



EXECUTIVE COMMITTEE OF COUNCIL

NOTICE OF OPEN MEETING

DATE: WEDNESDAY, 2020 MARCH 04
TIME: 4:00 p.m.
PLACE: Council Committee Room, Main Floor, City Hall

A G E N D A

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| 1. <u>CALL TO ORDER</u> | |
| 2. <u>MINUTES</u> | |
| (a) Minutes of the Executive Committee of Council Open meeting held on 2020 February 05 | 1 |
| 3. <u>DELEGATION</u> | |
| (a) Burnaby MoreSports Society
Re: Burnaby MoreSports Society
<u>Speaker:</u> Glenn Boyle, Executive Director | 12
<i>X-ref:
Item 9(c)</i> |
| 4. <u>CORRESPONDENCE</u> | |
| (a) Correspondence from W.P.J. McCarthy and Company Ltd.
Re: The McCarthy Properties Invitational Chainsaw Competition in Support of Charities | 13 |
| 5. <u>REPORT</u> | |
| (a) Report from the Director Planning and Building and the Director Parks, Recreation and Cultural Services
Re: City Involvement in Burnaby Pride | 28 |
| 6. <u>FESTIVALS BURNABY GRANTS APPROVED TO DATE - \$5,500</u> | |

7. NEW APPLICATIONS - FESTIVALS BURNABY

Large Scale Events

- (a) **#20-L-001 - Shri Guru Ravidass Sabha** 33
Nagar Kirtan Parade

An application was received from the Shri Guru Ravidass Sabha for the Guru Ravidass Ji Birthday Celebration-Nagar Kirtan Parade in Burnaby to be held on 2020 April 11. The parade will start from the temple at 7271 Gilley Avenue, and follow the City approved route on Gilley Avenue, Rumble Street, Royal Oak Avenue, Imperial Street, and McPherson Avenue. The festival includes free food and singers.

Request: \$21,235 CPA: 2019 - \$10,000 (Small Scale Event)
2018 - No Application
2017 - No Application

8. COMMUNITY GRANTS APPROVED TO DATE - \$16,800

- a) **Program Grants Approved to Date - \$3,800**
b) **Operating Grants Approved to Date - \$13,000**

9. NEW APPLICATIONS - COMMUNITY GRANTS

- a) **#20.07.g - Nikkei Seniors Health Care and Housing Society** 35
15th Annual 2020 Nikkei Place Golf Tournament and Fundraiser

An application was received from the Nikkei Senior's Health Care and Housing Society requesting an in-kind green fee waiver in support of the 15th Annual 2020 Nikkei Place Golf Tournament and Fundraiser to be held on 2020 May 29 at Burnaby's Riverway Golf Course. The Fundraiser includes a silent action, raffle and 50/50 draw, with proceeds supporting the Society's dementia-friendly programs and outreach activities. Approximately 200 Burnaby residents who live with dementia and Parkinson's disease, and are socially isolated due physical abilities or language barriers, benefit from the programs.

Request: Green Fee Waiver CPA: 2019 - Green Fee Waiver
(\$8,913.60 value)
2018 - No Application
2017 - No Application

- b) **#20.08.f - Vancouver Sangeetopasana Sabha** 42
Carnatic Music Concert by Sapasa

An application was received from the Vancouver Sangeetopasana Sabha requesting an in-kind facility fee waiver in support of the Carnatic Music Concert by Sapasa to be held on 2020 August 16 at the James Cowan Theatre, Shadbolt Centre for the Arts. The world renowned and the Lower Mainland musicians present a variety of Indian classical music, including compositions using vocal, string and percussion instruments, during the three hour free concert. Inclusion of western jazz music depicts the unity in diversity in music and culture. Approximately 250 individuals are expected to attend the event, which is anticipated to be streamed on the social media.

Request: Facility Fee Waiver	CPA: 2019 - No Application
(\$2,092.77 value)	2018 - No Application
	2017 - No Application

- c) **#20.09. - Burnaby MoreSports Society** 49
Out of School Sports Program

X-ref:
Item 3(a)

An application was received from the Burnaby MoreSports Society (BMS) requesting a grant in support of Out of School Sports Program from 2019 September 03 to 2020 August 07 at Armstrong, Cameron, Kitchener, Morley, Second Street and Stride Elementary Schools in Burnaby. BMS is a Burnaby-based non-profit delivering free sports, recreation, mentoring and leadership opportunities to approximately 500 local youth per year attending grades two through 12. The eight-week per school term Program provides a safe and inclusive space for youth to play team sports and develop physical literacy, as well as volunteer opportunities for junior coaches, and training for senior coaches. The Program fosters healthier lifestyles and development of connections within the community (i.e. term-end sports festival).

Request: \$10,000	CPA: 2019 - No Application
	2018 - No Application
	2017 - No Application

10. NEW BUSINESS

11. INQUIRIES

12. CLOSED

Public excluded according to Sections 90 and 92 of the Community Charter for the Committee to consider matters concerning personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity.

13. ADJOURNMENT



EXECUTIVE COMMITTEE OF COUNCIL

MINUTES

An Open meeting of the Executive Committee of Council was held in the Council Committee Room, Main Floor, City Hall, 4949 Canada Way, Burnaby, BC on **Wednesday, 2020 February 05** at 4:00 p.m.

1. CALL TO ORDER

PRESENT: Councillor Sav Dhaliwal, Chair
Mayor Mike Hurley, Vice Chair
Councillor Paul McDonell, Member
Councillor James Wang, Member

ABSENT: Councillor Pietro Calendino, Member *(due to illness)*

STAFF: Mr. Lambert Chu, City Manager
Ms. Noreen Kassam, Director Finance
Mr. Dave Ellenwood, Director Parks, Recreation & Cultural Services
Mr. David Jordan, Arts Services Manager
Ms. Elaine Wong, Executive Assistant to the Mayor
Ms. Nikolina Vracar, Administrative Officer 2

The Chair called the Open meeting to order at 4:01 p.m.

The Chair, Councillor Dhaliwal, recognized the ancestral and unceded homelands of the hə́n̓qə́m̓iḥə́m̓ and Skwxwú7mesh speaking peoples, and extended appreciation for the opportunity to hold a meeting on this shared territory.

2. MINUTES

(a) **Minutes of the Executive Committee of Council Open meeting held on 2019 December 04**

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR WANG

THAT the minutes of the Executive Committee of Council Open meeting held on 2019 December 04 be adopted.

CARRIED UNANIMOUSLY

3. DELEGATIONS

- (a) **Descendants of the Komagata Maru Society**
Re: Recognition of Komagata Maru
Speaker: Raj Singh Toor, Vice President and Spokesperson

Mr. Raj Singh Toor, Vice President and Spokesperson, Descendants of the Komagata Maru Society, appeared before the Committee to request naming of a civic asset in memory of the Komagata Maru passengers.

Mr. Toor advised that the Komagata Maru ship arrived in Vancouver on 1914 May 23 carrying 376 passengers from India. The Provincial and Federal Governments prevented passengers from disembarking, and limited the local Sikh community's access to the ship to provide food, water and medication. The ship was forced to return to India where British troops killed, injured and imprisoned the passengers.

The Provincial and Federal Governments have apologized for the incident, and the City of Brampton, Ontario, has opened a park in memory of the passengers.

In conclusion, Mr. Toor requested that the City name a civic asset (i.e. street or park) in memory of the Komagata Maru passengers.

The Committee inquired regarding other BC municipalities' initiatives on this matter.

The delegation advised that the City of Surrey has unveiled a commemorative street sign on the 75A Avenue.

Staff advised that the Federal Government has built a Komagata Maru monument in Coal Harbour.

Arising from discussion, the following motion was introduced:

MOVED BY MAYOR HURLEY
SECONDED BY COUNCILLOR MCDONELL

THAT the delegation's request be **REFERRED** to staff for a report.

CARRIED UNANIMOUSLY

- (b) **The Fortius Foundation**
Re: Fortius Community Programs
Speakers: Andy Price, Executive Director
Dani Langford, Physiotherapist and Program Lead, BACK in the Game Program
Jermaine John-Archer, Strength and Conditioning Coach and Program Lead, LifelongSTRONG Program

Mr. Andy Price, Executive Director, **Ms. Dani Langford**, Physiotherapist and Program Lead, BACK in the Game Program, and **Mr. Jermaine John-Archer**,

Strength and Conditioning Coach and Program Lead, LifelongSTRONG Program, The Fortius Foundation, appeared before the Committee to provide information on community programs.

The delegation advised that the charitable Foundation owns the Fortius Sport & Health facility in Burnaby, and supports individuals' fitness and recreational goals through programs, including:

- BACK in the Game (multidisciplinary program for youth ages 11 to 17 with back pain returning to sport and regular physical activity);
- LifeLongSTRONG (strength and balance, low impact cardiovascular and mobility program for adults); and
- KidsMove Schools (inclusive physical literacy program for children ages nine to 12 which increases participants' confidence and physical activity).

BACK in the Game has 80% success rate, and the KidsMove Schools has engaged over 1,250 children and 50 teachers. The Foundation's programs are supported by many organizations in the community, including Burnaby Firefighters and the City.

In conclusion, the delegation requested an operating grant in support of its capacity to extend programs and enhance their sustainability.

The Committee inquired if funding may be provided for a specific program, and regarding the use of an operating grant (compared to a program grant provided in 2019). Further, the Committee inquired if program participants incur any cost.

Mr. Price confirmed that funding can be targeted, and advised the grant would be used to: build the fundraising and research capacity (to understand the programs' impact) and increase awareness about the programs.

The School District 41 covers the transportation costs for the KidsMove Schools, and participants do not incur any costs. Further, Mr. Price advised that the Foundation offers bursaries for the BACK in the Game and subsidizes the LifelongSTRONG.

Arising from discussion, the following motion was introduced:

MOVED BY MAYOR HURLEY
SECONDED BY COUNCILLOR MCDONELL

THAT the delegation's request be **REFERRED** to staff for a report.

CARRIED UNANIMOUSLY

4. CORRESPONDENCE**(a) Correspondence from Descendants of the Komagata Maru Society**
Re: Recognition of Komagata Maru

Correspondence was received from Mr. Raj Singh Toor, Vice President and Spokesperson, Descendants of the Komagata Maru Society, requesting naming of a civic asset in memory of the Komagata Maru passengers.

This matter was dealt with under Item 3(a).

(b) Correspondence from Amrita Narciso
Re: Burnaby School Bursary

Correspondence was received from Ms. Amrita Narciso, seeking inclusion of independent and private school students in the City's Bursary Award Policy and Program.

Arising from discussion, the following motion was introduced:

MOVED BY MAYOR HURLEY
SECONDED BY COUNCILLOR MCDONELL

THAT the correspondence be **REFERRED** to staff for a report.

CARRIED UNANIMOUSLY

(c) Correspondence from Helen Ward
Re: Burnaby School Bursary

Correspondence was received from Ms. Helen Ward, expressing concerns regarding exclusion of independent school and home schooled students from the City's Bursary Award Policy and Program.

This matter was dealt with under Item 4(b).

(d) Memorandum from the Director Finance
Re: BashFest - Festival Sponsorship

A memorandum was received from the Director Finance in response to funding request from Tourism Burnaby's delegation at the 2019 December 04 Open meeting regarding BASHFest, an inaugural competitive gaming event to be held in Burnaby on 2020 February 21 to 23.

MOVED BY MAYOR HURLEY
SECONDED BY COUNCILLOR WANG

THAT the correspondence be received for information.

CARRIED UNANIMOUSLY

5. REPORTS**(a) Report from the Director Finance**
Re: 2020 Seniors Lunch/Dinner Grants

The Director Finance submitted a report seeking Council's authorization to award the 2020 lunch/dinner grants to Burnaby-based seniors groups

The Director Finance recommended:

1. THAT the Executive Committee recommend Council award a grant increase in the amount \$2.00 per person for a total value of \$10.00 per person to Burnaby-based seniors groups applying for a 2020 lunch or dinner grant.

MOVED BY COUNCILLOR WANG
SECONDED BY COUNCILLOR MCDONELL

THAT the recommendation of the Director Finance be adopted.

CARRIED UNANIMOUSLY

6. FESTIVALS BURNABY GRANTS APPROVED BUDGET - \$250,000**7. NEW APPLICATIONS - FESTIVALS BURNABY****(a) Small Scale Events****(a) #20-S-001 - Mali Kurdistanian Society**
Kurdish New Year Nawruz

An application was received from the Mali Kurdistanian Society for the Kurdish New Year Nawruz to be held on 2020 March 21 at Barnet Marine Park. The festival includes musical performances (including dancing, singing, and poetry readings), Kurdish and Kurdish-inspired foods and beverages, family activities and picnics, and sharing of heritage and traditions with the community. Approximately 3,000 Kurds in the Metro Vancouver participate in the celebration.

Request: \$6,000

CPA: 2019 - No Application
2018 - No Application
2017 - No Application

Staff advised that the festival location has been changed to Swangard Stadium.

MOVED BY MAYOR HURLEY
SECONDED BY COUNCILLOR WANG

THAT a grant in the amount of \$2,000 be awarded to the Mali Kurdistanian Society to assist with the cost of Kurdish New Year Nawruz to be held on 2020 March 21 at Swangard Stadium.

CARRIED UNANIMOUSLY

(b) #20-S-002 - Vancouver Cantonese Opera
The Bamboo Theatre: A Cantonese Opera Festival

An application was received from the Vancouver Cantonese Opera for the Bamboo Theatre: A Cantonese Opera Festival to be held on 2020 May 30 at the Michael J. Fox Theatre. The Bamboo Theatre is inspired by the historic festivals held in China, where travelling opera troupes performed on open-air bamboo stages, and strengthened community bonds through their performances. Cantonese opera is a unique combination of performing arts including singing, dancing, acting, miming and acrobatic movements. Since 2000, the Vancouver Cantonese Opera has produced more than 23 performances in Metro Vancouver.

Request: \$6,000

CPA: 2019 - No Application
2018 - No Application
2017 - \$3,500 (Small Scale Grant)*

**Due to unforeseen circumstances, the 2017 festival was cancelled and the grant was returned to the City.*

MOVED BY MAYOR HURLEY
SECONDED BY COUNCILLOR WANG

THAT a grant in the amount of \$3,500 be awarded to the Vancouver Cantonese Opera to assist with the cost of Bamboo Theatre: A Cantonese Opera Festival to be held on 2020 May 30 at the Michael J. Fox Theatre.

CARRIED UNANIMOUSLY

8. COMMUNITY GRANTS APPROVED BUDGET - \$400,000

- a) **Program Grants Approved Budget - \$300,000**
- b) **Operating Grants Approved Budget - \$100,000**

9. NEW APPLICATIONS - COMMUNITY GRANTS**a) #20.01. - Cumberland Place Community
Block Party**

An application was received from Cumberland Place Community requesting a grant in support of a block party in the Burnaby neighbourhood to be held on Saturday, 2020 July 18. Festivities include games and inflatables for children, popcorn, hot dogs, and neighbourhood potluck, informational booths, Indigenous art displays, and a “Celebrate Burnaby” sidewalk chalk competition.

Request: \$500

CPA: 2019 - \$300
2018 - \$300
2017 - \$300

MOVED BY MAYOR HURLEY
SECONDED BY COUNCILLOR WANG

THAT a grant in the amount of \$500 be awarded to Cumberland Place Community to assist with the cost of hosting a block party on 2020 July 18 in Burnaby.

CARRIED UNANIMOUSLY

**b) #20.02. - Pro Motion Research Institute and The Fortius Foundation
Operating Costs**

An application was received from the Pro Motion Research Institute and The Fortius Foundation requesting an operating grant in support of their capacity to deliver programs to Burnaby residents. In 2020, the Institute's and the Foundation's goals include: expanding delivery of the KidsMove Schools program to local schools in addition to sessions currently held at the Fortius Sport and Health Centre; attaining financial sustainability; and seeking funding from the Federal and Provincial Governments. The KidsMove program provides inclusive physical and health education to Burnaby elementary school students; builds skills, confidence and enjoyment in physical activity; and furthers teachers' knowledge to deliver schools' physical and health education programs.

Request: \$10,000

CPA: 2019 - \$15,000*
2018 - No Application
2017 - Denied

**In 2019, Council awarded a \$15,000 program grant in support of the KidsMove Schools.*

MOVED BY MAYOR HURLEY
SECONDED BY COUNCILLOR WANG

THAT this grant application be **TABLED**.

CARRIED UNANIMOUSLY

The grant application was TABLED pending staff report requested under Item 3(b).

c) #20.03.p - Burnaby Hospice Society
Hike for Hospice Burnaby

An application was received from the Burnaby Hospice Society requesting an in-kind grant for printing of promotional materials (brochures, posters, banners, etc.) for the 18th annual Hike for Hospice Burnaby to be held on Sunday, 2020 May 3 in Central Park, Burnaby. The event includes a barbeque, silent auction, children's activities and 50/50 draw. Event proceeds assist the Society's hospice palliative care and bereavement support programs, offered at no cost to Burnaby residents and their families and friends. In 2019, palliative care volunteers visited more than 3,000 residents and 639 residents received bereavement support.

Request: \$1,500 in-kind
printing

CPA: 2019 - \$1,500 (in-kind printing)
2018 - \$1,500 (in-kind printing)
2017 - \$1,500 (in-kind printing)

MOVED BY MAYOR HURLEY
SECONDED BY COUNCILLOR WANG

THAT an in-kind grant in the amount of \$1,500 be awarded to Burnaby Hospice Society to assist with printing of promotional materials the 18th annual Hike for Hospice Burnaby to be held on Sunday, 2020 May 3 in Central Park, Burnaby.

CARRIED UNANIMOUSLY

d) #20.04. - Crisis Intervention and Suicide Prevention Centre of BC
Operating Costs

An application was received from the Crisis Intervention and Suicide Prevention Centre of BC requesting an operating grant in support of increased demand for services and programs provided to Burnaby residents. Services and programs include: a 24/7 distress line and online distress chat service; mental health and suicide support workshops for youth; and suicide prevention workshops for health care workers, school staff, police, emergency services staff, youth workers, and older adult care providers. In 2019, at least 1,686 unique calls and chats originated in Burnaby with approximately 1,505

residents accessing the online chat. In 2020, the organization's goals include: recruitment of approximately 280 new volunteers; enrollment of approximately 140 new volunteers in training programs; and securing funding for more paid crisis services responders and/or training facilitators.

Request: \$5,000

CPA: 2019 - \$4,000
2018 - \$4,000
2017 - \$4,000

MOVED BY COUNCILLOR WANG
SECONDED BY COUNCILLOR MCDONELL

THAT an operating grant in the amount of \$5,000 be awarded to the Crisis Intervention and Suicide Prevention Centre of BC in support of programs and services provided to Burnaby residents.

CARRIED UNANIMOUSLY

e) #20.05. - Cameray Child and Family Services
Burnaby ECD Community Table's Program Coordinator

An application was received from the Cameray Child and Family Services on behalf of the Burnaby Early Childhood Development (ECD) Community Table requesting a grant in support of the Program Coordinator position. The Table is a coalition of 46 non-profit and public partners providing programs and services to children under the age of six and their families in Burnaby. The coordinator collaborates with partnering agencies regarding planning and delivery of programs, services, activities and educational support.

Request: \$10,000

CPA: 2019 - \$7,000
2018 - No Application
2017 - No Application

MOVED BY COUNCILLOR WANG
SECONDED BY MAYOR HURLEY

THAT an operating grant in the amount of \$8,000 be awarded to the Cameray Child and Family Services in support of the Burnaby Early Childhood Development (ECD) Community Table's Program Coordinator position.

CARRIED UNANIMOUSLY

10. NEW BUSINESS**His Worship, Mayor Hurley – Notice of Motion – Burnaby Pride Community Celebration**

His Worship, Mayor Hurley, provided the Committee with the following Notice of Motion:

“WHEREAS limited services and supports for the LGBTQIA2s+ community currently exist in Burnaby; and

WHEREAS within this local context, the hosting of an annual Pride event is of particular importance as a symbol of visible community inclusion and celebration; and

WHEREAS for the larger Burnaby community, the event promotes understanding and fosters a sense of community while symbolizing the City’s commitment to celebrating diversity and creating inclusion;

THEREFORE BE IT RESOLVED THAT staff be directed to bring forward a report to the Executive Committee of Council outlining avenues for the City to support the financial and operational sustainability of the annual Burnaby Pride community celebration.”

Without objection by any member, the Notice of Motion was waived and the motion was before the Committee:

MOVED BY MAYOR HURLEY
SECONDED BY COUNCILLOR MCDONELL

WHEREAS limited services and supports for the LGBTQIA2s+ community currently exist in Burnaby; and

WHEREAS within this local context, the hosting of an annual Pride event is of particular importance as a symbol of visible community inclusion and celebration; and

WHEREAS for the larger Burnaby community, the event promotes understanding and fosters a sense of community while symbolizing the City’s commitment to celebrating diversity and creating inclusion;

THEREFORE BE IT RESOLVED THAT staff be directed to bring forward a report to the Executive Committee of Council outlining avenues for the City to support the financial and operational sustainability of the annual Burnaby Pride community celebration.

CARRIED UNANIMOUSLY

11. INQUIRIES

There were no inquiries brought before the Committee at this time.

12. ADJOURNMENT

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR WANG

THAT the Open Committee meeting do now adjourn.

CARRIED UNANIMOUSLY

The Open Committee meeting adjourned at 4:55 p.m.

Nikolina Vracar
Administrative Officer 2

Councillor Sav Dhaliwal
Chair

-----Original Message-----

From: Glenn Boyle <director@burnabymoresports.ca>

Sent: February-20-20 4:44 PM

To: Clerks <Clerks@burnaby.ca>

Subject: Delegation Request, Executive Committee of Council

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe. If you feel this email is malicious or a scam, please forward it to phishing@burnaby.ca

Sent By E-Mail

February 20, 2020

Attn: Chair & Members of the Executive Committee of Council C/o Nikolina Vracar Office of the City Clerk
4949 Canada Way
Burnaby, BC V5G 1M2

Dear Chair & Members of the Executive Committee of Council,

On behalf of Burnaby MoreSports Society (BMS), I am writing to request an opportunity to appear as a delegation before the Committee and to make presentation about the work of BMS at your next scheduled meeting on the afternoon of Wednesday, March 4th.

Thank you for your consideration.

Sincerely,

Glenn Boyle | Executive Director
Burnaby MoreSports Society

100-4460 Beresford Street
Burnaby, BC V5H 0B8
Tel: 604.431.0400 x 115
burnabymoresports.ca

W.P.J. McCARTHY AND COMPANY LTD.
 PROPERTY MANAGERS AND DEVELOPERS
 REAL ESTATE AGENTS AND CONSULTANTS

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WILLIAM P.J. McCARTHY
 A.A., B.A., B.G.S., B.Th., M.A., MAIS, CPM, FRI, CLO, RPA, FRICS, RI, ICD.D, Q.Arb., CCIM, CRE

February 21, 2020

City of Burnaby
 c/o City Clerk's Office
 4949 Canada Way
 Burnaby, BC V5G 1M2

ATTENTION: CHAIR AND MEMBERS OF THE EXECUTIVE COMMITTEE

Dear Members of Burnaby City Council's Executive Committee and all City Councillors

RE: The McCarthy Properties
Invitational Chainsaw Competition
In Support of Burnaby Hospital and The BC Cancer Foundation
Proposed Venue: Burnaby, B.C.
The Summer of 2020 or 2021

Further to my previous brief discussions with the Mayor, I am proposing the possibility of staging a unique event which would be of great interest and enjoyment to the citizens of Burnaby and the region. Accordingly, I am submitting for your consideration a request to support in principle a by invitation chainsaw competition that would see the world's best chainsaw artists carve and compete in Burnaby. The initial date for your consideration was the week of June 15, 2020, or possibly later in the summer. If not this year, then I would still propose the event for the following year (summer 2021). Other than the city's approval, the key is the availability and commitment of the world's best carvers.

This competition would not only provide a great summer event for the City, but its purpose would also be to raise awareness and support for our Burnaby Hospital and BC Cancer. The recent and most welcome announcement that our Burnaby Hospital would be redeveloped, and that this would incorporate a world class BC Cancer clinic is monumental for the City. As a supporter of both our hospital and BC Cancer, and a lifelong resident and business owner in Burnaby, I think it critically important to promote these two institutions and in turn make our fellow citizens aware of what they are to receive.

Burnaby Hospital and BC Cancer have long been the prime focus of my personal and professional support and my family's philanthropy. In addition to what I have done for Burnaby Hospital, our Jambor-McCarthy Legacy for BC Cancer is unprecedented.

Here is a quick link about this connection:

<https://bccancerfoundation.com/about-us/news/jambor-mccarthy-legacy-and-bc-cancer-foundation-make-bc-philanthropic-history-214>

And here are some quick links about the redevelopment of Burnaby Hospital.

<https://www.burnabynow.com/news/burnaby-hospital-to-get-1-3-billion-redevelopment-including-two-new-towers-1.23934775>

<https://vancouver.sun.com/news/local-news/burnaby-hospital-to-undergo-1-3-billion-redevelopment>

<https://globalnews.ca/video/5852202/ndp-announces-new-hospital-for-burnaby>

In addition, I am a former Chair of Burnaby Hospital Foundation, and a current patron. I am again chairing the hospital's second and most critically current Capital Campaign for our new hospital. (I chaired the first major Capital Campaign several years ago.)

Therefore, the possibility, and now the reality of having our hospital linked permanently with BC Cancer is something I have long worked for and am immensely proud of and grateful for. We all should be. I think it is very important for us in Burnaby to grow this pending relationship. It will be one of the great legacies in Burnaby's history and our hospital and Cancer clinic will serve our citizens well – forever.

This leads me back to what I am presenting to you by this letter. This is a world-class carving event and competition.

Chainsaw Carving and Carvers

I am a big admirer and collector of chainsaw carvings (which supplement my extensive First Nations art collection very well.) Every two years there is the World Chainsaw Carving Championship in Hope, B.C., which proudly proclaims itself the "Chainsaw Capital of the World." There are roughly 100 large carvings permanently displayed throughout Hope. Organizations and private collectors like myself also purchase these unique works of art.

I know the chainsaw carving circuit well and most of the premier carvers. The professionals make their living by attending competitions and shows and the sale of commissioned pieces. At a chainsaw competition, they generally have expenses covered and then make revenue by way of selling pieces, either by "quick carve" competitions, or by their final piece which they have generally worked on for 2 – 3 days.

Here are some videos of chainsaw carving from the Hope, B.C. world championships. They are worth watching in their entirety.

<https://www.facebook.com/HopeStandard/videos/2118716021764761/>

<https://www.youtube.com/watch?v=GOrAUajtG8c>

I have attached for you some photographs of chainsaw art. These include the "Spirt of Hope", a commissioned piece gifted to the province by myself; "Between Hope and Hell's Gate", the grand champion winner from the 2019 Hope competition which I own; and four examples of 1 hour quick carves. All of these pieces are carved from original designs by chainsaw. It is quite amazing and fascinating to watch the skill and the expertise. This is an event of interest for all ages.

What traditionally occurs is that the carvers set up individual carving areas in an allotted area and they work on their main piece and prepare for quick carvings. There is always food and displays and other activities involved. The Town of Hope does a nice job of the event. Perhaps the major event in the province is up in Chetwynd, B.C.. There are other regional carving events as well. The carvers carve throughout the year on a circuit.

Here are some links to some chainsaw carvers.

<https://www.seniorlivingmag.com/chainsaw-carving-masters/>

<https://www.squamishchief.com/lifestyles/he-s-the-local-carver-king-1.1792011>

<https://www.facebook.com/mark.colp>

<http://buckproductions.com/saw-dogs/>

At the end of this letter, I have affixed several photos and articles which further highlight the event I envision and am proposing.

THE PROPOSED EVENT

In general, at this time, I see the event unfolding as follows:

1. Invite 8 – 12 premier carvers. This would include the experienced and a few skilled younger carvers; some excellent women carvers; First Nation carvers; etc. Again, I know most of the carvers and have discussed this with several of them.

2. Stage the event in Burnaby. My thinking is Central Park by the Patterson Skytrain station. My thinking is there is parking (by the site and at Swangard Stadium); lots of open space, and Skytrain for ease of access. Here is the aerial of the proposed site. The location would be the right-hand corner of the park.



3. Make this a true invitational. The carvers would work on a major piece which ideally would be pre-sold to individuals or companies. (Traditionally the sale price is split between the carver and the host organization. I would refine this a little. The idea is that funds would go to Burnaby Hospital and BC Cancer Foundation.)
4. Major pieces could go on a gratis basis to:
 - Burnaby City Hall
 - Burnaby Hospital
 - BC Cancer
5. The carvers would also do quick carves which are fascinating to watch. These pieces are also auctioned off with a cash split between carver and host.
6. Try to secure sponsorship for the event and the carvers. (Some sponsors could “pay” for a carving.) They require room and board and some travel expenses. The major expense is suitable logs for carving.
7. Engage the Burnaby Hospital Foundation and BC Cancer Foundation to participate. This is a community/family event and in addition to funds raised, and just as important, is raising awareness and support of the campaigns.

8. I am sure the Burnaby Fire Fighters would participate. Barbecuing is always popular at these events. I would do an outreach to some First Nations as well.
9. Family activities could also be part of the event, including music, etc. The focus is always on the carvers, but the location at Central Park I envision is expansive and could be activated quite easily.
10. May – July are the best months depending on the scheduled carving events for the year. I initially targeted the week of June 15, 2020. However, this week I have been advised that some of the carvers that I would want to “headline” the event might not be available at this time. Therefore, the proposed timing would be possibly this summer, but perhaps more likely next summer (2021) when we can secure the best carvers to stage the very best event. Commitment from Burnaby is the key for either year. Real planning cannot begin until we know if the City supports the concept and the location is available.
11. The logistics and planning for the event can be coordinated through my office, by myself personally.
12. There would be no cost to the City or Burnaby Hospital and BC Cancer. I would hope that the City of Burnaby would participate as they would for any regular community event within reason. I envision this as being a one-time event and I would underwrite the cost less any sponsorship to stage a first-class event. Any future events of this type could be discussed going forward.
13. The most important consideration sought from Burnaby is if the City is in support and approval in principle of this event, the dates, and if Central Park could be used.
14. The key logistical consideration is the availability and commitment of world class carvers to participate.

PROPOSED DATE OF EVENT

The proposed date for this invitational would be the summer of either 2020 or 2021. Any dates would be subject to the availability of the best carvers in the world and the City’s consent.

(The reason for the summer dates is that the best carvers are competing in a circuit of major events, most notably Chetwynd, B.C. (every year) and Hope, B.C. (every second year.)

I understand this is short notice but the logistics of this event could be coordinated through my office. Please note that every second year, the world chainsaw competition is held in Hope, B.C. Therefore, next year the carvers will be focusing on Chetwynd, then Hope. This off year affords Burnaby the opportunity to have the best carvers show their skills to the community.

I have affixed information from last year's 2019 World Class Chainsaw Carving Competition at Hope, B.C. This gives you some background on the event, the carvers, and the organization. I have also affixed a picture and a newspaper article from this week regarding the unveiling of a chainsaw carving I commissioned in support of the BC Cancer Ride to Conquer Cancer which starts in Cloverdale and ends in Hope.)

COMMITMENT REQUIRED FROM THE CITY OF BURNABY

To make this event happen requires essentially the following:

1. The City of Burnaby authorizing the use of the northeast corner of Central Park for the event.
2. Any other support the City of Burnaby wishes to offer.
3. Securing the commitment of a select group of chainsaw carvers.
4. Coordinating the fundraising component with Burnaby Hospital and the BC Cancer Foundation.
5. Engaging select members of the Burnaby and area business community and others to be sponsors of the event, and/or a carver.
6. Underwriting upfront costs of this one-time competition. (If the event was held and successful, perhaps it could become a bi-annual event or an occasional event.) Time is now of the essence.

I would be pleased to work with the City and conclude any required or requested agreements governing such matters.

I can advise and commit to seeing conditions 3- 6 through. You would have my personal commitment on this.

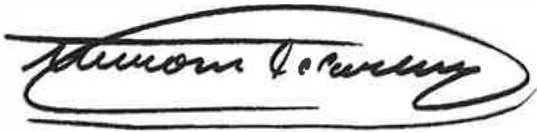
If the City of Burnaby would like to further discuss this and/or give conditional approval, then I could contact the chainsaw carvers I have been discussing this matter with in confidence. This is the critical component, as we would want only the best in the world

to participate. (And this includes a diverse group of carvers including women and First Nations artists.)

I would be pleased to provide specific details to any inquiry or questions and can certainly expand and make the more formal presentation.

At this point in time I am seeking your input and whether or not there is support for an event which would be truly unique and I know extremely well received by the citizens of Burnaby and the region. I also know that Burnaby Hospital and BC Cancer Foundation would greatly appreciate the awareness that this event would draw to their causes.

Respectfully submitted

A handwritten signature in cursive script, enclosed within a large, horizontal oval flourish. The signature appears to read "William McCarthy".

William McCarthy

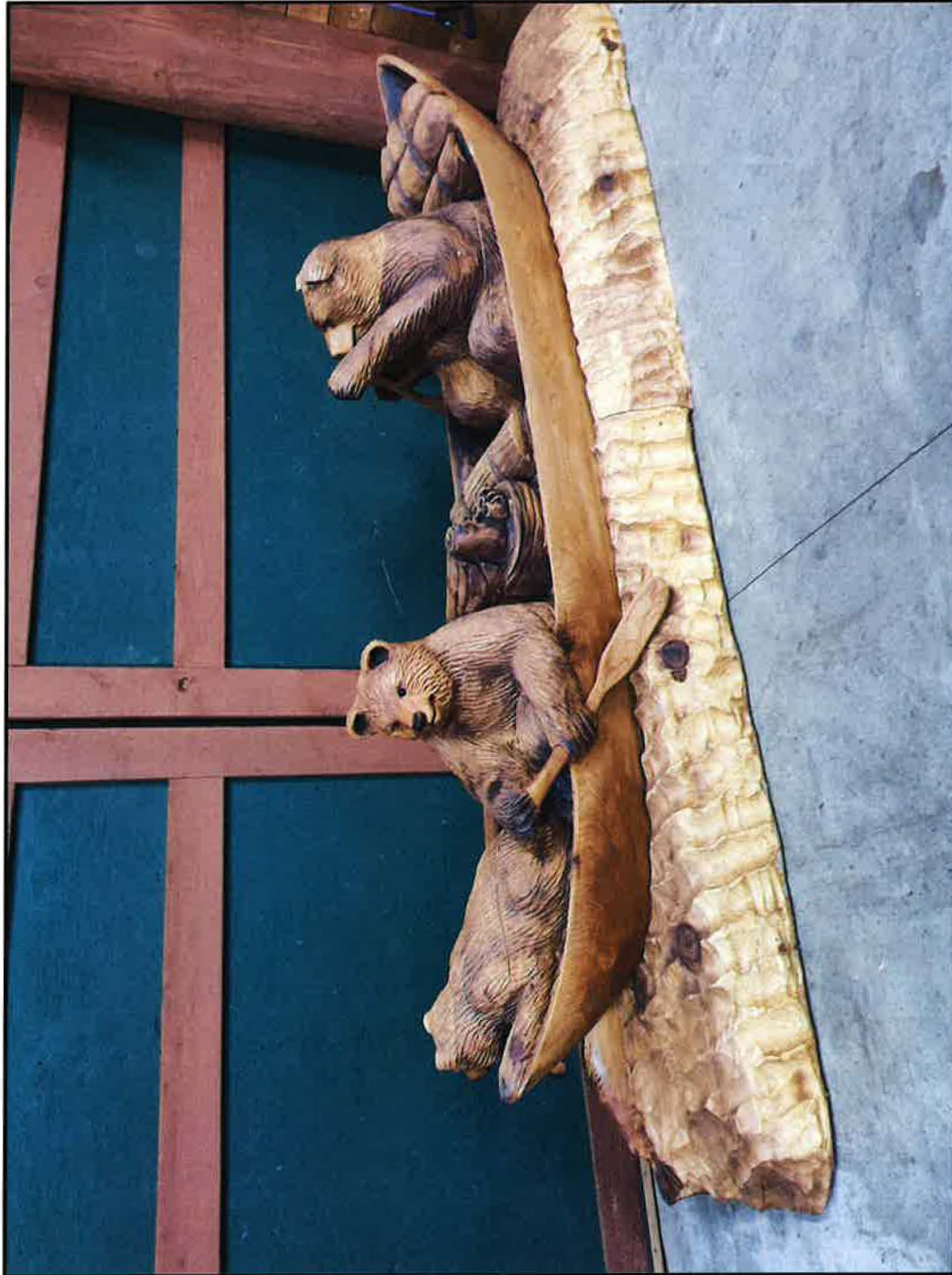
WM/md
Encls.

**“SPIRT OF HOPE”
COMMEMORATIVE CHAINSAW CARVING TO CELEBRATE
THE B.C. CANCER FOUNDATION RIDE TO CONQUER CANCER**



Carving commissioned and gifted by
William McCarthy and McCarthy Properties
To celebrate the 10th anniversary of the Ride to Conquer Cancer
Carved by Ryan Cook
Permanently displayed in Hope, B.C.

**"BETWEEN HOPE AND HELL'S GATE"
GRAND CHAMPION / PEOPLE'S CHOICE WINNER
2019 WORLD CHAINSAW CARVING COMPETITION
HOPE, B.C.**



**OWNED BY WILLIAM McCARTHY
CARVED BY MARK COLP**

**2019 WORLD CHAMPIONSHIP "QUICK CARVES"
ALL OF THESE CARVINGS WERE DONE IN 1 HOUR.
THEY ARE AUCTIONED OFF ONCE COMPLETED.**



FROM THE WILLIAM McCARTHY COLLECTION



William McCarthy and Mayor of Hope, Peter Robb



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SPONSORED CONTENT

Profiles of Excellence: Burnaby Hospital Foundation

Burnaby Now

DECEMBER 27, 2019 10:00 AM



L-R: Chair, William McCarthy with Fundraising Cabinet Vice-Chair, Pat Delesalle

The Burnaby Hospital Foundation is all about people.

Though its mission is to provide state-of-the-art medical equipment and new technology into the local hospital facility, the heart of this organization is people: the volunteers and staff who help make it all happen, and the patients who are helped through their efforts.

The foundation is currently in the midst of a multimillion dollar campaign to bring an urgently needed second CT scanner, along with other vital medical imaging equipment, to Burnaby Hospital. Since CT scanners are the “workhorses” of the emergency department, having a second unit will have an immense impact on patients.

To make it happen requires a lot of caring volunteers and their time, effort and energy. Last year, the foundation formed the Fundraising Cabinet – a team made up of prominent business leaders, doctors, and philanthropists – to help build relationships with prospective donors who have the interest and capacity to support major equipment and program needs at the hospital. The members are people who have lived or worked in Burnaby their whole lives, have helped to build and grow the city, and, in many cases, have seen firsthand the impact the hospital has had on their own lives or the lives of their families and friends.

“We have brought together a very strong and motivated group of community leaders,” said cabinet chair William McCarthy, founder and president of W.P.J. McCarthy and Company. “Every individual serving as a member of this cabinet has a passion for this city and a strong desire to give back.”

For co-chair Pat Delesalle, president of Delesalle Holdings Ltd., the cabinet is supporting a vital need in the city not just today but for the future.

“Everyone deserves effective and efficient health care and I believe that supporting our only community hospital is the best way to ensure high quality care in Burnaby, now and for generations to come.”

The cabinet couldn’t have asked for better leadership: both McCarthy and Delesalle have been past board trustees of Burnaby Hospital Foundation (serving as chair and vice-chair, respectively) and both have been awarded the Foundation’s Keith and Betty Beedie Leadership in Philanthropy Award, as well as being major personal benefactors to the foundation. The pair also led the foundation’s first major capital campaign two decades ago.

The cabinet currently includes Dr. Chris Bozek, Jeff Clark, Christopher Davies, Kristy James, Dr. David Jones, Dr. Nirmal Kang, Dr. Susan Kwan, Dr. David Lough, Roni Martin, John McCarthy, Steve McKoen, Bill Mitchell, Dave Rennie, Eugene Tseng, Chad Turpin, and Sylvia Zylla.

exciting.”

4.(a)

They are hopeful the tremendous support from the community that has helped make Burnaby Hospital Foundation so successful in the past, will continue to grow in the coming months and years.

“Supporting community health is the best way to make a direct impact for hundreds of thousands of people every year,” said Delesalle.

“I encourage everyone who can to get involved as we upgrade Burnaby Hospital.” The hospital currently serves around 500,000 people, and has one of the busiest emergency departments in all of B.C.

For more information about Profiles of Excellence and services they provide, please click [here](#).

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News

Hope becomes home to symbolic Ride to Conquer Cancer chainsaw carving

Carving created by Ryan Cook, and commissioned by carving collector

Jessica Peters
Hope Standard

You may have already noticed the newest carving around town.

It's the one of the cyclist, standing proudly with a real yellow and blue bicycle over his head, and it sits outside the Hope Recreation Centre. The colours of the bike represent the colours of the BC Cancer Agency, and the statue is a testament to the feat of strength that is the Ride to Conquer Cancer.

Its title is simple: I Conquered It!

Last year, on Aug. 25, more than 2,100 Ride to Conquer Cancer cyclists from across the province rode into Hope — a journey consisting of approximately 200 km of cycling over the course of two days, beginning in Cloverdale with

an overnight in Chilliwack. It marked the first time that the journey finished in Hope. While it was destined to finish in Hope for the first time in 2018, the forest fire on Highway #7 forced changes to the route.

While the ride may be new to Hope, it has a long history of supporting cancer research and cancer patients alike.

Each year, money raised from the Ride to Conquer Cancer goes to the BC Cancer Foundation with an incredible \$9.1 million was raised in 2019 alone.

In Hope in 2019, riders were greeted at the finish by an impressive chainsaw carving depicting a jubilant cyclist with bike held in the air. The statue has now been moved into its permanent location. An unveiling was held on Wednesday



Ride to Conquer Cancer participants from Hope joined several others to celebrate the new statue to honour the annual ride.

JESSICA PETERS/HOPE STANDARD

afternoon in the rain.

The statue, which stands at approximately 15 feet and is located at the Hope Recreation Centre, was commissioned by a long-time supporter of the BC Cancer Foundation, William McCarthy. He was at the unveiling with his son John, and explained that their family hopes the carving brings awareness to the fact that "cancer is everyone's fight."

It was carved by renowned professional chainsaw carver, Ryan Cook of Vancouver. Cook carves full time and competes internationally, including at the biennial Hope Chainsaw Carving Competition. McCarthy, an avid collector of chainsaw carvings and frequent visitor to Hope, said he called Cook with his vision, and the rest came together. The statue is officially sponsored by his

family, McCarthy Properties.

The unveiling was a timely one, as it is just days before World Cancer Day on Feb. 4. The unveiling included Mayor Peter Robb, the senior director of the Ride to Conquer Cancer from the BC Cancer Foundation, Lindsay Carswell, Shannon Jones, executive director of AdvantageHOPE, and several local Ride to Conquer Cancer participants.

As the rain poured down, Carswell noted that the statue will be there in all of Hope's weather, and that in itself is a symbol of the feat that riders go through on the tour and in training, and that cancer patients go through in their own journeys.

Its plaque states: Whenever you find yourself doubting how far you can go, just remember how far you have come.



Meeting 2020 March 4

COMMITTEE REPORT

TO: CHAIR AND MEMBERS
EXECUTIVE COMMITTEE OF COUNCIL

DATE: 2020 February 21

FROM: DIRECTOR PLANNING AND BUILDING
DIRECTOR PARKS, RECREATION AND
CULTURAL SERVICES

FILE: 1750-20
Reference: LGBTQIA2S+

SUBJECT: CITY INVOLVEMENT IN BURNABY PRIDE

PURPOSE: To propose expanded City involvement and support of Burnaby Pride.

RECOMMENDATIONS:

1. **THAT** the Committee request Council to approve the City involvement in Burnaby Pride as outlined in *Section 4.0* of this report.
2. **THAT** the Committee request Council authorize use of one time Gaming Interest funds in the amount of \$70,000 in support of Burnaby Pride, as outlined in *Section 4.2* of this report.
3. **THAT** a copy of this report be forwarded to the Financial Management Committee, the Social Planning Committee and the Parks, Recreation and Culture Commission for information.

REPORT**1.0 BACKGROUND**

At its meeting of 2020 February 5, the Executive Committee passed a motion requesting staff to bring forward a report outlining avenues for the City to support the financial and operational sustainability of the annual Burnaby Pride community celebration. This report responds to that request.

On 2018 August 11, the first-ever Pride celebration was hosted in Burnaby on Jubilee Avenue in the Metrotown area. This important inaugural event attracted approximately 800 people and featured local performances, booths showcasing community resources, and unveiled Burnaby's first rainbow crosswalk¹. Based upon requests from the public, the event was organized by an ad-hoc group of representatives from local non-profit organizations (e.g. Burnaby Neighbourhood House, Burnaby Family Life), with the informal support of Burnaby Public Library, City of

¹ Since 2018, five more rainbow crosswalks have been installed, one in each quadrant of the City and one in front of City Hall across Deer Lake Parkway.

To: Executive Committee of Council
 From: Director Planning and Building
 Director Parks, Recreation and Cultural Services
 Re: City Involvement in Burnaby Pride
 2020 February 21.....Page 2

Burnaby Youth Services, and Social Planning. The event received a Festivals Burnaby grant of \$3,500 in 2018.

The 2019 event took place over two days at Civic Square (August 9) and again on Jubilee Avenue (August 10). These celebrations attracted approximately 1,500 people and featured a wide range of performers, participatory art experiences, and community resources and programs. The event was again organized by the working group noted above, and with the input of a Pride Community Advisory Network (composed of a wide range of Burnaby community members). Burnaby Public Library, City of Burnaby Youth Services and Social Planning again informally supported the event, with the added participation of Bonsor Recreation Complex and Community Arts staff. As well, Burnaby RCMP provided security for the event. The event received a Festivals Burnaby grant of \$12,500 in 2019.

This report outlines a suggested scope of City involvement in Burnaby Pride 2020, in order to support the financial and operational sustainability

2.0 POLICY CONTEXT

The suggested scope of City involvement in Burnaby Pride is supported by the following policy context:

- Equity Policy, approved by Council in 1994, which states that “The City has a duty to its citizens to set a positive example and foster a climate of understanding and mutual respect”; and the
- Burnaby Social Sustainability Strategy, approved by Council in 2011, includes a primary goal of ‘Community Inclusion’. This goal is particularly concerned with ensuring the City is “welcoming of all cultures, identities and abilities”, and focuses on “principles of economic and social security and justice”.

In addition to the policies noted above, the *Plan* supports a number of goals and sub-goals of the *Corporate Strategic Plan*:

- ***An Inclusive Community***
 - Celebrate diversity – Create more opportunities for the community to celebrate diversity
 - Serve a diverse community – Ensure City services fully meet the needs of our dynamic community
 - Create a sense of community – Provide opportunities that encourage and welcome all community members and create a sense of belonging
- ***A Thriving Organization***
 - Organizational culture – Ensure that our core values are reflected in our policies, programs and services delivery

To: Executive Committee of Council
 From: Director Planning and Building
 Director Parks, Recreation and Cultural Services
 Re: City Involvement in Burnaby Pride
 2020 February 21.....Page 3

3.0 LGBTQIA2S+ COMMUNITY MEMBERS IN BURNABY

As a result of the long-standing discrimination that LGBTQIA2S+² community members have, and continue to, experience, a dearth of longitudinal statistics exist. However, it is generally estimated that approximately 2-5% of the Canadian population identify as LGBTQIA2S+. These numbers have increased over time, and are higher among younger people. Approximately 10% of those aged 18 to 34 years self-report as LGBTQIA2S+.

Limited services for LGBTQIA2S+ community members currently exist in Burnaby. Those that are in place are largely for youth via the Burnaby School District, SFU and BCIT. In the absence of such programs individuals have to travel outside of Burnaby, primarily to Vancouver and Surrey, in order to access appropriate programming and services. This reality demonstrates how LGBTQIA2S+ individuals still experience marginalization in terms of access to supports and services.

Within this local context, the hosting of an annual Pride event is of particular importance as a symbol of visible community inclusion and celebration. The following quote, received by staff from a Burnaby community member after the 2019 event, underscores this importance:

"Thank you, heartfelt from my soul – know that all your effort and passion have had an incredible positive impact on so many people and for so many people. I grew up in Burnaby and never thought I'd get to participate in an intergenerational event like Burnaby Pride in my own city."

Pride also has provided as an opportunity for community members to connect and learn about resources, particularly for Burnaby young people and their families. As well, the event has proved important for the formation of partnership between non-profit organizations, and has led to the expansion of several targeted programs into Burnaby (e.g. Chronically Queer at Burnaby Neighbourhood House / 'I Belong' at MOSAIC).

For the larger Burnaby community, the event promotes understanding and fosters a sense of community while symbolizing the City's (and the wider community's) commitment to celebrating diversity and creating inclusion.

4.0 BURNABY PRIDE

In 2020, Burnaby Pride will be hosted on Saturday, July 25th from 2:00pm – 9:00pm at Civic Square (next to Bob Prittie Metrotown Library). Collected feedback from 2019 Pride indicated that attendees loved the centrality and beauty of the Civic Square location. As well, it was suggested to keep the event to one day to focus community energy and attention. From 2:00pm – 5:00pm, a range of all-ages activities will occur including performances by local artists, participatory arts projects, children's games, informational booths about local/regional services and programs for the LGBTQIA2S+ community, a 'pop-up' library, and a range of food options. From 5:00pm – 9:00pm

² LGBTQIA2S+: Lesbian, Gay, Bisexual, Transgender, Queer, Intersexual, Asexual, Two-Spirited and 'other'.

To: Executive Committee of Council
 From: Director Planning and Building
 Director Parks, Recreation and Cultural Services
 Re: City Involvement in Burnaby Pride
 2020 February 21..... Page 4

the focus will shift to the main stage, which will feature local drag artists and a two-set performance by the locally famous, self-proclaimed “LGBTQ Event Band” Queer as Funk. A range of food and drink options (non-alcoholic) will also be available.

4.1 Proposed City Support for Burnaby Pride

As this important community event has increased in size and complexity, the organization of it has become increasingly large-scale, and the existing ad hoc working group require capacity and financial support to ensure the event’s continued sustainability. The community members and supportive non-profit organizations involved in the event working group have communicated to staff that they wish to retain ‘ownership’ of the event in terms of its content and direction. However, there is a crucial logistical supportive role for the City.

More specifically, it is proposed that an Arts Services events staff member (within Cultural Services – Parks, Recreation and Culture Department) join the event planning working group to contribute their logistical expertise in planning and hosting large-scale events. Burnaby Public Library and Social Planning staff will also continue to provide organizational support to the Pride Community Advisory Network noted above. Burnaby RCMP will also again be approached to provide event security.

In addition to this logistical event support, it is proposed that the City assist Burnaby Pride with marketing and promotion, more specifically:

- Posting the event on the City website, in the calendar section and as a time-limited feature on the home page;
- Promotion of the event through City Connect and civic social media channels;
- Inclusion of event poster in City allotted bus stop panels; and,
- Other promotion avenues as determined by staff.

These efforts will continue to ‘spread the word’ about Pride and further underscores the City’s efforts to implement the *Corporate Strategic Plan* in order to be inclusive and welcoming for all community members.

4.2 Proposed Funding

In order to enable the support outlined above, it is proposed that \$70,000 in one-time Gaming Interest funds be allocated to Burnaby Pride 2020. If approved, these monies will be managed by Arts Services and includes the staffing capacity described above, infrastructure costs (e.g. fencing, portable toilets, staging and sound equipment), artist’s fees to support local talent, and promotional activities. Beyond 2020, associated costs will be included in the annual Arts Services budgeting cycle. If approved, these monies would support Burnaby Pride in lieu of receiving further Festival Burnaby grant applications.

To: Executive Committee of Council
 From: Director Planning and Building
 Director Parks, Recreation and Cultural Services
 Re: City Involvement in Burnaby Pride
 2020 February 21..... Page 5

5.0 RECOMMENDATIONS


Pride events are of particular importance to create a sense of belonging for LGBTQIA2S+ community members, many of whom continue to experience stigma, bias, and limited access to services and safe spaces. The sense of inclusion generated by such an event also benefits all community members and encourages community cohesion.

As such, it is recommended that the Committee request Council to approve the City involvement in Burnaby Pride as outlined in *Section 4.0* of this report. As well, it is recommended that the Committee request Council authorize use of one time Gaming Interest funds in the amount of \$70,000 in support of Burnaby Pride, as outlined in *Section 4.2* of this report. Finally, it is recommended that a copy of this report be forwarded to the Financial Management Committee, the Social Planning Committee, and the Parks, Recreation and Culture Commission for information.



E.W. Kozak, Director
 PLANNING AND BUILDING

RM/sa



D. Ellenwood, Director
 PARKS, RECREATION AND
 CULTURAL SERVICES

cc: Director Corporate Services
 Director Engineering
 Director Finance
 City Solicitor
 Director Public Safety and Community Services
 City Clerk

Fire Chief
 Chief Building Inspector
 Chief Librarian
 OIC – RCMP

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Meeting 2020 Mar 4

COMMITTEE REPORT

TO: CHAIR AND MEMBERS
EXECUTIVE COMMITTEE OF COUNCIL

DATE: 2020 Feb 24

FROM: DIRECTOR - PARKS, RECREATION &
CULTURAL SERVICES

FILE: 02410-20

SUBJECT: FESTIVALS BURNABY GRANT PROGRAM - LARGE SCALE EVENT

PURPOSE: Grant Approval Request

RECOMMENDATION:

1. **THAT** the Festivals Burnaby Grant request from the Shri Guru Ravidass Sabha for Nagar Kirtan Parade in Burnaby to be held on 2020 April 11 be received.

REPORT

Large Scale Event:	Grant File # 20-L-001	
Title of Event:	Shri Guru Ravidass Sabha	
Application Received:	2020 February 21	
Project Budget:	\$64,350.00	
Project Request:	\$21,235.00	
Previous Support:	2019 Small Scale Festivals Burnaby Grant	\$10,000.00

1.0 INTRODUCTION

An application request for \$21,235.00 has been received from the Shri Guru Ravidass Sabha for the Nagar Kirtan Parade - Birthday Celebration of Guru, Shri Ravidass Ji on 2020 April 11. The parade will start from the temple at 7271 Gilley Avenue, Burnaby and follow the City approved route on Gilley Avenue, Rumble Street, Royal Oak Avenue, Imperial Street, and McPherson Avenue. There will be free food for the public and singers performing along the route during the parade.

The mission of Shri Guru Ravidass Sabha is to promote the life, teachings and philosophy of Shri Guru Ravidass Ji, to bring awareness and identity for Ravidassia community and to create peace and harmony in the community.

To: Executive Committee of Council
From: Director - Parks, Recreation & Cultural Services
Re: Festivals Burnaby Grant Program - Large Scale Event
2020 Mar 4 Page 2

2.0 POLICY SECTION

Goal

- A Connected Community
 - Social connection – Enhance social connections throughout Burnaby
- An Inclusive Community
 - Celebrate diversity – Create more opportunities for the community to celebrate diversity
 - Serve a diverse community – Ensure City services fully meet the needs of our dynamic community
 - Create a sense of community – Provide opportunities that encourage and welcome all community members and create a sense of belonging

3.0 RECOMMENDATION

The application has been completed in full. Festivals Burnaby funds would be allocated toward eligible project expenses related to programming, marketing/promotions and administration. It is recommended that the Festivals Burnaby Grant request from the Shri Guru Ravidass Sabha for Nagar Kirtan Parade to be held on 2020 April 11, be received.



Dave Ellenwood
DIRECTOR - PARKS, RECREATION & CULTURAL SERVICES

DE:hb
20-L-001 Shri Guru Ravidass Sabha

A. GETTING STARTED

1. Are you? ☐ New Applicant ☒ Returning Applicant
2. Select the kind of Community Grant you are applying for: ☐ General Grant (Operating) ☐ General Grant (Programming)
☐ Recreational Sport Grant ☒ Fee Waiver
3. Amount you are requesting: _____ ☒ In-Kind (check if applicable)
4. Total cost of the project/event/program etc.: \$158,407.00
5. If you are a returning applicant and are requesting an increase over your last year grant amount awarded, please provide a rationale for the increase.

6. If you are applying for a General Operating Grant, please describe how this grant will be used to offset costs incurred to operate the organization.

B. GETTING TO KNOW YOU

1. Applicant Type:

☒ Local Registered Non-Profit Society

Society No: S-11854

Date of Incorporation: 1975-09-16

☐ Registered Charity Charitable No: 118972975RR0001

☐ National/International Non-profit operating locally

Society No: _____

Date of Incorporation: _____

☐ Sport or Recreation Organization

☐ Other Specify: _____

2. Organization Name: Nikkei Seniors Health Care & Housing Society

3. Organization Street Address: 6680 Southoaks Crescent, Burnaby BC, V5E 4N3

4. Website (if applicable): www.seniors.nikkeiplace.org

5. Grant Application Main Contact Person:

Name: Cathy Makihara

Phone: 604-777-5000 ext 2003

Email: cmakihara@nikkeiplace.org

6. Alternative Contact person:

Name: Ruth Coles

Phone: [REDACTED]

Email: [REDACTED]

Applicant for General Operating Grants are not required to complete sections C, D, and E (marked with an asterisk *)

C. THE PROJECT/EVENT/PROGRAM*

1. Name of the Project/Event/Program: Golf to Beat the Odds of Dementia

2. Project/Event/Program Location (physical street address or event location):

Riverway Golf Course, 9001 Bill Fox Way, Burnaby

3. Project/Event/Program Start Date: 2020-05-29

4. Project/Event/Program End Date: 2020-05-29

D. PURPOSE OR BENEFIT*

1. Describe the purpose or goal of the project/event/program.

The funds raised is for dementia friendly programs and outreach activities in Burnaby and is open to all members of the community.

2. Describe the project/event/program, and the activities.

This is an annual charity golf tournament and fundraising dinner, including a silent auction, raffle and 50-50 draw.

3. Describe how this project/event/program will benefit residents of Burnaby (who will benefit). How many Burnaby residents will be involved with or benefit from the project?

Residents of Burnaby living with age related conditions such as dementia and Parkinsons, people who are socially isolated due to physical abilities or language barriers from the funds raised from this event. Approximately 200 Burnaby residents will benefit from the programs.

4. Describe how the project/event/program aligns with one or more of the following (Official Community Plan, Social Sustainability Strategy, Economic Development Strategy, Environmental Sustainability Strategy):

Aligns with the social sustainability strategy - Caring, Inclusive, Vibrant, Safe, and celebration of diversity.

5. Identify your community partners or stakeholders – you may also include letters of support for your project/event/program from these groups as part of the application.

Parc Mulberry, City of Burnaby, Burnaby Neighbourhood House, Nikka Health Care Society, Global TV, What's On Burnaby, Greater Vancouver JCCA, National Nikkei Museum and Cultural Centre, Nikkei Place Foundation, Steveston Japanese Canadian Cultural Centre

6. If the amount requested from the City of Burnaby is not fully granted, what would you do to make up the difference and/or how would you proceed differently?

We would have to seek out new sponsors or donors to make up the difference.

E. EVENT OUTCOMES*

1. How will you know if your project/event/program reached its goals? (for example, a goal of engaging youth in environmental activities might include reaching a set target of youth participants)

Maintaining and gradually increase the existing number of programs and participants; measuring attendance and feedback from participants or their caregivers.

2. What data and feedback do you collect from your audience/participants? How do you evaluate your programs and services?

We look at our attendance numbers and seek feedback from participants. we evaluate every few months and adjust as necessary.

Applicants for **Recreational Sport Grants** are not required to complete sections F, and H (marked by two asterisks **).

F. LONG TERM VIABILITY**

ATTENTION: The grant program is intended to support new organizations and encourage organizational self-sufficiency, while creating a framework of financial sustainability rather than using City resources as an indefinite funding source. It is requested that your organization develop a diverse funding income base and seek alternative methods for self-sufficiency to ensure your organization's long-term operational sustainability.

1. What are your sources of revenue? What percentage of total revenue do they each represent?

<u>Source of Revenue</u>	<u>% of Total Revenue Previous Year</u>	<u>% of Total Revenue Current Year</u>
Earned Revenue (All ticket sales, registration fees, memberships, etc...)	30	22
Grants (All federal, provincial, municipal, foundation and gaming grants)	0	0
Donations and Sponsorships (Cash)	59	51
Donations and Sponsorships (In-kind)	11	10
All donations (cash/in-kind) provided by the City of Burnaby	0	17

2. What other sources of funding are you currently pursuing? Does the organization have a plan for diversification and increase of revenue over the longer term? If yes, please provide a copy of the plan or describe the primary objectives and strategies.

The society is continuing to expand donors and sponsors. It has an endowment fund, it holds small special events to raise funds, and wherever possible there is a user fee for those who can afford the activities.

3. Please identify the cash value (\$) of all City of Burnaby contributions your organization/program/event has received from the City of Burnaby over the past three (3) years. Additionally, please indicate any other City of Burnaby grant opportunities you will be pursuing in the current year. Failure to identify City of Burnaby contributions may affect your eligibility for grants in the present year and in the future.

	3 years ago	2 years ago	1 year ago	Current Year	
				Awarded	Requested
Grant - Cash	\$0.00	\$0.00	\$0.00	\$0.00	
Grant - In-kind	\$0.00	\$0.00	\$0.00	\$0.00	
Permissive Tax Exemption	\$0.00	\$0.00	\$0.00	\$0.00	
Lease Grant	\$0.00	\$0.00	\$0.00	\$0.00	
Other	\$0.00	\$0.00	\$25000.00		\$25000.00

4. Describe the top 3 goals for the organization in the current year.

Goal 1:

Maintaining and expanding our exercise programs

Description:

Grow our exercise and wellness programs, Outfight Parkinson, Womens Boxing, Cooking Together and Iki Iki

Goal 2:

Maintain and improve the quality of the dementia friendly programs

Description:

increasing the number of weekly classes, adding new innovative programs to help slow the progress of age related conditions effecting the seniors in our community.

Goal 3:

Increase and expand the numbers of volunteers to keep up with the expansion of our dementia friendly day programs.

Description:

Create a diverse range of meaningful and fulfilling volunteer opportunities

5. Please complete the following:

	Previous Year	Current Year
Number of volunteers (including Board)	110	135
Volunteer hours per year	5,800	6,025
Number of voting members	30	30

6. How does your organization work to ensure that programs and services are accessible and inclusive for anyone who has an interest regardless of age, ability, orientation, ethnic/cultural background, socio-economic status? Please share examples and success stories of inclusivity and diversity within your organization and programming. (750 Characters Max)

We provide inclusive activity programs that are open to anyone regardless of cultural background, ethnicity or language or economic situation. our programs are priced with a fixed income senior in mind, as that is the majority of our residents and program participants.

G. INSURANCE AND ACKNOWLEDGEMENT

1. Does your organization have general liability insurance? ☒ Yes ☐ No

2. If yes, what coverage?

Property insurance (business interruption, rental income); Boiler and Machinery; Professional and General Liability; Administrators Liability insurance including directors liability, comprehensive dishonesty

3. If awarded a grant, how will your organization acknowledge the contribution from the City of Burnaby?
(maximum 500 characters)

We acknowledge all of our partners in our printed materials, posters, programs, etc, as well as on social media and usually in our president's speech to our golfers and dinner guests. We also extend an invitation to the Mayor to come participate in our tournament.

H. OPERATING BUDGET FOR ORGANIZATION or PROJECT/EVENT/PROGRAM**

Please identify if you are providing information for the entire organization or a specific project/event/program	<input type="radio"/> Organization <input checked="" type="radio"/> Project/Event/Program
For the Fiscal Year:	2020
Month Fiscal Year Begins:	April 2020

REVENUES	Prior Year Actual	Current Year Budget	Current Year Confirmed? Y/N	Brief Descriptions/ Comments (type of grant and funding period)
Federal Government (Specify)				
1.				
2.				
3.				
Provincial Government (Specify)				
1.				
2.				
3.				
Local Government (Specify)				
1.				
2.				
3.				
Sponsorships (Specify)				
1.				
2.				
3.				
Earned Revenue				
1.Fees	51092	52160		
2.				
3.				
Fundraising (Net Revenue)	53000	60000		
Individual Donations	53000	56000		
In Kind Sources				
Investment Income				
Other Sources (Specify)				
1.				
2.				
3.				
Total Revenue	157092	168160		

Expenditures	Prior Year Actual	Current Year Budget	Brief Descriptions/ Comments (type of grant and funding period)
Total Compensation Expense	83355	88377	Staff wages for Outreach Program and activities
Office Supplies & Expenses	7200	7200	
Program & Event Supplies	62842	62830	materials for programs and activities
Advertising & Promotion			
Travel & Vehicles Expenses			
Interest and Bank Charges			
Licences, Memberships, & Dues			
Occupancy Costs			
Professional & Consulting Fees			
Capital Purchases & Improvements			
Amortization of Capitalized Assets			
Donation, Grants, & Scholarship Expense as part of Charitable Activities			
Education and Training for Staff & Volunteers	3000	3000	volunteer acknowledgment and training
City Services Expenses (Specify)			
1.			
2.			
3.			
Other Expenses (Specify)			
1.			
2.			
3.			
4.			
5.			
Total Expenditures	156397	161407	
CURRENT SURPLUS (DEFICIT)	-156397	-161407	

A. GETTING STARTED

1. Are you? ☒ New Applicant ☐ Returning Applicant
2. Select the kind of Community Grant you are applying for: ☐ General Grant (Operating) ☐ General Grant (Programming)
☐ Recreational Sport Grant ☒ Fee Waiver
3. Amount you are requesting: \$2,092.77 ☒ In-Kind (check if applicable)
4. Total cost of the project/event/program etc.: \$3,592.77
5. If you are a returning applicant and are requesting an increase over your last year grant amount awarded, please provide a rational for the increase.

B. GETTING TO KNOW YOU

1. Applicant Type:

☒ Local Registered Non-Profit Society

Society No: S-47024

Date of Incorporation: Dec 23, 2003

☐ Registered Charity Charitable No: _____☐ National/International Non-profit operating locally

Society No: _____

Date of Incorporation: _____

☐ Sport or Recreation Organization☐ Other Specify: _____

2. Organization Name: Vancouver Sangeetopasana Sabha

3. Organization Street Address: 3772 Price Street Burnaby BC V5G 2K8

4. Website (if applicable): www.vancouversapasa.org

5. Grant Application Main Contact Person:

Name: Vidyasagar Vankayala

Phone: [REDACTED]

Email: vancouversapasa@gmail.com

6. Alternative Contact person:

Name: _____

Phone: _____

Email: _____

Applicant for **General Operating Grants** are not required to complete sections **C, D, and E** (marked with an asterisk *)

C. THE PROJECT/EVENT/PROGRAM*

1. Name of the Project/Event/Program: Carnatic Music Concert by Sapasa
2. Project/Event/Program Location (physical street address or event location):
James Cowan theater, Shadbolt Arts center, Burnaby
3. Project/Event/Program Start Date: 2020-08-16
4. Project/Event/Program End Date: 2020-08-16

D. PURPOSE OR BENEFIT*

1. Describe the purpose or goal of the project/event/program.

Promote Indian classical music in the Burnaby community

2. Describe the project/event/program, and the activities.

The program will be presented by one of the students of Sapasa in collaboration with some of the world renowned musicians as well as musicians from Lower mainland. This will be a 3 hr concert where the performers will present various intricacies of Indian classical music and compositions using Vocal, String and Percussion instruments. There will also be element of Western Jazz form of music mixed into the Indian classical music to depict the unity in diversity in music and culture.

3. Describe how this project/event/program will benefit residents of Burnaby (who will benefit). How many Burnaby residents will be involved with or benefit from the project?

This is a free event and we expect around 250 audience for this program. Th Burnaby residents will get an opportunity to experience the traditional classical forms of Indian music as well as appreciate the ability to create a fusion of Eastern and Western musical forms. Many Burnaby residents will be involved in volunteering, execution, presentation and participation of the project. We are expecting to invite many more audience to experience the program live. We are also planning to live stream the program on Social Media for people who are unable to attend the program have an opportunity to watch this event.

4. Describe how the project/event/program aligns with one or more of the following ([Official Community Plan](#), [Social Sustainability Strategy](#), [Economic Development Strategy](#), [Environmental Sustainability Strategy](#)):

The event aligns with Burnaby's strategy Sector 6 as outlined in the Burnaby Economic Development Strategy which directly improves the Arts and Cultural scene of Burnaby. It aligns with City's agenda to pursue opportunities to enhance existing arts/culture facilities with variety of cross-cultural performances to educate and empower Burnaby community with rich art traditions from across the globe.

5. Identify your community partners or stakeholders – you may also include letters of support for your project/event/program from these groups as part of the application.

Capillano University Music Department. Peace Tree Innovations Society.

6. If the amount requested from the City of Burnaby is not fully granted, what would you do to make up the difference and/or how would you proceed differently?

The artist presenting the event will have to bear all the costs in case we do not get the rental fee waiver for this program.

E. EVENT OUTCOMES*

1. How will you know if your project/event/program reached its goals? (for example, a goal of engaging youth in environmental activities might include reaching a set target of youth participants)

Each year we present many cultural programs in the City of Burnaby. Over years we have seen tremendous participation of the community in our events. Our organization is also predominantly Youth based. It also involves many Youth volunteers and provides them opportunity to enhance their cultural, social and leadership skills. We are able to provide volunteer hours to the local youth helping build their community service skill set apart from exposure to various art and musical forms of the world.

2. What data and feedback do you collect from your audience/participants? How do you evaluate your programs and services?

The participation of all of our events is an indication of the program quality. Our programs have always been fully attended and we have a sustained database of regular participants from the community who are involved in these events regularly. They also provide us with their feedback in person or sometimes through emails and social media.

Applicants for **Recreational Sport Grants** are not required to complete sections **F**, and **H** (marked by two asterisks **).

F. LONG TERM VIABILITY**

ATTENTION: The grant program is intended to support new organizations and encourage organizational self-sufficiency, while creating a framework of financial sustainability rather than using City resources as an indefinite funding source. It is requested that your organization develop a diverse funding income base and seek alternative methods for self-sufficiency to ensure your organization's long-term operational sustainability.

1. What are your sources of revenue? What percentage of total revenue do they each represent?

<u>Source of Revenue</u>	<u>% of Total Revenue Previous Year</u>	<u>% of Total Revenue Current Year</u>
Earned Revenue (All ticket sales, registration fees, memberships, etc...)		
Grants (All federal, provincial, municipal, foundation and gaming grants)		
Donations and Sponsorships (Cash)	100%	100%
Donations and Sponsorships (In-kind)		
All donations (cash/in-kind) provided by the City of Burnaby		

2. What other sources of funding are you currently pursuing? Does the organization have a plan for diversification and increase of revenue over the longer term? If yes, please provide a copy of the plan or describe the primary objectives and strategies.

Our primary strategy is to work directly with the community members and patrons in the areas we operate in.

3. Please identify the cash value (\$) of all City of Burnaby contributions your organization/program/event has received from the City of Burnaby over the past three (3) years. Additionally, please indicate any other City of Burnaby grant opportunities you will be pursuing in the current year. Failure to identify City of Burnaby contributions may affect your eligibility for grants in the present year and in the future.

	3 years ago	2 years ago	1 year ago	Current Year	
				Awarded	Requested
Grant - Cash	0	0	0	0	
Grant - In-kind	0	0	0	0	
Permissive Tax Exemption	0	0	0	0	
Lease Grant	0	0	0	0	
Other					

4. Describe the top 3 goals for the organization in the current year.

Goal 1:

Promote south Indian classical music (Carnatic Music) by organizing events

Description:

Goal 2:

Promote community awareness for the music and dance art forms by conducting community events every year

Description:

Goal 3:

Encourage students, teachers and performers of the Carnatic music art form

Description:

5. Please complete the following:

	Previous Year	Current Year
Number of volunteers (including Board)	10	10
Volunteer hours per year	750	750
Number of voting members	7	7

6. How does your organization work to ensure that programs and services are accessible and inclusive for anyone who has an interest regardless of age, ability, orientation, ethnic/cultural background, socio-economic status? Please share examples and success stories of inclusivity and diversity within your organization and programming. (750 Characters Max)

Our society organizes events that are usually free admission. This allows all interested attendees to enjoy our show. We publicize our via facebook and web site and clearly indicate that all are welcome. Our previous event attracted over 300 attendees from all walks of life,

G. INSURANCE AND ACKNOWLEDGEMENT

1. Does your organization have general liability insurance? ☐ Yes ☒ No

2. If yes, what coverage?

3. If awarded a grant, how will your organization acknowledge the contribution from the City of Burnaby?
(maximum 500 characters)

We will include an appropriate acknowledgement on our website, event invitation and also at the venue using signage. Our event MC will acknowledge during the event and we will publish a formal acknowledgement on our web site including pictures.

H. OPERATING BUDGET FOR ORGANIZATION or PROJECT/EVENT/PROGRAM**

Please identify if you are providing information for the entire organization or a specific project/event/program	<input checked="" type="radio"/> Organization <input type="radio"/> Project/Event/Program
For the Fiscal Year:	2019
Month Fiscal Year Begins:	January

REVENUES	Prior Year Actual	Current Year Budget	Current Year Confirmed? Y/N	Brief Descriptions/ Comments (type of grant and funding period)
Federal Government (Specify)				
1.				
2.				
3.				
Provincial Government (Specify)				
1.				
2.				
3.				
Local Government (Specify)				
1.				
2.				
3.				
Sponsorships (Specify)				
1.				
2.				
3.				
Earned Revenue				
1.				
2.				
3.				
Fundraising (Net Revenue)				
Individual Donations	\$2000	\$2000	N	Fund raising is through word of mouth
In Kind Sources				
Investment Income				
Other Sources (Specify)				
1.				
2.				
3.				
Total Revenue	\$2000	\$2000		

Expenditures	Prior Year Actual	Current Year Budget	Brief Descriptions/ Comments (type of grant and funding period)
Total Compensation Expense			
Office Supplies & Expenses			
Program & Event Supplies			
Advertising & Promotion			
Travel & Vehicles Expenses			
Interest and Bank Charges			
Licences, Memberships, & Dues			
Occupancy Costs			
Professional & Consulting Fees			
Capital Purchases & Improvements			
Amortization of Capitalized Assets			
Donation, Grants, & Scholarship Expense as part of Charitable Activities			
Education and Training for Staff & Volunteers			
City Services Expenses (Specify)			
1.			
2.			
3.			
Other Expenses (Specify)			
1. Theatre fees, artiste fees	\$2000	\$2000	
2.			
3.			
4.			
5.			
Total Expenditures	\$2000		
CURRENT SURPLUS (DEFICIT)	\$0	\$2000	

#20.09 Burnaby MoreSports Society

A. GETTING STARTED

1. Are you? ☒ New Applicant ☐ Returning Applicant
2. Select the kind of Community Grant you are applying for: ☒ General Grant ☐ Recreational Sport Grant
3. Amount you are requesting \$10,000.00
4. Total cost of the project/event/program etc.: \$108,000.00

B. GETTING TO KNOW YOU

1. What kind of applicant are you?

☐ Local Registered Non-Profit Society

Society No: _____

Date of Incorporation: _____

☒ Registered Charity Charitable No.: 800217119RR0001☐ National/International Non-profit operating locally

Society No: _____

Date of Incorporation: _____

☐ Sport or Recreation Organization☐ Other Specify: _____2. Group/Organization Name: BURNABY MORESPORTS SOCIETY3. Group/Organization Street Address: 100 - 4460 BERESFORD STREET, BURNABY, BC V5H 0B84. Website (if applicable): https://burnabymoresports.ca

5. Grant Application Main Contact Person

Name: GLENN BOYLEPhone: [REDACTED]Email: director@burnabymoresports.ca

6. Contact person #2

Name: DALLAS SMITHSONPhone: [REDACTED]Email: [REDACTED]

7. Number of Volunteers

Confirmed: 60Expected: 112

C. THE PROJECT/EVENT/PROGRAM

1. Name of the Project/Event/Program: BURNABY MORESPORTS OUT-OF-SCHOOL SPORTS PROGRAM

2. Project/Event/Program Location (physical street address or event location):

BURNABY ELEMENTARY SCHOOLS: ARMSTRONG, CAMERON, KITCHENER, MORLEY, SECOND STREET, STRIDE

3. Project/Event/Program Start Date: 2019-09-03

4. Project/Event/Program End Date: 2020-08-07

D. PURPOSE OR BENEFIT

1. Describe the purpose or goal of the project/event/program.

The Burnaby MoreSports program was originally developed in 2007 by our founding partners - City of Burnaby's Parks, Recreation & Cultural Services, Burnaby School District and Burnaby Neighbourhood House - to give more young people the chance to participate in sports activities, enjoy healthier lifestyles and develop a deeper connection with their local community.

The Burnaby MoreSports Society was established in 2011, and since then its mission has been to create sustainable community sport programs, so that all children and youth have an opportunity to develop fundamental life skills and a love of sport. We want to see every child in this city, regardless of social or economic background or special needs, regularly participate in a sport and develop a life-long love of being active.

Today, Burnaby MoreSports Society (BMS) is a registered charity that delivers free sports recreation, mentoring and leadership opportunities for over 500 young people from grades 2-12 in Burnaby each year.

2. Describe the project/event/program, and the activities.

BMS programs serve multiple age groups (from ages 6-18) at the same time. Programs create safe, inclusive spaces for children (6-9) to play team sports and develop basic skills, while providing volunteer opportunities for junior coaches (10-11) as program assistants and training for senior coaches (15-18) as program leaders under the supervision of our experienced staff.

Players are instructed in physical literacy (how to move, throw and catch) and develop physical competencies over time, which builds their confidence and motivation to learn and develop skills in each sport. Junior coaches assist program staff and learn how to manage groups, gaining confidence with responsibility. Senior coaches from local high schools receive program orientations, free professional development training (HIGH FIVE) and mentoring from program staff in how to plan and run programs, which develops their leadership skills and increases their potential for future employment after graduation.

Everyone participating in programs and events – from participants to volunteers to staff – are guided by four basic principles of play: Sweat (work hard), Smile (have fun), Safety & Sportsmanship. These principles create a positive and supportive environment from day one, which helps develop everyone's level of engagement and self-esteem over time.

BMS offers multi-sport programming during the school year: Basketball (Fall), handball and floor hockey (Winter) and soccer (Spring). Typically, weekly program sessions run for 8 weeks each term with schools assigned one day per week based on their own activities schedule and the availability of facilities. Outdoor play is always encouraged, if weather and facilities permit. At the end of each term, BMS brings all schools together by hosting a sports festival to showcase what the players and coaches have learned during their time with us.

All participants and coaches receive their own t-shirts to keep and use throughout the year. These help to establish a strong sense of identity, belonging and structure within each program. Healthy snacks (fruits and veggies) are provided at all programs to give everyone access to nutritional food to fuel productive play.

3. Describe how the project/event/program fits into the chosen grant category.

Burnaby MoreSports Society (BMS) is a Burnaby-based non-profit society and registered charity providing programs and services for hundreds of local young residents and their families each year. BMS is applying for funding from the City of

Burnaby to support out-of-school programs and events at up to 8 elementary schools in Burnaby in 2019-20. This funding request for \$10,000 comprises less than 10% of the total estimated budget to deliver all program activities during the year.

4. Describe how this project/event/program will benefit residents of Burnaby (who will benefit). How many Burnaby residents will be involved with or benefit from the project?

Burnaby MoreSports has provided services for thousands of young people in the local community of Burnaby since 2007. Each year, BMS programs, events and camps serve more than 400 children and 100 youth coaches and their families. By bringing multiple age groups from local elementary and high schools together, BMS programs foster peer-to-peer and youth-to-mentor relationships that build new links in a more connected and caring community.

5. Describe how the project/event/program aligns with one or more of the following (Social Sustainability Plan, Environmental Sustainability Plan, Official Community Plan):

The Burnaby MoreSports program fits well into the City of Burnaby's strategic plans. We promote healthy, active lifestyles for all young people and their families. We create a safe environment for young people of different ages to learn and grow together by working hard, having fun and playing fairly. We facilitate connections between people and places. We create a sense of identity and belonging, with inclusive programs especially for those who are most at-risk or vulnerable as a result of their diverse abilities, backgrounds or circumstances. We develop employment skills and opportunities for youth coaches to find work, with youth volunteer coaches coming back to work as paid staff. Our work helps individuals become leaders, who can contribute back to a thriving local community.

6. Identify your community partners or stakeholders – you may also include letters of support for your project/event/program from these groups as part of the application.

Our community partners continue to be all of our founding partners - the City of Burnaby Parks, Recreation & Cultural Services, Burnaby School District and Burnaby Neighbourhood House. In addition, over the last three years, BMS has been in partnership with the local chapter of Social Venture Partners (SVP) to build the internal capacity that will enable us to scale up program growth to reach more young people in need.

7. If the amount requested from the City of Burnaby is not fully granted, what would you do to make up the difference and/or how would you proceed differently?

We trust the City of Burnaby will recognize that our involvement in the positive development of hundreds of children and youth in this city every year is something that is worthy of their support and involvement. BMS will continue with new fund development activities to ensure financial viability and multiple sources of funding in the future.

E. EVENT OUTCOMES

1. How will you know if your project/event/program reached its goals? (for example, a goal of engaging youth in environmental activities might include reaching a set target of youth participants)

A main strategic objective for BMS over the last three years has been to expand the number of programs being offered.

In 2018-19, BMS expanded programs and camps to serve 8 Burnaby schools in 2018-19 (up by 60% over the previous two years).

BMS has been actively monitoring the numbers of program sessions delivered, the numbers and genders of players and coaches participating, and the numbers of at-risk participants, to make sure we are reaching our target audience.

BMS works with school staff and meets throughout the year to review program performance and targets at each school.

2. What data and feedback do you collect from your audience/participants? How do you evaluate your programs and services?

BMS monitors program performance by:

1. Maintaining program statistics for number of programs, gender of participants and coaches, program attendance, volunteer hours, and number of contacts with adults
2. Senior staff perform regular QUEST 2 (HIGH FIVE) evaluations of programs each term
3. BMS circulates parent feedback surveys at events
4. Planning and developing social impact evaluation surveys (with SVP)
5. Evaluates program performance and outcomes in meetings with external community stakeholders

BMS sports festivals at the end of term are a showcase for players and coaches to demonstrate what they have learned.

At these events, when we survey parents to ask how our programs are impacting their children, we hear some wonderful stories, such as this one:

"What I like most about Burnaby MoreSports is the way it allows the kids to grow and experience different sports in a supportive environment. It fosters a camaraderie amongst the kids that helps them build stronger relationships and leadership skills.

It is a huge benefit to have this program available in my son's school. It gives us access to a variety of sports at no cost with amazing coaches.

I have seen a huge change in my son over the years he's attended. His confidence and comfort in trying new things and the enjoyment he gets from participating is priceless. The coaches truly care about the kids and it shows."

- Program Parent

In addition, BMS hosts regular meetings with school staff during the school year to receive feedback on how programs are performing. This is what one of the senior staff said at the last meeting:

"MoreSports is setting the standard for after-school programs. To have MoreSports in our school has become one of our first priorities in planning after-school programming."

- Community School Coordinator

The long-term benefits of the program are best demonstrated by volunteer coaches who complete their high school education and return to BMS as paid program staff to teach the next generation of local children and youth from their own community. Over the last two years, six program graduates have worked as BMS program staff!

Applicants for **Recreational Sport Grants** are not required to complete sections **F**, **G**, and **H** (marked by an asterisk *).

F. LONG TERM VIABILITY*

ATTENTION: *The grant program is intended to support new organizations and encourage organizational self-sufficiency, while creating a framework of financial sustainability rather than using City resources as an indefinite funding source. It is requested that your organization develop a diverse funding income base and seek alternative methods for self-sufficiency to ensure your organization's long-term operational sustainability.*

1. What are your sources of revenue? What percentage of total revenue do they each represent?

Source of Revenue	% of Total Revenue Previous Year	% of Total Revenue Current Year
Earned Revenue (All ticket sales, registration fees, memberships, etc...)	3.3	2.8
Grants (All federal, provincial, municipal, foundation and gaming grants)	75.4	76.4
Donations and Sponsorships (Cash)	21.3	20.8
Donations and Sponsorships (In-kind)	0	0
All donations (cash/in-kind) provided by the City of Burnaby	0	0

2. What other sources of funding are you currently pursuing? Does the organization have a plan for diversification and increase of revenue over the longer term? If yes, please provide a copy of the plan or describe the primary objectives and strategies.

Over the last three years, Burnaby MoreSports Society has developed more grant funding revenues and has partnered with local businesses for third-party events. The number of revenue streams has doubled since 2016, with corporate, event and individual giving growing over time. The budget in 2019-20 has increased by more than 50% in two years to support program growth.

3. Please identify the cash value (\$) of all City of Burnaby contributions your organization/program/event has received from the City of Burnaby over the past three (3) years. Additionally, please indicate any other City of Burnaby grant opportunities you will be pursuing in the current year. Failure to identify City of Burnaby contributions may affect your eligibility for grants in the present year and in the future.

	3 years ago	2 years ago	1 year ago	Current Year	
				Awarded	Requested
Grant - Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$10000.00
Grant - In-kind	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Permissive Tax Exemption	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Lease Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$15000.00	\$0.00	\$15000.00	\$0.00	\$0.00

4. If you are a returning applicant and are requesting an increase over your last year grant amount awarded, please provide a rational for the increase.

5. Describe the top 3 goals for the organization in the current year.

Goal 1:

Strengthen fundraising and development activities.

Description:

Create diverse, resilient revenues to create financial sustainability by:

1. Access new funding to reduce reliability on limited existing sources
2. Maintain partnerships and build new funding relationships
3. Increase grant funding

Goal 2:

Develop people and programs.

Description:

Stronger programs lead to better outcomes through:

1. Succession management and development of program staff
2. Increased engagement and retention of youth coaches
3. Monitoring and evaluating program performance

Goal 3:

Build community profile.

Description:

Generate greater community awareness and wider support of programs by:

1. Promoting unique programs to community stakeholders
2. Better online communications capacity
3. Improved social media presence

6. Please complete the following:

	Previous Year	Current Year
Number of volunteers (including Board)	110	112
Volunteer hours per year	1,550	1,650
Number of voting members	15	23

7. How does your organization work to ensure that programs and services are accessible and inclusive for anyone who has an interest regardless of age, ability, orientation, ethnic/cultural background, socio-economic status? Please share examples and success stories of inclusivity and diversity within your organization and programming. (750 Characters Max)

BMS programs have been developed to serve at-risk children and youth in particular. BMS staff work proactively with elementary and high school staff to ensure program participants and coaches are selected based on demonstrated need. Programs engage with underserved and marginalized groups, including girls, those from low-income families, refugees and immigrants, and those experiencing social and cultural isolation. Last year, 51% of volunteer youth coaches were female, 59% of program participants were from immigrant/refugee families, individual schools reported that 37-47% of children in programs were from vulnerable categories, and 4% of children were known to have developmental and/or behavioural challenges.

G. INSURANCE AND ACKNOWLEDGEMENT*

1. Does your organization have general liability insurance? ☒ Yes ☐ No

2. If yes, what coverage?

Currently \$2 million, increasing to \$5 million in May (before our soccer festival at Burnaby Lake West in June).

3. How will your organization, if granted funds, acknowledge the contribution from the City of Burnaby? (maximum 500 characters)

All significant contributions to Burnaby MoreSports Society are recognized primarily by external communications to the community through our website, social media, media releases, promotional materials (brochures, forms, letters) and at events (sports festivals and AGM).

H. FINANCIAL INFORMATION*

CITY OF BURNABY COMMUNITY GRANT PROGRAM	
OPERATING BUDGET FOR ORGANIZATION OR PROGRAM	
Name of Organization:	BURNABY MORESPORTS SOCIETY
For the Fiscal Year:	2019-20
Month Fiscal Year Begins:	SEPTEMBER 1, 2019
Please check the appropriate box if you have received a Permissive Tax Exemption and indicate amount:	<input type="radio"/> Yes <input checked="" type="radio"/> No
Amount:	\$0.00

REVENUES	Prior Year Actual	Current Year Budget	Current Year Confirmed? Y/N	Brief Descriptions/ Comments (type of grant and funding period)
Federal Government (Specify)				
1. CANADA SUMMER JOBS	5469	8750	N	SEASONAL CAMPS, JUNE-AUGUST 2020
2.				
3.				
Provincial Government (Specify)				
1. COMMUNITY GAMING GRANT	25000	30000	N	ANNUAL PROGRAM GRANT 2019-20
2.				
3.				
Local Government (Specify)				
1. CITY OF BURNABY	15000	10000	N	CURRENT GRANT APPLICATION 2019-20
2.				
3.				
Sponsorships (Specify)				
1. CORPORATE GIVING	13830	15000	N	SPONSORSHIPS, MATCHING GIFTS
2.				
3.				
Earned Revenue				
1. EVENTS	16642	15000	N	THIRD PARTY EVENTS
2. CAMP FEES	5000	5000	N	TO SUBSIDIZE CAMP COSTS
3.				
Fundraising (Net Revenue)	71170	89000	N	GRANTS & FOUNDATIONS
Individual Donations	2545	7500	N	COMMUNITY GIFTS
In Kind Sources	0	0		
Investment Income	0	0		
Other Sources (Specify)	0	0		
1.				
2.				
3.				
Total Revenue	154656	180250		

Expenditures	Prior Year Actual	Current Year Budget	Brief Descriptions/ Comments (type of grant and funding period)
Total Compensation Expense	122313	143250	
Office Supplies & Expenses	615	625	
Program & Event Supplies	9156	10850	
Advertising & Promotion	1135	1750	
Travel & Vehicles Expenses	887	925	
Interest and Bank Charges	0	0	
Licences, Memberships, & Dues	3872	5000	
Occupancy Costs	0	0	
Professional & Consulting Fees	1365	4350	
Capital Purchases & Improvements	0	650	
Amortization of Capitalized Assets	0	0	
Donation, Grants, & Scholarship Expense as part of Charitable Activities	123	500	
Education and Training for Staff & Volunteers	4016	4400	
City Services Expenses	0	0	
1.			
2.			
3.			
Other Expenses	0	0	
1. CELL PHONES	437	450	
2.			
3.			
4.			
5.			
Total EXPENDITURES	143919	172750	
Current surplus (deficit)	10737	7500	