



## **PARCEL TAX ROLL REVIEW PANEL M I N U T E S**

**Wednesday, March 11, 2020, 4:00 p.m.**

**Council Chamber, City Hall  
4949 Canada Way, Burnaby, BC**

**PRESENT:** His Worship, Mayor Mike Hurley, Chair  
Councillor Pietro Calendino, Member  
Councillor Paul McDonell, Member

**ABSENT:** Councillor Sav Dhaliwal, Vice Chair  
Councillor Joe Keithley, Member

**STAFF:** Mr. Jonathan Helmus, Assistant Director Engineering  
Infrastructure & Development  
Mr. Richard Rowley, Assistant Director Finance Revenue  
Services  
Ms. Monica Macdonald, Administrative Officer

### **1. CALL TO ORDER**

The Chair called the Parcel Tax Roll Review Panel to order at 4:00 p.m.

His Worship, Mayor Mike Hurley, recognized the ancestral and unceded homelands of the hə́ŋqəmiŋə́m and Skwxwú7mesh speaking peoples, and extended appreciation for the opportunity to hold a meeting on this shared territory.

### **2. REPORTS**

#### **A) Report from the Director Finance - Re: 2020 Parcel Taxes**

The Director Finance submitted a report providing an overview of the parcel tax process.

The Director Finance recommended:

1. THAT this report be received for information purposes.

MOVED BY COUNCILLOR CALENDINO

SECONDED BY COUNCILLOR MCDONELL

THAT the recommendation of the Director Finance be adopted.

CARRIED UNANIMOUSLY

**B) Report from the Director Finance - Re: Local Area Service Foot Frontage Rules**

The Director Finance submitted a report providing an overview of the foot frontage rules used to charge newly billable Local Area Services Taxes that form part of the Parcel Tax Roll for 2020.

The Director Finance recommended:

1. THAT this report be received for information purposes.

MOVED BY COUNCILLOR CALENDINO

SECONDED BY COUNCILLOR MCDONELL

THAT the recommendation of the Director Finance be adopted.

CARRIED UNANIMOUSLY

**C) Report from the Director Finance - Re: Confirmation and Authentication of the 2020 Parcel Tax Rolls**

The Director Finance submitted a report seeking confirmation and authentication of the 2020 Sewer Parcel Tax Roll and the 2020 Local Area Service Tax Roll.

The Director Finance recommended:

1. THAT the 2020 Parcel Tax Roll, as received by the Parcel Tax Roll Review Panel, be confirmed and authenticated.
2. THAT the 2020 Local Area Service Tax Roll, as received by the Parcel Tax Roll Review Panel, be confirmed and authenticated.

MOVED BY COUNCILLOR MCDONELL

SECONDED BY COUNCILLOR CALENDINO

THAT the recommendations of the Director Finance be adopted.

CARRIED UNANIMOUSLY

3. **ADJOURNMENT**

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR CALENDINO

THAT the Parcel Tax Roll Review Panel meeting do now adjourn at 4:01 p.m.

CARRIED UNANIMOUSLY

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CHAIR

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ADMINISTRATIVE OFFICER