following goals and sub-goals of the *Corporate Strategic Plan*:

- ***An Inclusive Community***
  - Celebrate diversity – Create more opportunities for the community to celebrate diversity
  - Serve a diverse community – Ensure City services fully meet the needs of our dynamic community
  - Create a sense of community – Provide opportunities that encourage and welcome all community members and create a sense of belonging
- ***A Thriving Organization***
  - Organizational culture – Ensure that our core values are reflected in our policies, programs and service delivery

## 3.0 PROFESSIONAL DEVELOPMENT TO ADVANCE INDIGENOUS CULTURAL HERITAGE RECOGNITION

The work of demonstrating ancestral and ongoing Indigenous presence on the land has been a focus of the City's work to date on addressing the actions for local governments and within local government jurisdiction contained in the Truth and Reconciliation Commission's final report, *Honouring the Truth – Reconciling for the Future* (2015 December). Initiatives have included publication of the *Indigenous History in Burnaby* resource guide, recognizing and celebrating 'National Indigenous Peoples Day,' and implementing an Indigenous territory acknowledgement for civic events and documents.

TRC Action #47 is of particular significance to the work of the CHC, as it calls upon all levels of government "to repudiate concepts used to justify European sovereignty over Indigenous peoples and lands." Addressing Action #47 requires acknowledgement of the cultural heritage of

To: Community Heritage Commission  
 From: Director Planning and Building  
 Re: Community Heritage Commission Training on Identification  
 and Stewardship of Indigenous Heritage Resources  
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Indigenous communities and their connections to their traditional territory, including places and sites of cultural significance. The CHC advises Council on matters concerning the identification, management, and preservation and/or restoration of buildings and sites with historical significance to Burnaby. The proposed training session will help build the knowledge and capacity of the CHC to provide advice to Council on identifying and recognizing Burnaby places that are significant to Indigenous peoples.


The training session will provide information on best practices for local governments related to commemorating and interpreting Indigenous Cultural Heritage through heritage recognition initiatives. Section 599 of Part 15 of the *Local Government Act* empowers local governments to “recognize the heritage value or heritage character of a heritage property, an area or some other aspect of the community’s heritage.” The CHC advises Council on a range of heritage recognition initiatives, from interpretive signage and publications, to presentations and digital access initiatives. The training program will provide an introduction to Indigenous cultural heritage, and provide examples of best practices and suggested actions that can be advanced through local governments.

The cost of securing a consultant is estimated to be up to \$1,500. Sufficient funds to undertake this initiative are available in the 2020 Boards, Committee and Council budget.

#### 4.0 CONCLUSION AND RECOMMENDATION

In response to the Council report “Truth and Reconciliation Commission of Canada ‘Calls to Action’ for Local Government – Proposed Framework for Further Action”, the Community Heritage Commission requested that staff develop a professional development program for Commission to provide information on how to further address and advance the work of Truth and Reconciliation through the City’s heritage program.

This report outlines a proposed training session proposed for the 6 April 2020 Community Heritage Commission meeting. As such, the Community Heritage Commission recommends that Council authorize an allocation of up to \$1,500 for expenditure from the 2020 Boards, Committees and Council budget to fund this initiative.

  
 E.W. Kozak, Director  
 PLANNING AND BUILDING

LC:sa

Copied to: City Manager  
 City Clerk