



## **PARKS, RECREATION AND CULTURE COMMISSION**

### *NOTICE OF OPEN MEETING*

**DATE:** TUESDAY, 2020 MARCH 10  
**TIME:** 6:00 PM  
**PLACE:** Council Chambers, Burnaby City Hall

### **A G E N D A**

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<b>1. <u>CALL TO ORDER</u></b>	
<b>2. <u>MINUTES</u></b>	
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**6. NEW BUSINESS**

**7. INQUIRIES**

**8. ADJOURNMENT**



## **PARKS, RECREATION AND CULTURE COMMISSION MINUTES**

**Tuesday, 2020 February 11**

An 'Open' meeting of the Parks, Recreation and Culture Commission was held at Bill Copeland Sports Centre, 3676 Kensington Avenue, Burnaby, B.C. on Tuesday, 2020 February 11 at 6:00 p.m.

### **1. CALL TO ORDER**

**PRESENT:** Councillor Paul McDonell, Chair  
 Councillor Sav Dhaliwal  
 Commissioner Barbara Larkin, Deputy Chair  
 Commissioner Karin Alzner  
 Commissioner Stace Dayment  
 Commissioner James Jang  
 Commissioner Barbara Larkin  
 Commissioner Claire Preston  
 Commissioner Dan Staschuk  
 School Trustee Bill Brassington

### **ABSENT:**

**STAFF:** Mr. Dave Ellenwood, Director Parks, Recreation & Cultural Services  
 Mr. Dean Pelletier, Assistant Director- Business Operations  
 Mr. Denis Nokony, Assistant Director - Cultural Services  
 Mr. David O'Connor, Assistant Director - Golf Operations  
 Mr. Steve Bruneau, Assistant Director - Parks  
 Mr. Eric Bientjes, Acting Assistant Director - Recreation  
 Ms. Karen Hung, Planner – Planning and Building  
 Ms. Kathryn Matts – Commission Secretary  
 Ms. Theresa Cheng – Recording Secretary

MOVED BY COMMISSIONER STASCHUK  
SECONDED BY COUNCILLOR DHALI WAL

THAT the Open Commission meeting do now reconvene at 6:02 p.m.

CARRIED UNANIMOUSLY

The Chair, Councillor Paul McDonell, recognized the ancestral and unceded homelands of the hən̓q̓əmi̓n̓əm̓ and Skwxwú7mesh speaking peoples, and extended appreciation for the opportunity to hold a meeting on this shared territory.

The Chair welcomed the audience to Bill Copeland Sports Complex for the Community Meeting and introduced the Commissioners and the Director in attendance. The Director Parks, Recreation and Cultural Services introduced staff members in attendance.

## **2. CONFIRMATION OF CHAIR**

The Chair announced that at the Council meeting of 2019 October 07, he was re-appointed as Chair of the Parks, Recreation and Culture Commission.

The Chair advised that Council representative Councillor Sav Dhaliwal was also reappointed.

The Chair welcomed newly appointed Commissioner Rainy Kent and advised that Commissioner Kent had been appointed at the Council meeting held on 2020 February 10.

## **3. ELECTION OF DEPUTY CHAIR**

The Chair called for nominations for the Office of Deputy Chair for 2020.

Commissioner Dayment nominated Commissioner Barbara Larkin.

Commissioner Staschuk seconded the nomination.

Commissioner Larkin accepted the nomination.

There being no further nominations, Commissioner Larkin was elected Deputy Chair for 2020 by acclamation.

The Deputy Chair thanked the Commission for her nomination.

## **4. APPOINTMENT OF COMMISSION SECRETARY FOR 2020**

MOVED BY COMMISSIONER DAYMENT  
SECONDED BY COMMISSIONER STASCHUK

That Kathryn Matts be appointed as Commission Secretary of the Parks, Recreation and Culture Commission for 2020.

CARRIED UNANIMOUSLY



5. **MINUTES**a) **Minutes of the Parks, Recreation and Culture Commission  
Open meeting held on 2020 January 21**

Commissioner Alzner advised that on page 2 of the minutes the Delegation information should read, an estimated as opposed to about.

MOVED BY COMMISSIONER ALZNER

SECONDED BY COMMISSIONER DAYMENT

THAT the minutes of the Parks, Recreation and Culture Commission held on 2020 January 21 be now adopted.

amended

Arising from discussion, the following motion was introduced:

MOVED BY COMMISSIONER ALZNER

SECONDED BY COMMISSIONER DAYMENT

THAT page 2, Item 3.a) of the minutes be **AMENDED** to read,

An estimated 100,000 visitors use the trail annually.

CARRIED UNANIMOUSLY

MOVED BY COMMISSIONER JANG

SECONDED BY COMMISSIONER LARKIN

THAT the minutes of the Parks, Recreation and Culture Commission held on 2020 January 21 be adopted as amended.

CARRIED UNANIMOUSLY

6. **DELEGATIONS**a) **Be Active Pass and Yoga  
Speaker: Katy Alkins-Jang**

-

Katy Alkins-Jang appeared as a delegation and expressed her concern that yoga is not included in the current Be Active pass model. Ms. Alkins-Jang provided a presentation outlining the current sales of Be Active passes with comparisons between the annual pass and the Yoga pass and privileges that the Be Active and Yoga passes have. Ms. Alkins-Jang advised that current patrons who participate in Yoga, as well as enjoy the fitness classes offered with the Be Active pass pay over

\$1,000 annually. Ms. Alkins-Jang presentation also provided a comparison of some municipalities, which indicated that most of the municipalities include Yoga in their all inclusive pass model. Ms. Alkins-Jang stated that her request is a review of the pass program with a view to extending the privileges of the Yoga passes to include the privileges of the Be Active and drop-in pass model.

MOVED BY COUNCILLOR DHALIWAL  
SECONDED BY COMMISSIONER ALZNER

THAT the delegation's presentation be **REFERRED** to staff for report/review.

CARRIED UNANIMOUSLY

## 7. CORRESPONDENCE

### a) **Correspondence from Carrie Harding** **Re: Summer Lap Swim at C.G Brown Memorial Pool**

Correspondence was received from Carrie Harding regarding summer lap swim at C.G. Brown Memorial Pool. Ms. Harding is a retired North Burnaby resident who has been lap swimming at C.G. Brown Memorial Pool regularly for the last several years. In her letter, Ms. Harding expressed concerns with the lack of lane space available for lane swimming in the summer. A note provided by staff advised that the writer would be contacted and a report on aquatic space and programs for summer lap swimming at C.G. Brown Pool would be forthcoming.

### b) **Memorandum from Administrative Officer** **Re: Comprehensive and Inclusive Signage Program**

A memorandum was received from the Administrative Officer advising that at the Open Council meeting held on 2020 January 27, Burnaby City Council received the above noted report and adopted the recommendations contained therein. The report authorized the City Solicitor to bring forward a Capital Reserve Fund Bylaw for \$150,000 to finance the comprehensive and inclusive signage program, as outlined in Section 3.1 of the report. The comprehensive and inclusive signage program will enable a more inclusive and welcoming experience for patrons of all genders and identifications at civic facilities.

**8. REPORT****a) Committee Liaisons 2020**

The Chair submitted his report regarding 2020 Committee and Liaison Member Appointments for the approval of Commission. It was noted that the Burnaby Art Gallery Advisory Committee representative was vacant as were the alternate for the Burnaby Arts Council and Other Arts and Culture Groups and the District Community School Advisory and Coordinating Committee.

Commissioner Dayment expressed interest in the Burnaby Arts Council and Other Arts and Cultural Groups Committee.

The Chair took it under advisement.

MOVED BY COMMISSIONER STASCHUK  
SECONDED BY COMMISSIONER ALZNER

THAT the 2020 Committee and Liaison Member Appointments be approved..

CARRIED UNANIMOUSLY

**9. DIRECTOR'S REPORT****i) Burnaby Mountain Biking Association Trail Building Volunteers**

The Director Parks, Recreation and Cultural Services submitted a report providing information regarding Burnaby Mountain Biking Association trail building days. At the Parks, Recreation and Culture Commission meeting held on 2020 January 21, a delegation from the Burnaby Mountain Biking Association inquired about increasing the number of volunteer days for the trail building events that take place on Burnaby Mountain each year. The report advised that community volunteer activities in Burnaby Parks are supported in principle. The timing and makeup of each event is balanced within the yearly operational work plan. The ability to expand any one program is limited; however, the expansion of the number of volunteers that can participate in the events is not. Staff continue to work with all volunteer groups to enable volunteer day events to continue.

The Director Parks, Recreation and Cultural Services recommended:

1. THAT the report be received for information purposes.
2. THAT a copy of this report be sent to the Burnaby Mountain Biking Association

MOVED BY COUNCILLOR DHALIWAL  
SECONDED BY COMMISSIONER STASCHUK

THAT the recommendations of the Director Parks, Recreation and Culture Services be adopted.

CARRIED UNANIMOUSLY

Commissioner Preston expressed support for expanding their days by one or two days as the association advised they were unable to keep up with maintenance. Staff took it under advisement

ii) **Confederation Skate Park**

The Director Parks, Recreation and Cultural Services submitted a report in response to an information request regarding Confederation Skate Park. At the Parks, Recreation and Culture Commission Open meeting held on 2020 January 21, correspondence was received from Dylan Kennard, requesting an upgrade to Confederation Skate Park. The report advised that Confederation Park and the skate facility in particular is well used by the public. The request by Dylan Kennard highlighted the need to redesign and refurbish the facility in a timely manner. Mr. Kennard's efforts in bringing the request to the attention of the Parks, Recreation and Culture Commission are appreciated and staff will endeavor to work with Mr. Kennard and the skate community as the process for design unfolds. If approved, within the 2021-2026 Capital Budget, the public consultation on the design would be scheduled in 2021, with notification of proposed dates and times for public consultation brought forward to Commission for approval

The Director Parks, Recreation and Cultural Services recommended:

1. THAT the report be received for information purposes.
2. THAT a copy of this report be sent to Dylan Kennard.

MOVED BY COMMISSIONER DAYMENT  
SECONDED BY COMMISSIONER LARKIN

THAT the recommendations of the Director Parks, Recreation and Cultural Services be adopted.

CARRIED UNANIMOUSLY

**10. NEW BUSINESS**

There was no new business brought forward by Commission.

**11. INQUIRIES****School Trustee Brassington – Alpha Secondary School Field**

School Trustee Brassington inquired regarding the ownership of the school field, that is used by students and whether the City is responsible for the maintenance. Staff advised that the City owns the land, which is solely used and under the responsibility of the school.

Staff undertook to investigate.

**12. PUBLIC QUESTION AND COMMENT**

The Chair announced the beginning of the public comment/question period. The audience was encouraged to speak to the Commission on matters of interest or concern.

Paul McGown, resident, reminded Commission that he had appeared as a delegation at the November meeting and had been advised that a report would be on the February agenda regarding his delegations request for solutions to the Aquafit instructor shortage.

Staff advised that the report was received in Camera and that Mr. McGown would be updated as soon as information was available.

Mr. McGown inquired if there were any plans to make the new arena Olympic size.

Staff advised that after consultations with user groups and open houses conducted the demand for an Olympic size venue was not sufficient to override the need for NHL sized arenas.

There were no additional comments from the audience. The Chair thanked the audience for their attendance.

13. **ADJOURNMENT**

MOVED BY COMMISSIONER JANG  
SECONDED BY COMMISSIONER ALZNER

THAT the Open Commission meeting do now adjourn at 6:39 p.m.

CARRIED UNANIMOUSLY

\_\_\_\_\_  
Kathryn Matts  
COMMISSION SECRETARY

\_\_\_\_\_  
Councillor Paul McDonell  
CHAIR

**From:** Tidal Journeys <[tidaljourneys@gmail.com](mailto:tidaljourneys@gmail.com)>  
**Sent:** February-14-20 1:13 PM  
**To:** Parks - City of Burnaby <[Parks@burnaby.ca](mailto:Parks@burnaby.ca)>  
**Subject:** Attn: Kathryn Matts – Commission Secretary

Hello Ms Matts,

I would like to request to appear as a delegation before the Commission.

1. The subject I wish to present is a proposal for a small business (Tidal Journeys) to receive a letter of permission to provide Paddle Canada Certified Kayak courses out of Barnet Marine Park.

2. John Lippert

[REDACTED]

3. [tidaljourneys@gmail.com](mailto:tidaljourneys@gmail.com)

Thank you for your consideration,  
John Lippert



City of  
Burnaby  
Financial Management Committee  
c/o Office of the City Clerk

K. O'Connell, City Clerk  
B. Zeinabova, Deputy City Clerk

## INTER-OFFICE MEMORANDUM

TO: CHAIR AND MEMBERS  
PARKS, RECREATION AND CULTURE  
COMMISSION

DATE: 2020 FEBRUARY 25

FROM: ADMINISTRATIVE OFFICER

FILE: 2410-20

SUBJECT: **BURNABY LAKE AQUATIC AND ARENA FACILITY PROJECT – PHASE TWO FUNDING REQUEST**  
(ITEM 6(P), REPORTS, COUNCIL MEETING 2020 FEBRUARY 24)

Burnaby City Council, at the Open Council meeting held on 2020 February 24, received the above noted report and adopted the following recommendations contained therein:

1. THAT Council authorize staff to advance the Burnaby Lake Aquatic and Arena Facility project into detailed design, subject to funding and award of contract approval for the phase two scope of work, as outlined in the report.
2. THAT Council authorize the use of Community Benefit Reserves in the amount of \$18,000,000 to finance detailed design, City development approvals, tender documents, and preliminary site servicing and offsite costs for the Burnaby Lake Aquatic and Arena Facility project, as outlined in the report.
3. THAT a copy of the report be forwarded to the Parks, Recreation and Culture Commission for information.

As directed, a copy of the report is attached for your information.

Monica Macdonald  
Administrative Officer





Meeting 2020 February 24

COUNCIL REPORT

### **FINANCIAL MANAGEMENT COMMITTEE**

*HIS WORSHIP, THE MAYOR  
AND COUNCILLORS*

**SUBJECT: BURNABY LAKE AQUATIC AND ARENA FACILITY PROJECT - PHASE  
TWO FUNDING REQUEST**

### **RECOMMENDATIONS:**

1. THAT Council authorize staff to advance the Burnaby Lake Aquatic and Arena Facility project into detailed design, subject to funding and award of contract approval for the phase two scope of work, as outlined in the report.
2. THAT Council authorize the use of Community Benefit Reserves in the amount of \$18,000,000 to finance detailed design, City development approvals, tender documents, and preliminary site servicing and offsite costs for the Burnaby Lake Aquatic and Arena Facility project, as outlined in the report.
3. THAT a copy of the report be forwarded to the Parks, Recreation and Culture Commission for information.

### **REPORT**

The Financial Management Committee, at its meeting held on 2020 February 12, received and adopted the attached report seeking Council authorization for the use of Community Benefit Reserves to finance the second phase of work for the Burnaby Lake Aquatic and Arena Facility project, which includes detailed design, City development approvals, tender documents, and preliminary site servicing and offsite costs.

Respectfully submitted,

Copied to: City Manager Director Planning & Building Director Engineering Director Parks, Recreation & Cultural Services Director Corporate Services Director Finance Director Public Safety & Community Services Purchasing Manager City Solicitor
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Mayor M. Hurley  
Chair

Councillor S. Dhaliwal  
Vice Chair



Meeting 2020 February 12

COMMITTEE REPORT

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**TO:** CHAIR AND MEMBERS  
FINANCIAL MANAGEMENT COMMITTEE

**DATE:** 2020 February 05

**FROM:** MAJOR CIVIC BUILDING PROJECT  
COORDINATION COMMITTEE

**FILE:** 4230 08  
*Reference: BLAA*

**SUBJECT:** BURNABY LAKE AQUATIC AND ARENA FACILITY PROJECT – PHASE  
TWO FUNDING REQUEST

**PURPOSE:** To request the use of Community Benefit Reserves to finance the second phase of work for the Burnaby Lake Aquatic and Arena Facility project, which includes detailed design, City development approvals, tender documents, and preliminary site servicing and offsite costs.

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## RECOMMENDATIONS

1. **THAT** the Financial Management Committee recommend Council authorize staff to advance the Burnaby Lake Aquatic and Arena Facility project into detailed design, subject to funding and award of contract approval for the phase two scope of work, as outlined in this report.
2. **THAT** the Financial Management Committee recommend Council authorize the use of Community Benefit Reserves in the amount of \$18,000,000 to finance detailed design, City development approvals, tender documents, and preliminary site servicing and offsite costs for the Burnaby Lake Aquatic and Arena Facility project, as outlined in this report.
3. **THAT** a copy of this report be forwarded to the Parks, Recreation and Culture Commission for information.

## REPORT

### 1.0 INTRODUCTION

Designed and built in the early 1960's, CG Brown Memorial Pool and Burnaby Lake Ice Rink no longer meets today's public expectations for civic amenities. Both facilities are due to be redeveloped. To this end, the Burnaby Lake Aquatic and Arena Facility (BLAA) project has been identified as a priority community amenity project to redevelop these ageing facilities within the Burnaby Lake Sports Complex.

On 2018 December 03, Council authorized the commission of feasibility and schematic design studies for a new aquatics and arena facility within the Burnaby Lake Sports Complex, and approved the use of Community Benefit Reserves in the amount of \$2,000,000 (BAX.0017) to undertake this work.

To: *Financial Management Committee*  
 From: *Major Civic Building Project Coordination Committee*  
 Re: *Burnaby Lake Aquatic and Arena Facility Project – Phase Two Funding Request*  
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Subsequently, on 2019 March 25, Council approved a recommendation from staff that HCMA Architecture + Design (HCMA) be retained to undertake the phase one work program for the project, culminating in a schematic design report. Over the proceeding months, HCMA, their team of expert sub-consultants, and a working group of City staff, have worked collaboratively together to produce a schematic design report for the BLAA project, which summarizes the work completed to-date, and provides the basis for Council to determine if the BLAA project is to advance to phase two. Phase two includes detailed design, City development approvals, tender documents and preliminary site servicing and offsite costs.

The following sections of this report summarize the results of the phase one work, the overall estimated project cost and schedule, as well as the requested funding required through the Community Benefit Reserve to fund the second phase of the project.

The 2020 – 2024 Provisional Financial Plan proposes funding for the second phase of the Burnaby Lake Aquatic and Arena Facility project in the amount of \$18,000,000. Upon approval of this funding request by Council, these expenditures will be included in the 2020 – 2024 Financial Plan (Planning Section).

## 2.0 POLICY SECTION

The advancement of this project aligns with the following goals and sub-goals of the Corporate Strategic Plan:

- **A Safe Community**
  - Community Amenity Safety – Maintain a high level of safety in City buildings and facilities for the public and City staff
- **A Dynamic Community**
  - City Facilities and Infrastructure – Build and maintain infrastructure that meets the needs of our growing community
- **An Inclusive Community**
  - Serve a Diverse Community – Ensure City services fully meet the needs of our dynamic community
  - Create a Sense of Community – Provide opportunities that encourage and welcome all community members and create a sense of belonging
- **A Healthy Community**
  - Healthy Life – Encourage opportunities for healthy living and well being
  - Healthy Environment – Enhance our environmental health, resilience and sustainability
- **A Thriving Organization**
  - Financial Viability – Maintain a financially sustainable City for the provision, renewal and enhancement of City services, facilities and assets

To: *Financial Management Committee*  
 From: *Major Civic Building Project Coordination Committee*  
 Re: *Burnaby Lake Aquatic and Arena Facility Project – Phase Two Funding Request*  
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### **3.0 SCHEMATIC DESIGN REPORT SUMMARY**

#### **3.1 *The Site***

CG Brown Memorial Pool and Burnaby Lake Ice Rink comprise two thirds of a larger aquatic and arena facility that currently occupies 3676 Kensington Avenue, within the Burnaby Lake Sports Complex (Sketches #1 and #2 *attached*). Bill Copeland Sports Centre, a 2,000 seat arena, sits on the northern portion of the site, and is directly connected to the Burnaby Lake Ice Rink, with CG Brown Memorial Pool located a short walk across the site to the south. The site at 3676 Kensington Avenue has been identified as the preferred location for the new aquatics and arena facility, given its central location within the Burnaby Lake Sports Complex, its proximal siting in relation to major transportation routes, and the potential for integration with Bill Copeland Sports Centre.

In order to develop a larger aquatics and arena facility on the site, a rezoning application (Rezoning Reference #19-49) was submitted in 2019 October to rezone the site to the CD Comprehensive Development District (based on P3 Park and Public Use District and the Burnaby Lake Sports Complex Community Plan as guidelines). The use of CD Comprehensive Development zoning is required for this site in order to permit variances to site coverage, setbacks and parking requirements.

Preliminary plans for the development site also include the closure of Sperling Avenue along the eastern edge of the property, in order to integrate portions of the right-of-way into the development site, as well as to create a north-south connection that better accommodates both pedestrians and cyclists. The City owned parking lot to the east of 3676 Kensington Avenue, across Sperling Avenue, is also proposed to be included in the development site, and will function as accessory parking to the new facility, as well as continuing to provide accessory parking for the rugby club and surrounding sports fields.

#### **3.2 *Vision and Guiding Principles***

A visioning workshop was held on 2019 May 28 in order to develop a unified vision and guiding principles to help inform the programming requirements and design. Staff from a wide range of City departments and disciplines attended to provide input and help shape the project vision and guiding principles. The proceeding vision and guiding principles for the project were developed by staff, and refined through subsequent public feedback.

***Vision Statement:*** Burnaby Lake Aquatics and Arena Facility is a destination recreation facility that is welcoming to all – inspiring positive change within communities and the unique local environment.

#### ***Guiding Principles***

The Burnaby Lake Aquatic and Arena Facility will:

- *Inspire Transformation* – demonstrate leadership in sports excellence and empower health and wellness for all the community;

To: Financial Management Committee  
 From: Major Civic Building Project Coordination Committee  
 Re: Burnaby Lake Aquatic and Arena Facility Project – Phase Two Funding Request  
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- *Support Participation for All* – be a hub where people of all ages, abilities, genders, and cultures are included and can be themselves, providing accessible and safe spaces that reduce barriers to recreation;
- *Connect people and Place* – join together the wider community and integrate into the surrounding site, enhancing city wide connections among communities, and between people and place;
- *Facilitate Environmental Renewal* – contribute to the well-being and positive renewal of the unique local environment, be responsive to the changing needs of users, and positively contribute to the local ecosystem; and,
- *Be Innovatively Operated* – a leader and innovator in sustainable operations, with positive social, environmental, and economic impact as a priority value.

### 3.3 Building Program

In order to confirm the community need and aspirations for new aquatic and arena facilities within the City, a needs assessment was undertaken. The needs assessment included both quantitative and qualitative data collection methodologies, and included in-depth market research and review of best practices, as well as extensive public and stakeholder engagement.

The initial round of public engagement, undertaken over early summer 2019, included a public survey, stakeholder workshops, and a range of outreach events across the City designed to generate ideas on the types of facilities that the public would like to see included in this project. To raise awareness of the project and the initial public engagement events, staff developed postcards, posters, advertisements in local newspapers, sent out social media posts, and created a dedicated project webpage, which will continue to be updated throughout the project and allows for the public to submit questions and comments directly to staff. In summary, through the initial public consultation process, staff consulted with twelve aquatic stakeholder groups, nine arena stakeholder groups, spoke with 600+ people at five outreach events, and received over 1,200 responses to the public survey.

Broadly supported principles arising out of the public consultation process included the following:

- *Larger aquatics facility* – A larger and more diverse aquatics facility that reflects the varying needs of the community;
- *Multi-use and flexible* – A multi-use aquatic and arena facility that is a family friendly facility for all ages and abilities, but also supports fitness and sports excellence;
- *Enhanced programming* – Additional swim lesson capacity and fitness facilities and classes; and,
- *Connection to the natural setting* – Utilize the proximity to Burnaby Lake and the associated trails for socialization and recreation opportunities.

Based on feedback from the initial public and stakeholder engagement, and the broader results of the needs assessment study, the following facility program for the BLAA project was established:

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 From: *Major Civic Building Project Coordination Committee*  
 Re: *Burnaby Lake Aquatic and Arena Facility Project – Phase Two Funding Request*  
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- an NHL sized arena pad with five change rooms, support offices, a multi-purpose room, storage, ice resurfacing, mechanical, electrical and refrigeration rooms, a skate shop, and 200 spectator seats;
- an aquatics facility that includes a leisure pool, hot pools, sauna and steam rooms, a 50 m (10 lane) tank with two bulkheads and a moveable floor, a secondary 25 m (6 lane) tank, two supporting multi-purpose rooms, offices, change rooms (including a high proportion of universal change rooms), recreational diving, and 750 spectator seats; and,
- supporting amenities including a large lobby, additional multi-purpose rooms, a commercial retail unit, food and beverage concession and commissary services, sports hall of fame display area, a community fitness centre, general storage, and both childminding and a licensed childcare facility.

On 2019 November 06, staff hosted a follow up public open house at City Hall to present the results of the needs assessment, and provide an opportunity for the public and stakeholders to provide feedback on the proposed program.

In total, the new development is estimated to have a gross building area, which includes supporting mechanical spaces, of approximately 20,000 m<sup>2</sup> (215,278 sq. ft.). These facilities would be in addition to the Bill Copeland Sports Centre, which is proposed to be retained on the site and integrated into the new development. Should the project progress into detailed design, the building program and size of individual components will continue to be refined through design review and input from the working group and public and stakeholder input.

### **3.4 *Architecture and Urban Design***

The design team, working in concert with City staff, established the following urban design principles to help guide the building and site design:

- address significant grade changes across the site;
- maximize views from the site;
- create two street characters along Kensington Avenue and Sperling Avenue;
- co-locate the arenas to maximize operational efficiencies;
- elevate the aquatics above the water table and to maximize views;
- prioritize pedestrian legibility and permeability;
- enhance the connection to the surrounding nature; and,
- establish a civic presence through expressive and engaging architecture.

The resultant schematic design for the site proposes a three storey building that is integrated with the existing Bill Copeland Sports Centre, creating one seamless recreation facility. The arenas, aquatics facilities, and other supporting amenities are all connected and accessed via a three storey atrium lobby that doubles as highly valued social space. The lobby fronts onto and activates both the Kensington Avenue and Sperling Avenue frontages, and creates a connection between the civic edge along Kensington Avenue, and the more natural and quieter setting of Burnaby Lake Regional Nature Park.



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At the lower level of the building, at the Sperling Avenue grade, the arenas are proposed to be co-located and accessed via the shared lobby space to allow for ease of movement between the arenas, as well as to maximize operational efficiencies with centrally located support services. The licensed childcare facility is also proposed on the lower level, along the Sperling Avenue frontage, with direct access from the exterior. The underground parking is also located at this level, with a direct connection into the shared lobby space. Moving up one level, to the Kensington Avenue grade, the aquatics facility is proposed on the southern portion of the site, and is again accessed via the shared three storey atrium lobby. The child-minding area, main reception, and café/commercial retail unit are also proposed on this level. From this level, patrons will be able to view down to the arenas from the shared lobby space. Finally, on the upper level of the building, the fitness centre, two related multi-purpose rooms, and the fixed aquatic seating/viewing areas are proposed.

The building itself has been strategically sited within the development site to both maximize open space, as well as address and activate the surrounding street frontages. To breakdown the scale and massing of the building, the building form has been separated into a series of connected volumes. The large volumes house the larger programmatic elements, such as the swimming pools and arenas; and the smaller interspaced volumes focus more on housing the support and social spaces. Natural light management is a significant design challenge, and plays an integral role in the buildings proposed design, with arenas and pools typically requiring glare management; whereas the support and social spaces benefit from lots of natural light. To balance these contrasting light requirements, the design team are proposing more solid facades on the larger volumes, particularly on the east and west facades, and greater use of glazing and skylights on the small volumes. The design team has reviewed materiality on a very preliminary basis, and in keeping with the surrounding natural setting, the team is initially proposing a material pallet that takes its cues and colors from the surrounding natural environment, proposing a textured stone like cementitious panel cladding, interwoven with strategically located glazing and extensive green roofs on the smaller volumes. Currently, no upgrades to the exterior of the Bill Copeland Sports Centre are contemplated. However, should subsequent input be received that upgrades are desirable, the design team can explore the feasibility of this during detailed design.

The landscape design is also in the preliminary stages. Key aspects of the landscape design to-date include a welcoming civic plaza along the Kensington Avenue frontage, and a secondary plaza and terrace along the Sperling Avenue frontage. Significant tree coverage across the site, as well as grade manipulation in specific areas of the site will enhance views, improve site access, protect and buffer the site from heavy vehicular traffic, as well as to provide additional visual stimulation in the landscape. A central goal of the landscape design, and to a large extent the civil design, is also to minimize the need for explicit wayfinding, while enhancing connectivity both across the site, and to the wider Burnaby Lake Sports Complex, facilitating intuitive and safe pedestrian and bicycle movements between the new facility, Fortius Sport and Health Centre and the adjacent sports fields to the west of the development site, and the popular natural trails to the east of the site.

Subject to Council approval to advance the project to detailed design, staff will initiate a further touchpoint with the public and stakeholders in the spring to present the findings of the schematic design report, and seek input on the proposed building and site design. Details of the public and stakeholder outreach event(s) would be provided to members of Council via memorandum at a later date.

To: Financial Management Committee  
 From: Major Civic Building Project Coordination Committee  
 Re: Burnaby Lake Aquatic and Arena Facility Project – Phase Two Funding Request  
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### 3.5 Transportation

The existing site is primarily vehicular orientated, and while the site may continue to be predominately accessed by private vehicles into the future, the design team has focused on improving site access for a range of travel modes, including walking, transit, and cycling. Some of the transportation initiatives and design changes proposed in the schematic design include:

- realignment of vehicular access from Kensington Avenue to align with the existing intersection;
- significant upgrades to the surrounding road network to improve traffic flow into and around the site, including the creation of left turn lanes on Kensington and Sprott Street;
- 320 onsite parking spaces comprised of 129 underground parking spaces, and 191 surface parking spaces, with surface parking redesigned to reduce its visual prominence on the site;
- Portion of onsite parking spaces to be provided with level 2 electric vehicle charging stations;
- 14 drop-off stalls proximally located and orientated to each entrance;
- new team bus parking areas and loading zones;
- improvements to the existing Sperling Avenue parking lot to incorporate new vegetation and swales;
- secure bike parking facilities;
- relocation of the bus stop from the north east corner of Joe Sakic Way and Kensington Avenue to be more proximal to the site;
- sidewalk improvements along all site frontages, as well as a new multi-use pathway along the Kensington frontage;
- the partial closure of Sperling Avenue, and an improved surface treatment to prioritize pedestrians and cyclists coming from Sperling/Burnaby Lake SkyTrain Station; and,
- connections to local trails within the Burnaby Lake Regional Nature Park.

### 3.6 Sustainability

Building on the City's well-established green-building and sustainability policies and bylaws, the design team approached sustainability with a holistic and wide ranging lens, considering both social and environmental sustainability requirements in categories ranging from ecosystems and watershed, to water conservation, energy efficiency and greenhouse gas (GHG) reduction, climate resilience, sustainable materials, sustainable operations, solid waste and recycling, and food services.

On energy use and emissions, the design team were tasked with exploring the viability of achieving up to Step Code 4, as well as low to zero greenhouse gas (GHG) emissions in the new facility, in line with Council's recently adopted climate emergency GHG reduction targets. Both targets are challenging in this building typology, given the high levels of energy consumption required to operate aquatic and arena facilities. Energy modelling on the proposed schematic design indicates that Step Code 4 is extremely challenging to achieve. However, the proposed design incorporates a highly efficient envelope, and mechanical and electrical systems that far exceed building code standards for energy use. The mechanical system will reclaim waste heat from the arena ice-making process for other uses in the facility. The design also proposes an all-electric system to reduce and eventually eliminate GHG emissions from the facility.



To: *Financial Management Committee*  
 From: *Major Civic Building Project Coordination Committee*  
 Re: *Burnaby Lake Aquatic and Arena Facility Project – Phase Two Funding Request*  
 2020 February 05..... Page 8

The public realm and building design also includes a number of sustainable site strategies focused on protection of ecological habitat, biodiversity, sustainable water management, and responsible resource management. These strategies include, but are not limited to:

- additional trees and open green spaces on the site;
- significant green roofs to help reduce storm water runoff;
- bio-swales and infiltration galleries to increase the permeability and ecological value of the site;
- use of predominantly native and drought resistant planting to support local wildlife and their habitats;
- integrated building technologies that reduce the use of disposable resources, minimize the use of potable water for non-potable uses, and allow for the adaptability of spaces overtime to reduce the need for retrofitting and refurbishment;
- strategic placement of glazing to minimize mechanical cooling and heating of the facility;
- electric vehicle charging;
- remediation of surrounding watercourses;
- measures to promote multi-modal travel including transit, cycling and walking; and,
- best practices in solid waste and recycling operations.

If the project is approved to progress to detailed design, additional opportunities for sustainable design will be considered, including the use of materials and construction methods, which include low amounts of embodied carbon.

### **3.7 *Emergency Power***

The proposed building will function as a secondary emergency response centre. As such, emergency power has been included in the design, and scaled to allow for 72 hours of emergency lighting throughout the facility, with heating/cooling and plumbing operation for the atrium and support spaces. The project team are also actively consulting with the City's risk management team, to ensure the facility has the appropriate storage provision to support its function as a secondary emergency response centre.

### **3.8 *Class C Project Costing***

A Class C total project cost estimate has been developed based on the schematic design. Class C estimates are typically +/- 15% in accuracy with many variables influencing the final construction price, including most importantly the final design, specifications, market activity at the time of construction, and contractor bid proposals. Based on the schematic design to-date, a total project cost of \$180,000,000 has been estimated, which includes all construction costs, contingencies, professional and consulting fees, connection fees and permits, furnishings fixtures and equipment, and excludes land costs and general sales tax.

To: Financial Management Committee  
 From: Major Civic Building Project Coordination Committee  
 Re: Burnaby Lake Aquatic and Arena Facility Project – Phase Two Funding Request  
 2020 February 05..... Page 9

### 3.9 Project Schedule

An updated project schedule has been produced based on the schematic design developed to-date, and is summarized below:

Milestone	Date
Council Approval of Phase One Work and Phase Two Funding	Feb 2020
Detailed Design and Tender Documents	Mar 2020 – Q2 2021
Council Approval of Detailed Design and Construction Funding	Q2 2021
Tendering	Q2 2021 – Q3 2021
Construction and Commissioning	Q3 2021 – Q3 2024

### 4.0 PROJECT BUDGET / FINANCING

Phase two of the BLAA project (BAX.0017) will be included in the 2020 – 2024 Provisional Financial Plan, with a total plan of \$158 million over 5 years. See Table 1 below:

Year	2020	2021	2022	2023	2024
Planned Funds	\$6 M	\$17 M	\$40 M	\$48 M	\$47 M

The following is a cost summary of the funding request for the phase two work program, which is comprised of consulting services and project management fees, permitting and development fees, and funds for some advanced preliminary site servicing and off-site costs.

Consulting Fees	\$ 9,500,000
Specialty Consulting and Project Management Fees and Project Contingency	\$ 1,400,000
Permitting and Development Fees	\$ 3,000,000
Site Servicing and Offsite Costs (including design)	\$ 4,100,000
<b>Total:</b>	<b>\$ 18,000,000</b>

In total, \$18,000,000 of Community Benefit Reserves are requested in order to complete the phase two work program for the BLAA project, which will be undertaken over the course of 2020-2021. Sufficient Community Benefit Reserves are available to finance the phase two work. It is noted this amount includes consultant contract administration services; however, should the project not progress to construction, the lead consultant would not be compensated for contract administration services.

### 5.0 RECOMMENDATIONS

The phase one scope of work for the BLAA project is complete. In order to advance the project into detailed design, and fund City development approvals, tender documents, and preliminary site servicing and offsite costs, it is recommended that the Financial Management Committee recommend Council to authorize the advancement of the BLAA project into detailed design, and authorize the use

To: *Financial Management Committee*  
 From: *Major Civic Building Project Coordination Committee*  
 Re: *Burnaby Lake Aquatic and Arena Facility Project – Phase Two Funding Request*  
 2020 February 05..... Page 10

of Community Benefit Reserves in the amount of \$18,000,000 to finance the phase two scope of work for the BLAA project, as outlined in this report. Subject to Council approval of phase two funding, a second report will be advanced to Council, recommending an award of contract for consulting services for the phase two scope of work.

At the completion of the phase two scope of work, which includes all work up until tendering of the project for construction, a further report will be advanced to Committee and Council for approval of the detailed design, as well as funding approval for construction.

It is further recommended that a copy of this report be forwarded to the Parks, Recreation and Culture Commission for information.



E.W. Kozak, Chair, Major Civic Building Project  
 Coordination Committee



Leon Gous, Director Engineering



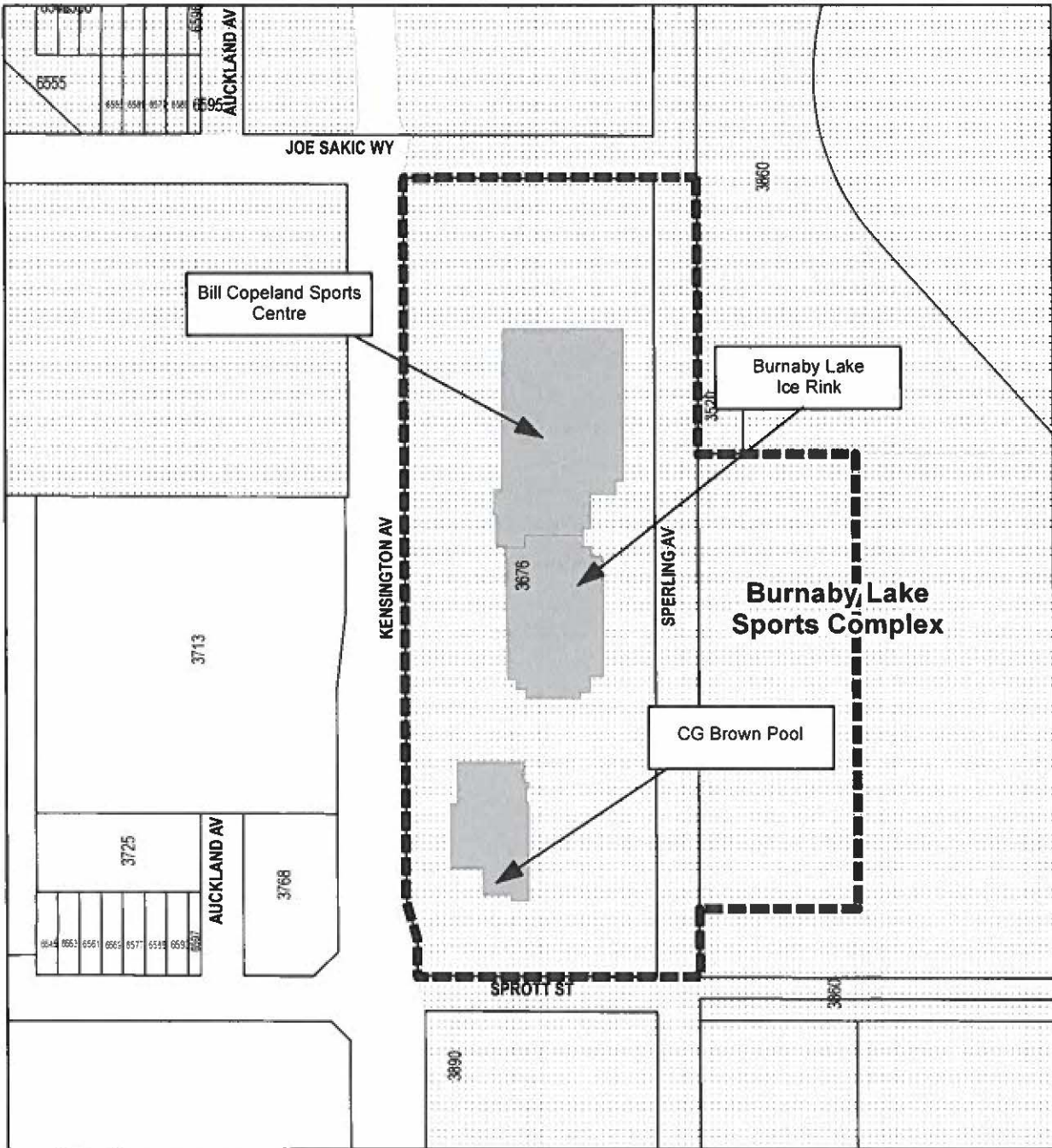
Dave Ellenwood  
 Director Parks, Recreation and Cultural Services

MN/sla

**Attachments**

cc:	City Manager	Director Public Safety and Community Services
	Director Corporate Services	Purchasing Manager
	Director Finance	City Solicitor
	City Clerk	

\\filesrvs\Civic\_Bldg\_Projects\2018-07 BLAA\1.0 Admin\1 Council Reports\Phase 2 Funding Report\BLAA Phase 2 Funding Request (2020.02.12).docx



PLANNING & BUILDING DEPARTMENT



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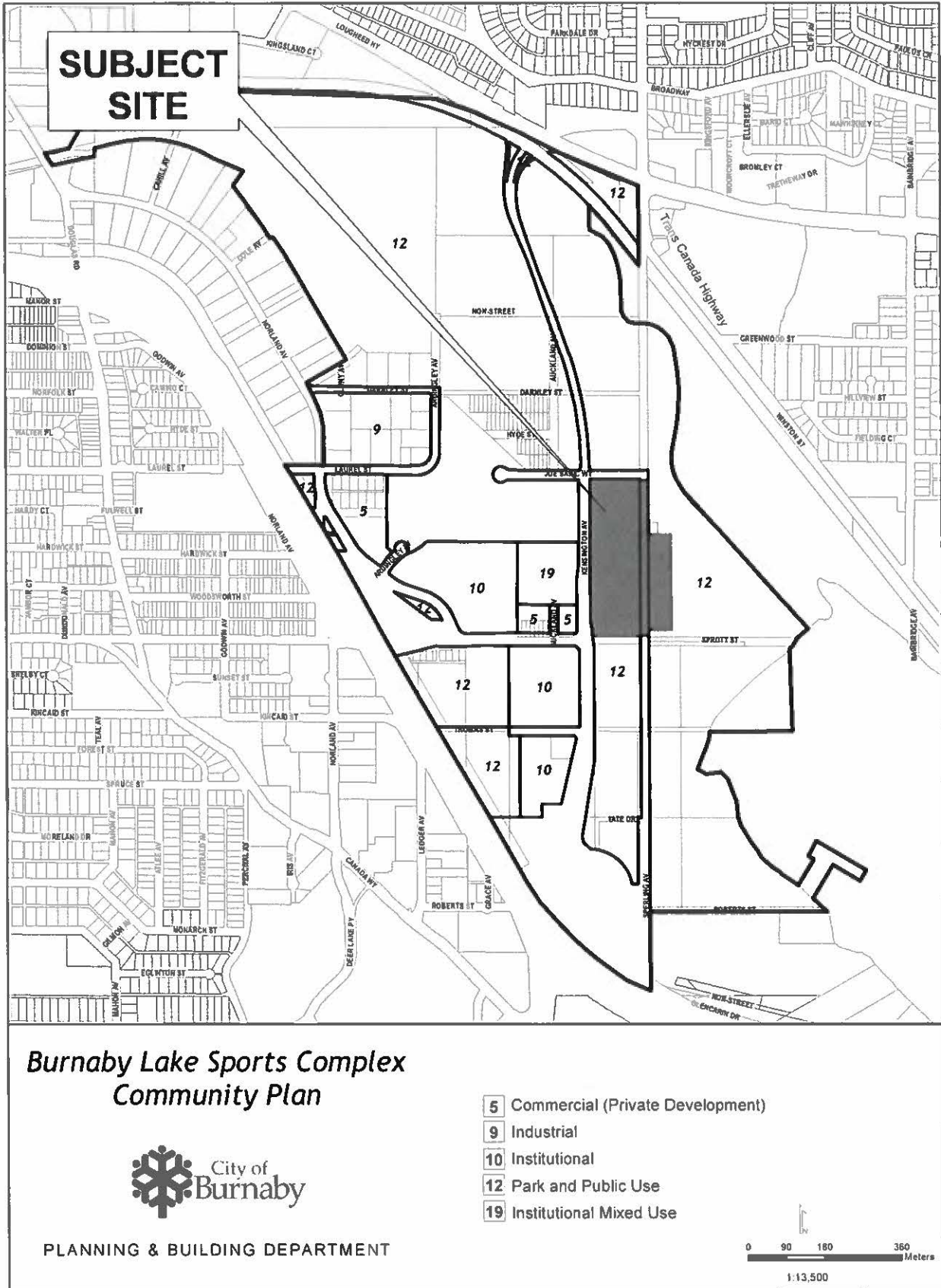
3676 KENSINGTON AVENUE

 Proposed Development Site

 Park Site

Sketch #1





Printed on January 30, 2020

Sketch #2



Financial Management Committee  
c/o Office of the City Clerk

K. O'Connell, City Clerk  
B. Zeinabova, Deputy City Clerk

## INTER-OFFICE MEMORANDUM

TO: CHAIR AND MEMBERS  
PARKS, RECREATION AND CULTURE  
COMMISSION

DATE: 2020 FEBRUARY 25

FROM: ADMINISTRATIVE OFFICER

FILE: 2410-20

**SUBJECT: DEER LAKE PRECINCT WAYFINDING PROJECT – FUNDING REQUEST**  
(ITEM 6(Q), REPORTS, COUNCIL MEETING 2020 FEBRUARY 24)

Burnaby City Council, at the Open Council meeting held on 2020 February 24, received the above noted report and adopted the following recommendations contained therein:

1. THAT Council authorize the City Solicitor to bring forward a Capital Reserves Fund Bylaw in the amount of \$60,000 to finance the Deer Lake Precinct Wayfinding project included in the Capital Plan, as outlined in the report.
2. THAT a copy of the report be forwarded to the Parks, Recreation and Culture Commission for information.

As directed, a copy of the report is attached for your information.

A handwritten signature in blue ink that reads "Monica Macdonald".

Monica Macdonald  
Administrative Officer



Meeting 2020 February 24

## COUNCIL REPORT

**FINANCIAL MANAGEMENT COMMITTEE**

*HIS WORSHIP, THE MAYOR  
AND COUNCILLORS*

**SUBJECT: DEER LAKE PRECINCT WAYFINDING PROJECT - FUNDING REQUEST**

**RECOMMENDATIONS:**

1. THAT Council authorize the City Solicitor to bring forward a Capital Reserves Fund Bylaw in the amount of \$60,000 to finance the Deer Lake Precinct Wayfinding project included in the Capital Plan, as outlined in the report.
2. THAT a copy of the report be forwarded to the Parks, Recreation and Culture Commission for information.

**REPORT**

The Financial Management Committee, at its meeting held on 2020 February 12, received and adopted the attached report seeking Council authorization for funding approval to undertake the concept and detailed design of wayfinding signage for the Deer Lake Precinct.

Respectfully submitted,

Mayor M. Hurley  
Chair

Councillor S. Dhaliwal  
Vice Chair

<p>Copied to: City Manager Director Planning &amp; Building Director Engineering Director Parks, Recreation &amp; Cultural Services Director Corporate Services Director Finance Director Public Safety &amp; Community Services Purchasing Manager City Solicitor</p>
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Meeting 2020 February 12

COMMITTEE REPORT

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**TO:** CHAIR AND MEMBERS  
FINANCIAL MANAGEMENT COMMITTEE

**DATE:** 2020 February 05

**FROM:** MAJOR CIVIC BUILDING PROJECT  
COORDINATION COMMITTEE

**FILE:** 4230 12  
*Reference: Wayfinding - Deer Lake  
Precinct*

**SUBJECT: DEER LAKE PRECINCT WAYFINDING PROJECT – FUNDING  
REQUEST**

**PURPOSE:** To obtain funding approval to undertake the concept and detailed design of wayfinding signage for the Deer Lake Precinct.

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**RECOMMENDATIONS:**

1. **THAT** the Committee recommend Council authorize the City Solicitor to bring forward a Capital Reserves Fund Bylaw in the amount of \$60,000 to finance the Deer Lake Precinct Wayfinding project included in the Capital Plan, as outlined in this report.
2. **THAT** a copy of this report be forwarded to the Parks, Recreation and Culture Commission for information.

**R E P O R T****1.0 INTRODUCTION**

The Deer Lake Precinct, which encompasses the City's Central Administrative Area (City Hall Main Building, West Building, RCMP Burnaby Detachment), Deer Lake Business Centre (Deer Lake Buildings 1 and 2), and Deer Lake Park and the Burnaby Arts and Culture complex within it, receives numerous visitors on a daily basis. The increased profile of Deer Lake Park as a concert venue, in particular, has brought many new visitors to the precinct from throughout the region. In 2015, Council approved the initiation of a wayfinding study for the precinct, and for which the consultant, Public: Architecture + Communication, was engaged to work with City staff to develop a comprehensive wayfinding program so as to enhance the visitors' arrival experience and navigation through the precinct, as well as establish a cohesive civic presence within it. Work on the Deer Lake Precinct Wayfinding project was advanced to an extent as work priorities and resources permitted, but was not completed.

The purpose of this report is to seek additional funding in order to re-engage Public: Architecture + Communication to complete the concept and detailed design of the signage program for the Deer Lake Precinct Wayfinding project, as well as the preparation of the necessary contract



To: Financial Management Committee  
 From: Major Civic Building Project Coordination Committee  
 Re: Deer Lake Precinct Wayfinding Project – Funding Request  
 2020 February 05..... Page 2

administration documents for construction tender. As part of this report is background information on work completed to date, and project budget and financing.

The 2020 – 2024 Provisional Financial Plan will provide funding for the concept and detailed design of wayfinding signage for the Deer Lake Precinct. Upon approval of this funding request by Council, these expenditures will be included in the 2020 – 2024 Financial Plan (Planning Section).

## 2.0 POLICY SECTION

The advancement of this project aligns with the following goals and sub-goals of the Corporate Strategic Plan:

- **A Safe Community**
  - Community Amenity Safety – Maintain a high level of safety in City buildings and facilities for the public and City staff
- **A Connected Community**
  - Geographic Connection - Ensure that people can move easily through all areas of Burnaby, using any form of transportation
- **A Dynamic Community**
  - Economic Opportunity – Foster an environment that attracts new and supports existing jobs, businesses and industries
  - City Facilities and Infrastructure – Build and maintain infrastructure that meets the needs of our growing community

## 3.0 BACKGROUND INFORMATION

The Deer Lake Precinct, as noted above, encompasses 3 main areas (see *attached* Sketch #1):

- **Central Administrative Area** – This centralized area encompasses the civic operations of the City. It includes City Hall (Main and West Building) and the Burnaby RCMP Detachment (office administration and public safety services).
- **Deer Lake Business Park** – The business park encompasses two buildings that house a number of City Departments, as well as the City training centre, Fraser Health Authority offices and health services, and other private businesses.
- **Deer Lake Park** – Main features of the park include Deer Lake and the surrounding wetlands and forest. It is a defining feature of Burnaby's geography and an important natural asset. The park is developed with a variety of outdoor recreation opportunities,

To: Financial Management Committee  
 From: Major Civic Building Project Coordination Committee  
 Re: Deer Lake Precinct Wayfinding Project – Funding Request  
 2020 February 05..... Page 3

including playgrounds, walking trails, open lawn areas, and water activities (beach, sports fishing, and boating). Deer Lake Park also serves as the cultural precinct for Burnaby's arts and heritage amenities, including but not limited to the Burnaby Art Gallery, Shadbolt Centre for the Arts, Burnaby Village Museum, Century Gardens and Festival Lawn.

In summary, there are a broad range of land uses within the Deer Lake Precinct that serve the arts and culture, business, civic operations, institutional, public safety, and parks and recreational needs of Burnaby, its citizens and visitors. While building facility and directional signage within the precinct has been upgraded over the years, there is a demand for a comprehensive signage program to support wayfinding for visitors arriving by all modes of transportation (walking, cycling, transit and by vehicle) and to establish a cohesive civic presence and character within the precinct.

As noted in this report, in 2015 Council approved \$50,000 for the initiation of the Deer Lake Precinct Wayfinding project as part of a larger program to also review the space and parking needs of the City Administrative Complex. In response, City staff engaged the consultant, Public: Architecture + Communication, to develop the program, including review of existing signage and wayfinding; preparation of the concept and detailed design of a wayfinding signage program; and, preparation of an implementation/installation phasing plan. Work on the Deer Lake Precinct Wayfinding project was advanced to an extent as work priorities and resources permitted, but was not completed.

#### **4.0 DEER LAKE WAYFINDING PROJECT**

The purpose of this report is to seek Council funding in order to re-engage Public: Architecture + Communication to complete the Deer Lake Precinct Wayfinding project. The scope of work encompasses:

- completion of the concept and detailed design of the Deer Lake Wayfinding Signage program;
- development of an implementation/installation phasing plan for signage within the precinct;
- obtaining the necessary City approvals (rezoning, Preliminary Plan Approval); and,
- preparation of the necessary contract administration documents for tender (fabrication and installation).

It is noted that a considerable amount of time has passed since the project was last advanced. Other work programs and/or projects may have advanced new signage within the precinct. The City has also adopted a corporate font and colour palette for all civic communications and signage programs. As such, the consultant will also need to revisit previously completed work, including the existing Deer Lake Precinct signage inventory, and preliminary signage design to confirm that the information is current and consistent with approved policies and programs.

To: Financial Management Committee  
 From: Major Civic Building Project Coordination Committee  
 Re: Deer Lake Precinct Wayfinding Project – Funding Request  
 2020 February 05..... Page 4

## 5.0 PROJECT BUDGET / FINANCING


The conceptual and detailed design (BAX.0030) portion of the Deer Lake Park Wayfinding project will be included in the 2020 – 2024 Provisional Financial Plan and sufficient Capital Reserves Funds are available to finance the capital project outlined in this report

Carry-over of funding initially raised of \$8,273 is remaining, and an additional \$60,000 is required for consulting services for the scope of work noted in Section 4.0 of this report.

## 6.0 RECOMMENDATIONS

It is recommended that the Financial Management Committee recommend Council authorize the City Solicitor to bring forward a Capital Reserves Fund Bylaw in the amount of \$60,000 to finance the concept and detailed design components of the Deer Lake Wayfinding project.

The award of a Construction Contract will be the subject of a future report to the Financial Management Committee and Council.



E.W. Kozak, Chair, Major Civic Building Project  
 Coordination Committee



Leon Gous, Director Engineering



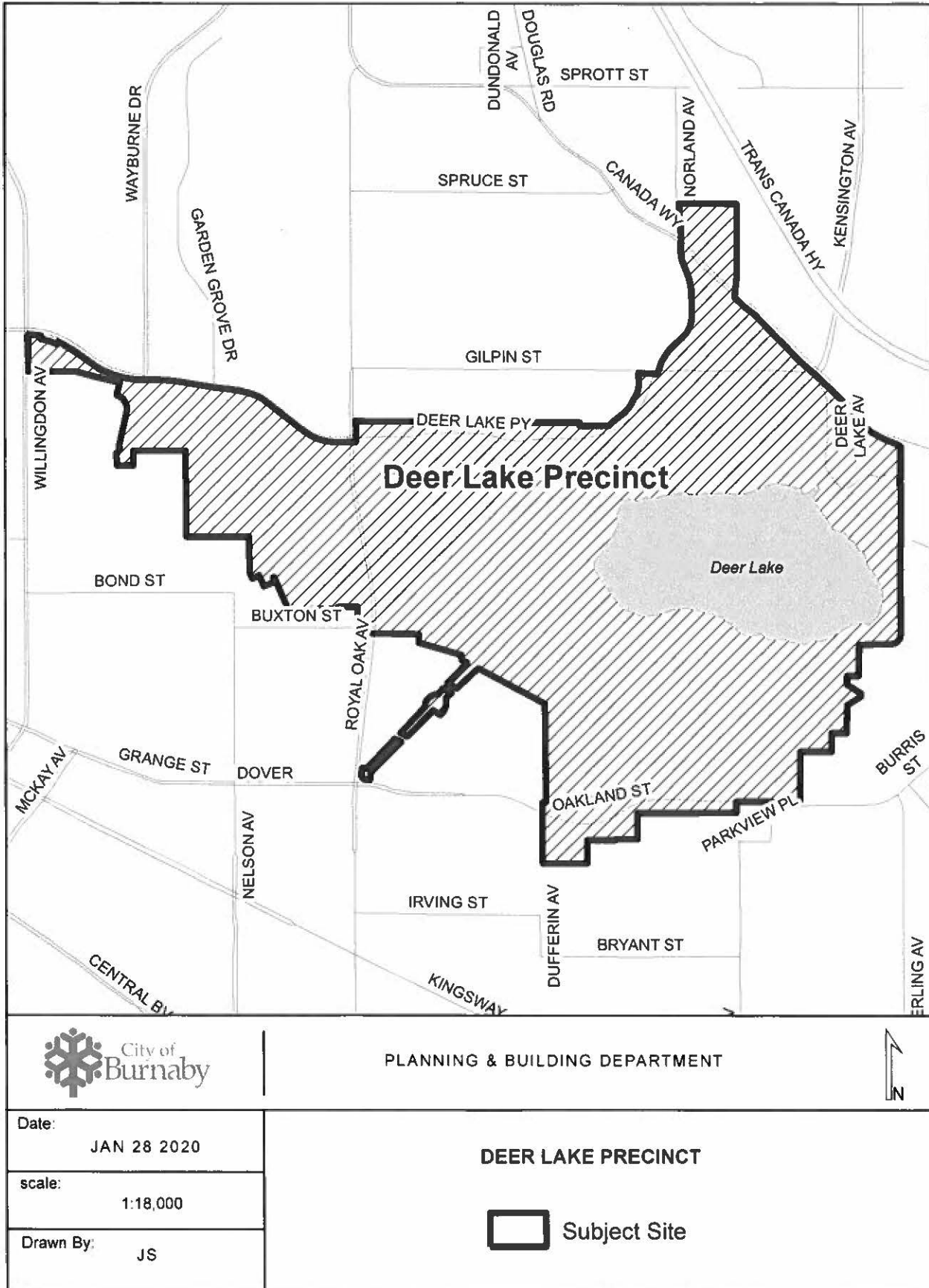
Dave Ellenwood  
 Director Parks, Recreation and Cultural Services

ZT/sla

**Attachment**

cc: City Manager  
 Director Corporate Services  
 Director Public Safety and Community Services  
 Director Finance  
 Purchasing Manager  
 City Solicitor  
 City Clerk

\\Filesrv4\Civic\_Bldg\_Projects\2019-07 Wayfinding Deer Lake Precinct\5. Council Reports\Deer Lake Precinct Wayfinding Project - Funding Request (2020.02.12).Docx



Sketch #1

**CITY OF BURNABY**  
**PARKS, RECREATION AND CULTURAL SERVICES DEPARTMENT**

DIRECTOR'S REPORT NO. 3, 2020

2020 March 10

BURNABY PARKS, RECREATION AND CULTURE COMMISSION

Your Director reports as follows:

<b><u>ITEM</u></b>	<b><u>DESCRIPTION</u></b>
i.	Rhododendron Garden on Burnaby Mountain
ii.	Yoga and Be Active Pass
iii.	Summer Swimming Schedules
iv.	Burnaby Festival of Learning – Fee Waiver Request
v.	2020 March – Parks, Recreation and Cultural Services Capital Funding Bylaw

Respectfully submitted,

A handwritten signature in black ink that reads "D. Ellenwood". The signature is written in a cursive, flowing style.

DAVE ELLENWOOD  
Director Parks, Recreation and Cultural Services



Item .....	1
Director's Report No.....	3
Meeting .....	2020 Mar 10

## Commission REPORT

**TO:** CHAIR AND MEMBERS  
PARKS, RECREATION & CULTURE  
COMMISSION

**DATE:** 2020 Feb 21

**FROM:** DIRECTOR - PARKS, RECREATION &  
CULTURAL SERVICES

**FILE:** 61100-20

**SUBJECT:** RHODODENDRON GARDEN ON BURNABY MOUNTAIN

**PURPOSE:** To provide information regarding the Rhododendron Garden that was located on Burnaby Mountain.

**RECOMMENDATIONS:**

1. **THAT** Commission receive this report for information.
2. **THAT** a copy of this report be sent to Mr. Barry Jones of the Burnaby Rhododendron and Garden Society.

**REPORT****1.0 INTRODUCTION**

At the Parks, Recreation and Culture Commission meeting held on 2019 June 11, Mr. Barry Jones appeared as a delegation representing the Burnaby Rhododendron and Garden Society to request the restoration of the Rhododendron Garden on Burnaby Mountain. The following report provides a brief description of the original context for development and the site conditions that impact redevelopment of the garden.

**2.0 POLICY SECTION****Goal**

- An Inclusive Community
  - Serve a diverse community –  
Ensure City services fully meet the needs of our dynamic community
- A Healthy Community
  - Healthy life –  
Encourages opportunities for healthy living and well-being
  - Healthy environment –  
Enhance our environmental health, resilience and sustainability

**3.0 BACKGROUND**

The Rhododendron Garden at Centennial Park on Burnaby Mountain and the Rhododendron Garden at Deer Lake Park were created as a Canada Centennial Project in 1967. The

To: Parks, Recreation & Culture Commission  
 From: Director - Parks, Recreation & Cultural Services  
 Re: RHODODENDRON GARDEN ON BURNABY MOUNTAIN

.....Page 2

horticultural beds at each location was centered on the rhododendron, Burnaby's official flower, as displayed with a bronze plaque to commemorate the garden (Attachment #1). The Burnaby Mountain location was selected to allow visitors arriving by bus to stop and view the garden on their way to the top of Centennial Park, where they could enjoy the view of the City. Since that time, the Horizons Restaurant with parking, the Rose Garden and the Playground of the Gods have been installed at various times in Centennial Park and have become focal points for tourists on Burnaby Mountain.

In the 40 years since the development of the original garden on Burnaby Mountain, the site has been overtaken with tree roots, salmon berry, black berry, butter cup and native grasses. The location on the side of the Mountain has presented maintenance access issues.

Over time the site issues that have led to the decision to remove the bed from the landscape include:

1. The maintenance of the garden on the slope became a safety issue. To improve the access, a pullout/service lot would need to be constructed across a ditch. The addition of an access road would diminish the aesthetic nature of the park.
2. This site is not an area of high public use and parking along the road is discouraged.
3. The Rose Garden is now the attraction at Burnaby Mountain
4. The Rhododendron Garden at Shadbolt Centre's Festival Lawn has been and will continue to be the focus.

#### 4.0 RECOMMENDATION

Although the Rhododendron Garden of 1967 was an attractive feature in its day, current attractions further up the Mountain, safety for patron and crew parking on the side of the road make it not an ideal location to re-establish a display garden. It is recommended that the site be maintained as a general grass area. Addition of a rhododendron bed could be considered in future projects on the top of Centennial Park where adequate parking and spectacular views exist. At the direction of the Commission, this could be included in the 2021-2026 Capital budget.



Dave Ellenwood  
 DIRECTOR - PARKS, RECREATION & CULTURAL SERVICES

SB:tc  
Attachment



THE OFFICIAL FLOWER OF BURNABY  
"THE RHODODENDRON"

THIS PLANTING WAS INITIATED BY THE  
BURNABY PARKS AND RECREATION COMMISSION  
IN THE YEAR 1967 TO COMMEMORATE  
THE CENTENNIAL OF CONFEDERATION

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A. B. STEWART - CHAIRMAN  
MRS. E. M. LAWSON - DEPUTY CHAIRMAN  
J. A. BARRINGTON   C. H. E. MCLEAN   A. H. PRIDE  
J. D. DRUMMOND   P. SEIFNER





Item .....	2
Director's Report No.....	3
Meeting .....	2020 Mar 10

## Commission REPORT

**TO:** CHAIR AND MEMBERS  
PARKS, RECREATION AND CULTURE  
COMMISSION

**Date:** 2020 March 03

**FROM:** DIRECTOR - PARKS, RECREATION AND  
CULTURAL SERVICES

**File:** 2410-20

**SUBJECT: YOGA AND BE ACTIVE PASS**

**PURPOSE:** To review and provide information on the fees at Bonsor Recreation Complex Yoga and Pilates studio.

**RECOMMENDATIONS:**

1. **THAT** this report be received for information.
2. **THAT** a copy of this report be sent to Ms. Katy Alkins-Jang.

**REPORT****1.0 INTRODUCTION**

At the Parks, Recreation and Culture Commission meeting held on 2020 February 10 at Bill Copeland Sports Complex the Commission heard a delegation from Ms. Katy Alkins-Jang regarding the Be Active pass fee and the Yoga fee.

As a result of the delegation the following motion was adopted:

THAT the delegation's presentation be REFERRED to staff for report/review.

**2.0 POLICY SECTION****Goal**

- An Inclusive Community
  - Serve a diverse community –  
Ensure City services fully meet the needs of our dynamic community

To: Parks, Recreation & Culture Commission  
 From: Director - Parks, Recreation & Cultural Services  
 Re: Yoga and Be Active Pass

.....Page 2

- A Healthy Community
  - Healthy life – Encourages opportunities for healthy living and well-being
  - Lifelong learning – Improve upon and develop programs and services that enable ongoing learning

### 3.0 BACKGROUND

Fees and charges in the City of Burnaby follow an established practice of being at the median of the market. To achieve this, the City of Burnaby completes a detailed market survey every two years and determines from this the appropriate program cost. These fees are analyzed in terms of service hours to ensure the ability to compare program costs between different providers.

Many cities have a Be Active pass or an equivalent pass. Typically, a pass allows customers access to drop in programs, which are characterised as being self-directed or with minimal direction or instruction. Examples of these are public and lap swimming, weight room, public skating, or high volume drop-in fitness or sport activities. Burnaby's fees for its Be Active pass are in the middle of the market range.

Activities that are not included in the Be Active pass are:

- Activities that attract or accommodate fewer participants.
- Activities that require specialty instructors.
- Activities that are registered programs.

In the City of Burnaby, Bonsor Recreation Complex is the only site that has drop-in Yoga and Pilates classes. All other sites have Yoga or Pilates as registered programs. The Bonsor Yoga and Pilates Studio provides a unique service in the City of Burnaby Recreation Division. Created in 2006, the space was originally a two level squash court, which was renovated for this specific purpose. With sprung wood floors located in a quieter section of Bonsor, the Studio is used for Yoga and Pilates only. This space hosts 46 classes per week, between 9am and 9:30pm. The capacity for this room is 35 yoga participants, compared to 80 participants for a regular fitness class in the Fitness Dance studio at Bonsor.

In a review of neighbouring municipalities, Bonsor's Yoga and Pilates Studio is unique among recreation centers. Only private yoga studios provide similar dedicated spaces making it difficult to obtain fee comparisons for a similar municipal service. The most recent review of service hour costs for yoga indicated the median cost is \$20.00. The City of Burnaby cost is \$10.24 with a market range of \$10.00 to \$24.00 per service hour for comparable services.

To: Parks, Recreation & Culture Commission  
From: Director - Parks, Recreation & Cultural  
Services  
Re: Yoga and Be Active Pass

.....Page 3

#### **4.0 RECOMMENDATION**

As Bonsor Recreation Complex Yoga and Pilates Studio is unique among recreation centres, it is impossible to make direct comparisons. The most recent review of service hour costs for yoga indicates a market range of \$10.00 to \$24.00 per service hour for comparable services. Our current cost of \$10.24 falls well below median. As a result, it is recommended that the fees for Bonsor's Yoga and Pilates classes remain separate from the fees of the Be Active pass.



Dave Ellenwood  
DIRECTOR - PARKS, RECREATION & CULTURAL SERVICES

EB:km



Item .....	3
Director's Report No.....	3
Meeting .....	2020 Mar 10

## Commission REPORT

**TO:** CHAIR AND MEMBERS  
PARKS, RECREATION AND CULTURE  
COMMISSION

**DATE:** 2020 March 03

**FROM:** DIRECTOR - PARKS, RECREATION AND  
CULTURAL SERVICES

**FILE:** 54000-30

**SUBJECT: SUMMER SWIMMING SCHEDULES**

**PURPOSE:** To provide information regarding summer swimming schedules and programming.

**RECOMMENDATIONS:**

1. **THAT** Commission receive this report for information.
2. **THAT** a copy of this report be sent to Ms. Carrie Harding.

**REPORT****1.0 INTRODUCTION**

At the Parks, Recreation and Culture Commission meeting held on 2020 February 11, correspondence was received from Ms. Carrie Harding regarding the change in summer swim schedules and amount of lane space available for lap swimming in the summer months. (Attachment #1) Ms. Harding expressed concerned with the amount of lane space at C.G. Brown Memorial Pool, Eileen Daily Pool and Kensington Outdoor Pool during the summer months.

**2.0 POLICY SECTION**

- An Inclusive Community
  - Serve a diverse community –  
Ensure City services fully meet the needs of our dynamic community
- A Healthy Community
  - Healthy life –  
Encourages opportunities for healthy living and well-being

**3.0 BACKGROUND**

The purpose of pool schedules and aquatic programming is to provide a framework to ensure fair and equitable allocation of time for patrons and user groups. Each year and

To: Parks, Recreation & Culture Commission  
 From: Director - Parks, Recreation & Cultural Services  
 Re: Summer Swimming Schedules

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each season staff assess what is required and make adjustments accordingly. One such adjustment made to adapt to community needs is the modification of the summer pool schedules. This allows staff to offer more opportunities for school age children and youth to participate in lesson programming and recreation swims as they have limited access throughout the year.

In 2018, the summer lunchtime lap swim session at C.G. Brown Memorial Pool was adjusted to start at 12:00 p.m. and end at 1:00 p.m. when public swim starts. (Lap swimming is available in one lane during public swim). This adjustment was in response to a decline in attendance for lap swimming and an increased demand for space for swimming lessons. The space allocated for lunchtime lap swimming is half of CG Brown Memorial Pool. This has not changed. C.G.Brown Memorial Pool is a 6-lane pool, and as of 2018, the lap lanes are spaced at 1.5 lanes wide. This configuration allows swimmers increased space in the narrow lanes to pass other swimmers and was put into place as a result of feedback received from regular pool users.

In addition to the lanes available at C.G. Brown Memorial Pool, Kensington Outdoor Pool offers one lane during their lesson programs from 9:00 a.m. – 10:00 a.m. Eileen Dailly Pool offers two plus lanes in the early morning as well as in the afternoon. The outdoor pool that has the most space for lap swimming is Central Park Pool. This facility offers a 50-meter lap swimming experience from 11:30 a.m. to 1:00 p.m. daily.

#### 4.0 RECOMMENDATION

C.G. Brown Memorial Pool is at the end of its life cycle and scheduled for replacement. Staff are in the midst of planning for the replacement facility, which will address many of the issues such as pool space and shared programming. Community consultations helped direct the design of the new aquatics center that will offer more lane space in addition to diverse aquatic programming for the community.

It is recommended that the Parks, Recreation and Culture Commission receive this report for information and that a copy of this report be sent to Ms. Carrie Harding.



Dave Ellenwood  
 DIRECTOR - PARKS, RECREATION & CULTURAL SERVICES

EB:km

**From:** Carrie [REDACTED]  
**Date:** January 28, 2020 at 9:06:14 PM PST  
**To:** Mayor <[Mayor@burnaby.ca](mailto:Mayor@burnaby.ca)>  
**Subject:** Summer Swimming Schedules Impact Seniors

Dear Mayor Hurley,

I live in North Burnaby and have been a Burnaby tax payer for 34 years. I have been retired for several years and swim laps regularly at CG Brown pool during the day. There are usually several hours each day where there are 3 or 4 lanes open for lap swimming. In the summer the schedule naturally changes to accomodate the children being out of school. In the past, the schedule would allow for an hour or an hour and a half of 3 or 4 lanes of lap swimming around lunch time every week day. It's not the best but we could work around it. Last year however, in 2019, they changed the summer schedule at CG Brown pool to only 1 hour of lap swimming with only 2 lanes open and half of the pool was used for swim lessons for 10 children. One of the lap lanes is used for water running (walking) so even the very slow swimmers ended up in the only other available lane. That meant that the slow, medium and fast swimmers were all crammed into 1 lane! Now maybe people think that all seniors are slow swimmers so it doesn't matter but that's not correct. We have all speeds - I know some seniors that swim faster than young adults. As a result, it made for a very negative swimming experience so I stopped going for the summer and I know of at least one other regular that did the same.

I asked one of the lifeguards about the lack of swim lanes at CG Brown and he said that management gave the okay for swim lessons to take up 1/2 the pool. He said that they made more money from swimming lessons than from regular swimming so that's why they made the decision.

The only other Burnaby indoor pool that is close enough for me to go to is Eileen Dailly and it's swim schedule doesn't commit to any more than 1 swim lane for lap swimming after 9am any day of the week any time of the year! So, even though it's closer to me I don't even try to go there because I don't want to waste time travelling there to find out 10 people are crammed into 1 lane. It is common knowledge around the regular swimmers that Eileen Dailly is horrible for lap swimming because of the schedule. When I asked Eileen Dailly about the lack of swim lanes for laps during the day I was told that there was more revenue to have more kids (for example a birthday party) than 3 adults....I can honestly say that the times I've ever been to Eileen Dailly pool I've never seen fewer than 10 adults at a time so I'm not sure where that came from.

In the summer there is Kensington outdoor pool but it's not even available to the public until 1pm and from what I can tell there is maybe one swim lane...definitely not great for lap swimming.

The people that are mostly impacted by this lack of available swim lanes during the day are seniors. This is because most seniors avoid the early morning swims either because they aren't up that early (that's why we retire - so we can sleep in! :-)) and/or because

there tends to be more aggressive swimmers and also they don't appreciate seniors taking up swim lanes when they think we can swim anytime during the day. Little do they know! The same goes for the evening swims. It's either too late or we avoid it to allow people that work during the day to have more room to swim.

I've been to the New Brighton Pool in Vancouver during the summer and they always have swimming lessons but they take up 1 of the 3 wide swim lanes. They divide that lane into 2 so they have 2 classes with a total of 12 to 16 children. That leaves the other 2 lanes for lap swimming. They've been doing this for years so I don't understand why CG Brown had to take up 1/2 the pool for 10 kids. They could do the same thing - take 1 of the 4 wide lanes and divide it into 2 and leave 3 lanes for lap swimming.

I thought that the purpose of the pools was to provide a service to the community not to make money. If all Burnaby cares about is how much money they can bring in then perhaps we should consider selling the pools off and reducing our taxes accordingly. It might not get me more lap swimming but at least my taxes wouldn't be paying for facilities I can't use.

This summer (and going forward) can the schedule at CG Brown please allow for at least 1 hour during the day (after 9am) of 3 or 4 lanes of lap swimming? Surely Burnaby can afford to lose a bit of swimming lesson revenue to accomodate the seniors.

In addition, I heard comments that CG Brown was going to be torn down soon and I was shocked. I hope that the plan is to keep the CG Brown pool open to the public until after the new pool is built. The new pool could be built on a different site - perhaps across from the Burnaby Lake soccer fields.

I'm sure that you can tell that swimming is very important to me. It's one of the best activities to do that is gentle on the body and is a great stress reducer. The only other pool in the North Burnaby area is Eileen Dailly and as mentioned, the schedule doesn't really accomodate lap swimming during the day. Even if it did, it can't possibly accomodate everyone that swims at CG Brown as well as the higher density from the towers being built at Brentwood.

Bonsor and Edmonds are too far away for me to travel to so I'm very concerned that I might have to go for 3 or 4 years without swimming while CG Brown is torn down and a new pool rebuilt. I know CG Brown is aging but if it's properly maintained there shouldn't be any reason why it can't last until the new pool is built. My house is much older than the CG Brown pool and it could last for decades more.

Thanks for taking the time to consider my concerns.

Carrie Harding  
[REDACTED]





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## Commission REPORT

**TO:** CHAIR AND MEMBERS  
PARKS, RECREATION AND CULTURE  
COMMISSION **Date:** 2020 March 10

**FROM:** DIRECTOR – PARKS, RECREATION AND CULTURAL SERVICES **File:** 66000-20

**SUBJECT: FEE WAIVER REQUEST FOR THE BURNABY FESTIVAL OF LEARNING**

**PURPOSE:** To request that the Commission waive fees for four Festival of Learning events in May 2020, to be held at various Parks, Recreation and Cultural Services venues.

### **RECOMMENDATIONS:**

1. **THAT** the Parks, Recreation and Culture Commission approve the waiving of rental fees for four Burnaby Festival of Learning events in May 2020, as listed in this report.
2. **THAT** a copy of this report be forwarded to the Burnaby Public Library Board for information.

## **REPORT**

### **1.0 INTRODUCTION**

The fifth annual Burnaby Festival of Learning will be held in the first week of May 2020. Co-presented by Simon Fraser University and the City of Burnaby, in participation with many local Burnaby organizations, the Festival provides free events for everyone – children, families, youth, adults and seniors. Events and activities take place across the city, inviting the community to enjoy Burnaby's rich variety of civic spaces, including its libraries, museums, galleries, parks, community centres and more.

Last year, more than 5,400 people attended dozens of events during the 8-day Festival. Since 2016, the festival has partnered with an increasing number of Burnaby organizations. Last year, 27 Burnaby organizations presented or co-presented events as part of the Festival lineup.

To: Parks, Recreation & Culture Commission  
 From: Director – Parks, Recreation and Cultural Svcs  
 Re: Approval for Free Venues for the Burnaby  
 Festival of Learning

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## 2.0 POLICY SECTION

### Goal

- A Connected Community
  - Social connection –  
 Enhance social connections throughout Burnaby  
*The Festival of Learning brings Burnaby residents of all ages, interests, and demographics together with a common goal of learning from each other.*
  - Partnership –  
 Work collaboratively with businesses, educational institutions, associations, other communities and governments  
*The Festival has encouraged and enhanced collaboration and partnerships between educational intuitions, City departments, the library, and community groups – working together to organize and host Festival events and other initiatives throughout the year.*
- An Inclusive Community
  - Celebrate diversity –  
 Create more opportunities for the community to celebrate diversity  
*The Festival encourages awareness of the diverse interests and issues of Burnaby residents. This year, the Festival features programs on multicultural children’s storytimes, the language of Islamic Art, strategies for parenting and supporting transgender and non-binary children, and an Indigenous play, among others.*
  - Create a sense of community –  
 Provide opportunities that encourage and welcome all community members and create a sense of belonging  
*In addition to the events noted above, this year’s festival features more than 25 free events that bring community members together to learn and take action on a range of ideas and topics that fall into four thematic streams: Civic Engagement, Climate, Food and Health, and Language.*

## 3.0 BACKGROUND

In November 2018, the Parks, Recreation and Culture Commission approved in principle the waiving of rental fees for PRCS venues for Festival events in 2019, 2020, and 2021, with the expectation that the Festival committee would make follow-up requests each year for the specific venues needed.

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 Festival of Learning

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#### 4.0 RECOMMENDATION

The Festival Advisory Committee requests that the Commission approve venue fee waivers for the following events:

- May 3, 3pm-11pm – Civic Square: Metamorphosis Film Screening and talk  
*Local filmmakers Nova Ami and Velcrow Ripper's film Metamorphosis takes the pulse of our earth and bears witness to a moment of profound change: the loss of one world, and the birth of another. Metamorphosis captures the true scale of the global environmental crisis. Forest fires consume communities, species vanish, and entire ecosystems collapse. Economic growth, tied to increased speed of resource extraction, has created a machine with the capacity to destroy all life. But this crisis is also an opportunity for transformation. Through a tidal flow of stunning images, Metamorphosis carves a path from the present to the future, and offers a bold new vision for humanity and the world.*
- May 4, 5pm-8:30pm -- Studio 103 in the Shadbolt Centre for the Arts:  
*Hold for Session to be determined.*
- May 7, 2pm-9pm -- Studio 103 in the Shadbolt Centre for the Arts: Gender and Sexuality 101  
*This workshop is conversation based. We welcome people who are interested in learning about Gender and Sexuality and those within the LGBTQ2SIA+ community. This is a safe space to ask questions even if you are unsure you have the appropriate language or way to ask your questions. This workshop empowers you to develop an increased level of comfort of understanding about Gender and Sexuality. The conversation is guided by the participants. We want to answer the questions you have. If we don't have the answers, we will assist you in discovering where to find the answers.*
- May 7, 5-7pm -- Studio 103 in the Shadbolt Centre for the Arts: Imposter Syndrome  
*Imposter Syndrome is widespread. It is something that many of us feel whether we are a student, new to our field, or a highly accomplished person. Imposter Syndrome is feeling inadequate, feeling like you aren't qualified to do the work you are doing, or feeling like you might be discovered as a fraud. A person with Imposter Syndrome experiences self-doubt and often attributes their success to luck or people overestimating their abilities. People with Imposter Syndrome also tend to downplay, discount, or minimize their abilities and achievements. Join us to learn*

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*about Imposter Syndrome, how it shows itself, and how we can utilize tools to fight that self-doubt spiral and recognize our strengths.*

It is recommended that the Parks, Recreation and Culture Commission approve the waiving of rental fees at the various venues for the four events listed above during the May 2020 Festival of Learning.

A handwritten signature in black ink that reads "D. Ellenwood". The signature is written in a cursive, flowing style.

Dave Ellenwood  
DIRECTOR PARKS, RECREATION  
& CULTURAL SERVICES

HE:km



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## COMMISSION REPORT

**TO:** CHAIR AND MEMBERS  
PARKS, RECREATION AND CULTURE  
COMMISSION

**DATE:** 2020 Feb 25

**FROM:** DIRECTOR PARKS, RECREATION AND  
CULTURAL SERVICES

**FILE:** 62500-01

**SUBJECT:** **2020 MARCH - PARKS, RECREATION AND CULTURAL SERVICES  
CAPITAL FUNDING BYLAW**

**PURPOSE:** To request a Capital Reserve Fund Bylaw to finance 2020 projects outlined  
in this report.

**RECOMMENDATION:**

1. **THAT** the Parks, Recreation and Culture Commission recommend Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$2,050,000 to finance the projects outlined in this report.

**REPORT****1.0 INTRODUCTION**

Bylaw funding approval is being requested to enable work to go ahead on the projects listed below. Expenditure for all projects is planned for 2020, subject to operating conditions.

**2.0 POLICY SECTION**

The projects identified in this report align with the City of Burnaby's Corporate Strategic Plan by supporting the following goals and sub-goals of the Plan:

- A Safe Community – Community amenity safety
- A Dynamic Community – City facilities and infrastructure
- A Healthy Community – Healthy environment
- A Connected Community – Healthy life

To: Parks, Recreation and Culture Commission  
From: Director Parks, Recreation and Cultural Services  
Re: 2020 March - Parks, Recreation and Cultural  
Services Capital Funding Bylaw

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**1. BLSC West – New Artificial Field for Field Hockey      \$1,400,000 (estimated)**  
**(DPW.0473)**

Funding is for design and construction of a new synthetic field dedicated for field hockey use in the Burnaby Lake Sports Complex zone. Initial work includes geotechnical site assessments to determine construction strategy and cost implications with detail design and construction to follow.

**2. Dog Off Leash Facilities      \$150,000 (estimated)**  
**(DPW.0446)**

Work to include addition of shade structures, bench seating, water fountains, and/or lighting at existing dog off leash facilities. In addition, work may include creation of new dog off leash facilities at other parks location.

**3. Oil Interceptors      \$75,000 (estimated)**  
**(DPW.0455)**

This project is for the replacement and addition of oil interceptors at various park sites. Older oil interceptors will be replaced with more effective units and other sites will be assessed for the installation of an oil interceptor where none existed before.

**4. Parks Nursery Upgrades      \$150,000 (estimated)**  
**(DPX.0249)**

Facilities and buildings at the Parks Nursery were constructed as far back as the 1960's and many of the structures do not meet code or current safety standards. The program will identify the site upgrades required in existing buildings and incrementally make improvements. Improvements would include addition of washrooms, showers, enclosure of open storage areas to increase indoor capacity for work-stations, and prevent rodent invasions, additional yard lighting, and buffering landscape zones to provide separation from the residential neighbours.

**5. Waterfilling Stations      \$125,000 (estimated)**  
**(DPW.0470)**

This capital program aims to install water bottle filling stations along trails and within park spaces. Providing accessible water stations will encourage park users to discontinue the usage of plastic bottle drinks and help reduce overall use of plastic containers that are not environmentally friendly.

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**6. Still Creek Office Renovation**

**\$100,000 (estimated)**

**(DPX.0250)**

Work includes work space modifications to an existing under-utilized open space area in the building. Project will optimize the space and provide additional work stations required for operational requirements.

**7. Wesburn Park Redevelopment**

**\$50,000 (estimated)**

**(DPW.0472)**

The outdoor play areas which are at the end of life, operate in a confined space due to steep grades along a bank separating the activities from the street. Work for this initial phase will include a conceptual plan to create seating and retaining walls along the bank to address grade issues, replace the wading pool with a spray pad feature, and improve circulation to the playground and public washrooms.

These expenditures are included in the 2020-2024 Provisional Financial Plan and sufficient Capital Reserve Funds are available to finance the capital projects outlined in this report.

**3.0 RECOMMENDATION**

It is recommended that the Parks, Recreation and Culture Commission recommend Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$2,050,000 to finance the projects outlined in this report.



Dave Ellenwood  
DIRECTOR PARKS, RECREATION and CULTURAL SERVICES

JQ:km:tc

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Copied to: Director of Finance  
City Solicitor