



SPECIAL CITY COUNCIL MEETING A G E N D A

Monday, March 30, 2020, 4:30 p.m.

Council Chamber, City Hall

4949 Canada Way, Burnaby, BC

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1. <u>CALL TO ORDER</u>	
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4.1	2020 MARCH - PARKS, RECREATION AND CULTURAL SERVICES CAPITAL FUNDING BYLAW	59
	Purpose: To request a Capital Reserve Fund Bylaw to finance 2020 projects outlined in the attached report.	
4.2	REZONING REFERENCE #19-47 - AMENDMENTS TO RESIDENTIAL TOWER 3 - BRENTWOOD TOWN CENTRE PLAN	63
	Purpose: To seek Council authorization to forward this application to a Public Hearing at a future date.	
5.	<u>BYLAWS</u>	
5.1	FIRST, SECOND AND THIRD READING	
5.1.1	#14131 - Burnaby Highway Closure Bylaw No. 1, 2020	72
	(Road Closure #19-02)	
	The purpose of the proposed bylaw is to close certain portions of highway adjacent to 7422 and 7470 Buller Avenue (all that portion of road in District Lot 97, Group 1, New Westminster District, dedicated by Plan 22309, containing 982.8m ²) shown outlined on the Sketch Plan to accompany City of Burnaby Bylaw Number 14131, prepared by Butler Sundvick	
	<i>(Item 7(5), Manager's Report, Council 2018 November 19)</i>	
5.2	FIRST, SECOND AND THIRD READING, AND RECONSIDERATION AND FINAL ADOPTION	
5.2.1	#14140 - Burnaby Local Area Service Construction (Project #20-601) Bylaw No. 1, 2020	75
	A bylaw to authorize the construction of certain local area service works upon petition - lane paving with asphalt curb in laneway of 6143 and 6405 Aubrey Street	
	<i>(Item 5(A), Certificate of Sufficiency, Council 2020 March 09)</i>	

- 5.2.2 #14145 - Burnaby Capital Works, Machinery and Equipment Reserve Fund Expenditure Bylaw No. 13, 2020** 78
- \$3,368,700 to finance the March Engineering Capital Infrastructure Bylaw Funding Request
- (Item 3.2., FMC Report, Special Council 2020 March 30)*
- Subject to approval of Item 3.2.***
- 5.2.3 #14146 - Burnaby Capital Works, Machinery and Equipment Reserve Fund Expenditure Bylaw No. 14, 2020** 80
- \$2,050,000 to finance the 2020 March - Parks, Recreation and Cultural Services Capital Funding Bylaw
- (Item 4.1., Manager's Report, Special Council 2020 March 30)*
- Subject to approval of Item 4.1.***
- 5.2.4 #14147 - Burnaby Capital Works, Machinery and Equipment Reserve Fund Expenditure Bylaw No. 15, 2020** 82
- \$848,000 to finance the 2020 Public Safety and Community Services Department Capital Projects Bylaw Funding Request
- (Item 3.3., FMC Report, Special Council 2020 March 30)*
- Subject to approval of Item 3.3.***
- 5.2.5 #14148 - Burnaby Capital Works, Machinery and Equipment Reserve Fund Expenditure Bylaw No. 16, 2020** 84
- \$35,000 to finance the Printshop Equipment Replacement Numbering, Perforation and Scoring Machine
- (Item 3.4., FMC Report, Special Council 2020 March 30)*
- Subject to approval of Item 3.4.***
- 5.3 CONSIDERATION AND THIRD READING**
- 5.3.1 #13899 - Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 20, 2018 - Rez. #17-13 (2421 Alpha Avenue)** 86
- Purpose: to permit the construction of a 27-storey residential apartment building with five ground oriented work/live townhouses and underground parking
- (Item 7(7), Manager's Report, Council 2018 May 28)*

Memorandum - Director Planning & Building - 2020 March 11

5.3.2 #14061 - Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 27, 2019 - Rez. #18-09 (6438 Byrnepark Drive) **95**

Purpose: to permit the construction of five-storey apartment building with underground parking, as well as townhouses with surface parking

(Item 7(8), Manager's Report, Council 2019 September 16)

Memorandum - Director Planning & Building - 2020 March 18

5.4 RECONSIDERATION AND FINAL ADOPTION

5.4.1	#14134 - Burnaby Routine Transaction Authority Bylaw 1999, Amendment Bylaw No. 1, 2020	105
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A bylaw to amend the Routine Transaction Authority Bylaw
1999 (increased authority)

(Item 6(J), FMC Report, Council 2020 February 24)

5.4.2	#14136 - Burnaby Capital Works, Machinery and Equipment Reserve Fund Expenditure Bylaw No. 10, 2020	106
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\$14,000,000 to finance the City's Land Assembly & Development Capital Program

(Item 6(I), FMC Report, Council 2020 February 24)

5.4.3	#14137 - Burnaby Capital Works, Machinery and Equipment Reserve Fund Expenditure Bylaw No. 11, 2020	108
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\$60,000 to finance the Deer Lake Precinct Wayfinding Project

(Item 6(Q), FMC Report, Council 2020 February 24)

6. NOTICE OF MOTION

6.1	His Worship, Mayor Mike Hurley - Re: City of Burnaby Support of Bill C-213	110
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7. NEW BUSINESS 111

8. ADJOURNMENT



COUNCIL MEETING M I N U T E S

**Monday, March 9, 2020, 6:00 p.m.
Council Chamber, City Hall
4949 Canada Way, Burnaby, BC**

PRESENT: His Worship, Mayor Mike Hurley
Councillor Pietro Calendino
Councillor Sav Dhaliwal
Councillor Dan Johnston
Councillor Colleen Jordan
Councillor Paul McDonell
Councillor James Wang

ABSENT: Councillor Joe Keithley
Councillor Nick Volkow (*due to illness*)

STAFF: Mr. Lambert Chu, City Manager
Ms. May Leung, Acting Director Corporate Services
Ms. Noreen Kassam, Director Finance
Mr. Dave Ellenwood, Director Parks, Recreation & Cultural Services
Mr. Ed Kozak, Director Planning & Building
Mr. Dave Critchley, Director Public Safety & Community Services
Ms. Kate O'Connell, City Clerk
Ms. Nikolina Vracar, Acting Deputy City Clerk

1. CALL TO ORDER

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR JORDAN

THAT the Open Council meeting do now reconvene at 6:04 p.m.

CARRIED UNANIMOUSLY

His Worship, Mayor Mike Hurley, recognized the ancestral and unceded homelands of the hən̓q̓əmi̓n̓əm and Skwxwú7mesh speaking peoples, and extended appreciation for the opportunity to hold a meeting on this shared territory.

2. **MINUTES**

A) **Open Council Meeting held 2020 February 24**

MOVED BY COUNCILLOR MCDONELL
 SECONDED BY COUNCILLOR JORDAN

THAT the minutes of the City Council Meeting held on 2020 February 24 be now adopted.

CARRIED UNANIMOUSLY

B) **Public Hearing (Zoning) held 2020 February 25**

MOVED BY COUNCILLOR MCDONELL
 SECONDED BY COUNCILLOR JOHNSTON

THAT the minutes of the Public Hearing (Zoning) held on 2020 February 25 be now adopted.

CARRIED UNANIMOUSLY

3. **PROCLAMATIONS**

A) **Stop the Sexual Exploitation of Children & Youth Awareness Week (2020 March 9 - 15)**

Councillor Wang, on behalf of His Worship, Mayor Mike Hurley, proclaimed 2020 March 9-15 as ***“Stop the Sexual Exploitation of Children & Youth Awareness Week”*** in the City of Burnaby.

B) **World Down Syndrome Day (2020 March 21)**

Councillor Johnston, on behalf of His Worship, Mayor Mike Hurley, proclaimed 2020 March 21 as ***“World Down Syndrome Day”*** in the City of Burnaby.

4. **DELEGATIONS**

A) **Vancouver Airport Authority - Re: YVR's Accomplishments in 2019**

Ms. Anne Murray, Vice President, Airline Business Development and Public Affairs, Vancouver Airport Authority, appeared before Council to provide an update on the Vancouver International Airport's (YVR) activities, successes and challenges.

In 2019, the YVR welcomed 26.4 million passengers, moved 300,000 tonnes of cargo, received recognition as the best North American airport for record 10 consecutive years, and employed 126,000 individuals. The speaker noted further implementation of the 30-year Sustainability and Friendship Agreement with Musqueam band, including greater presence of Musqueam designs at the airport and an environmental project on the Sea Island.

As a result of global challenges (i.e. grounding of 737 Max 8 aircraft, global trade and tensions, COVID-19), the YVR is anticipating a decline in passengers and revenue in 2020. Despite the challenges, there has been an overall 60% increase in the number of passengers over the past decade, and the YVR's has a resilient business model.

Looking forward, the YVR will open a new international terminal expansion in 2020 June, welcome new air services and airlines, and implement its 2020-2024 Environment Management Plan. The Plan's targets include: becoming carbon neutral in 2020 and achieving net zero carbon emissions by 2050; diverting 60% of waste from landfill; improving water use efficiency by 50% per passenger, and enhancing and protecting the Sea Island's salmon ecosystem.

In closing, Ms. Murray advised that the YVR is committed to addressing the challenge of to and from the airport transportation, and is reviewing potential acceleration of investments in East-West rapid transit connection.

B) **Joel Gibbs - Re: Rental Use Zoning Policy**

Mr. Joel Gibbs, appeared before Council to provide feedback on the updated City's Rental Use Zoning Policy.

Mr. Gibbs advised that the Policy does not address a lack of secure rental housing in most of the City, and is limited in creating more equitable access to housing as majority of neighbourhoods are not open to renters. The speaker noted a lack of requirements regarding unit size, amenities (including storage), and accessibility in the newly constructed buildings.

Mr. Gibbs advised that the use of funding from higher levels of government for new buildings and their income test requirement is creating a potential barrier for returning tenants having to provide income information. Further, there is a lack of clarity regarding the impact on returning tenants who initially pass the income test and exceed the income limit in the future.

The speaker expressed concern that the Policy's rental unit restrictions on developers may discourage rental housing development, and noted a lack of consultation regarding the Policy update with renters and developers.

5. **REPORTS**

A) **City Clerk - Re: Certificate of Sufficiency - Resident Initiated**

The City Clerk submitted a report on the Resident Initiated Local Area Service Project petition. Sufficient Petition was received for Resident Initiated Local Area Service Project #20-601.

The City Clerk recommended:

1. THAT Council receive the City Clerk's Certificate of Sufficiency validating the Resident Initiated 2020 Local Area Service Lane Paving Project #20-601.
2. THAT on receipt of the successful petition, the City Solicitor prepare a Local Area Service Construction Bylaw for the successful project.
3. THAT on receipt of the successful petition, the City Solicitor prepare a Local Area Service Fund Expenditure Bylaw for the successful project.
4. THAT the owners of the properties on the petitions be advised of the outcome.

MOVED BY COUNCILLOR CALENDINO

SECONDED BY COUNCILLOR MCDONELL

THAT the recommendations of the City Clerk be adopted.

CARRIED UNANIMOUSLY

B) **Executive Committee of Council - Re: Community Grant Applications**

The Executive Committee of Council submitted a report recommending the following grants for Council's approval:

#20.07.g - Green Fee Waiver (*In-kind*) - Nikkei Seniors Health Care and Housing Society (15th Annual 2020 Nikkei Place Golf Tournament and Fundraiser)

#20.08.f - Facility Fee Waiver (*In-kind*) - Vancouver Sangeetopasana Sabha
(Carnatic Music Concert by Sapasa)

#20.09. - \$5,000 - Burnaby MoreSports Society (Out of School Sports Program)

The Executive Committee of Council recommended:

1. THAT Council approve the grant recommendations, as outlined in the report.

MOVED BY COUNCILLOR DHALIWAL

SECONDED BY COUNCILLOR WANG

THAT the recommendation of the Executive Committee of Council be adopted.

CARRIED UNANIMOUSLY

C) Executive Committee of Council - Re: Festivals Burnaby Grant Program Application

The Executive Committee of Council submitted the following Festivals Burnaby grant application for Council consideration:

#20-L-001 - \$10,000 - Shri Guru Ravidass Sabha (Nagar Kirtan Parade)

The Executive Committee of Council recommended:

1. THAT Council approve the Festivals Burnaby grant recommendation, as outlined in the report.

MOVED BY COUNCILLOR DHALIWAL

SECONDED BY COUNCILLOR WANG

THAT the recommendation of the Executive Committee of Council be adopted.

CARRIED UNANIMOUSLY

D) Executive Committee of Council - Re: City Involvement in Burnaby Pride

The Executive Committee of Council submitted a report seeking Council authorization for expanded City involvement and support of Burnaby Pride.

The Executive Committee of Council recommended:

1. THAT Council approve the City involvement in Burnaby Pride, as outlined in Section 4.0 of the report.

2. THAT Council authorize the use of one-time Gaming Interest funds in the amount of \$70,000 in support of Burnaby Pride, as outlined in Section 4.2 of the report.

3. THAT a copy of this report be forwarded to the Financial Management Committee, the Social Planning Committee, and the Parks, Recreation and Culture Commission for information.

MOVED BY COUNCILLOR DHALIWAL

SECONDED BY COUNCILLOR CALENDINO

THAT the recommendations of the Executive Committee of Council be adopted.

CARRIED UNANIMOUSLY

E) Planning and Development Committee - Re: Finalized Rental Use Zoning Policy

The Planning and Development Committee submitted a report seeking Council endorsement of the finalized amendments to the Rental Use Zoning Policy.

The Planning and Development Committee recommended:

1. THAT Council endorse the finalized Rental Use Zoning Policy, as outlined in the report.
2. THAT Council authorize the preparation of a bylaw amending the Burnaby Zoning Bylaw to align with the revised Rental Use Zoning Policy.

MOVED BY COUNCILLOR CALENDINO

SECONDED BY COUNCILLOR DHALIWAL

THAT the recommendations of the Planning and Development Committee be adopted.

CARRIED UNANIMOUSLY

F) Planning and Development Committee - Re: Request for Liquor Store Location Framework Review

The Planning and Development Committee submitted a report recommending Council direct staff to review the Liquor Store Location Framework, and suspend consideration of new rezoning applications for Licencee Retail Stores (LRS) until the completion of the review.

The Planning and Development Committee recommended:

1. THAT Council direct staff to review the Liquor Store Location Framework (Framework) in response to the number of rezoning applications received for private liquor stores (Licensee Retail Stores).

2. THAT consideration of new rezoning applications for Licensee Retail Stores be suspended until the completion of the Liquor Store Location Framework review.

MOVED BY COUNCILLOR CALENDINO

SECONDED BY COUNCILLOR MCDONELL

THAT the recommendations of the Planning and Development Committee be adopted.

CARRIED UNANIMOUSLY

G) Social Planning Committee - Re: Appointment of the Social Planning Committee Advisory Members

The Social Planning Committee submitted a report seeking Council approval to appoint the Fraser Health Authority and the Burnaby Inter-Agency Council as advisory members to the Social Planning Committee.

The Social Planning Committee recommended:

1. THAT Fraser Health Authority and the Burnaby Inter-Agency Council be appointed as non-voting advisory members to the Social Planning Committee, as outlined in Section 3.0 of the report.
2. THAT staff be authorized to contact Fraser Health Authority and the Burnaby Inter-Agency Council to confirm the organizations' representatives on the Committee.
3. THAT a copy of the report be forwarded to Fraser Health Authority and the Burnaby Inter-Agency Council for information.

MOVED BY COUNCILLOR JORDAN

SECONDED BY COUNCILLOR WANG

THAT the recommendations of the Social Planning Committee be adopted.

CARRIED UNANIMOUSLY

H) City Manager's Report, 2020 March 09

The City Manager submitted a report dated 2020 March 09 on the following matters:

6. **MANAGER'S REPORTS**

1. **DEVELOPMENT OF NON-MARKET HOUSING AND CHILD CARE FACILITY - 7409 HALIFAX STREET**

The City Manager submitted a report from the Director Planning and Building seeking Council approval to advance development of non-market housing and a child care facility, in partnership with senior government and/or other development partners.

The City Manager recommended:

1. THAT Council authorize staff to bring forward the subject site for the development of non-market housing and a child care facility, in partnership with senior levels of government and/or other development partners, as generally outlined in the report.
2. THAT Council authorize staff to initiate a future pre-zoning application for the subject site, as detailed in Section 5.0 of the report.
3. THAT an amendment to the Montecito Urban Village Plan, as outlined in Section 4.3 of the report be approved, upon the granting by Council of Final Adoption of the rezoning bylaw associated with the future pre-zoning application for the subject site.
4. THAT Council approve in principle the contribution of Community Benefit Bonus Housing funds towards City-related permit fees and servicing costs associated with the future rezoning applications for the subject site, as detailed in Section 5.0 of the report.
5. THAT Council authorize staff to undertake a future public tender process to find suitable development partners and operators for the subject site, as detailed in Section 5.0 of the report.
6. THAT copies of this report be sent, for information purposes, to: Mr. Michael Flanigan, Vice President, Development & Asset Strategies, BC Housing; Mr. Andrew Middleton, Affordable Housing Specialist, CMHC; and Mr. Thom Armstrong, Executive Director, Co-operative Housing Federation of BC.

MOVED BY COUNCILLOR MCDONELL

SECONDED BY COUNCILLOR CALENDINO

THAT the recommendations of the City Manager be adopted.

CARRIED UNANIMOUSLY

Council inquired if the Shell Canada Ltd. pipeline is still active or not, and if the setback around the pipeline can be adjusted.

Staff advised that setback regulations are set by the National Energy Board and cannot be adjusted.

Staff will undertake to provide Council with the information regarding the pipeline's activity.

2. FINALIZED TENANT ASSISTANCE POLICY

The City Manager submitted a report from the Director Planning and Building seeking Council approval of an amended Tenant Assistance Policy.

The City Manager recommended:

1. THAT Council adopt the amended Tenant Assistance Policy.
2. THAT a copy of the report be sent to Landlord BC, members of the Mayor's Task Force on Community Housing, TRAC Tenant Resource and Advisory Centre, Urban Development Institute, and B.C.'s Minister of Municipal Affairs and Housing.

MOVED BY COUNCILLOR MCDONELL

SECONDED BY COUNCILLOR CALENDINO

THAT the recommendations of the City Manager be adopted.

CARRIED UNANIMOUSLY

3. PROPOSED INTER-MUNICIPAL BUSINESS LICENCE BYLAWS RELATED TO TRANSPORTATION NETWORK SERVICES (AKA RIDE-HAILING)

The City Manager submitted a report from the Director Public Safety and Community Services seeking Council authorization for the City to participate in an Inter-Municipal Business Licence scheme for Transportation Network Services.

The City Manager recommended:

1. THAT Council approve the City of Burnaby's participation in an Inter-Municipal Business Licence scheme for Transportation Network Services, as described in the report.
2. THAT Council authorize the City Solicitor to bring forward the Inter-Municipal TNS Business Licence Agreement Bylaw, substantially in the form set out in Attachment 1 of the report.

3. THAT Council authorize the City Solicitor to bring forward the Inter-Municipal TNS Business Licence Bylaw, substantially in the form set out in Attachment 2 of the report.

MOVED BY COUNCILLOR JOHNSTON
SECONDED BY COUNCILLOR WANG

THAT the recommendations of the City Manager be adopted.

DEFERRED

MOVED BY COUNCILLOR DHALIWAL
SECONDED BY COUNCILLOR CALENDINO

THAT the report be **DEFERRED** to 2020 March 23 Council meeting.

CARRIED UNANIMOUSLY

Council requested additional information regarding the accessibility considerations, and related contributions of ride-hailing services in support of accessible transportation.

Staff will undertake to follow-up.

4. **BUILDING PERMIT TABULATION REPORT NO.1 AND 2 - FROM 2020 JANUARY 01 - 2020 JANUARY 31 AND FROM 2020 FEBRUARY 01 - 2020 FEBRUARY 29**

The City Manager submitted a report from the Director Planning and Building providing Council with information on construction activity as reflected by the building permits that have been issued for the subject period.

The City Manager recommended:

1. THAT these reports be received for information purposes.

MOVED BY COUNCILLOR CALENDINO
SECONDED BY COUNCILLOR MCDONELL

THAT the recommendation of the City Manager be adopted.

CARRIED UNANIMOUSLY

5. ROAD CLOSURE - SHIRLEY AVENUE

The City Manager submitted a report from the Director Engineering seeking Council approval for a road closure.

The City Manager recommended:

1. THAT Council approve the road closure, as discussed in the report.
2. THAT the coordinator of the event, Jeffrey Tremblay, Service Manager, The Garage, 5707 Beresford Street, Burnaby, B.C. V5J 1J6 be sent a copy of the report.

MOVED BY COUNCILLOR MCDONELL

SECONDED BY COUNCILLOR CALENDINO

THAT the recommendations of the City Manager be adopted.

CARRIED UNANIMOUSLY

6. MURAL GRANT FUNDING FOR 4000 HASTINGS STREET

The City Manager submitted a report seeking Council approve funding for a mural at 4000 Hastings Street as part of the 2020 Burnaby Mural Grant Program.

The City Manager recommended:

1. THAT the cost of \$3,024 for the mural at 4000 Hastings Street, Burnaby, B.C. be funded from the Mural Grant Program.
2. THAT a copy of the report be forwarded to Isabel Kolic at the Heights Merchants Association BIA, 4019 Hastings Street, Burnaby, B.C. V5C 2J1.

MOVED BY COUNCILLOR MCDONELL

SECONDED BY COUNCILLOR CALENDINO

THAT the recommendations of the City Manager be adopted.

CARRIED UNANIMOUSLY

7. BURNABY LAKE AQUATIC AND ARENA FACILITY - RECOMMENDATION FOR CONTRACT AWARD (PHASE TWO)

The City Manager submitted a report from the Major Civic Building Project Coordination Committee seeking Council's approval to enter into a Client/Architect Agreement with HCMA Architecture + Design ("HCMA") to undertake the second phase of work for the Burnaby Lake Aquatic and Arena

Facility project, which includes detailed design, City development approvals, tender documents, and preliminary site and off-site servicing design.

The City Manager recommended:

1. THAT Council authorize an award of contract to HCMA Architecture + Design ("HCMA") for an estimated total cost of \$11,510,060.15 including GST in the amount of \$548,098.10 for the phase two scope of work for the Burnaby Lake Aquatic and Arena Facility project, as further outlined in the report.

MOVED BY COUNCILLOR CALENDINO

SECONDED BY COUNCILLOR JOHNSTON

THAT the recommendation of the City Manager be adopted.

CARRIED UNANIMOUSLY

8. CONTRACT AWARD - CA-3006 LOUGHEED HIGHWAY UPGRADES - UNDERHILL AVENUE AND AUSTIN ROAD

The City Manager submitted a report from the Director Finance seeking Council approval to award a contract for the Lougheed Highway Upgrades project.

The City Manager recommended:

1. THAT Council approve a contract award to Jack Cewe Construction Ltd. for an estimated total cost of 10,969,287.00 including GST in the amount of \$522,347.00 as outlined in the report. Final payment will be based on the actual quantity of goods and services delivered and unit prices as tendered.

MOVED BY COUNCILLOR MCDONELL

SECONDED BY COUNCILLOR WANG

THAT the recommendation of the City Manager be adopted.

CARRIED UNANIMOUSLY

9. CONTRACT AWARD - SUPPLY, DELIVERY AND MAINTENANCE OF TURNOUT GEAR AND ACCESSORIES

The City Manager submitted a report from the Director Finance seeking Council approval to award a contract for the supply, delivery and maintenance of turnout gear and accessories.

The City Manager recommended:

1. THAT Council approve a three-year contract award to Associated Fire Safety Equipment Inc. for an estimated total cost of \$1,545,600.00 including PST and

GST in the amount of \$165,600.00, as outlined in this report. Final payment will be based on the actual quantity of goods delivered and services provided.

MOVED BY COUNCILLOR MCDONELL

SECONDED BY COUNCILLOR WANG

THAT the recommendation of the City Manager be adopted.

CARRIED UNANIMOUSLY

10. CONTRACT AWARD - 2020 SANITARY SEWER MAINLINE GROUT

The City Manager submitted a report from the Director Finance seeking Council approval to award a contract for the 2020 Sanitary Sewer Mainline Grout project.

The City Manager recommended:

1. THAT Council approve a contract award to Mar-Tech Underground Services Ltd. for an estimated total cost of \$869,455.13 including GST in the amount of \$41,402.63, as outlined in the report. Final payment will be based on the actual quantity of goods and services delivered and unit prices as tendered.

MOVED BY COUNCILLOR MCDONELL

SECONDED BY COUNCILLOR WANG

THAT the recommendation of the City Manager be adopted.

CARRIED UNANIMOUSLY

11. CONTRACT INCREASE - SCOPE - EA-3031 BROADWAY STREET IMPROVEMENTS - BAINBRIDGE TO UNDERHILL AVENUE

The City Manager submitted a report from the Director Finance seeking Council approval to award a contract increase for the Broadway Street Improvements project.

The City Manager recommended:

1. THAT Council approve a contract increase to Associated Engineering (B.C.) Ltd. for an estimated cost of \$278,852.70 including GST in the amount of \$13,278.70. Final payment will be based on the actual quantity of services delivered and hourly rates as submitted.

MOVED BY COUNCILLOR MCDONELL
 SECONDED BY COUNCILLOR WANG

THAT the recommendation of the City Manager be adopted.

CARRIED UNANIMOUSLY

12. CONTRACT INCREASE - SCOPE - WATER METER SETTERS

The City Manager submitted a report from the Director Finance seeking Council approval to award a contract increase for the supply and delivery of water meter setters.

The City Manager recommended:

1. THAT Council approve a contract increase to Andrew Sheret Ltd., for an estimated total cost of \$131,650.00 including GST and PST in the amount of \$14,105.36 for the supply and delivery of water meter setters, as outlined in this report. Final payment will be based on unit rates and actual quantity of goods purchased.

MOVED BY COUNCILLOR MCDONELL
 SECONDED BY COUNCILLOR JOHNSTON

THAT the recommendation of the City Manager be adopted.

CARRIED UNANIMOUSLY

13. CONTRACT EXTENSION - SUPPLY AND DELIVERY OF FOOD PRODUCTS - SYSCO VANCOUVER

The City Manager submitted a report seeking Council approval for a one-year contract extension for supply and delivery of food products.

The City Manager recommended:

1. THAT Council approve a one-year contract extension to Sysco Vancouver for a total estimated value of \$800,000.00 for the supply and delivery of food products, as outlined in the report. Final payment will be based on actual quantity of products purchased.

MOVED BY COUNCILLOR MCDONELL
 SECONDED BY COUNCILLOR WANG

THAT the recommendation of the City Manager be adopted.

CARRIED UNANIMOUSLY

14. CONTRACT EXTENSION - SUPPLY AND DELIVERY OF FOOD PRODUCTS - GORDON FOOD SERVICES CANADA LTD.

The City Manager submitted a report from the Director Finance seeking Council approval for a one-year contract extension for supply and delivery of food products.

The City Manager recommended:

1. THAT Council approve a one-year contract extension to Gordon Food Services Canada Ltd. for a total estimated value of \$525,000.00 for the supply and delivery of food products, as outlined in the report. Final payment will be based on actual quantity of products purchased.

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR WANG

THAT the recommendation of the City Manager be adopted.

CARRIED UNANIMOUSLY

15. CONTRACT EXTENSION - 2020 CCTV INSPECTION AND CLEANING OF SANITARY SEWERS

The City Manager submitted a report from the Director Finance seeking Council approval to award a contract extension for closed-circuit television (CCTV) inspection and cleaning of sanitary sewers.

The City Manager recommended:

1. THAT Council approve a contract extension to C3 Mainline Inspections Inc. for an estimated amount \$212,692.28 including GST in the amount of \$10,128.20 for CCTV inspection and cleaning of sanitary sewers, as outlined in the report. Final payment will be based on the actual quantity of services delivered and hourly rates as submitted.

MOVED BY COUNCILLOR MCDONELL
SECONDED BY COUNCILLOR JORDAN

THAT the recommendation of the City Manager be adopted.

CARRIED UNANIMOUSLY

7. **BYLAWS**

A) FIRST READING

- A) #14132 - Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 4, 2020 - Rez. #18-37 (4279 Norland Avenue)
- B) #14133 - Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 5, 2020 - Rez. #19-12 (Portion of 5255 North Fraser Way)

MOVED BY COUNCILLOR MCDONELL

SECONDED BY COUNCILLOR WANG

THAT the Bylaw No. 14132 and 14133 be now introduced and read a first time.

CARRIED UNANIMOUSLY

B) FIRST, SECOND AND THIRD READING

- C) #14134 - Burnaby Routine Transaction Authority Bylaw 1999, Amendment Bylaw No. 1, 2020
- D) #14135 - Burnaby Capital Works, Machinery and Equipment Reserve Fund Expenditure Bylaw No. 9, 2020
- E) #14136 - Burnaby Capital Works, Machinery and Equipment Reserve Fund Expenditure Bylaw No. 10, 2020
- F) #14137 - Burnaby Capital Works, Machinery and Equipment Reserve Fund Expenditure Bylaw No. 11, 2020
- G) #14138 – Burnaby Inter-municipal TNS Business Licence Agreement Bylaw 2020
- H) #14139 – Burnaby Inter-municipal TNS Business Licence Bylaw 2020

As the report considered under Item 6(3), “Proposed Inter-Municipal Business Licence Bylaws Related to Transportation Network Services (AKA Ride-Hailing)” was DEFERRED, Bylaw No. 14138 - Burnaby Inter-Municipal TNS Business Licence Agreement Bylaw 2020 and Bylaw No. 14139 - Burnaby Inter-Municipal TNS Business Licence Bylaw 2020 were not considered at this time.

MOVED BY COUNCILLOR MCDONELL

SECONDED BY COUNCILLOR WANG

THAT the Bylaw No. 14134, 14135, 14136, and 14137 be now introduced and read three times.

CARRIED UNANIMOUSLY

C) SECOND READING

- I) #14121 - Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 1, 2020 - Rez. #16-34 (5000 Glenlyon Place)
- J) #14122 - Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 2, 2020 - Rez. #18-25 (4161 Dawson Street - Tower 5)
- K) #14123 - Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 3, 2020 - Rez. #18-26 (4161 Dawson Street - Tower 6)

MOVED BY COUNCILLOR MCDONELL
 SECONDED BY COUNCILLOR WANG

THAT the Bylaw No. 14121, 14122 and 14123 be now introduced and read a first time.

CARRIED UNANIMOUSLY

D) CONSIDERATION AND THIRD READING

- L) #13973 - Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 49, 2018 - Rez. #17-38 (4455 Alaska Street and portion of lane and Willingdon Avenue)

MOVED BY COUNCILLOR MCDONELL
 SECONDED BY COUNCILLOR WANG

THAT the Bylaw No. 13973 be now read a third time.

CARRIED UNANIMOUSLY

E) THIRD READING, RECONSIDERATION AND FINAL ADOPTION

- M) #14079 - Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 33, 2019 - Rez. #19-36 (3713 Kensington Avenue)
- N) #14118 - Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 51, 2019 - Rez. #19-61 (4630 & 4650 Kingsway, 6080 McKay Avenue)

MOVED BY COUNCILLOR MCDONELL
 SECONDED BY COUNCILLOR WANG

THAT the Bylaw No. 14079 and 14118 be now read a third time, reconsidered and finally adopted, signed by the Mayor and Clerk and the Corporate Seal affixed thereto.

CARRIED UNANIMOUSLY

8. **NEW BUSINESS**

His Worship, Mayor Mike Hurley – Notice of Motion – City of Burnaby Support of Bill C-213

His Worship, Mayor Mike Hurley, submitted the following Notice of Motion:

1. THAT the City of Burnaby endorse Bill C-213, an Act to enact the Pharmacare Act.
2. THAT a letter be sent from the Mayor to MP Peter Julian in support of Bill C-213.

With Notice given, the motion will be brought forward for consideration of Council at the next Council meeting.

9. **INQUIRIES**

Councillor Dhaliwal – Edmonds SkyTrain Station Deficiencies

Councillor Dhaliwal referred to Item B) of the Council Correspondence Package received up to 2020 March 05 from Mr. Nathan Davidowicz regarding Edmonds SkyTrain Station deficiencies, and requested a memorandum regarding the reported issues and any response from TransLink.

Staff will undertake to follow-up.

Councillor McDonell – Sidewalk Construction on Humphries Avenue

Councillor McDonell inquired regarding status of sidewalk construction on Humphries Avenue, between Edmonds Street and 15th Avenue.

Staff advised that the project is currently in design phase.

10. **ADJOURNMENT**

MOVED BY COUNCILLOR MCDONELL

SECONDED BY COUNCILLOR JORDAN

THAT the City Council Meeting do now adjourn at 7:29 p.m.

CARRIED UNANIMOUSLY

MAYOR

CITY CLERK



SPECIAL COUNCIL MEETING M I N U T E S

Monday, March 23, 2020, 5:00 p.m.
Council Chamber, City Hall
4949 Canada Way, Burnaby, BC

PRESENT: His Worship, Mayor Mike Hurley
 Councillor Pietro Calendino *(participated electronically)*
 Councillor Sav Dhaliwal *(participated electronically)*
 Councillor Dan Johnston *(participated electronically)*
 Councillor Colleen Jordan *(participated electronically)*
 Councillor Joe Keithley *(participated electronically)*
 Councillor Paul McDonell *(participated electronically)*
 Councillor James Wang *(participated electronically)*

ABSENT: Councillor Nick Volkow *(due to illness)*

STAFF: Mr. Lambert Chu, City Manager
 Mr. Dipak Dattani, Director Corporate Services
 Mr. Leon Gous, Director Engineering
 Ms. Noreen Kassam, Director Finance
 Mr. Denis Nokony, Acting Director Parks, Recreation & Cultural Services
 Mr. Ed Kozak, Director Planning & Building
 Mr. Dave Critchley, Director Public Safety & Community Services
 Ms. May Leung, City Solicitor
 Ms. Blanka Zeinabova, Deputy City Clerk
 Ms. Nikolina Vracar, Administrative Officer 2

1. CALL TO ORDER

His Worship, Mayor Mike Hurley, called the Special Open meeting to order at 5:01 p.m. and conducted the roll call. Due to the Covid-19 pandemic, all members of Council with the exception of the Chair, Mayor Mike Hurley, participated by electronic means.

For the benefit of the Council members that were participating by electronic means, Mayor Mike Hurley reviewed the staff members present at the meeting.

His Worship, Mayor Mike Hurley, recognized the ancestral and unceded homelands of the hən̓q̓əmi̓n̓əm and Skwxwú7mesh speaking peoples, and extended appreciation for the opportunity to hold a meeting on this shared territory.

MOVED BY COUNCILLOR MCDONELL

SECONDED BY COUNCILLOR KEITHELY

THAT the Special Open Council meeting reconvene at 5:01 p.m.

CARRIED UNANIMOUSLY

His Worship, Mayor Mike Hurley, spoke to the Covid-19 pandemic and advised the public that the following have been closed: most civic facilities, programs, events, sports fields and playgrounds. Additionally, the City is limiting public access to City Hall. Mayor Hurley advised that the Emergency Operations Centre had been activated, and through centralized coordination is ensuring the efficient use of resources to support the community as effectively as possible. His Worship referred to a call centre and a dedicated email address for the public to ask questions related to the City's Covid-19 response.

2. **MINUTES**

A) **Parcel Tax Roll Review Panel held 2020 March 11**

MOVED BY COUNCILLOR CALENDINO

SECONDED BY COUNCILLOR JORDAN

THAT the minutes of the Parcel Tax Roll Review Panel held on 2020 March 11 be now adopted.

CARRIED UNANIMOUSLY

3. **REPORT**

A) **City Manager's Report, 2020 March 23**

The City Manager submitted a report dated 2020 March 23 on the following matters:

4. **MANAGER'S REPORTS**

1. **ELECTRONIC PARTICIPATION IN COUNCIL, COMMITTEE, COMMISSION AND BOARD MEETINGS**

The City Manager submitted a report from the City Clerk seeking Council authorization to amend the Burnaby Procedure Bylaw 2004 to allow electronic

participation in regular Council meetings or Board, Committee or Commission meetings in the event of a Federal, Provincial or local State of Emergency, Provincial Health Emergency, or pandemic declaration by the World Health Organization.

The City Manager recommended:

1. THAT the 2020 March 23 Regular Council meeting and 2020 March 24 Public Hearing be cancelled.
2. THAT all regularly scheduled Committee, Commission and Board meetings be cancelled up to and including 2020 April 30.
3. THAT Council approve the electronic participation in regular Council, Committee, Commission and Board meetings in the event of a Federal, Provincial or local State of Emergency, Provincial Health Emergency, and/or a pandemic declaration by the World Health Organization.
4. THAT Council authorize the City Solicitor to bring forward a bylaw to amend the Burnaby Procedure Bylaw 2004, as outlined in the report.

MOVED BY COUNCILLOR JORDAN

SECONDED BY COUNCILLOR WANG

THAT the recommendations of the City Manager be adopted.

CARRIED UNANIMOUSLY

2. **CONTRACT AWARD - CB-3144 - BOUNDARY LANES COMBINED SEWER SEPARATION AND WATER PROGRAM - PHASE II**

The City Manager submitted a report from the Director Finance seeking Council approval to award a contract for the Boundary Lanes Combined Sewer Separation and Water Program - Phase II.

The City Manager recommended:

1. THAT Council approve a contract award to Complete Utility Contractors Ltd. for an estimated total cost of \$4,795,553.18 including GST in the amount of \$228,359.68, as outlined in the report. Final payment will be based on the actual quantity of goods and services delivered and unit prices as tendered.

MOVED BY COUNCILLOR JOHNSTON

SECONDED BY COUNCILLOR MCDONELL

THAT the recommendation of the City Manager be adopted.

CARRIED UNANIMOUSLY

3. CONTRACT AWARD - CB-3181 - 2020 MINOR BRIDGE REHABILITATION

The City Manager submitted a report from the Director Finance seeking Council approval to award a contract for the 2020 Minor Bridge Rehabilitation Project.

The City Manager recommended:

1. THAT Council approve a contract award to Eurovia British Columbia Inc. for an estimated total cost of \$517,077.17 including GST in the amount of \$24,622.72, as outlined in the report. Final payment will be based on the actual quantity of goods and services delivered and unit prices as tendered.

MOVED BY COUNCILLOR KEITHLEY

SECONDED BY COUNCILLOR CALENDINO

THAT the recommendation of the City Manager be adopted.

CARRIED UNANIMOUSLY

4. CONTRACT INCREASE - SCOPE - TANDEM AXLE DUMP TRUCKS WITH SNOW PLOWS AND SPREADERS

The City Manager submitted a report from the Director Finance seeking Council approval to award a contract increase for the supply and delivery of three (3) tandem axle dump trucks with snow plows and spreaders.

The City Manager recommended:

1. THAT Council approve a contract increase of \$1,157,667.84 including GST and PST in the amount of \$124,035.84 to First Truck Centre Vancouver, as outlined in the report.

MOVED BY COUNCILLOR DHALIWAL

SECONDED BY COUNCILLOR JORDAN

THAT the recommendation of the City Manager be adopted.

CARRIED UNANIMOUSLY

5. CONTRACT INCREASE - SCOPE - ENGINEERING CONSULTING SERVICES FOR NON-MARKET HOUSING PROJECTS

The City Manager submitted a report from the Director Finance seeking Council approval to award a contract increase for the engineering consulting services for non-market housing projects.

The City Manager recommended:

1. THAT Council approve a contract increase with Parsons Inc. for an estimated value of \$195,650.70 including GST in the amount of \$9,316.70 for the Engineering Consulting Services for Non-Market Housing Project. Final payment will be based on hourly rates and services purchased.

MOVED BY COUNCILLOR WANG

SECONDED BY COUNCILLOR JOHNSTON

THAT the recommendation of the City Manager be adopted.

CARRIED UNANIMOUSLY

6. CONTRACT EXTENSION - CHECKPOINT ANNUAL SUPPORT AND SUBSCRIPTION EXTENSION

The City Manager submitted a report from the Director Finance seeking Council approval for a one year contract extension for Checkpoint annual support and subscription extension.

The City Manager recommended:

1. THAT Council approve a one year contract extension to The Herjavec Group in the amount of \$211,514.83 including GST and PST in the amount of \$22,662.30 for annual support and subscription extension, as outlined in the report. Final payment will be based on actual quantity of goods and services purchased.

MOVED BY COUNCILLOR MCDONELL

SECONDED BY COUNCILLOR KEITHLEY

THAT the recommendation of the City Manager be adopted.

CARRIED UNANIMOUSLY

5. DEFERRED MATTER

A) Proposed Inter-Municipal Business Licence Bylaws Related to Transportation Network Services (aka Ride-Hailing)

At the 2020 March 09 Council meeting, the City Manager submitted a report seeking Council authorization for the City to participate in an Inter-Municipal Business Licence scheme for Transportation Network Services.

The City Manager recommended:

1. THAT Council approve the City of Burnaby's participation in an Inter-Municipal Business Licence scheme for Transportation Network Services, as described in the report.
2. THAT Council authorize the City Solicitor to bring forward the Inter-Municipal TNS Business Licence Agreement Bylaw, substantially in the form set out in Attachment 1 of the report.
3. THAT Council authorize the City Solicitor to bring forward the Inter-Municipal TNS Business Licence Bylaw, substantially in the form set out in Attachment 2 of the report.

This item was DEFERRED to 2020 March 23 Council meeting, as Council requested additional information regarding the accessibility considerations, and related contributions of ride-hailing services in support of accessible transportation.

MOVED BY COUNCILLOR CALENDINO
 SECONDED BY COUNCILLOR DHALIWAL

THAT the recommendations of the City Manager be adopted.

CARRIED UNANIMOUSLY

Arising from discussion, the following motion was introduced:

MOVED BY COUNCILLOR DHALIWAL
 SECONDED BY COUNCILLOR JORDAN

THAT staff prepare a report to Council outlining policy options to increase access to accessible transportation, including but not limited to financial contributions from ride-hailing companies.

CARRIED UNANIMOUSLY

6. **BYLAWS**

A) **FIRST, SECOND AND THIRD READING**

- A) #14138 - Burnaby Inter-municipal TNS Business Licence Agreement Bylaw 2020
- B) #14139 - Burnaby Inter-municipal TNS Business Licence Bylaw 2020
- C) #14141 - Burnaby Procedure Bylaw 2004, Amendment Bylaw No. 1, 2020

MOVED BY COUNCILLOR JORDAN
 SECONDED BY COUNCILLOR WANG

THAT the Bylaw No. 14138, 14139 and 14141 be now introduced and read three times.

CARRIED UNANIMOUSLY

B) RECONSIDERATION AND FINAL ADOPTION

D) #14135 - Burnaby Capital Works, Machinery and Equipment Reserve
 Fund Expenditure Bylaw No. 9, 202

MOVED BY COUNCILLOR JOHNSTON
 SECONDED BY COUNCILLOR MCDONELL

THAT the Bylaw No. 14135 be now reconsidered and finally adopted, signed by the Mayor and Clerk and the Corporate Seal affixed thereto.

CARRIED UNANIMOUSLY

7. NEW BUSINESS

Councillor Calendino – Covid-19 Pandemic

Councillor Calendino conveyed appreciation to staff for promptly shutting down the City's facilities; however, expressed concerns with residents not following the Provincial Health Officer's order to social distance. The speaker inquired regarding an enforcement plan.

Staff advised that Burnaby's Emergency Operation Centre (EOC) has created a special compliance team to address any complaints.

Councillor Keithley – Covid-19 Pandemic

Councillor Keithley inquired about risk mitigation activities the City is implementing to protect the homeless population from Covid-19 in light of City facility shut downs. Councillor Keithley requested the City make available portable washrooms and sanitizing stations to prevent the spread of Covid-19.

Staff will follow-up with the EOC on this matter, and advised that the Burnaby Task Force on Homelessness is investigating the warming centre's capacity expansion.

Councillor Jordan – Covid-19 Pandemic

Councillor Jordan expressed concerns that the recently announced Provincial Government's Covid-19 Action Plan does not include property tax relief provisions for home owners, and inquired if staff could provide a memorandum on this matter.

His Worship, Mayor Mike Hurley, advised that Metro Vancouver Mayors have sent a letter to the Honourable John Horgan, Premier of British Columbia, and the Honourable Selina Robinson, Minister of Municipal Affairs and Housing, urging the Province to take strong actions in regard to this matter. A copy of the letter was provided to local Members of the Legislative Assembly.

Councillor Jordan requested that a copy of the letter be provided to all members of Council. Staff will undertake to provide the letter.

His Worship, Mayor Mike Hurley – Covid-19 Pandemic

His Worship, Mayor Mike Hurley, expressed appreciation to the community for their cooperation and understanding regarding implemented and ordered Covid-19 measures. The Mayor acknowledged that majority of residents are following the social distancing guidelines, and encouraged all residents to adhere to the Provincial Health Officer's directives.

Councillor Wang – Covid-19 Pandemic

Councillor Wang inquired regarding closures of sport facilities, including skateboard parks, and clarified the contact information for reporting Covid-19 concerns and violations.

His Worship, Mayor Mike Hurley, confirmed that all sport facilities are closed.

Staff advised that residents can contact the City's Emergency Call Centre at 604-570-3800 between 8:00 a.m. and 6:00 p.m. seven days a week, or e-mail covid19@burnaby.ca.

8. INQUIRIES

There were no inquiries brought before Council at this time.

9. ADJOURNMENT

Without objection, the Special Council Meeting adjourned at 5:40 p.m.

MAYOR

DEPUTY CITY CLERK

FINANCIAL MANAGEMENT COMMITTEE

*HIS WORSHIP, THE MAYOR
AND COUNCILLORS*

**SUBJECT: 2020 MARCH ENGINEERING CAPITAL FACILITIES MANAGEMENT
GAMING RESERVE REQUEST – BURNABYGROW FACILITY**

RECOMMENDATIONS:

1. THAT Council approve completion of the feasibility study for the Burnaby Green Recycling Organic Waste Facility.
2. THAT Council authorize the use of the Gaming Reserve in the amount of \$150,000 to finance the Burnaby Green Recycling Organic Waste Facility project, as outlined in the report.

REPORT

The Financial Management Committee, at its meeting held on 2020 March 11, received and adopted the attached report seeking Council authorization for the use of the Gaming Reserve to finance the Burnaby Green Recycling Organic Waste Facility project.

Respectfully submitted,

Mayor M. Hurley
Chair

Councillor S. Dhaliwal
Vice Chair

Copied to: City Manager Director Engineering Director Corporate Services Director Finance Director Planning and Building Assistant Director Engineering, Facilities Management



Meeting 2020 March 11
COMMITTEE REPORT

TO: CHAIR AND MEMBERS FINANCIAL MANAGEMENT COMMITTEE **DATE:** 2020 February 24

FROM: DIRECTOR ENGINEERING **FILE:** 32000-05

SUBJECT: 2020 MARCH ENGINEERING CAPITAL FACILITIES MANAGEMENT GAMING RESERVE REQUEST – BURNABYGROW FACILITY

PURPOSE: To request the use of the Gaming Reserve to finance the Burnaby Green Recycling Organic Waste Facility project.

RECOMMENDATIONS:

1. **THAT** the Finance Management Committee recommend that Council approve completion of the feasibility study for the Burnaby Green Recycling Organic Waste Facility and;
2. **THAT** the Financial Management Committee authorize the use of the Gaming Reserve in the amount of \$150,000 to finance the Burnaby Green Recycling Organic Waste Facility project as outlined in this report.

REPORT

INTRODUCTION

The 2020 – 2024 Financial Plan provides funding for various multi-year capital improvement projects. In order to proceed with the award of contracts for construction and feasibility studies, funding approval is requested for the projects listed below.

POLICY SECTION

The following project is aligned with the City of Burnaby's Corporate Strategic Plan by supporting the following goals and sub-goals of the Plan.

Goal

- A Safe Community
 - Maintain a high level of safety in City buildings and facilities for the public and City staff.
- A Dynamic Community
 - City Facilities and infrastructure –
Build and maintain infrastructure that meets the needs of our growing community.

To: Chair and Members Financial Management Committee
 From: Director Engineering
 Re: 2020 March Engineering Capital Facilities Management
 Gaming Reserve Request – BurnabyGROW Facility
 2020 February 24.....Page 2

- A Thriving Organization
 - Reliable services, technology and information –
 Protect the integrity and security of City information, services and assets.

**Burnaby Green Recycling of
 Organic Waste (BurnabyGROW) Facility
 ENX.0121**

Estimated \$150,000

The City of Burnaby currently sends 27,000 tonnes of green waste for processing to a private facility at a cost of \$3.3 million annually. Changes in the regulatory environment for composting facilities and other marketplace changes are predicted to increase costs by 25% to 30% over the next three years.

The City of Burnaby's environmental leadership and unique regional location support the development of a facility to process the City's green waste and potentially generate revenue from providing processing services to neighbouring municipalities. This project is to undertake a feasibility study to determine the costs and benefits of developing a BurnabyGROW facility that will support the greenhouse gas reductions from organics diversion. Currently Burnaby reduces GHG emissions by approximately 2,400 tonnes CO₂e annually by diverting organics from the landfill. This could be increased if the BurnabyGROW facility utilizes biogas capture technology to create Renewable Natural Gas.

The scope of this feasibility study includes the provision of recommendations on processing technology options, analysis of end markets for compost materials, ownership and operating models, energy recovery options, and overall economic feasibility. If the City deems it necessary, the consultant hired for this feasibility study will be required to assist the City with any public consultations.

The feasibility report will include the following:

- A review of the 2012 economic analysis that was completed for the City to determine how the present economic and environmental landscape has changed.
- A review of the regulatory requirements for developing and operating a processing facility.
- A comparison of the various methods to best optimize the available energy derived from the processing of Green Waste materials.

To: Chair and Members Financial Management Committee
 From: Director Engineering
 Re: 2020 March Engineering Capital Facilities Management
 Gaming Reserve Request – BurnabyGROW Facility
 2020 February 24.....Page 3

- A comparison of the various methods to optimize total revenue to the City, thereby enhancing economic viability.
- A comparison of various ownership and operating models available to the City, including a summary of the challenges and benefits for each option.
- The number of staff required to maintain and operate the facility, including relevant training and operating certifications.
- An analysis of the processing facility lot siting requirements, including zoning and land access to the transportation network.
- A review of the potential negative impacts relating to traffic and odors including methods for mitigation.
- Recommendations on facility capacity to balance economic feasibility with potential environmental constraints.
- A review of organic waste volumes and processing capacity in the region, including the advisability of accepting green waste from outside of the City of Burnaby.
- A summary of the property attributes that need to be considered when selecting a facility location within the City of Burnaby.
- A conceptual facility design and potential site layout for public consultation and review.

These expenditures are included in the 2020 - 2024 Financial Plan and sufficient Gaming Reserve funds are available to finance the capital projects as outlined in this report.

To: Chair and Members Financial Management Committee
From: Director Engineering
Re: 2020 March Engineering Capital Facilities Management
Gaming Reserve Request – BurnabyGROW Facility
2020 February 24.....Page 4

RECOMMENDATIONS

It is recommended that the Financial Management Committee forward the request to Council to approve completion of the feasibility study for the Burnaby Green Recycling Organic Waste Facility and authorize the use of the Gaming Reserve in the amount of \$150,000 to finance the capital project as outlined in this report.



Leon A. Gous, P.Eng., MBA
DIRECTOR ENGINEERING

RS/JL/ac

Copied to: City Manager
Director Corporate Services
Director Finance
Director Planning & Building
Assistant Director Engineering, Facilities Management



Meeting 2020 March 23

COUNCIL REPORT

FINANCIAL MANAGEMENT COMMITTEE

*HIS WORSHIP, THE MAYOR
AND COUNCILLORS*

**SUBJECT: 2020 MARCH ENGINEERING CAPITAL INFRASTRUCTURE BYLAW
FUNDING REQUEST**

RECOMMENDATION:

1. THAT Council authorize the City Solicitor to bring forward a Capital Reserves Fund Bylaw in the amount of \$3,368,700, and the use of Waterworks Utility Capital Reserve in the amount of \$500,000 to finance Engineering capital infrastructure improvement projects, as outlined in the report.

REPORT

The Financial Management Committee, at its meeting held on 2020 March 11, received and adopted the attached report seeking Council authorization for the use of Water Reserves and a Capital Reserve Fund Bylaw to finance 2020 - 2024 Engineering capital infrastructure projects.

Respectfully submitted,

Mayor M. Hurley
Chair

Councillor S. Dhaliwal
Vice Chair

Copied to: City Manager Director Engineering Director Finance Deputy Director Engineering Assistant Director Infrastructure and Development Manager, Engineering Projects City Solicitor
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Meeting 2020 March 11

COMMITTEE REPORT

TO: CHAIR AND MEMBERS FINANCIAL MANAGEMENT COMMITTEE **DATE:** 2020 February 24

FROM: DIRECTOR ENGINEERING **FILE:** 32000-05

SUBJECT: 2020 MARCH ENGINEERING CAPITAL INFRASTRUCTURE BYLAW FUNDING REQUEST

PURPOSE: To request the use of Water Reserves and to request a Capital Reserve Fund Bylaw to finance 2020 - 2024 Engineering capital infrastructure projects.

RECOMMENDATION:

1. **THAT** the Financial Management Committee recommend Council authorize the City Solicitor to bring forward a Capital Reserves Fund Bylaw in the amount of \$3,368,700, and the use of Waterworks Utility Capital Reserve in the amount of \$500,000 to finance Engineering capital infrastructure improvement projects, as outlined in this report.

REPORT

INTRODUCTION

The 2020 – 2024 Provisional Financial Plan provides funding for various multi-year capital improvement projects. In order to proceed with construction, funding approval is requested for the projects listed below.

POLICY SECTION

The following project is aligned with the City of Burnaby's Corporate Strategic Plan by supporting the following goals and sub-goals of the Plan.

To: Chair and Members Financial Management Committee
 From: Director Engineering
 Re: 2020 MARCH ENGINEERING CAPITAL
 INFRASTRUCTURE BYLAW FUNDING REQUEST
 2020 February 24.....Page 2

Goal

- A Safe Community
 - Transportation safety –
Make City streets, pathways, trails and sidewalks safer.
- A Dynamic Community
 - City Facilities and infrastructure –
Build and maintain infrastructure that meets the needs of our growing community.
- A Thriving Organization
 - Reliable services, technology and information –
Protect the integrity and security of City information, services and assets.

1.0 Infrastructure

1.1 Gilmore Avenue and Southridge Drive Upgrades **Estimated \$3,368,700**

Significant settlement of the road adjacent to the at-grade bridge on Gilmore Avenue has been an ongoing problem for traffic on the road, the adjacent urban trail, and driveways. This project will address the long term settlement problem with a cost effective and sustainable solution. Preliminary design for the upgrades is complete. This project will include areas located at Gilmore Avenue, Dawson Street to Still Creek Avenue and Southridge Drive, Griffiths to Marine Drive.

Early funding is being requested to facilitate the award for construction scheduled to start in spring 2020 and finish at the end of 2021.

Project Mask(s)	2020	2021	Total
AEC.3136 – Conduit	\$290,400	-	\$290,400
ELA.3136 – Drainage	\$109,500	-	\$109,500
EMC.3136 – Roads	\$400,000	\$2,568,800	\$2,968,800
Total	\$799,900	\$2,568,800	\$3,368,700

1.2 Metro Vancouver Central Park Main Coordinated Works **Estimated \$500,000**

This project consists of utility upgrades and road rehabilitation designated for coordination with the Metro Vancouver capital works program associated with their Central Park Main (CPM2) replacement project.

To: Chair and Members Financial Management Committee
 From: Director Engineering
 Re: 2020 MARCH ENGINEERING CAPITAL
 INFRASTRUCTURE BYLAW FUNDING REQUEST
 2020 February 24.....Page 3

Works are intended to be designed and constructed concurrently with Metro Vancouver's CPM2 Project, including the Imperial Street section, and the 18th Street section between Edmonds Street and 10th Avenue. Underground water and sewer works will be constructed as part of the Metro Vancouver project. Road upgrades to the curb, gutter and sidewalk along the alignment may be included in the project scope.

Funding is being requested to facilitate the award for construction scheduled to begin late spring and finish by the end of 2020.

Project Mask(s)	2020
EJA.3138 – Water	\$500,000

These expenditures are included in the 2020 – 2024 Provisional Financial Plan and sufficient Capital Reserves & Reserve Funds are available to finance the capital projects outlined in this report.

RECOMMENDATION

It is recommended that the Financial Management Committee recommend Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$3,368,700, and the use of Waterworks Utility Capital Reserve in the amount of \$500,000 to finance Engineering capital infrastructure improvement projects, as outlined in this report.

for
 Leon A. Gous, P.Eng., MBA
 DIRECTOR ENGINEERING

RS/JM/ac

Copied to: City Manager
 Director Finance
 City Solicitor
 Deputy Director Engineering
 Assistant Director Infrastructure & Development
 Manager, Engineering Projects



Meeting 2020 March 23

COUNCIL REPORT

FINANCIAL MANAGEMENT COMMITTEE

*HIS WORSHIP, THE MAYOR
AND COUNCILLORS*

**SUBJECT: 2020 PUBLIC SAFETY AND COMMUNITY SERVICES DEPARTMENT
CAPITAL PROJECTS BYLAW FUNDING REQUEST**

RECOMMENDATION:

1. THAT Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$848,000 to finance Public Safety and Community Services Department capital projects, as outlined in the report.

REPORT

The Financial Management Committee, at its meeting held on 2020 March 11, received and adopted the attached report seeking Council authorization for a Capital Reserve Fund Bylaw to finance the 2020 Public Safety and Community Services Department's capital projects.

Respectfully submitted,

Mayor M. Hurley
Chair

Councillor S. Dhaliwal
Vice Chair

Copied to: City Manager Director Public Safety and Community Services Director Finance Fire Chief Officer in Charge, Burnaby RCMP Chief Licence Inspector City Solicitor
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Item
Meeting.....2020 Mar 11

COMMITTEE REPORT

TO:	CHAIR AND MEMBERS FINANCIAL MANAGEMENT COMMITTEE	DATE:	2020 Mar 03
FROM:	DIRECTOR PUBLIC SAFETY & COMMUNITY SERVICES	FILE:	42000-01
SUBJECT:	2020 PUBLIC SAFETY AND COMMUNITY SERVICES (PSCS) DEPARTMENT CAPITAL PROJECTS BYLAW FUNDING REQUEST		
PURPOSE:	To request a Capital Reserve Fund Bylaw to finance 2020 Public Safety and Community Services Department capital projects.		

RECOMMENDATION:

1. **THAT** Financial Management Committee recommend Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$848,000 to finance Public Safety and Community Services Department capital projects, as outlined in this report.

1.0 INTRODUCTION

In order to proceed with the award of contracts for procurement, bylaw funding approval is requested for the projects identified below. These projects are expected to be completed in 2020.

2.0 POLICY

The following projects are aligned with the City of Burnaby's Corporate Strategic Plan by supporting the following goals and sub-goals of the Plan.

Goal

- A Safe Community
 - Maintain a high level of safety in City buildings and facilities for the public and City staff.
- A Dynamic Community
 - Build and maintain infrastructure that meets the needs of our growing community.
- An Inclusive Community
 - Support a diversified City workforce by identifying barriers and implementing proactive strategies.

To: Chair and Members Financial Management Committee
 From: Director Public Safety and Community Services
 Re: 2020 PSCS CAPITAL PROJECTS BYLAW FUNDING
 REQUEST
 2020 March 03 Page 2

3.0 BUSINESS LICENCE AND PROPERTY MANAGEMENT

Description	2020 Estimated Budget
Deer Lake City Space Renovation <ul style="list-style-type: none"> Suite 205 renovation to create additional City space for additional staff. (CAX.0032) 	\$250,000
City Hall Kitchenette Renovation <ul style="list-style-type: none"> City Hall main floor kitchenette renovation to accommodate Licence and Tax Office staff. (CAX.0033) 	\$150,000
Total	\$400,000

4.0 BURNABY FIRE DEPARTMENT

Description	2020 Estimated Budget
Light Urban Search & Rescue Equipment <ul style="list-style-type: none"> New equipment to support department personnel responding to critical life hazard events as part of the Burnaby Firefighters Light Urban Search and Rescue Team. (ABY.0088) 	\$50,000
Smoke Curtains & Evacuation Hoods <ul style="list-style-type: none"> Firefighting equipment that allows firefighters to control the travel of smoke through occupied areas while still permitting safe access and egress for firefighters and equipment. (ABY.0086) 	\$50,000
Total	\$100,000

5.0 RCMP

Description	2020 Estimated Budget
Emergency Operations Centre Re-Purposing <ul style="list-style-type: none"> Furniture and light renovations including paint, carpet, and minor electrical work to re-purpose the previous court space. (ACX.0023) 	\$325,000
Exhibits Refrigerator and Freezer Replacement <ul style="list-style-type: none"> Replacement of existing units that have surpassed their useful lives. (ACY.0011) 	\$23,000
Total	\$348,000

To: Chair and Members Financial Management Committee
From: Director Public Safety and Community Services
Re: 2020 PSCS CAPITAL PROJECTS BYLAW FUNDING
REQUEST
2020 March 03.....Page 3

These expenditures are included in the 2020-2024 Provisional Financial Plan and sufficient Capital Reserve Funds are available to finance the capital projects outlined in this report.

6.0 RECOMMENDATION

It is recommended that the Financial Management Committee recommend Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$848,000 to finance Public Safety and Community Services Department capital projects, as outlined in this report.



Dave Critchley
DIRECTOR Public Safety & Community Services

DC/ch

Copied to: City Manager
Director Finance
Fire Chief
Officer in Charge Burnaby RCMP
City Solicitor



Meeting 2020 March 23

COUNCIL REPORT

FINANCIAL MANAGEMENT COMMITTEE

*HIS WORSHIP, THE MAYOR
AND COUNCILLORS*

**SUBJECT: PRINTSHOP EQUIPMENT REPLACEMENT
NUMBERING, PERFORATION, AND SCORING MACHINE**

RECOMMENDATION:

1. THAT Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$35,000 to finance the Numbering, Perforation and Scoring Machine Replacement Project, as outlined in the report.

REPORT

The Financial Management Committee, at its meeting held on 2020 March 11, received and adopted the attached report seeking Council authorization for a Capital Reserve Fund Bylaw to finance the Numbering, Perforation and Scoring Machine Replacement Project for the Printshop.

Respectfully submitted,

Mayor M. Hurley
Chair

Councillor S. Dhaliwal
Vice Chair

Copied to: City Manager Director Finance City Solicitor



Meeting 2020 March 11

COMMITTEE REPORT

TO: CHAIR AND MEMBERS
FINANCIAL MANAGEMENT COMMITTEE

DATE: 2020 February 28

FROM: DIRECTOR FINANCE

FILE: 7300-20

**SUBJECT: PRINTSHOP EQUIPMENT REPLACEMENT
NUMBERING, PERFORATION, AND SCORING MACHINE**

PURPOSE: To request a Capital Reserve Fund Bylaw to finance the Numbering, Perforation and Scoring Machine Replacement Project for the Printshop.

RECOMMENDATION:

1. **THAT** the Financial Management Committee recommend Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$35,000 to finance the Numbering, Perforation and Scoring Machine Replacement Project as outlined in this report.

REPORT**1.0 INTRODUCTION**

The Printshop requires replacement of the existing numbering, perforation and scoring machine as part of its equipment fleet. This device has served its purpose well for 15 years and is at the end of its life cycle. It allows for the numbering, perforating and scoring of a variety of forms and documents used throughout City departments and also for mail outs to residents/businesses.

2.0 POLICY SECTION**Goal**

- A Thriving Organization
 - Reliable services, technology and information –
Protect the integrity and security of City information, services and assets
 - Technology and innovation –
Support technology development and innovation to empower staff and to advance community objectives

To: *Financial Management Committee*
 From: *Director Finance*
 Re: *Printshop Equipment Replacement*
Numbering, Perforation, and Scoring Machine
 2020 March 11Page 2

3.0 NUMBERING, PERFORATION AND SCORING MACHINE – (CBY.0010) \$35,000

The Numbering, Perforation and Scoring Machine Replacement Project is required due to the aging state of the current equipment as it is no longer able to meet service demands. Replacement is required to ensure current and future service demands are met. The estimated cost to replace the equipment is \$35,000. The purchase of the equipment is expected to be completed in 2020.

These expenditures are included in the 2020 – 2024 Provisional Financial Plan and sufficient Capital Reserve Funds are available to finance the capital project outlined in this report.

4.0 RECOMMENDATION

It is recommended that the Financial Management Committee recommend Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$35,000 to finance the Numbering, Perforation and Scoring Machine Replacement Project as outlined in this report.



Noreen Kassam, CPA, CGA
 DIRECTOR FINANCE

NK:GC:YL / md

Copied to: City Manager

FINANCIAL MANAGEMENT COMMITTEE

*HIS WORSHIP, THE MAYOR
AND COUNCILLORS*

**SUBJECT: CONTRACT EXTENSION
MICROSOFT SOFTWARE LICENSING AGREEMENT**

RECOMMENDATION:

1. THAT Council approve a three year contract extension with Microsoft Corporation in the amount of \$2,547,066.30 including GST in the amount of \$114,913.67, as outlined in the report.

REPORT

The Financial Management Committee, at its meeting held on 2020 March 11, received and adopted the *attached* report seeking Council approval for a three year contract extension with Microsoft Corporation for desktop, server and database software licences.

Respectfully submitted,

Mayor M. Hurley
Chair

Councillor S. Dhaliwal
Vice Chair

Copied to: City Manager Director Finance Chief Information Officer City Solicitor
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Item.....
Meeting..... 2020 March 11

COMMITTEE REPORT

TO: CHAIR AND MEMBERS
FINANCIAL MANAGEMENT COMMITTEE

DATE: 2020 March 03

FROM: DIRECTOR FINANCE

FILE: 5820-20

**SUBJECT: CONTRACT EXTENSION
MICROSOFT SOFTWARE LICENSING AGREEMENT**

PURPOSE: To request approval for a three year contract extension with Microsoft Corporation for desktop, server and database software licences.

RECOMMENDATION:

1. **THAT** the Financial Management Committee recommend Council approve a three year contract extension with Microsoft Corporation in the amount of \$2,547,066.30 including GST in the amount of \$114,913.67 as outlined in this report.

REPORT

The City has deployed Microsoft products for a range of enterprise and end user productivity software such as Windows operating system, structured query language (SQL) database, Windows server and Microsoft Office suite. The current three-year licensing agreement with Microsoft ends on 2020 April 30. The new enterprise agreement with Microsoft extends support and maintenance for installed software until 2023 April 30.

The contract cost is based on public sector pricing obtained through a negotiated agreement between Microsoft and the province of BC, as well as a detailed count of required licensing across a wide spectrum of Microsoft products and an annual reconciliation process to ensure compliance, continuity of service and to account for service growth.

This recommendation is for a three year contract extension amounting to \$2,574,066.30 including GST in the amount of \$114,913.67. The cost increase is a result of growth in the number of workstations and servers deployed across the City to support end users and new business applications over three years.

To: *Financial Management Committee*
 From: *Director Finance*
 Re: *Contract Extension*
Microsoft Software Licensing Agreement

2020 March 11 Page 2

Contract History	Term	Amount
Original Contract	2017 May – 2020 Apr	\$ 2,149,378.96
Contract Extension	2020 May – 2023 Apr	\$ 2,574,066.30

The Chief Information Officer has reviewed the agreement and concurs with the recommendation based on the pricing level negotiated and the growth in the City's Information Technology infrastructure since 2017.

It is recommended that the Financial Management Committee recommend Council approve a three year contract extension with Microsoft Corporation effective 2020 May 01 to 2023 April 30, in the amount of \$2,574,066.30 including GST in the amount of \$114,913.67. Funding for this requirement is included in the 2020 – 2024 Provisional Financial Plan under the Information Technology department operating budget.



Noreen Kassam, CPA, CGA
 DIRECTOR FINANCE

NK:GC:SD / ew:md

Copied to: City Manager
 Chief Information Officer

FINANCIAL MANAGEMENT COMMITTEE

*HIS WORSHIP, THE MAYOR
AND COUNCILLORS*

**SUBJECT: MUNICIPAL FINANCE AUTHORITY OF BRITISH COLUMBIA (MFA) –
ACKNOWLEDGEMENT OF 50TH ANNIVERSARY IN 2020**

RECOMMENDATION:

1. THAT His Worship, Mayor Mike Hurley, on behalf of Council, send a letter of acknowledgement and congratulations to the MFA in recognition of the organization's 50th anniversary in 2020.

REPORT

1.0 INTRODUCTION

The Financial Management Committee, at its meeting held on 2020 March 11, received correspondence from the MFA requesting a letter of acknowledgement and congratulations to recognize the organization's 50th anniversary in 2020 (Attachment 1).

The MFA was created in 1970 to contribute to the financial well-being of local governments in BC. By pooling the borrowing and investment needs of communities collectively, the MFA is able to provide a range of low cost and flexible financial services to their clients equally. The MFA is independent from the Province and operates under a Board of Members appointed from the various Regional Districts within the province.

Arising from discussion, the Committee adopted a motion recommending that His Worship, Mayor Mike Hurley, on behalf of Council, send a letter to the MFA in recognition of their 50th anniversary.

2.0 POLICY SECTION

This report supports the following goal and sub-goal of the City's Corporate Strategic Plan:

- A Connected Community
 - Partnership –
Work collaboratively with businesses, educational institutions, associations, other communities and governments

To: His Worship, the Mayor and Councillors
From: Financial Management Committee
Re: MFA – Recognition of 50th Anniversary
2020 March 23 Page 2

3.0 RECOMMENDATION

The Committee recommends His Worship, Mayor Mike Hurley, on behalf of Council, send a letter of acknowledgement and congratulations to the MFA in recognition of the organization's 50th anniversary in 2020.

Respectfully submitted,

Mayor M. Hurley
Chair

Councillor S. Dhaliwal
Vice Chair

Copied to: City Manager Director Finance Executive Assistant to the Mayor

FINANCIAL MANAGEMENT COMMITTEE

*HIS WORSHIP, THE MAYOR
AND COUNCILLORS*

SUBJECT: GAMING RESERVE AND GAMING INTEREST RESERVE

RECOMMENDATION:

1. THAT Council receive this report for information.

REPORT

The Financial Management Committee, at its meeting held on 2020 March 11, received and adopted the attached report providing information on the status of the Gaming Reserve and Gaming Interest Reserve.

Respectfully submitted,

Mayor M. Hurley
Chair

Councillor S. Dhaliwal
Vice Chair

Copied to: City Manager Director Finance Members of Management Committee
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Meeting 2020 Mar 11

COMMITTEE REPORT

TO: CHAIRS AND MEMBERS
FINANCIAL MANAGEMENT COMMITTEE

DATE: 2020 March 04

FROM: DIRECTOR FINANCE

FILE: 7300-20

SUBJECT: GAMING RESERVE & GAMING INTEREST RESERVE

PURPOSE: To provide information on the status of the Gaming Reserve and Gaming Interest Reserve.

RECOMMENDATION:

1. **THAT** the Financial Management Committee recommend Council receive this report for information.

REPORT**1.0 INTRODUCTION**

This report is being provided to the Financial Management Committee as information on the status of the Gaming Reserve and the Gaming Interest Reserve as at 2019 December 31. An annual return, due by 2020 March 15, will be provided to the Province on the cash inflows and outflows of the Gaming Reserve.

2.0 POLICY SECTION**Goal**

- A Connected Community
 - Partnership –
Work collaboratively with businesses, educational institutions, associations, other communities and governments
- A Thriving Organization
 - Financial viability –
Maintain a financially sustainable City for the provision, renewal and enhancement of City services, facilities and assets

To: Financial Management Committee
 From: Director Finance
 Re: Gaming Reserve & Gaming Interest Reserve
 2020 March 11Page 2

3.0 BACKGROUND

Through the Host Financial Assistance Agreement with the Province of BC, the City receives 10% of the net Provincial proceeds from the Grand Villa (Gateway Casino). The eligibility criteria for use of casino gaming grants include operating expenditures and/or capital projects that serve to protect or improve Burnaby's environment, including beautification, heritage, public safety, international relations, arts and culture or other projects or programs at the discretion of Council.

In addition, operating expenditures and/or capital project initiatives would satisfy the following criteria:

- a) Ad hoc pilot projects which extend over a specific period of time.
- b) Discrete capital projects that do not require ongoing capital funding requirements.
- c) Gaming funds on hand shall be sufficient to complete the proposed project.
- d) The activity and/or project shall have little or no ongoing impact on the operating budget or result in a reliance on the property tax levy.

Council reviews and approves all operating expenditures and capital project initiatives funded by the Gaming Reserve annually prior to inclusion in the Financial Plan.

Attachment 1 (Gaming Reserve Summary by Year 2000 – 2019) provides a summary of the Gaming Reserve grants received and the expenditures made for the entire period of this Provincially funded program. As per the Host Financial Assistance Agreement, all grants received and expenditures made from the grants are to be reported back to the Province on a cash basis by March 15 of each year. Included in Attachment 1 is a 2020 forecast based on operating expenditures and capital projects that have been approved to utilize the Gaming Reserve during the Provisional budget process.

Expenditures funded from the Gaming Reserve for 2019 totaled \$8,075,881, of which \$2,796,808 are operating expenditures and \$5,279,073 are capital expenditures. Attachment 2 provides the details of these expenditures. In 2019, the City budgeted to receive approximately \$11,500,000 as a gaming grant from the Province and actually received \$11,892,514. The balance of the Gaming Reserve is \$83,885,110 as at 2019 year-end.

To: Financial Management Committee
 From: Director Finance
 Re: Gaming Reserve & Gaming Interest Reserve
 2020 March 11Page 3

The following table provides the actual gaming grants received by City for the past 5 years (2015 to 2019) compared to budget:

Year	Budget (\$)	Actual (\$)
2015	9,500,000	11,093,270
2016	9,500,000	10,715,090
2017	9,500,000	11,015,359
2018	9,500,000	12,558,049
2019	11,500,000	11,892,514

The average actual grants received in the past five years is approximately \$11,654,900. As a result, the 2020 gaming grant is budgeted at \$11,500,000 for future years in the 2020 – 2024 Provisional Financial Plan.

At the end of the fiscal year, the total annual interest income earned on the balance of the Gaming Reserve is transferred to the Gaming Interest Reserve with the intent to use the proceeds to fund priority one-time operating projects as determined by Council.

Interest earnings on the Gaming Reserve totaled \$2,912,735 in 2019 which was transferred to the Gaming Interest Reserve. There were no expenditures from the Gaming Interest Reserve in 2019. The 2019 ending balance in the Gaming Interest Reserve is \$8,820,068.

Overall, the Gaming Reserve and Gaming Interest Reserve continue to be viable funding sources for capital and operating initiatives as per the criteria outlined and approved by Council through the annual budget process.

4.0 RECOMMENDATION

It is recommended that the Financial Management Committee recommend Council receive this report for information.



Noreen Kassam, CPA, CGA
 DIRECTOR FINANCE

NK:RG:WK / md

Attachments: 1 – Gaming Reserve – Summary by Year 2000 to 2019
 2 – Gaming Reserve – 2019 Summary of Revenue and Expenditures

Copied to: City Manager
 Members of Management Committee



GAMING RESERVE - SUMMARY BY YEAR FROM 2000 TO 2019

	<u>2000 - 2011*</u>	<u>2012</u>	<u>2013*</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>GRAND TOTAL</u> <u>2000-2019</u>	<u>2020 Provisional</u> <u>Plan Forecast</u>
OPENING BALANCE	\$ -	\$ 56,833,570	\$ 61,294,974	\$ 54,277,918	\$ 57,105,601	\$ 65,895,366	\$ 75,937,826	\$ 84,176,063	\$ 80,068,477	-	\$ 83,885,110
ADDITIONS TO GAMING RESERVE											
Casino Grant Received	\$ 100,485,920	\$ 9,231,134	\$ 9,162,482	\$ 10,004,796	\$ 11,093,270	\$ 10,715,090	\$ 11,015,359	\$ 12,558,049	\$ 11,892,514	\$ 186,158,614	\$ 11,500,000
Interest	\$ 21,745,937	\$ 3,276,580	\$ 2,903,894	-	-	-	-	-	-	\$ 27,926,411	-
TOTAL ADDITIONS	\$ 122,231,856	\$ 12,507,714	\$ 12,066,377	\$ 10,004,796	\$ 11,093,270	\$ 10,715,090	\$ 11,015,359	\$ 12,558,049	\$ 11,892,514	\$ 214,085,025	\$ 11,500,000
EXPENDITURES											
Capital Spending	\$ (58,737,328)	\$ (7,394,717)	\$ (18,378,196)	\$ (6,560,086)	\$ (2,303,505)	\$ (672,630)	\$ (2,040,645)	\$ (15,568,539)	\$ (5,279,073)	\$ (116,934,719)	\$ (31,706,400)
Operating Spending	\$ (6,660,959)	\$ (651,592)	\$ (705,237)	\$ (617,027)	-	-	\$ (736,477)	\$ (1,097,096)	\$ (2,796,808)	\$ (13,265,196)	\$ (2,617,500)
TOTAL EXPENDITURES	\$ (65,398,287)	\$ (8,046,309)	\$ (19,083,433)	\$ (7,177,113)	\$ (2,303,505)	\$ (672,630)	\$ (2,777,122)	\$ (16,665,635)	\$ (8,075,881)	\$ (130,199,915)	\$ (34,323,900)
ENDING BALANCE	\$ 56,833,570	\$ 61,294,974	\$ 54,277,918	\$ 57,105,601	\$ 65,895,366	\$ 75,937,826	\$ 84,176,063	\$ 80,068,477	\$ 83,885,110	\$ 83,885,110	\$ 61,061,210

* Restated to report cash basis as per Host Local Government Revenue and Expenditure Report



GAMING RESERVE 2019 SUMMARY OF REVENUES AND EXPENDITURES

OPENING BALANCE	\$ 80,068,477.56
ADDITIONS TO GAMING RESERVE (Cash Basis)	
Casino Grant Received:	11,892,513.86
TOTAL ADDITIONS	11,892,513.86
EXPENDITURES	
OPERATING EXPENDITURES	
Burnaby Hospital Foundation Grant - CT Scanner	(1,000,000.00)
Festivals & Events Grants	(170,250.00)
Anti-Graffiti Mural Grant Program	(6,000.00)
Community Grants Subtotal	(1,176,250.00)
Trans Mountain Pipeline	(259,579.71)
Festivals/Special Events - Engineering Services	(256,616.30)
Energy Performance Program	(200,000.00)
Upgrade & Assessments of Asbestos Containing Material	(193,081.36)
Safety & Security Enhancements	(150,000.00)
Community Safety Plan	(123,203.49)
Fire Services Review	(100,000.00)
Byrne Creek Dykes Study	(83,100.00)
Festivals/Special Events - Police Services	(70,000.00)
Riparian Monitoring	(53,943.85)
Water Conservation Program	(47,500.00)
Rainbow Crosswalks	(33,400.00)
Storage Boxes & Kiosks Maintenance	(24,571.48)
Accessibility Projects	(16,000.00)
International Relations - Sister City	(9,561.92)
Other Operating Expenditures	(1,620,558.11)
TOTAL OPERATING EXPENDITURES	(2,796,808.11)
CAPITAL EXPENDITURES	
Service Centre - Laurel Street	(3,399,648.28)
Ledger Temporary Works Yard	(590,914.81)
Safety and Security Enhancements in Park	(397,869.01)
Water Conservation Devices	(173,030.89)
Norland Works Yard Modernization	(126,462.00)
Security Equipment Replacement & Expansion	(113,217.89)
City Buildings - Heritage & Cultural	(112,929.43)
Accessibility Improvements	(77,804.34)
Electric Vehicle Charging Civic Facilities	(68,694.91)
RCMP Drug Processing Facility Study & Construction	(52,632.65)
Video Security & Monitoring Systems	(51,995.61)
City Buildings - Works Yards	(43,672.56)
Safety and Security Multiple Sites	(31,913.18)
Norland Yard Winter Operations Facility (Salt Shed)	(21,958.88)
Burnaby 125 Year Heritage Markers	(8,926.95)
Laurel Works Yard Contamination Cleanup	(7,401.77)
TOTAL CAPITAL EXPENDITURES	(5,279,073.16)
ENDING BALANCE	\$ 83,885,110.15



MANAGER'S REPORT

March 30, 2020

Unless otherwise noted, the departmental recommendations contained in this Manager's Report are approved and recommended by the City Manager to the Mayor and Council

HIS WORSHIP THE MAYOR AND MEMBERS OF COUNCIL;

The following report is submitted for your consideration:

Item

**01 2020 MARCH – PARKS, RECREATION AND CULTURAL SERVICES
CAPITAL FUNDING BYLAW**

PURPOSE: To request a Capital Reserve Fund Bylaw to finance 2020 projects outlined in the attached report.

**02 REZONING REFERENCE #19-47
AMENDMENTS TO RESIDENTIAL TOWER 3
BRENTWOOD TOWN CENTRE PLAN**

PURPOSE: To seek Council authorization to forward this application to a Public Hearing at a future date.

Yours respectfully,

A handwritten signature in black ink, appearing to read "Lambert Chu", written over a horizontal line.

Lambert Chu
City Manager



Item.....
Meeting..... 2020 Mar 23

Council REPORT

TO: CITY MANAGER **DATE:** 2020 Mar 11

FROM: DIRECTOR - PARKS, RECREATION & CULTURAL SERVICES **FILE:** 62500-01

SUBJECT: 2020 MARCH - PARKS, RECREATION AND CULTURAL SERVICES CAPITAL FUNDING BYLAW

PURPOSE: To request a Capital Reserve Fund Bylaw to finance 2020 projects outlined in the attached report.

RECOMMENDATION:

1. **THAT** Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$2,050,000 to finance the projects outlined in the attached report.

REPORT

At its Open meeting of 2020 March 10, the Parks, Recreation and Culture Commission received the attached report and adopted the recommendation contained therein.

Dave Ellenwood
DIRECTOR - PARKS, RECREATION & CULTURAL SERVICES

KM:tc

Attachment

2020 March - PRCS Capital Funding Bylaw (2020.03.23)

Copied to: Director Finance
City Solicitor



Item	5
Director's Report No.....	3
Meeting	2020 Mar 10

COMMISSION REPORT

TO: CHAIR AND MEMBERS
PARKS, RECREATION AND CULTURE
COMMISSION

DATE: 2020 Feb 25

FROM: DIRECTOR PARKS, RECREATION AND
CULTURAL SERVICES

FILE: 62500-01

SUBJECT: 2020 MARCH - PARKS, RECREATION AND CULTURAL SERVICES
CAPITAL FUNDING BYLAW

PURPOSE: To request a Capital Reserve Fund Bylaw to finance 2020 projects outlined
in this report.

RECOMMENDATION:

1. **THAT** the Parks, Recreation and Culture Commission recommend Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$2,050,000 to finance the projects outlined in this report.

REPORT

1.0 INTRODUCTION

Bylaw funding approval is being requested to enable work to go ahead on the projects listed below. Expenditure for all projects is planned for 2020, subject to operating conditions.

2.0 POLICY SECTION

The projects identified in this report align with the City of Burnaby's Corporate Strategic Plan by supporting the following goals and sub-goals of the Plan:

- A Safe Community – Community amenity safety
- A Dynamic Community – City facilities and infrastructure
- A Healthy Community – Healthy environment
- A Connected Community – Healthy life

To: Parks, Recreation and Culture Commission
 From: Director Parks, Recreation and Cultural Services
 Re: 2020 March - Parks, Recreation and Cultural
 Services Capital Funding Bylaw

..... Page 2

**1. BLSC West – New Artificial Field for Field Hockey \$1,400,000 (estimated)
 (DPW.0473)**

Funding is for design and construction of a new synthetic field dedicated for field hockey use in the Burnaby Lake Sports Complex zone. Initial work includes geotechnical site assessments to determine construction strategy and cost implications with detail design and construction to follow.

**2. Dog Off Leash Facilities \$150,000 (estimated)
 (DPW.0446)**

Work to include addition of shade structures, bench seating, water fountains, and/or lighting at existing dog off leash facilities. In addition, work may include creation of new dog off leash facilities at other parks location.

**3. Oil Interceptors \$75,000 (estimated)
 (DPW.0455)**

This project is for the replacement and addition of oil interceptors at various park sites. Older oil interceptors will be replaced with more effective units and other sites will be assessed for the installation of an oil interceptor where none existed before.

**4. Parks Nursery Upgrades \$150,000 (estimated)
 (DPX.0249)**

Facilities and buildings at the Parks Nursery were constructed as far back as the 1960's and many of the structures do not meet code or current safety standards. The program will identify the site upgrades required in existing buildings and incrementally make improvements. Improvements would include addition of washrooms, showers, enclosure of open storage areas to increase indoor capacity for work-stations, and prevent rodent invasions, additional yard lighting, and buffering landscape zones to provide separation from the residential neighbours.

**5. Waterfilling Stations \$125,000 (estimated)
 (DPW.0470)**

This capital program aims to install water bottle filling stations along trails and within park spaces. Providing accessible water stations will encourage park users to discontinue the usage of plastic bottle drinks and help reduce overall use of plastic containers that are not environmentally friendly.

To: Parks, Recreation and Culture Commission
 From: Director Parks, Recreation and Cultural Services
 Re: 2020 March - Parks, Recreation and Cultural
 Services Capital Funding Bylaw

Page 3

6. Still Creek Office Renovation

\$100,000 (estimated)

(DPX.0250)

Work includes work space modifications to an existing under-utilized open space area in the building. Project will optimize the space and provide additional work stations required for operational requirements.

7. Wesburn Park Redevelopment

\$50,000 (estimated)

(DPW.0472)

The outdoor play areas which are at the end of life, operate in a confined space due to steep grades along a bank separating the activities from the street. Work for this initial phase will include a conceptual plan to create seating and retaining walls along the bank to address grade issues, replace the wading pool with a spray pad feature, and improve circulation to the playground and public washrooms.

These expenditures are included in the 2020-2024 Provisional Financial Plan and sufficient Capital Reserve Funds are available to finance the capital projects outlined in this report.

3.0 RECOMMENDATION

It is recommended that the Parks, Recreation and Culture Commission recommend Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$2,050,000 to finance the projects outlined in this report.



Dave Ellenwood

DIRECTOR PARKS, RECREATION and CULTURAL SERVICES

JQ:km:tc

P:/admin/prcs/reports/2020.03.10/2020 March - PRCS Capital funding bylaw.docx

Copied to: Director of Finance
 City Solicitor



Item
Meeting..... 2020 March 30

COUNCIL REPORT

TO: CITY MANAGER 2020 March 27

FROM: DIRECTOR PLANNING AND BUILDING

SUBJECT: REZONING REFERENCE #19-47
Amendments to Residential Tower 3
Brentwood Town Centre Plan

ADDRESS: 2381 Beta Avenue

LEGAL: Lot 2, District Lot 124, EPP67029

FROM: CD Comprehensive Development District (based on RM4s Multiple Family Residential District and Brentwood Town Centre Development Plan as guidelines and in accordance with the development plan entitled “The Residences at Brentwood Park South” prepared by Chris Dikeakos Architects Inc.)

TO: Amended CD Comprehensive Development District (based on RM4s Multiple Family Residential District and Brentwood Town Centre Development Plan as guidelines and in accordance with the development plan entitled “The Residences at Brentwood Park South - Amended” prepared by Chris Dikeakos Architects Inc.)

APPLICANT: Beta View Homes Ltd.
 700 – 4211 Kingsway
 Burnaby, BC, V5H 1Z6
 Attn: Bonnie Leung

PURPOSE: To seek Council authorization to forward this application to a Public Hearing at a future date.

RECOMMENDATIONS:

1. **THAT** a Rezoning Bylaw be prepared and advanced to First Reading on 2020 April 06 and to a Public Hearing at a future date.
2. **THAT** the following be established as prerequisites to the completion of the rezoning:
 - a. The submission of a suitable plan of development.
 - b. The deposit of sufficient monies, including a 4% Engineering Inspection Fee, to cover the costs of all additional services necessary to serve the site and the

To: City Manager
 From: Director Planning and Building
 Re: Rezoning Reference #19-47
 2020 March 27Page 2

completion of a servicing agreement covering all requisite additional services. All services are to be designed to City standards and constructed in accordance with the Engineering Design. One of the conditions for the release of occupancy permits will be the completion of all requisite services.

- c. The approval of the Ministry of Transportation to the rezoning application.
- d. The submission of an updated Solid Waste and Recycling Plan to the approval of Director Engineering.
- e. The amending of covenants registered on title to the subject site, including, but not necessarily limited to:
 - ensuring all accessible parking to remain as common property;
 - ensuring the design and provision of units adaptable to person with disabilities in accordance with this report;
 - the provision and ongoing maintenance of sustainable transportation measures for the development in accordance with this report; and,
 - no build covenant CA6087267/CA6087268 to allow for issuance of development permits and remediation of Lot 2 and Lot 3 expeditiously.
- f. The deposit of the applicable GVS & DD Sewerage Charge.
- g. The deposit of the applicable School Site Acquisition Charge.
- h. The deposit of the applicable Regional Transportation Development Cost Charge.
- i. The provision of facilities for cyclists in accordance with this report.
- j. The submission of a written undertaking to distribute area plan notification forms, prepared by the City, with disclosure statements; and, to post area plan notification signs, also prepared by the City, on the development site and in the sales office in prominent and visible locations prior to Third Reading, or at the time marketing for the subject development commences, whichever is first, and remain posted for a period of one year, or until such time that all units are sold, whichever is greater.

R E P O R T

1.0 REZONING PURPOSE

The purpose of the proposed rezoning bylaw amendment is to revise the previously approved development concept for the site to allow for additional units as well as revisions to the parkade.

To: City Manager
 From: Director Planning and Building
 Re: Rezoning Reference #19-47
 2020 March 27 Page 3

2.0 POLICY FRAMEWORK

The proposed amendment rezoning application is consistent with the site's designation in the Brentwood Town Centre Plan. It also aligns with the following goals and sub-goals of the Corporate Strategic Plan:

- **A Connected Community**
 - Social Connection – Enhance social connections throughout Burnaby
- **A Dynamic Community**
 - Community Development – Manage change by balancing economic development with environmental protection and maintaining a sense of belonging
- **An Inclusive Community**
 - Serve a diverse community – Ensure City services fully meet the needs of our dynamic community
 - Create a sense of community – Provide opportunities that encourage and welcome all community members and create a sense of belonging

3.0 NEIGHBOURHOOD CHARACTERISTICS

The subject site is located along Beta Avenue, south of Dawson Street, and is comprised of one lot, which is currently occupied by an older industrial building. The existing industrial building has been utilized as a sales centre for the three residential apartment towers approved under Rezoning Reference #15-31. To the north of the subject site, the first two residential towers approved under Rezoning Reference #15-31 are currently under construction and nearing completion. To the east, across Beta Avenue, is the Concord Brentwood Masterplan development site (Rezoning Reference #13-20). To the west, are older industrial buildings and a recently completed residential tower (Rezoning Reference #14-11), with Alpha Avenue beyond. To the south is a future portion of Alaska Avenue, with the BNSF Railway beyond.

4.0 BACKGROUND INFORMATION

- 4.1 On 2017 June 26, the subject site was rezoned as a part of Rezoning Reference #15-31, which permitted three residential high-rises as well as townhouses at-grade. The original site for Rezoning Reference #15-31 has since been subdivided with the northern portion at 2311 Beta Avenue (Lot 1) accommodating two residential towers with townhomes at grade. The subject portion of the site (Lot 2) was intended to provide the third residential tower with townhouses fronting an internal driveway as well as Beta Avenue to the east and Alaska Avenue to the south. A further lot to the south (Lot 3) will accommodate the aforementioned future extension of Alaska Avenue.
- 4.2 The subject site is located within the Brentwood Town Centre Plan area (see *attached* Sketches #1 and #2) and is zoned CD Comprehensive Development District (based on RM4s Multiple Family Residential District and Brentwood Town Centre Development

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 From: Director Planning and Building
 Re: Rezoning Reference #19-47
 2020 March 27.....Page 4

Plan as guidelines and in accordance with the development plan entitled “The Residences at Brentwood Park South” prepared by Chris Dikeakos Architects Inc.).

- 4.3 Burnaby has and continues to benefit from sound planning principles established early on in the City’s development. Key to these is the Official Community Plan’s designation of four Town Centres areas within the City which have and are intended to continue to accommodate a significant portion of the City’s population and job growth, and which provide locations for the provision of community amenities going forward.

The creation of Town Centres at Metrotown, Brentwood, Edmonds and Lougheed have served the City well in ensuring new growth is focused in areas with the greatest access to amenities and services, and allowed the City to preserve a significant component of its land base for park and open space. At the same time, they contribute to Regional Planning objectives, established by Metro Vancouver in the Regional Growth Strategy, that are of benefit both locally and more broadly. Within Burnaby, and other neighbouring cities, Town Centres are helping to meet regional goals to reduce pressures for development of habitat and agricultural lands, to focus jobs, people and services in walkable neighbourhoods that are and can be efficiently served by transit, and to reduce overall demands for travel by car with direct benefits to the environment, economy and the quality of life in the Region.

Further, Burnaby’s Economic Development and Social Sustainability Strategies, in addition to the Town Centre Plan, encourage: a varied range of housing and employment options; improved neighborhood livability, stability and accessibility; transit access and alternative forms of transportation; as well as green building policies.

The subject amendment rezoning application is consistent with the aforementioned policy context.

- 4.4 The applicant has now submitted a plan of development suitable for presentation to a Public Hearing.

5.0 GENERAL COMMENTS

- 5.1 The purpose of the proposed rezoning bylaw amendment is to revise the previously approved development concept for the site to allow for additional dwelling units, as well as associated revisions to the parkade.
- 5.2 The revised development plan for the subject lot proposes an increase in dwelling units from 293 to 329 dwelling units. The unit increase is achieved through interior revisions to the tower and podium elements, replacing two and three bed townhouses, and a small proportion of two bed apartment units, with a greater proportion of one bed + den and two bed + den townhouse and apartment units. In accordance with Council’s adopted Adaptable Housing Policy, 20% of all single-level units are required to be adaptable. In total, sixty-seven adaptable units are proposed on the subject site, which exceeds the minimum 20%

To: City Manager
 From: Director Planning and Building
 Re: Rezoning Reference #19-47
 2020 March 27.....Page 5

of single-level units that are required to be adaptable in accordance with Council adopted policy.

5.3 In keeping with the proposed unit count, internal revisions to the parkade design are also proposed to accommodate additional vehicular and bicycle parking. In total, 372 vehicular stalls and 753 bicycle parking stalls are proposed on the subject site. Under Rezoning Reference #15-31, the developer committed to providing a package of sustainable transportation measures aimed at promoting a variety of transportation options. Two such measures include providing transit passes (two-zone) for two years to 15% of residents, as well as providing electric vehicle (EV) charging stations (Level 2 AC) for 10% of parking stalls. This commitment will also apply to the additional dwelling units and parking stalls proposed as part of this revised development concept.

5.4 Overall, the amendment rezoning is considered supportable as it continues to deliver a balanced unit mix, while providing more efficient and compact unit layouts that can be offered at more affordable market rates. No revisions to the buildings massing or exterior façade are proposed, except for a minor revision to the green shading of the spandrel glass elements. Similarly, no change to the previously approved density is proposed.

6.0 REZONING REQUIREMENTS

6.1 Given that the proposed amendment rezoning is to permit relatively minor internal changes to the previously approved development concept, inclusionary rental requirements under the Rental Use Zoning Policy would not apply to this rezoning application.

6.2 Site servicing for the subject lot was previously captured under Rezoning Reference #15-31. The Director Engineering will be requested to prepare a revised estimate for any additional services necessary to serve this site.

6.3 As the proposed amendment rezoning is located within 800 m of a highway interchange, approval of the Ministry of Transportation to the rezoning application is required.

6.4 The submission of an updated Solid Waste and Recycling Plan to the approval of the Director Engineering is required.

6.5 Amendments to covenants registered on title to the subject site are required, including, but not necessarily limited to:

- ensuring all accessible parking to remain as common property;
- ensuring the design and provision of units adaptable to person with disabilities;
- the provision and ongoing maintenance of sustainable transportation measures including provision of electric vehicle charging stations for 10% of parking stalls, and transit passes (two-zone) for 15% of residents; and,

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 From: Director Planning and Building
 Re: Rezoning Reference #19-47
 2020 March 27Page 6

- no build covenant CA6087267/CA6087268 to allow for issuance of development permits and remediation of Lot 2 and Lot 3 expeditiously.

6.6 Development Cost Charges applicable to this amendment rezoning for the additional dwelling units include:

- the GVS&DD Sewerage Development Charge;
- the School Site Acquisition Charge; and,
- the Regional Transportation Development Cost Charge.

7.0 DEVELOPMENT PROPOSAL

7.1 Site Area

Lot 1 Net Site Area	-	8,015.7 m ² (86,280 sq.ft.) (No change)
Lot 2 Net Site Area	-	6,966.3 m ² (74,985 sq.ft.) (No change)
Lot 3 Net Site Area	-	3,859.1 m ² (41,539 sq.ft.) (No change)
Site Area for Calculation of Density	-	18,841.1 m ² (202,804 sq.ft.) (No Change)

7.2 Density and Gross Floor Area

FAR Permitted and Provided	-	3.6 FAR
Gross Floor Area Provided	-	67,828 m ² (730,094 sq.ft.) (No Change)

7.3 Site Coverage - 53% (No Change)

7.4 Height (all above grade)

Tower 3	-	34 storeys (No change)
Tower 3 Podium	-	3 storeys (No change)

7.5 Tower 3 Residential Unit Mix

<u>Unit Type</u>	<u>Unit Size</u>
19 Studio	478 – 563 sq.ft.
46 Studio (Adaptable)	478 – 560 sq.ft.
97 1 Bedroom + Den	628 – 663 sq.ft.
7 1 Bedroom + Den (Adaptable)	628 – 662 sq.ft.
107 2 Bedroom	754 – 915 sq.ft.

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 Re: Rezoning Reference #19-47
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37	2 Bedroom + Den	775 – 930 sq.ft.
1	3 Bedroom	1,209 sq.ft.
14	3 Bedroom (Adaptable)	1,021 sq.ft.
1	3 Bedroom + Den	1,533 sq.ft.

TOTAL: 329 Units

7.6 Parking

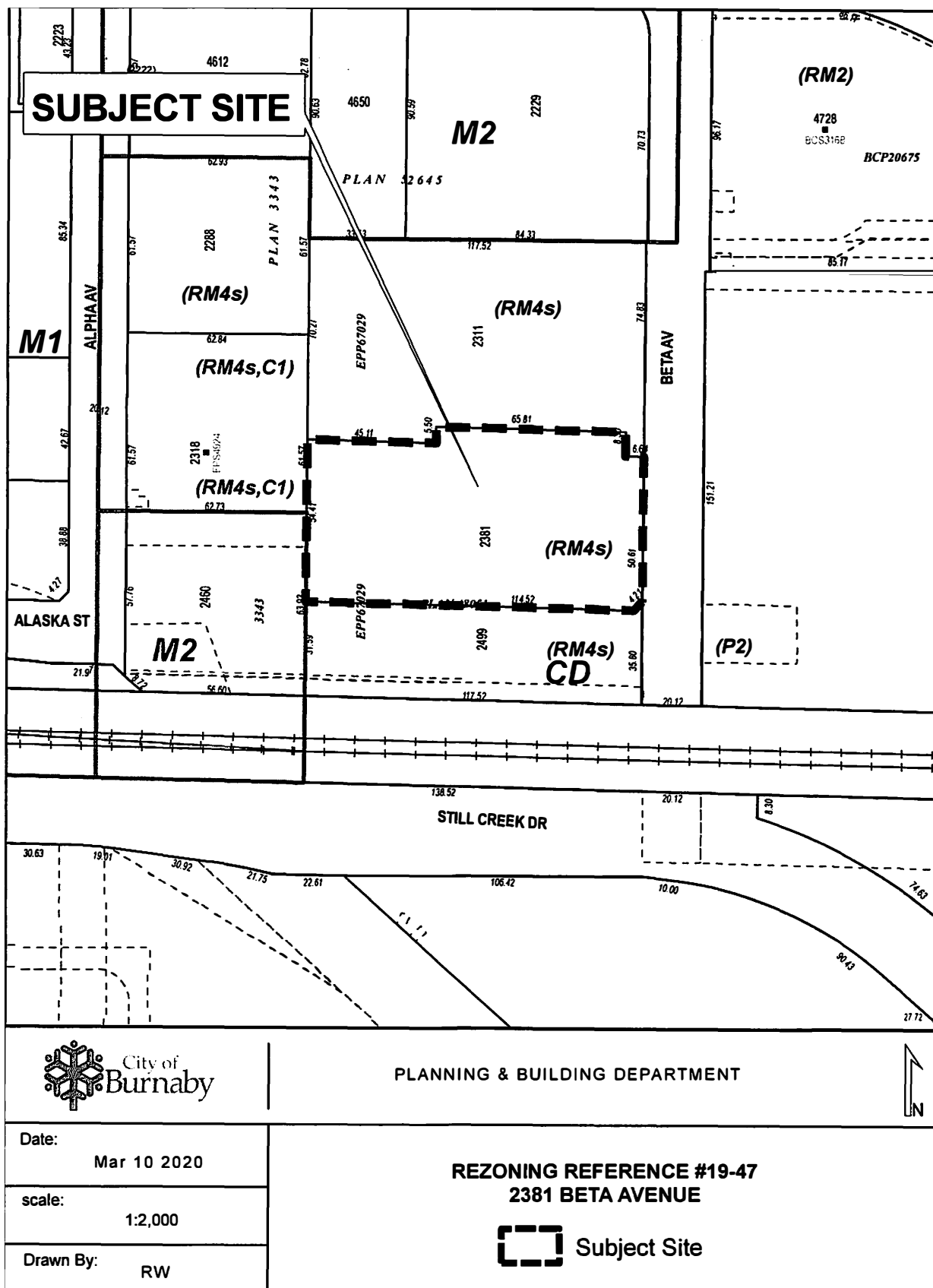
Vehicle Parking		<u>Required</u>	<u>Provided Spaces</u>
329 Strata Units @ 1.1 spaces/unit	-	362 (Inclusive of 34 visitor spaces, and 5 handicapped parking stalls)	372
Car Wash Stalls	-	3 (No Change)	
Residential Loading	-	1 (No Change)	
Bicycle Parking		<u>Required</u>	<u>Provided Spaces</u>
Resident - 2/unit @ 329 units	-	658 lockers	685 lockers
Visitor - 0.2/unit @ 329 units	-	66 spaces	68 spaces
7.7 Communal Facilities (Excluded from FAR Calculations)	-	4,235 sq.ft. (No Change to amenities provided)	

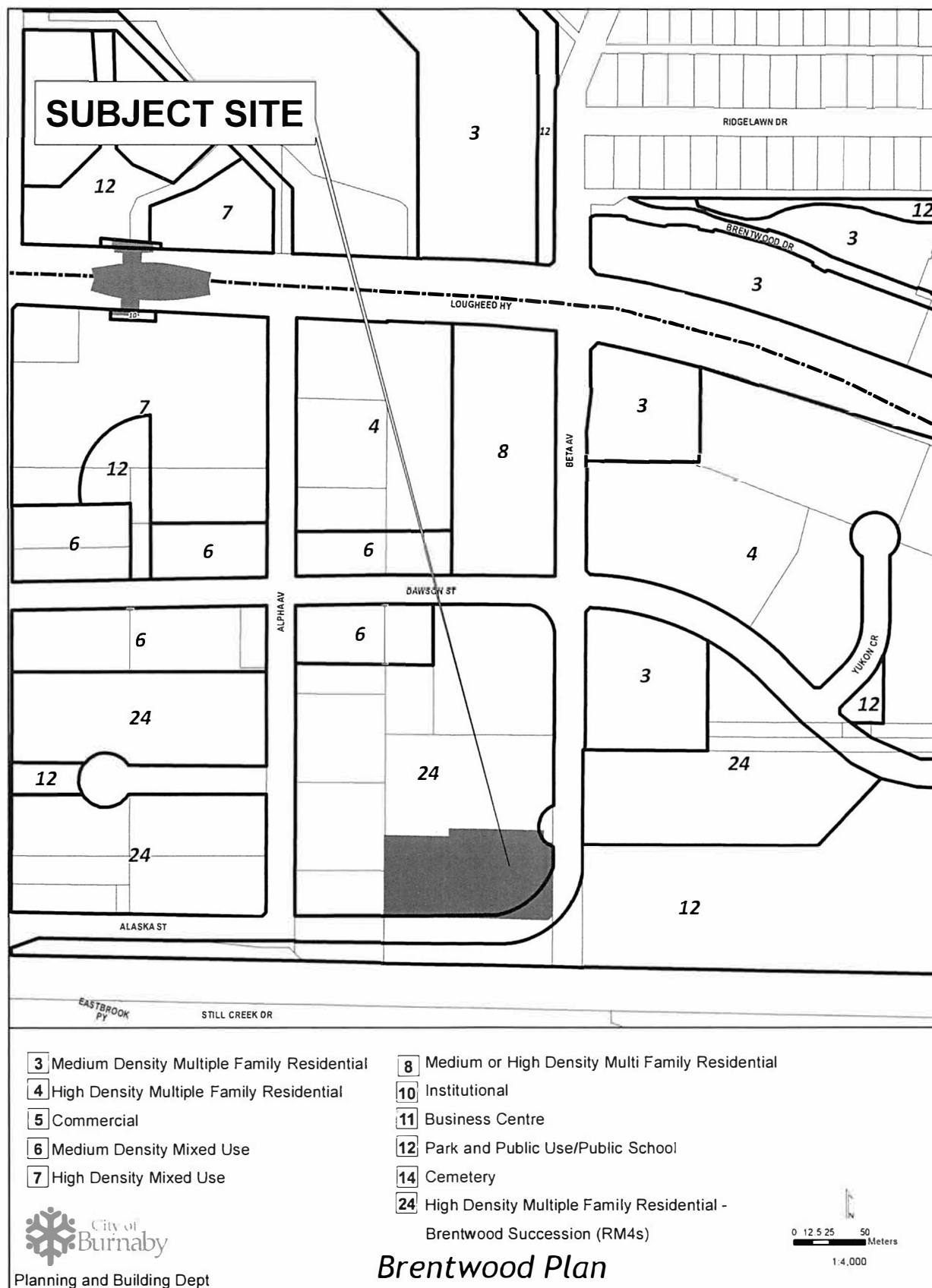

 E.W. Korak, Director
 PLANNING AND BUILDING

MN:tn

Attachments

cc: City Solicitor
 City Clerk





CITY OF BURNABY**BYLAW NO. 14131**

A BYLAW to close
a certain portion of highway

WHEREAS pursuant to section 40 of the *Community Charter* the Council may by bylaw close part of a highway to traffic;

AND WHEREAS the Council, before adopting this Bylaw, has caused the required statutory public notice of its intention to be given by advertisement;

AND WHEREAS the Council deems it expedient and in the public interest to stop up and close to traffic that portion of highway more particularly hereinafter described;

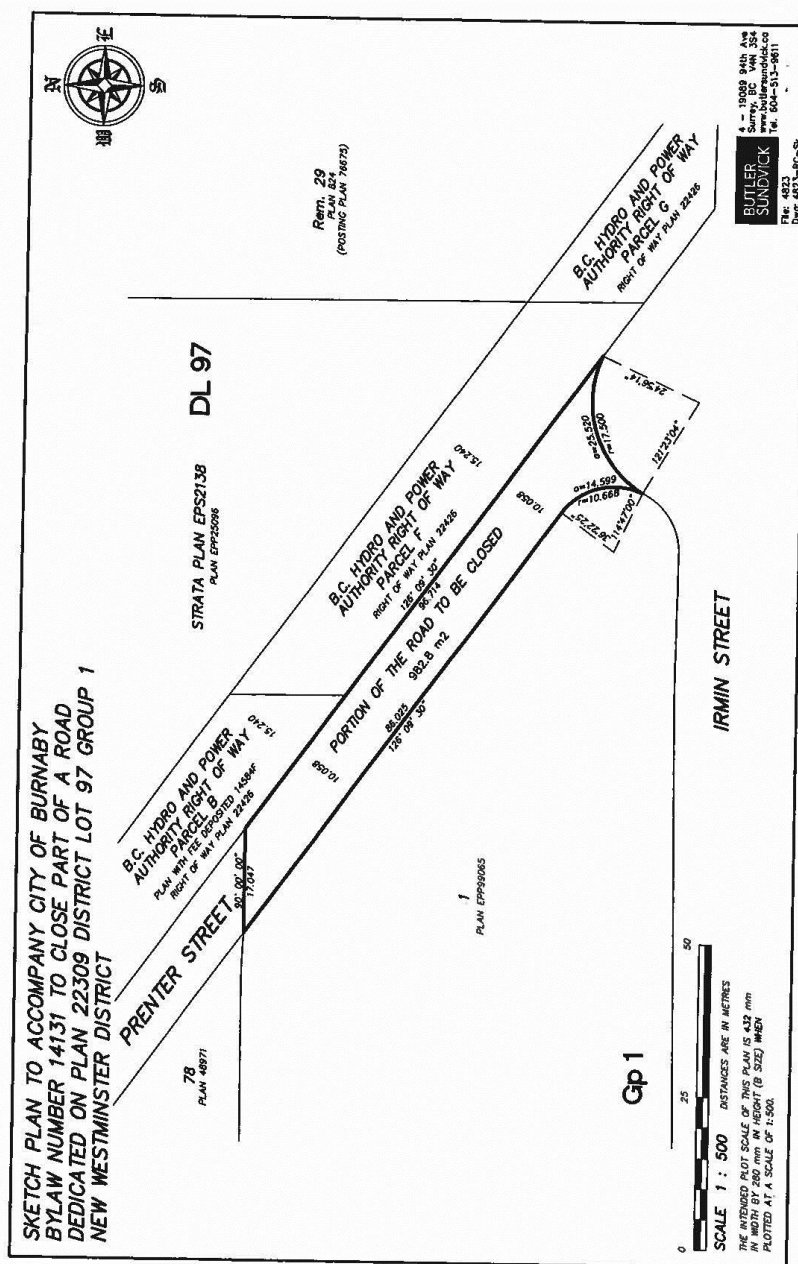
NOW THEREFORE the Council of the City of Burnaby ENACTS as follows:

1. This Bylaw may be cited as **BURNABY HIGHWAY CLOSURE BYLAW NO. 1, 2020.**
2. ALL AND SINGULAR that certain parcel or tract of land, situate, lying and being in the City of Burnaby, in the Province of British Columbia, more particularly known and described as all that portion of road in District Lot 97, Group 1, New Westminster District, dedicated by Plan 22309, containing 982.8 m² (hereinafter called “the closed portion of road”) shown outlined on the Sketch Plan to accompany City of Burnaby Bylaw Number 14131, prepared by Butler Sundvick, a copy of which is hereunto annexed is hereby closed to all types of traffic.

Read a first time this	day of	, 2020
Read a second time this	day of	, 2020
Read a third time this	day of	, 2020
Reconsidered and adopted this	day of	, 2020

MAYOR

CLERK



CITY OF BURNABY

BYLAW NO. 14140

A BYLAW to authorize the construction of certain
local area service works upon petition

WHEREAS Council has received a petition to construct the local area service works hereinafter described and the City Clerk has certified that said petition is sufficient;

AND WHEREAS it is expedient to authorize the said works to proceed in the manner hereinafter provided;

AND WHEREAS the lifetime of the said works is twenty years;

AND WHEREAS the estimated cost of the said works is \$159,000;

AND WHEREAS the share or portion of the cost of the said works that should be borne by the parcels of land that abut or are deemed to abut on the said works is \$19,493.40 (present value);

AND WHEREAS the City's share or proportion of the cost of the said works is \$139,506.60;

AND WHEREAS the special charges should be made payable as parcel taxes in five annual installments;

AND WHEREAS the total amount proposed to be borrowed under this Bylaw, namely \$159,000, does not exceed the total amount of borrowing approved by the Inspector of Municipalities for local area service purposes less the amount already borrowed under such authorization;

NOW THEREFORE the Council of the City of Burnaby ENACTS as follows:

1. This Bylaw may be cited as **BURNABY LOCAL AREA SERVICE CONSTRUCTION (PROJECT NO. 20-601) BYLAW NO. 1, 2020.**
2. The Council of the City of Burnaby is hereby authorized and empowered to construct as a local area service under the provisions of Division 5, Part 7 of the *Community Charter* all necessary works for the lane paving with asphalt curb in laneway of 6143 to 6405 Aubrey Street.
3. The Clerk is authorized and empowered to cause a contract for the construction of the said works to be made and entered into with some person or persons, firm or corporation, subject to the approval of Council to be declared by resolution.
4. The special charges shall be paid by five annual installments.
5. The Assessor shall forthwith prepare a parcel tax roll in respect of the said works pursuant to section 202 of the *Community Charter* based upon the taxable frontage of each parcel and in accordance with the provisions of Bylaw No. 8417. For the purposes of this Bylaw, the taxable frontage of a parcel shall mean the actual distance that it abuts on the work or highway, subject to the rules set out in section 4 of Bylaw No. 8417.

Bylaw No. 14140
Page 3

Read a first time this	day of	2020
Read a second time this	day of	2020
Read a third time this	day of	2020
Reconsidered and adopted this	day of	2020

MAYOR

CLERK

CITY OF BURNABY**BYLAW NO. 14145**

A BYLAW authorizing the expenditure of monies in the
Capital Works, Machinery and Equipment
Reserve Fund

WHEREAS there is an unappropriated balance in the Capital Works Financing Fund of Capital Works, Machinery and Equipment Reserve Fund (hereinafter called "the said Reserve Fund") established pursuant to Bylaw No. 7256 of \$51,827,609.95 at the 1st day of March 2020, calculated as follows:

Balance in Fund at January 1, 2020	\$98,457,351.51
Add: Additions to the fund including interest earned to date	<u>6,890,658.44</u>
	\$105,348,009.95
Less: Appropriated by expenditure bylaws for 2019 (No. 36), less GST	\$4,337,400.00
Appropriated by expenditure bylaws for 2020 (No's 1-8), less GST	\$47,441,400.00
Appropriations for 2020 Other Projects less GST	\$1,741,600.00
	<u>\$ (53,520,400.00)</u>
Uncommitted balance	\$51,827,609.95

AND WHEREAS it is deemed desirable to expend \$3,368,700 to finance the 2020 March Engineering Capital Infrastructure Bylaw Funding Request (hereinafter called the "said works");

NOW THEREFORE the Council of the City of Burnaby ENACTS as follows:

1. This Bylaw may be cited as **BURNABY CAPITAL WORKS, MACHINERY AND EQUIPMENT RESERVE FUND EXPENDITURE BYLAW NO. 13, 2020.**
2. The sum of \$3,368,700 is hereby appropriated from the said Reserve Fund to be expended for the said works.
3. Should any of the said sum of \$3,368,700 remain unexpended after the expenditures hereby authorized have been made, any unexpended balance shall be returned to the credit of the said Reserve Fund.

Read a first time this	day of	2020
Read a second time this	day of	2020
Read a third time this	day of	2020
Reconsidered and adopted by Council this	day of	2020

MAYOR

CLERK

CITY OF BURNABY**BYLAW NO. 14146**

A BYLAW authorizing the expenditure of monies in the
Capital Works, Machinery and Equipment
Reserve Fund

WHEREAS there is an unappropriated balance in the Capital Works Financing Fund of Capital Works, Machinery and Equipment Reserve Fund (hereinafter called "the said Reserve Fund") established pursuant to Bylaw No. 7256 of \$51,827,609.95 at the 1st day of March 2020, calculated as follows:

Balance in Fund at January 1, 2020	\$98,457,351.51
Add: Additions to the fund including interest earned to date	<u>6,890,658.44</u>
	\$105,348,009.95
Less: Appropriated by expenditure bylaws for 2019 (No. 36), less GST	\$4,337,400.00
Appropriated by expenditure bylaws for 2020 (No's 1-8), less GST	\$47,441,400.00
Appropriations for 2020 Other Projects less GST	\$1,741,600.00
	<u>\$ (53,520,400.00)</u>
Uncommitted balance	\$51,827,609.95

AND WHEREAS it is deemed desirable to expend \$2,050,000 to finance the 2020 March - Parks, Recreation and Cultural Services Capital Funding Bylaw (hereinafter called the "said works");

NOW THEREFORE the Council of the City of Burnaby ENACTS as follows:

1. This Bylaw may be cited as **BURNABY CAPITAL WORKS, MACHINERY AND EQUIPMENT RESERVE FUND EXPENDITURE BYLAW NO. 14, 2020.**
2. The sum of \$2,050,000 is hereby appropriated from the said Reserve Fund to be expended for the said works.
3. Should any of the said sum of \$2,050,000 remain unexpended after the expenditures hereby authorized have been made, any unexpended balance shall be returned to the credit of the said Reserve Fund.

Read a first time this	day of	2020
Read a second time this	day of	2020
Read a third time this	day of	2020
Reconsidered and adopted by Council this	day of	2020

MAYOR

CLERK

CITY OF BURNABY**BYLAW NO. 14147**

A BYLAW authorizing the expenditure of monies in the
Capital Works, Machinery and Equipment
Reserve Fund

WHEREAS there is an unappropriated balance in the Capital Works Financing Fund of Capital Works, Machinery and Equipment Reserve Fund (hereinafter called "the said Reserve Fund") established pursuant to Bylaw No. 7256 of \$51,827,609.95 at the 1st day of March 2020, calculated as follows:

Balance in Fund at January 1, 2020	\$98,457,351.51
Add: Additions to the fund including interest earned to date	<u>6,890,658.44</u>
	\$105,348,009.95
Less: Appropriated by expenditure bylaws for 2019 (No. 36), less GST	\$4,337,400.00
Appropriated by expenditure bylaws for 2020 (No's 1-8), less GST	\$47,441,400.00
Appropriations for 2020 Other Projects less GST	\$1,741,600.00
	<u>\$ (53,520,400.00)</u>
Uncommitted balance	\$51,827,609.95

AND WHEREAS it is deemed desirable to expend \$848,000 to finance the 2020 Public Safety and Community Services Department Capital Projects Bylaw Funding Request (hereinafter called the "said works");

NOW THEREFORE the Council of the City of Burnaby ENACTS as follows:

1. This Bylaw may be cited as **BURNABY CAPITAL WORKS, MACHINERY AND EQUIPMENT RESERVE FUND EXPENDITURE BYLAW NO. 15, 2020.**
2. The sum of \$848,000 is hereby appropriated from the said Reserve Fund to be expended for the said works.
3. Should any of the said sum of \$848,000 remain unexpended after the expenditures hereby authorized have been made, any unexpended balance shall be returned to the credit of the said Reserve Fund.

Read a first time this	day of	2020
Read a second time this	day of	2020
Read a third time this	day of	2020
Reconsidered and adopted by Council this	day of	2020

MAYOR

CLERK

CITY OF BURNABY**BYLAW NO. 14148**

A BYLAW authorizing the expenditure of monies in the
Capital Works, Machinery and Equipment
Reserve Fund

WHEREAS there is an unappropriated balance in the Capital Works Financing Fund of Capital Works, Machinery and Equipment Reserve Fund (hereinafter called "the said Reserve Fund") established pursuant to Bylaw No. 7256 of \$51,827,609.95 at the 1st day of March 2020, calculated as follows:

Balance in Fund at January 1, 2020	\$98,457,351.51
Add: Additions to the fund including interest earned to date	<u>6,890,658.44</u>
	\$105,348,009.95
Less: Appropriated by expenditure bylaws for 2019 (No. 36), less GST	\$4,337,400.00
Appropriated by expenditure bylaws for 2020 (No's 1-8), less GST	\$47,441,400.00
Appropriations for 2020 Other Projects less GST	\$1,741,600.00
	<u>\$ (53,520,400.00)</u>
Uncommitted balance	\$51,827,609.95

AND WHEREAS it is deemed desirable to expend \$35,000 to finance the Printshop Equipment Replacement Numbering, Perforation, and Scoring Machine (hereinafter called the "said works");

NOW THEREFORE the Council of the City of Burnaby ENACTS as follows:

1. This Bylaw may be cited as **BURNABY CAPITAL WORKS, MACHINERY AND EQUIPMENT RESERVE FUND EXPENDITURE BYLAW NO. 16, 2020.**
2. The sum of \$35,000 is hereby appropriated from the said Reserve Fund to be expended for the said works.
3. Should any of the said sum of \$35,000 remain unexpended after the expenditures hereby authorized have been made, any unexpended balance shall be returned to the credit of the said Reserve Fund.

Read a first time this	day of	2020
Read a second time this	day of	2020
Read a third time this	day of	2020
Reconsidered and adopted by Council this	day of	2020

MAYOR

CLERK

CITY OF BURNABY

BYLAW NO. 13899

A BYLAW to amend Bylaw No. 4742, being
Burnaby Zoning Bylaw 1965

WHEREAS application for rezoning has been made to the Council;

AND WHEREAS the Council has held a public hearing thereon after duly giving notice of the time and place of such hearing as prescribed by Sections 466 and 467 of the *Local Government Act*, R.S.B.C. 2015;

NOW THEREFORE the Council of the City of Burnaby ENACTS as follows:

1. This Bylaw may be cited as **BURNABY ZONING BYLAW 1965, AMENDMENT BYLAW NO. 20, 2018.**
2. The Map (hereinafter called “Map ‘A’”), attached to and forming an integral part of Bylaw No. 4742, being “Burnaby Zoning Bylaw 1965”, and designated as the Official Zoning Map of the City of Burnaby, is hereby amended according to the Map (hereinafter called “Map ‘B’”), marginally numbered REZ. 4137 annexed to this Bylaw, and in accordance with the explanatory legend, notations, references and boundaries designated, described, delimited and specified in particularity shown upon said Map ‘B’; and the various boundaries and districts shown upon said Map ‘B’ respectively are an amendment of and in substitution for the respective districts, designated and marked on said Map ‘A’ insofar as the same are changed, modified or varied thereby, and the said Map ‘A’ shall be deemed to be and is hereby declared to be amended accordingly and the said Map ‘B’ is hereby declared to be and shall form an integral part of said Map ‘A’, as if originally incorporated therein and shall be interpreted accordingly.

3. The Comprehensive Development Plan entitled “2421 ALPHA”, prepared by SHIFT ARCHITECTURE INC. and on file in the office of the Director Planning and Building, is deemed to be attached to and form part of this Bylaw and any development on the lands rezoned by this Bylaw shall be in conformity with the said Comprehensive Development Plan.

Read a first time this day of 2018

Read a second time this day of 2018

Read a third time this day of 2018

Reconsidered and adopted by Council this day of 2018

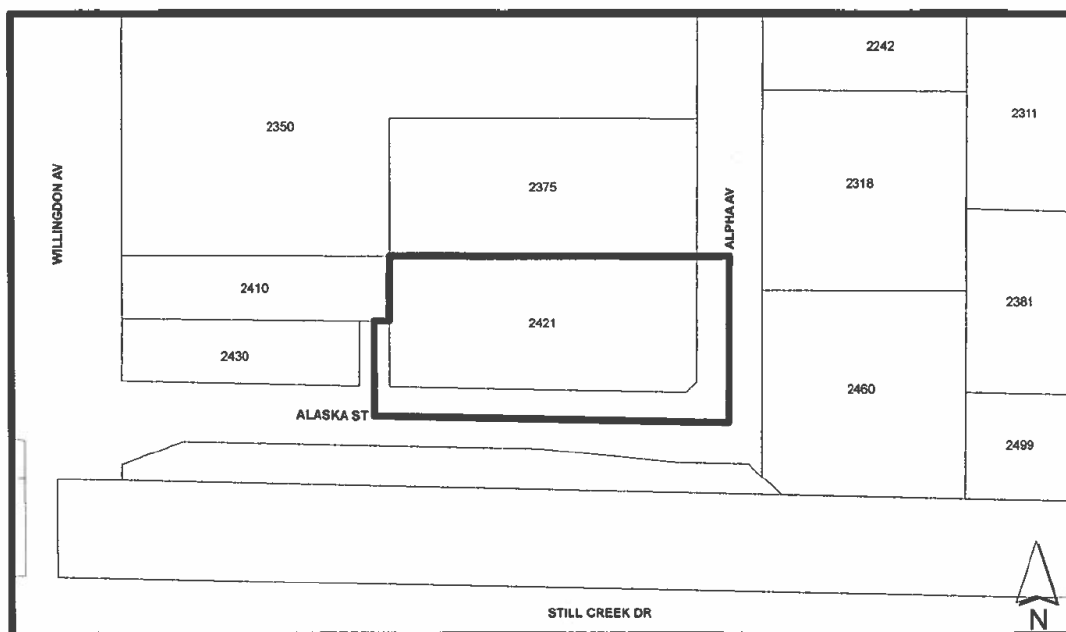
MAYOR

CLERK

BYLAW NUMBER 13899 BEING A BYLAW TO AMEND BYLAW
NUMBER 4742 BEING BURNABY ZONING BYLAW 1965

REZ.17-13


LEGAL: Lot 26 Except: Parcel A (Reference Plan 32814), DL 124, Group 1, NWD Plan 3343



THE AREA(S) SHOWN ABOVE OUTLINED IN BLACK (—) IS (ARE) REZONED

FROM: M1 Manufacturing District

TO: CD Comprehensive Development District (based on RM4s Multiple Family Residential District, C2 Community Commercial District and Brentwood Town Centre Development Plan as guidelines and in accordance with the development plan entitled "2421 Alpha" prepared by Shift Architecture Inc.)

 Date: MAY 17 2018 scale: 1:1,844 Drawn By: AY	PLANNING AND BUILDING DEPARTMENT OFFICIAL ZONING MAP Map "B" No. REZ. 4137
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INTER-OFFICE COMMUNICATION

TO: CITY CLERK 2020 March 11

FROM: DIRECTOR PLANNING AND BUILDING

SUBJECT: **REZONING REFERENCE #17-13**
AMENDMENT BYLAW NO. 20/18; BYLAW #13899
High-rise Apartment Tower with Street-Oriented Townhouses
Third Reading

ADDRESS: 2421 Alpha Avenue

LEGAL: Lot 26 Except: Parcel A (Reference Plan 32814), DL 124, Group 1, NWD Plan 3343

FROM: M1 Manufacturing District

TO: CD Comprehensive Development District (based on RM4s Multiple Family Residential District, C2 Community Commercial District and Brentwood Town Centre Development Plan as guidelines) and in accordance with the development plan entitled "2421 Alpha" prepared by Shift Architecture Inc.

The following information applies to the subject rezoning bylaw:

- a) First Reading given on 2018 June 11,
- b) Public Hearing held on 2018 June 26; and,
- c) Second Reading given on 2018 July 09.

The prerequisite conditions have been partially satisfied as follows:

- a. The submission of a suitable plan of development.
 - *The applicant has submitted a virtually complete suitable plan of development. A few remaining details will be resolved prior to Final Adoption.*
- b. The deposit of sufficient monies, including a 4% Engineering Inspection Fee, to cover the costs of all services necessary to serve the site and the completion of a servicing agreement covering all requisite services. All services are to be designed to City standards and constructed in accordance with the Engineering Design. One of the conditions for the release of occupancy permits will be the completion of all requisite services.

City Clerk
 Rezoning Reference #17-13
 Third Reading
 2020 March 11 Page 2

- *The applicant has submitted engineering design drawings for review and has agreed in a letter dated 2020 March 05 to deposit the necessary funds including 4% inspection fees and complete the servicing agreement prior to Final Adoption.*
- c. The installation of all electrical, telephone and cable servicing, and all other wiring underground throughout the development, and to the point of connection to the existing service where sufficient facilities are available to serve the development.
 - *The applicant has agreed to this prerequisite in a letter dated 2020 March 05.*
- d. The submission of an undertaking to remove all improvements prior to Final Adoption of the Bylaw.
 - *The applicant has requested in a letter dated 2020 March 05 to postpone demolition until one year (1) after Final Adoption. Given existing tenancies on site this request is considered suitable. A Section 219 Covenant will be deposited in the Land Title Office and the required funds to guarantee this requirement will be deposited prior to Final Adoption.*
- e. The utilization of an amenity bonus through the provision of a cash in-lieu contribution in accordance with Section 3.4 of this report.
 - *The applicant has agreed to the provision of a \$8,956,725 (subject to detailed survey) cash in-lieu contribution, in accordance with the terms and conditions approved by Council.*
- f. The dedication of any rights-of-way deemed requisite .
 - *The requisite subdivision plan dedicating rights-of-way has been submitted and will be deposited in the Land Title Office prior to Final Adoption.*
- g. The granting of any necessary Easements, Covenants, and Statutory Rights-of-Way including, but not necessarily limited to:
 - restricting enclosure of balconies;
 - guaranteeing the provision and maintenance of signature art;
 - ensuring that handicap accessible parking stalls in the underground residential parking areas be held in common property to be administered by the Strata Corporation;
 - ensuring compliance with the approved acoustic study;
 - ensuring the provision and ongoing maintenance of EV cars and EV plug-in stations;

City Clerk
 Rezoning Reference #17-13
 Third Reading
 2020 March 11 Page 3

- ensuring the provision and ongoing maintenance of end-of-trip facilities;
 - guaranteeing the provision and ongoing maintenance of stormwater management facilities;
 - ensuring the achievement of a green building design with a Leadership in Energy and Environmental Design (LEED) Silver rating (mid-rise) or equivalent;
 - ensuring the site can be used safely in accordance with the approved geotechnical report; and
 - ensuring that the project does not draw down the water table
 - *The applicant has agreed to this prerequisite in a letter dated 2020 March 05, and the requisite Easements, Covenants and Statutory Rights-of-way will be deposited in the Land Title Office prior to Final Adoption.*
- h. The execution of an indemnity agreement by the developer saving the City harmless from all liability associated with this development in relation to its geotechnical and hydrological (including any potential contaminated groundwater) impacts to surrounding infrastructure and other nearby development.
- *The applicant has agreed to this prerequisite in a letter dated 2020 March 05.*
- i. The approval of the Ministry of Transportation to the rezoning application.
- *The approval of the Ministry of Transportation to the rezoning bylaw has been obtained.*
- j. The design and provision of units adaptable to persons with disabilities with allocated handicap parking spaces protected by a Section 219 Covenant.
- *The applicant has submitted a letter dated 2020 March 05 agreeing to meet this prerequisite, this provision is indicated on the development plans and the requisite covenant will be deposited in the Land Title Office prior to Final Adoption.*
- k. The consolidation of existing overhead wiring onto new steel towers abutting the site.
- *The applicant has agreed to this prerequisite in a letter dated 2020 March 05.*
- l. Compliance with the Council-adopted sound criteria.
- *An acoustic study has been submitted for review by the Engineering Environmental Services Division. Agreement by the applicant to comply with the Council-adopted sound criteria and an acceptable acoustic study will be achieved prior to Final Adoption.*

City Clerk
 Rezoning Reference #17-13
 Third Reading
 2020 March 11 Page 4

- m. Submission of a Site Profile and resolution of any arising requirements.
 - *The applicant has submitted the required Site Profile which is being processed to determine if remediation measures are required.*
- n. The provision of covered car wash stalls and adequately sized and appropriately located garbage handling and recycling material holding space and a commitment to implement the recycling provisions.
 - *The necessary provisions are indicated on the development plans and the applicant has submitted a letter dated 2020 March 05 agreeing to meet this prerequisite.*
- o. The submission of a suitable Solid Waste and Recycling Plan to the approval of the Director Engineering.
 - *The necessary provisions are indicated on the development plans and the applicant has submitted a letter dated 2020 March 05 agreeing to meet this prerequisite.*
- p. The review of on-site residential loading facilities by the Director Engineering.
 - *The necessary provisions are indicated on the development plans and the applicant has submitted a letter dated 2020 March 05 agreeing to meet this prerequisite.*
- q. The provision of facilities for cyclists in accordance with this report.
 - *The applicant has submitted a letter dated 2020 March 05 agreeing to meet this prerequisite.*
- r. The review of a detailed Sediment Control System by the Director Engineering.
 - *The applicant has agreed to this prerequisite in a letter dated 2020 March 05.*
- s. Compliance with the guidelines for underground parking for visitors.
 - *The applicant has agreed to this prerequisite in a letter dated 2020 March 05.*
- t. The submission of a suitable on-site stormwater management system to the approval of the Director Engineering, the deposit of sufficient monies for its provision, and the granting of a Section 219 Covenant to guarantee its provision and continuing operation.
 - *The applicant has agreed to this prerequisite in a letter dated 2020 March 05. A suitable on-site stormwater management system will require approval of the Director Engineering, the required covenant will be deposited in the Land Title*

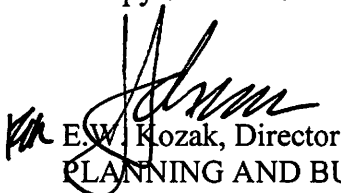
City Clerk
 Rezoning Reference #17-13
 Third Reading
 2020 March 11 Page 5

Office and the required funds to guarantee this provision will be deposited prior to Final Adoption.

- u. The deposit of the applicable Parkland Acquisition Charge.
 - *The applicant has agreed in a letter dated 2020 March 05 to make the necessary deposits prior to Final Adoption.*
- v. The deposit of the applicable GVS & DD Sewerage Charge.
 - *The applicant has agreed in a letter dated 2020 March 05 to make the necessary deposits prior to Final Adoption.*
- w. The deposit of the applicable School Site Acquisition Charge.
 - *The applicant has agreed in a letter dated 2020 March 05 to make the necessary deposits prior to Final Adoption.*
- x. The submission of a written undertaking to distribute area plan notification forms, prepared by the City, with disclosure statements; and, to post area plan notification signs, also prepared by the City, on the development site and in the sales office in prominent and visible locations prior to Third Reading, or at the time marketing for the subject development commences, whichever is first, and remain posted for a period of one year, or until such time that all units are sold, whichever is greater.
 - *The applicant has agreed to this prerequisite in a letter dated 2020 March 05.*

As the prerequisite conditions to this rezoning are now substantially complete, could you please arrange to return this amendment bylaw to Council for Consideration and Third Reading on 2020 March 23, with Reconsideration and Final Adoption to follow when the prerequisites are completely fulfilled and Planning notifies you to that effect.

A copy of the Public Hearing minutes for this rezoning application is **attached** for information.


 E.W. Kozak, Director
 PLANNING AND BUILDING

IW:tn

Attachment

cc: City Manager

**PUBLIC HEARING MINUTES
HELD ON: 2018 June 26
REZ. REF. NO. 17-13
PAGE 1 OF 1**

**BURNABY ZONING BYLAW 1965, AMENDMENT
BYLAW NO. 20, 2018 - BYLAW NO. 13899**

Rez. #17-13

2421 Alpha Avenue

From: M1 Manufacturing District

To: CD Comprehensive Development District (based on RM4s Multiple Family Residential District, C2 Community Commercial District and Brentwood Town Centre Development Plan as guidelines and in accordance with the development plan entitled "2421 Alpha" prepared by Shift Architecture Inc.)

The purpose of the proposed zoning bylaw amendment is to permit the construction of a 27-storey residential apartment building with five ground oriented work/live townhouses and underground parking.

One (1) letter was received in response to the proposed rezoning application:

1. Kara Matheson, 207-4468 Dawson Street, Burnaby

No speakers appeared before Council in support or opposition to the proposed zoning bylaw amendment.

**MOVED BY COUNCILLOR JORDAN
SECONDED BY COUNCILLOR VOLKOW**

THAT this Public Hearing for Rez. #17-13, Bylaw #13899 be terminated.

CARRIED UNANIMOUSLY

CITY OF BURNABY**BYLAW NO. 14061**

A BYLAW to amend Bylaw No. 4742, being Burnaby Zoning Bylaw 1965, as amended by Bylaw No. 10366 being Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 24, 1996

WHEREAS application for rezoning has been made to the Council;

AND WHEREAS the Council has held a public hearing thereon after duly giving notice of the time and place of such hearing as prescribed by Sections 466 and 467 of the *Local Government Act*, R.S.B.C. 2015;

NOW THEREFORE the Council of the City of Burnaby ENACTS as follows:

1. This Bylaw may be cited as **BURNABY ZONING BYLAW 1965, AMENDMENT BYLAW NO. 27, 2019.**

2. Bylaw No. 4742, as amended by Bylaw No. 10366, is further amended as follows:

(a) The Map (hereinafter called "Map 'A'"), attached to and forming an integral part of Bylaw No. 4742, being "Burnaby Zoning Bylaw 1965", and designated as the Official Zoning Map of the City of Burnaby, is hereby amended according to the Map (hereinafter called "Map 'B'"), marginally numbered R.Z. 4184, annexed to this Bylaw, and in accordance with the explanatory legend, notations, references and boundaries designated, described, delimited and specified in particularity shown upon said Map 'B'; and the various boundaries and districts shown upon said Map 'B' respectively are an amendment of and in addition to the respective districts, designated and marked on said Map 'A' insofar as the same are changed, modified or varied thereby, and the said Map 'A' shall be deemed to be and is hereby declared to be amended accordingly and the said Map

Bylaw No. 14061
Page 2

'B' is hereby declared to be and shall form an integral part of said Map 'A', as if originally incorporated therein and shall be interpreted accordingly.

(b) The Comprehensive Development Plan more particularly described in Bylaw No. 10366 is amended in accordance with the adopted Development Plan entitled "Proposed Multi-Family Development" prepared by Integra Architecture Inc. and on file in the office of the Director Planning and Building; and any development on the lands rezoned by this Bylaw shall be in conformity with the said Comprehensive Development Plan as amended.

Read a first time this	day of	2019
Read a second time this	day of	2019
Read a third time	day of	2019
Reconsidered and adopted this	day of	2019

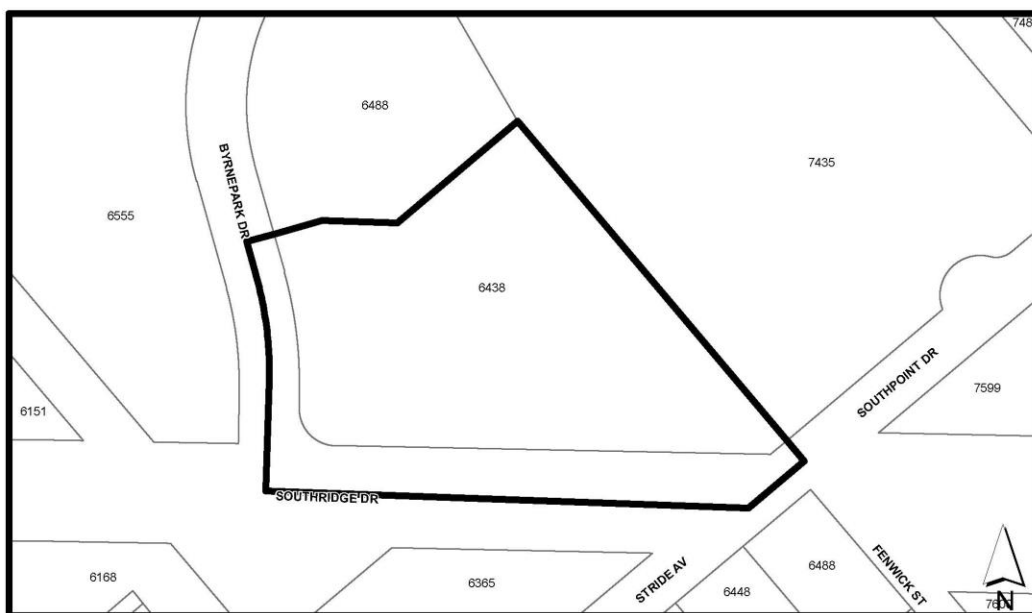
MAYOR

CLERK

BYLAW NUMBER 14061 BEING A BYLAW TO AMEND BYLAW
NUMBER 4742 BEING BURNABY ZONING BYLAW 1965

REZ.18-09


LEGAL: Lot 8 District Lot 155a Group 1 New Westminster District Plan LMP30202



THE AREA(S) SHOWN ABOVE OUTLINED IN BLACK (————) IS (ARE) REZONED

FROM: CD Comprehensive Development District (based on RM2 Multiple Family Residential District as guidelines)

TO: Amended CD Comprehensive Development District (based on RM2 Multiple Family Residential District, RM3 Multiple Family Residential District, RM3r Multiple Family Residential District, and Edmonds Town Centre Plan as guidelines and in accordance with the development plan entitled "Proposed Multi-Family Development" prepared by Integra Architecture Inc.)

	PLANNING AND BUILDING DEPARTMENT	
Date: SEP 17 2019	OFFICIAL ZONING MAP	Map "B" No. REZ. 4184
scale: 1:2,200		
Drawn By: AY		



INTER-OFFICE MEMORANDUM

TO: CITY CLERK **DATE:** 2020 March 18

FROM: DIRECTOR PLANNING AND BUILDING

SUBJECT: **REZONING REFERENCE #18-09**
BYLAW 14061, AMENDMENT BYLAW NO. 27/19
Townhouse Development with Underground Parking
Edmonds Town Centre, Sub-Area 3
Third Reading

ADDRESS: 6438 Byrnpark Drive

LEGAL: Lot 8 District Lot 155a Group 1 New Westminster District Plan LMP30202

FROM: CD Comprehensive Development District (based on RM2 Multiple Family Residential District as guidelines)

TO: Amended CD Comprehensive Development District (based on RM2 Multiple Family Residential District, RM3 Multiple Family Residential District, RM3r Multiple Family Residential District, and Edmonds Town Centre Plan as guidelines and in accordance with the development plan entitled "Proposed Multi-Family Development" prepared by Integra Architecture Inc.)

The following information applies to the subject rezoning bylaw:

- a) First Reading given on 2019 October 07;
- b) Public Hearing held on 2019 October 29; and,
- c) Second Reading given on 2019 November 04.

The prerequisite conditions have been partially satisfied as follows:

- a) The submission of a suitable plan of development.
 - *A virtually complete suitable plan of development has been submitted. A few remaining details will be resolved prior to Final Adoption.*
- b) The deposit of sufficient monies, including a 4% Engineering Inspection Fee, to cover the costs of all services necessary to serve the site and the completion of a servicing agreement covering all requisite services. All services are to be designed to City standards and constructed in accordance with the Engineering Design. One of the conditions for the release of occupancy permits will be the completion of all requisite services.

City Clerk
 Director Planning and Building
 Third Reading
 2020 March 18.....Page 2

- *The applicant has submitted engineering design drawings for review and has agreed in a letter dated 2020 March 16 to deposit the necessary funds including 4% inspection fees and complete the servicing agreement prior to Final Adoption.*
- c) The installation of all electrical, telephone and cable servicing, and all other wiring underground throughout the development, and to the point of connection to the existing service where sufficient facilities are available to serve the development.
- *The applicant has agreed to this prerequisite in a letter dated 2020 March 16.*
- d) The dedication of any rights-of-way deemed requisite.
- *A subdivision plan dedicating the requisite rights-of-way has been submitted and will be deposited in the Land Title Office prior to Final Adoption.*
- e) The completion of the sale of City property.
- *Council has approved the sale and purchase price of City property to be acquired by the applicant. The sale will be completed prior to Final Adoption.*
- f) The review of a detailed Sediment Control System by the Director Engineering.
- *The applicant has agreed to this prerequisite in a letter dated 2020 March 16.*
- g) The submission of a suitable on-site stormwater management system to the approval of the Director Engineering and the granting of a Section 219 Covenant to guarantee its provision and continuing operation.
- *The applicant has agreed to this prerequisite in a letter dated 2020 March 16. A suitable on-site stormwater management system will require the approval of the Director Engineering, the required covenant will be deposited in the Land Title Office and the required funds to guarantee this provision will be deposited prior to Final Adoption.*
- h) The granting of any necessary statutory rights-of-way, easements and/or covenants including:
- a Section 219 Covenant restricting the enclosure of balconies;
 - a Section 219 Covenant ensuring that all disabled parking remain as common property;
 - a Section 219 Covenant preventing stratification of the rental units and that they are guaranteed as rental in perpetuity;
 - a Section 219 Covenant to guarantee the provision and continuing operation of methane gas monitoring;
 - a Section 219 Covenant allocating density from the subject site to the site at 5900 Olive Avenue;

- a Section 219 Covenant protecting the streamside protection and enhancement areas (SPEA); and,
 - a statutory right-of-way for pedestrian access across the site.
- *The applicant has agreed to this prerequisite in a letter dated 2020 March 16, and the requisite statutory rights-of-way, easements and/or covenants will be deposited in the Land Title Office prior to Final Adoption.*
- i) The registration of a housing agreement.
- *The applicant has agreed to this prerequisite in a letter dated 2020 March 16 and the requisite housing agreement bylaw will be advanced to Council for approval prior to Final Adoption.*
- j) The provision of a covered car wash stall and an adequately sized and appropriately located garbage handling and recycling material holding space to the approval of the Director Engineering and a commitment to implement the recycling provisions.
- *The applicant has agreed to this prerequisite in a letter dated 2020 March 16, and the necessary provisions are indicated on the development plans.*
- k) Compliance with the Council-adopted sound criteria.
- *An acoustic study has been submitted for review by the Engineering Environmental Services Division, and the requisite covenant will be deposited in the Land Title Office prior to Final Adoption.*
- l) The submission of a geotechnical review regarding the stability of the site to accommodate the proposed development, to the approval of the Chief Building Inspector and granting of a Section 219 Covenant respecting the approved report.
- *A geotechnical review report has been submitted for review by the Chief Building Inspector, and the requisite covenant will be deposited in the Land Title Office prior to Final Adoption.*
- m) Installation of protective chain link fencing along the property line adjacent to Byrne Woods Park.
- *The applicant has agreed to this prerequisite in a letter dated 2020 March 16 and the necessary provisions have been indicated on the development plans.*
- n) The submission of a Green Building Strategy.
- *The applicant has agreed to this prerequisite in a letter dated 2020 March 16. The submission of the requisite Green Building Strategy is required prior to Final Adoption.*

- o) The completion of an environmental assessment.
 - *The applicant has agreed to this prerequisite in a letter dated 2020 March 16 and has submitted the required environmental assessment and Streamside Protection and Enhancement Area (SPEA) survey plan for review. The requisite survey plan and covenant will be deposited in the Land Title Office, and the required funds to guarantee this provision will be deposited prior to Final Adoption.*
- p) Compliance with the Council-adopted sound criteria.
 - *An acoustic study has been submitted for review by the Engineering Environmental Services Division, and the requisite covenant will be deposited in the Land Title Office prior to Final Adoption.*
- q) Compliance with the guidelines for surface and underground parking for residential visitors.
 - *The applicant has agreed to this prerequisite in a letter dated 2020 March 16, and the necessary provisions are indicated on the development plans.*
- r) The submission of a Transportation Study.
 - *The applicant has agreed to this prerequisite in a letter dated 2020 March 16. The submission of the requisite Transportation Study is required prior to Final Adoption.*
- s) The deposit of the applicable Parkland Acquisition Charge.
 - *The applicant has agreed in a letter dated 2020 March 16 to make the necessary deposits prior to Final Adoption. It is noted that an application for the allocation of Housing Funds to offset fees and charges as they relate to the non-market housing portion of the development may be made by the applicant.*
- t) The deposit of the applicable GVS & DD Sewerage Charge.
 - *The applicant has agreed in a letter dated 2020 March 16 to make the necessary deposits prior to Final Adoption.*
- u) The deposit of the applicable School Site Acquisition Charge.
 - *The applicant has agreed in a letter dated 2020 March 16 to make the necessary deposits prior to Final Adoption.*
- v) The deposit of the applicable per unit Edmonds Town Centre South Grade-separated Crossing Cost Charge.

City Clerk
 Director Planning and Building
 Third Reading
 2020 March 18.....Page 5

- *The applicant has agreed in a letter dated 2020 March 16 to make the necessary deposits prior to Final Adoption. It is noted that an application for the allocation of Housing Funds to offset fees and charges as they relate to the non-market housing portion of the development may be made by the applicant.*
- w) The provision of facilities for cyclists in accordance with Section 6.5 of the rezoning report.
- *The applicant has agreed to this prerequisite in a letter dated 2020 March 16, and the necessary provisions are indicated on the development plans.*
- x) The submission of a written undertaking to distribute area plan notification forms, prepared by the City, with disclosure statements; and, to post area plan notification signs, also prepared by the City, on the development site and in the sales office in prominent and visible locations prior to Third Reading, or at the time marketing for the subject development commences, whichever is first, and remain posted for a period of one year, or until such time that all units are sold, whichever is greater.
- *The applicant has provided a letter of undertaking dated 2020 March 16, and the area plan notification signs are in place.*

As the prerequisite conditions to this rezoning are now substantially complete, could you please arrange to return this amendment bylaw to Council for Consideration and Third Reading on 2020 March 23, with Reconsideration and Final Adoption to follow when the prerequisites are completely fulfilled and Planning notifies you to that effect.

A copy of the Public Hearing minutes for this rezoning application is ***attached*** for information.


 E. W. Kozak, Director
 PLANNING AND BUILDING

KL:tn
Attachment

cc: City Manager

P:\49500 Rezoning\20 Applications\2018\18-09 6438 Byrnespark Drive\Council Reports\Memos\Rezoning Reference 18-09 Third Reading 2020.03.23.docx

**PUBLIC HEARING MINUTES
HELD ON: 2019 OCT 29
REZ. REF. NO. 18-09
PAGE 1 OF 2**

**BURNABY ZONING BYLAW 1965, AMENDMENT
BYLAW NO. 27, 2019- BYLAW NO. 14061**

Rez. #18-09

6438 Byrnepark Drive

From: CD Comprehensive Development District (based on RM2 Multiple Family Residential District as guidelines)

To: Amended CD Comprehensive Development District (based on RM2 Multiple Family Residential District, RM3 Multiple Family Residential District, RM3r Multiple Family Residential District, and Edmonds Town Centre Plan as guidelines and in accordance with the development plan entitled "Proposed Multi-Family Development" prepared by Integra Architecture Inc.)

The purpose of the proposed zoning bylaw amendment is to permit the construction of a five-storey apartment building with underground parking, as well as townhouses with surface parking.

Twelve (12) letters were received in response to the proposed rezoning application:

- 1. Cathy Griffin, 21-8400 Forest Grove Drive, Burnaby**
- 2. Martin Arnesen, 3015 Vega Court, Burnaby**
- 3. Joe Sulmona, 5504 Union Street, Burnaby**
- 4. Stan Grishin, 9300 University Crescent, Burnaby**
- 5. Tamsin Spooner, 6692 Napier Street, Burnaby**
- 6. Thom Armstrong, Co-operative Housing Federation of British Columbia, 220-1651 Commercial Drive, Vancouver**
- 7. Chris Marsh, 115-7478 Byrnepark Walk, Burnaby**
- 8. Frank Mesich, 6088 12th Avenue, Burnaby**
- 9. Joel Gibbs, 7777 12th Avenue, Burnaby**
- 10. Louise Hazemi, 4144 Cambridge Street, Burnaby**
- 11. Sabrina and Steve Foldi, 6837 Station Hill Drive, Burnaby**
- 12. Allen Hutton, 7304 14th Avenue, Burnaby**

The following speakers appeared before Council in response to the proposed zoning bylaw amendment:

Joel Gibbs, 7777 12th Avenue, Burnaby, appeared before Council expressing concerns with the proposed rezoning application as a large amount of parking spaces and the number of rental units does not really benefit the City. The speaker is also in opposition to the sale of public lands.

**PUBLIC HEARING MINUTES
HELD ON: 2019 OCT 29
REZ. REF. NO. 18-09
PAGE 2 OF 2**

Teresa Rossiello, 9756 Still Creek Avenue, Burnaby, appeared before Council and noted that more townhouses should be added to the development as families with children have a hard time finding suitable accommodation in Burnaby. The speaker also suggested leasing the land for 50 to 60 years, instead of selling it, and offering electrified parking spots to car share companies to utilize the EV spaces.

MOVED BY COUNCILLOR JOHNSTON
SECONDED BY COUNCILLOR CALENDINO

THAT this Public Hearing for Rez. #18-09, Bylaw #14061 be terminated.

CARRIED UNANIMOUSLY

BYLAW NO. 14134

The Council of the City of Burnaby ENACTS as follows:

1. This Bylaw may be cited as **BURNABY ROUTINE TRANSACTION AUTHORITY BYLAW 1999, AMENDMENT BYLAW NO. 1, 2020.**
2. Burnaby Routine Transaction Authority Bylaw 1999, as amended, is further amended:
 - (a) at subsection 2(a) (i), by deleting “\$10,000.00” and replacing it with “\$12, 500.00”; and
 - (b) by adding the following after subsection 2 (f):
 - “(g) to the Risk Manager, the authority to approve payment of claims against the City that do not exceed \$2,500, subject to receipt of an appropriate settlement agreement or release.”

Read a first time this	day of	2020
Read a second time this	day of	2020
Read a third time this	day of	2020
Reconsidered and adopted this	day of	2020

CLERK

CITY OF BURNABY**BYLAW NO. 14136**

A BYLAW authorizing the expenditure of monies in the
Capital Works, Machinery and Equipment
Reserve Fund

WHEREAS there is an unappropriated balance in the Corporate & Tax Sale Land Reserve Fund of Capital Works, Machinery and Equipment Reserve Fund (hereinafter called "the said Reserve Fund") established pursuant to Bylaw No. 7256 of \$285,797,521.71 as at the 31st day of December 2019, calculated as follows:

Balance in Fund at January 1, 2019		\$289,491,439.25
Additions to the fund:		
Interest earned for 2019 to date	\$9,507,819.46	
Land sale	798,263.00	
		<hr/>
		\$10,306,082.46
Deductions to the fund:		
Bylaw 14021 May 27, 2019	\$7,000,000.00	
Bylaw 14071 Nov 4, 2019	\$7,000,000.00	
		<hr/>
		(\$14,000,000.00)
Uncommitted balance		<hr/> <hr/>
		\$285,797,521.71

AND WHEREAS it is deemed desirable to expend \$14,000,000 of the said balance to finance the City's Land Assembly & Development Capital Program more particularly described in the 2020 – 2024 Capital Program under "Land Assembly and Development" (hereinafter called the "said works");

NOW THEREFORE the Council of the City of Burnaby ENACTS as follows:

1. This Bylaw may be cited as **BURNABY CAPITAL WORKS, MACHINERY AND EQUIPMENT RESERVE FUND EXPENDITURE BYLAW NO. 10, 2020.**
2. The sum of \$14,000,000 is hereby appropriated from the said Reserve Fund to be expended for the said works.
3. Should any of the said sum of \$14,000,000 remain unexpended after the expenditures hereby authorized have been made, any unexpended balance shall be returned to the credit of the said Reserve Fund.

Read a first time this	day of	2020
Read a second time this	day of	2020
Read a third time this	day of	2020
Reconsidered and adopted by Council this	day of	2020

MAYOR

CLERK

CITY OF BURNABY**BYLAW NO. 14137**

A BYLAW authorizing the expenditure of monies in the
Capital Works, Machinery and Equipment
Reserve Fund

WHEREAS there is an unappropriated balance in the Capital Works Financing Fund of Capital Works, Machinery and Equipment Reserve Fund (hereinafter called "the said Reserve Fund") established pursuant to Bylaw No. 7256 of \$46,375,806.65 at the 1st day of March 2020, calculated as follows:

Balance in Fund at January 1, 2020	\$98,812,467.51
Add: Additions to the fund including interest earned to date	<u>1,083,739.14</u>
	\$99,896,206.65
Less: Appropriated by expenditure bylaws for 2019 (No. 36), less GST	\$4,337,400.00
Appropriated by expenditure bylaws for 2020 (No's 1-8), less GST	\$47,441,400.00
Appropriations for 2020 Other Projects less GST	\$1,741,600.00
	<u>\$ (53,520,400.00)</u>
Uncommitted balance	\$46,375,806.65

AND WHEREAS it is deemed desirable to expend \$60,000 to finance the Deer Lake Precinct Wayfinding Project (hereinafter called the "said works");

NOW THEREFORE the Council of the City of Burnaby ENACTS as follows:

1. This Bylaw may be cited as **BURNABY CAPITAL WORKS, MACHINERY AND EQUIPMENT RESERVE FUND EXPENDITURE BYLAW NO. 11, 2020.**
2. The sum of \$60,000 is hereby appropriated from the said Reserve Fund to be expended for the said works.
3. Should any of the said sum of \$60,000 remain unexpended after the expenditures hereby authorized have been made, any unexpended balance shall be returned to the credit of the said Reserve Fund.

Read a first time this	day of	2020
Read a second time this	day of	2020
Read a third time this	day of	2020
Reconsidered and adopted by Council this	day of	2020

MAYOR

CLERK

NOTICE OF MOTION
2020 MARCH 23

City of Burnaby Support of Bill C-213

1. THAT the City of Burnaby endorse Bill C-213, an Act to enact the Pharmacare Act.
2. THAT a letter be sent from the Mayor to MP Peter Julian in support of Bill C-213.

Copy: City Manager Director Corporate Services Director Planning & Building

NEW BUSINESS

(Members can introduce new items of business)