



## **FINANCIAL MANAGEMENT COMMITTEE M I N U T E S**

**Tuesday, May 12, 2020, 1:00 p.m.  
Council Chamber, City Hall  
4949 Canada Way, Burnaby, BC**

**PRESENT:** His Worship, Mayor Mike Hurley, Chair  
Councillor Sav Dhaliwal, Vice Chair  
Councillor Pietro Calendino, Member (*participated electronically*)  
Councillor Joe Keithley, Member  
Councillor Paul McDonell, Member (*participated electronically*)

**STAFF:** Mr. Lambert Chu, City Manager  
Mr. Leon Gous, Director Engineering  
Ms. Noreen Kassam, Director Finance  
Mr. Dave Ellenwood, Director Parks, Recreation & Cultural Services  
Mr. Ed Kozak, Director Planning & Building  
Mr. Dave Critchley, Director Public Safety & Community Services  
Ms. Shari Wallace, Chief Information Officer  
Mr. Tim Van Driel, Manager Civic Building Projects  
Ms. Elaine Wong, Executive Assistant to the Mayor  
Ms. Monica Macdonald, Administrative Officer  
Ms. Lauren Cichon, Council Support Assistant

### **1. CALL TO ORDER**

His Worship, Mayor Mike Hurley, called the Open meeting to order at 1:04 p.m. and concluded the roll call. Members attended the meeting in person, with the exception of Councillor Pietro Calendino and Councillor Paul McDonell who, due to the COVID-19 pandemic, participated electronically.

For the benefit of Councillor Calendino and Councillor McDonell, the Administrative Officer reviewed the staff present.

His Worship, Mayor Mike Hurley, recognized the ancestral and unceded homelands of the hən̓q̓əmin̓əŋ and Skwxwú7mesh speaking peoples, and extended appreciation for the opportunity to hold a meeting on this shared territory.

## 2. **MINUTES**

### 2.1 **Minutes of the Financial Management Committee Open meeting held on 2020 April 22**

MOVED BY COUNCILLOR DHALIWAL  
SECONDED BY COUNCILLOR CALENDINO

THAT the minutes of the Financial Management Committee meeting held on 2020 April 22 be now adopted.

CARRIED UNANIMOUSLY

## 3. **REPORTS**

### 3.1 **Report from the Director Engineering - Re: 2020 May Engineering Capital Facilities Management Bylaw Funding Request**

The Director Engineering submitted a report seeking authorization for the use of a Capital Reserve Fund Bylaw to finance 2020 - 2024 Engineering capital Facilities Management improvement projects.

The Director Engineering recommended:

1. THAT the Financial Management Committee recommend Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$380,000 to finance the Engineering capital Facilities Management improvement projects, as outlined in this report.

MOVED BY COUNCILLOR CALENDINO  
SECONDED BY COUNCILLOR KEITHLEY

THAT the recommendation of the Director Engineering be adopted.

CARRIED UNANIMOUSLY

### 3.2 **Report from the Director Engineering - Re: 2020 May Engineering Capital Infrastructure Bylaw Funding Request**

The Director Engineering submitted a report seeking authorization for the use of Waterworks Utility Capital Reserves and a Capital Reserve Fund Bylaw to finance 2020 - 2024 Engineering capital infrastructure projects.

The Director Engineering recommended:

1. THAT the Financial Management Committee recommend Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$680,000, and the use of Waterworks Utility Capital Reserve in the amount of

\$400,000 to finance Engineering capital infrastructure improvement projects, as outlined in this report.

MOVED BY COUNCILLOR KEITHLEY

SECONDED BY COUNCILLOR MCDONELL

THAT the recommendation of the Director Engineering be adopted.

CARRIED UNANIMOUSLY

**3.3 Report from the Director Finance - Re: 2019 Gas Tax Update**

The Director Finance submitted a report providing an update on the Federal Gas Tax Program for 2019.

The Director Finance recommended:

1. THAT the Financial Management Committee recommend Council receive this report for information.

MOVED BY COUNCILLOR MCDONELL

SECONDED BY COUNCILLOR DHALIWAL

THAT the recommendation of the Director Finance be adopted.

CARRIED UNANIMOUSLY

**3.4 Report from the Director Planning and Building and the Director Finance - Re: Child Care Centre for City Employees**

The Director Planning and Building and the Director Finance submitted a report presenting a proposal to create a child care centre for the children of City employees.

The Director Planning and Building and the Director Finance recommended:

1. THAT the City-owned property at 6570 Deer Lake Avenue be used as a site for a child care centre that would offer priority placement for the children of City of Burnaby and Burnaby RCMP employees.

2. THAT the Financial Management Committee recommend Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$3,500,000 to finance the child care centre.

MOVED BY COUNCILLOR DHALIWAL  
SECONDED BY COUNCILLOR CALENDINO

THAT the recommendations of the Director Planning and Building and the Director Finance be adopted.

CARRIED UNANIMOUSLY

**3.5 Report from the Major Civic Building Project Coordination Committee - Re: Major Civic Building Projects Status Update**

The Major Civic Building Project Coordination Committee submitted a report providing an update on the current status of eight major civic building projects.

The Major Civic Building Project Coordination Committee recommended:

1. THAT the Committee forward this report to Council for information.

MOVED BY COUNCILLOR CALENDINO  
SECONDED BY COUNCILLOR KEITHLEY

THAT the recommendation of the Major Civic Building Project Coordination Committee be adopted.

CARRIED UNANIMOUSLY

Arising from discussion of Item 4.1 - Burnaby Lake Aquatic and Arena Facility, the Committee expressed concern regarding the additional expense of installing movable floors in both the 50 metre and 25 metre tanks, and requested that the cost for each movable floor be separately identified in the project's cost estimate.

Staff undertook to follow up.

**4. NEW BUSINESS**

There was no new business brought before the Committee at this time.

**5. INQUIRIES**

There were no inquiries brought before the Committee at this time.

6. **CLOSED**

MOVED BY COUNCILLOR KEITHLEY  
SECONDED BY COUNCILLOR MCDONELL

THAT the Committee, in accordance with Sections 90 and 92 of the Community Charter, do now resolve itself into a Closed meeting from which the public is excluded to consider matters concerning negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the Council, could reasonably be expected to harm the interests of the municipality if they were held in public.

CARRIED UNANIMOUSLY

Without objection, the Open Committee meeting recessed at 1:23 p.m. and, following the conclusion of the Closed portion of the meeting, reconvened at 1:26 p.m.

7. **ADJOURNMENT**

Without objection, the Financial Management Committee Open meeting adjourned at 1:26 p.m.



CHAIR

  
ADMINISTRATIVE OFFICER