



PARKS, RECREATION AND CULTURE COMMISSION A G E N D A

Tuesday, November 10, 2020, 5:00 p.m.

Council Chamber, City Hall

4949 Canada Way, Burnaby, BC

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7. INQUIRIES

8. ADJOURNMENT



PARKS, RECREATION AND CULTURE COMMISSION M I N U T E S

**Tuesday, October 13, 2020, 5:00 p.m.
Council Chamber, City Hall
4949 Canada Way, Burnaby, BC**

- PRESENT:** Councillor Sav Dhaliwal, Chair
Commissioner Barbara Larkin, Deputy Chair
Commissioner Claire Preston (participated electronically)
Commissioner Dan Staschuk
Commissioner James Jang (participated electronically)
Commissioner Stace Dayment (participated electronically)
Commissioner Rainy Kent
- ABSENT:** Commissioner Karin Alzner
Trustee Bill Brassington, Burnaby School Board
- STAFF:** Mr. Dave Ellenwood, Director Parks, Recreation and Cultural Services
Mr. Eric Bientjes, Acting Assistant Director Recreation
Mr. Steve Bruneau, Assistant Director Parks
Mr. Dean Pelletier, Assistant Director Business Operations
Mr. Denis Nokony, Assistant Director Cultural Services
Mr. David O'Connor, Assistant Director Golf Services
Ms. Heather Edwards, Manager Parks Planning and Design
Ms. Karin Hung, Senior Planner
Ms. Kathryn Matts, Commission Secretary
Mr. Ken Tam, IT Support

1. CALL TO ORDER

The Chair called the Open Commission meeting to order at 5:00 p.m.

2. LAND ACKNOWLEDGEMENT

The Chair, Councillor Sav Dhaliwal, recognized the ancestral and unceded homelands of the hən̓q̓əmi̓ñəw̓ and Skwxwú7mesh speaking peoples, and extended appreciation for the opportunity to hold a meeting on this territory.

3. **MINUTES**

3.1 **Minutes of the Parks, Recreation and Culture Commission Open meeting held on 2020 September 08**

MOVED BY COMMISSIONER LARKIN
SECONDED BY COMMISSIONER STASCHUK

THAT the minutes of the Parks, Recreation and Culture Commission meeting held on 2020 September 08 be now adopted.

CARRIED UNANIMOUSLY

4. **CORRESPONDENCE**

4.1 **Memorandum from Administrative Officer Re: Adaptive Re-Use for Fairacres Garage and Stables Building**

A memorandum was received from the Administrative Officer advising that at the Open Council meeting held on 2020 September 28, Council adopted the above noted report. The report requested the use of Gaming Reserves to finance design work to support the adaptive re-use of the Fairacres Garage and Stables building at 6344 Deer Lake Avenue.

4.2 **Memorandum from Administrative Officer Re: Protection and Preservation of the Alta Vista Reservoir Vent - 5172 McKee Street**

A memorandum was received from the Administrative Officer advising that the above noted report was adopted by Burnaby City Council at the Open Council meeting on 2020 September 28. The report requested Council's authorization to conserve and designate the Alta Vista Reservoir Vent as a civic heritage feature.

5. **DIRECTOR'S REPORT**

5.1 **2021 Parks, Recreation and Cultural Services Meeting Schedule**

The Director, Parks, Recreation and Cultural Services submitted a report requesting approval of the 2021 Parks, Recreation and Culture Commission meeting schedule. The schedule included the dates and locations for the Community Parks, Recreation and Culture Commission meetings.

It was recommended:

THAT approval be given for the 2021 Commission meeting schedule including the dates and locations for the Community Parks, Recreation and Culture Commission meetings.

MOVED BY COMMISSIONER LARKIN

SECONDED BY COMMISSIONER STASCHUK

THAT the recommendation of the Director Parks, Recreation and Cultural Services be adopted.

CARRIED UNANIMOUSLY

5.2 2020 October - Parks, Recreation and Cultural Services Capital Funding Bylaw

The Director Parks, Recreation and Cultural Services, submitted a report to request a Capital Reserve Fund Bylaw to finance 2021 projects as outlined in the report.

The Director recommended:

THAT the Parks, Recreation and Culture Commission recommend Council authorize the City Solicitor to bring forward a capital Reserve Fund Bylaw in the amount of \$1,660,000 to finance the projects outlined in this report.

MOVED BY COMMISSIONER STASCHUK

SECONDED BY COMMISSIONER LARKIN

THAT the recommendation of the Director Parks, Recreation and Cultural Services be adopted.

CARRIED UNANIMOUSLY

6. NEW BUSINESS

There was no new business brought forward at this time.

7. **INQUIRIES**

Commissioner Barbara Larkin – Kensington Golf Course

Commissioner Larkin inquired as to the Kensington Golf Course upgrades and if they were still going ahead

Staff advised that there is funding in the 2021 Capital Budget for the project. Public consultation will be undertaken in 2021.

Commissioner James Jang – Central Park Trail

Commissioner Jang inquired as to the work being done currently at Central Park and if the trail will now connect from Imperial to Patterson.

Staff advised that the work to connect the trails is continuing. Staff further advised that there will be no trees removed to complete the path.

Commissioner James Jang – Covered Sports Box

Commissioner Jang inquired as to the Covered Sports Box and if the project would be getting underway soon.

Staff advised that the project has gone to Request for Proposal (RFP) and the RFP's are being vetted. The hope is that some time next year the project will be underway.

Commissioner Stace Dayment – Batting Cage at Kensington

Commissioner Dayment inquired as to the state of the Batting Cage project at Kensington. Staff advised that the location and design have been determined. Staff are awaiting contact re funding source.

Commissioner Dan Staschuk – Traffic on Patterson near Park

Commissioner Staschuk advised that he has noted there are no speed signs along Patterson indicating the 30km/hour park zone. Commissioner Staschuk asked if staff could bring it to the attention of the Traffic Safety Committee or Engineering Department. Staff undertook to follow up.

Commissioner Barbara Larkin –Warming Centres

Commissioner Larkin inquired as to the opening date for the Warming Centres. Staff advised that the Province has undertaken the use of the northwest portion of the Burnaby Lake parking lot, where they will be placing an emergency response centre that will be open 24 hours and operated and staffed by Progressive Housing Society.

8. **ADJOURNMENT**

Without objection, the open meeting of the Parks, Recreation and Culture Commission adjourned at 5:35 p.m.

CHAIR

COMMISSION SECRETARY

DRAFT

From: [REDACTED]
To: [Matts, Kathryn](#)
Subject: Keswick Park Dog Park
Date: Monday, November 02, 2020 1:40:16 PM

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe. The City will never ask for personal or account information or account password through email. If you feel this email is malicious or a scam, please forward it to phishing@burnaby.ca

Hi Kathryn,

My husband (Lance Matricardi) and myself (Bethany Matricardi) would like to request a delegation spot to speak in the upcoming Parks, Recreation, and Cultural Services Meeting on November 10th, 2020. This request to speak on the dog park inquiry for Keswick Park.

Sincerely,

Bethany Matricardi

Sent from my iPhone

From: [REDACTED]
Sent: Thursday, October 29, 2020 10:25 PM
To: Parks - City of Burnaby <Parks@burnaby.ca>
Subject: Attention: Kathryn Matts - Commission Secretary - Request to Appear as a Delegation Before the Parks Recreation and Culture Commission

Dear Chair and Members of the Commission Parks Recreation and Culture Commission

My name is Leonard Bruno. My contact information is listed below. I wish to appear before the Commission on November 10, 2020, to comment on the Cameron Recreation Centre and Library redevelopment plan and advocate for the inclusion of Squash facilities as part of the redevelopment.

I look forward to your reply

Sincerely,

Leonard Bruno

[REDACTED]

Growing the Game of Squash for an Active and Healthy Lifestyle

Burnaby Citizens for Squash

Leonard Bruno

Summary

The game of squash is a fun year-round sport, considered one of the healthiest ways to play and socialize without concern for weather conditions. We advocate for a comprehensive local and regional strategy to ensure existing and new facilities support the future development of competitive and social squash and promote the game as an inclusive and healthy sport and recreation option.

Issues

Issue #1 – Current insufficient capacity limits the time and place for a growing set of Burnaby-based squash enthusiasts to play, compete, train and socialize.

Issue #2 – Without sufficient squash facilities and resources, the cross-fit activities between squash & tennis will be eroded as these two popular sports are generally played during opposite times of the year.

Issue #3 – In the event the Cameron Recreation Centre and Library redevelopment plan does not include squash facilities, Cameron based leagues and squash ladders, which for 15 years provided opportunities for an active and healthy lifestyle, cannot relocate since no other civic facility has the capacity to serve these programs.

Issue #4 – Without world-class squash facilities as part of the Cameron Recreation Centre and Library redevelopment plan, the opportunity to host popular competitions such as the Canada, BC, Commonwealth and Asian Games will be diminished or not possible.

Background

Accessibility and the game's growth has been limited by insufficient world-class facilities, support, and training programs.

Rationale

1. Squash is rated among the healthiest sports to play and has a low entry barrier, unlike many other options.
2. Squash leagues and ladders are popular in the Lougheed Town Centre area and the surrounding region.
3. As a social game, squash creates strong connections between all age groups while improving or increasing cardiovascular health, strength, flexibility and coordination.
4. Squash courts offer a flexible space that can serve other programs like yoga, table tennis and fitness programs.
5. Increasing the number and quality of squash courts will service existing and future patrons and offer opportunities to host tournaments, events and squash instruction.

Recommendation

The Burnaby Parks, Recreation and Culture Commission should, as part of the Cameron Recreation Centre and Library redevelopment plan:

**Growing the Game of Squash for an Active and Healthy Lifestyle
Burnaby Citizens for Squash**

Leonard Bruno [REDACTED]

1. increase facility usage with four new professional level squash courts,
2. improved facility management and accessibility,
3. raise the profile of squash,
4. offer support and contribute resources to enhance program and service delivery, and
5. provide appropriate funding to provide financial sustainability of the sport of Squash in Burnaby

Contact

For further information, contact Leonard Bruno at:

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]



B. Zeinabova, Acting City Clerk
E. Prior, Acting Deputy City Clerk

INTER-OFFICE MEMORANDUM

TO: CHAIR AND MEMBERS
PARKS, RECREATION AND CULTURE
COMMISSION

DATE: 2020 OCTOBER 27

FROM: ACTING CITY CLERK

FILE: 2410-20

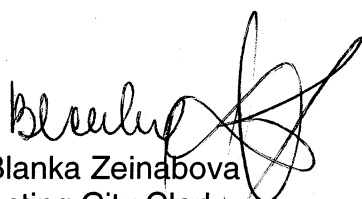
**SUBJECT: BURNABY LAKE - HIGHWAY 1 PEDESTRIAN OVERPASS FUNDING
AND GRANT APPLICATION REQUEST**

ITEM NO. 7.5., MANAGER'S REPORTS, COUNCIL 2020 OCTOBER 26

Burnaby City Council, at the Open Council meeting held on 2020 October 26, received the above noted report and adopted the following recommendations contained therein:

1. THAT Council authorize the use of Community Benefit Bonus Reserves in the amount of \$20,450,000 for the Burnaby Lake – Highway 1 Pedestrian Overpass project.
2. THAT Council authorize the grant application to the Investing in Canada Infrastructure Program - Community, Culture and Recreation to assist with the construction of the Burnaby Lake – Highway 1 Pedestrian Overpass Project.
3. THAT a copy of this report be sent to the Financial Management Committee for information purposes.
4. THAT a copy of this report be sent to the Parks, Recreation and Culture Commission for information purposes.

Please find attached a copy of the report for your information.


Blanka Zeinabova
Acting City Clerk



Item
Meeting.....2020 October 26

COUNCIL REPORT

TO: CITY MANAGER **DATE:** 2020 October 21

FROM: MAJOR CIVIC BUILDING PROJECT COORDINATION COMMITTEE **FILE:** 4230 12
Reference: Hwy 1 Overpass

SUBJECT: BURNABY LAKE – HIGHWAY 1 PEDESTRIAN OVERPASS FUNDING AND GRANT APPLICATION REQUEST

PURPOSE: To request funding and obtain a Council resolution for a grant application to the *Investing in Canada Infrastructure Program - Community, Culture and Recreation* to assist with the construction of the Burnaby Lake – Highway 1 Pedestrian Overpass Project.

RECOMMENDATIONS:

1. **THAT** Council authorize the use of Community Benefit Bonus Reserves in the amount of \$20,450,000 for the Burnaby Lake – Highway 1 Pedestrian Overpass project.
2. **THAT** Council authorize the grant application to the *Investing in Canada Infrastructure Program - Community, Culture and Recreation* to assist with the construction of the Burnaby Lake – Highway 1 Pedestrian Overpass Project.
3. **THAT** a copy of this report be sent to the Financial Management Committee for information purposes.
4. **THAT** a copy of this report be sent to the Parks, Recreation and Culture Commission for information purposes.

REPORT**1.0 INTRODUCTION**

This report is to seek funding for the Burnaby Lake – Highway 1 Pedestrian Overpass project in advance of the Council adoption of the 2021 – 2025 Provisional Financial Plan and obtain Council authorization for a grant application.

On 2020 June 25, the Federal and Provincial governments committed up to \$100.6 million towards the second intake of the Community, Culture, and Recreation Grant Program to support cost-sharing of infrastructure projects in communities across the Province. This intake is designed to target projects starting in 2021 or 2022.

To: City Manager
 From: Major Civic Building Project Coordination Committee
 Re: Burnaby Lake – Highway 1 Pedestrian Overpass Funding
 and Grant Application Request
 2020 October 21Page 2

The *Investing in Canada Infrastructure Program - Community, Culture and Recreation* funding stream aims to cost-share infrastructure investments between Federal and Provincial governments for projects that meet the following outcome:

“Improved access to and/or increased quality of cultural, recreational and/or community infrastructure for Canadians, including indigenous peoples and vulnerable populations”.

Funding is available up to 73.33% of the eligible project costs (40% Federal, 33.33% Provincial). Potential grant funding for this project can be up to approximately \$15M if approved.

A resolution or bylaw endorsing the project must be approved by Council and must be submitted within one month of the grant program closing date. The resolution will:

- commit the proponent to contribute its share of the eligible costs, ineligible costs and potential overruns related to the project;
- identify the source of the proponent’s share of the project costs; and
- show support for the project from a municipality’s Council.

2.0 POLICY SECTION

The advancement of the proposed Burnaby Lake – Highway 1 Pedestrian Overpass Project align with the following goals and sub-goals of the Corporate Strategic Plan:

- **A Connected Community**
 - Geographic connection – Ensure that people can move easily through all areas of Burnaby, using any form of transportation
- **A Healthy Community**
 - Healthy life – Encourages opportunities for healthy living and well-being
- **A Dynamic Community**
 - City facilities and infrastructure – Build and maintain infrastructure that meets the needs of our growing community

3.0 BURNABY LAKE – HIGHWAY 1 PEDESTRIAN OVERPASS

The objective of the Burnaby Lake – Highway 1 Pedestrian Overpass project is to construct a pedestrian-cyclist overpass across Highway 1 to provide a safe north-south cycling and pedestrian link, supporting healthy living and providing alternatives to driving. The overpass will connect Burnaby Lake and Deer Lake areas, and integrate into the existing Urban Trail System of the City and the new Central Valley Greenway as part of the Regional Greenway Strategy 2050. The overpass will be across the section of Highway 1 (Trans-Canada Highway), within the Rayside Community Plan Area, and adjacent to the Burnaby Lake Regional Nature Park.

To: City Manager
 From: Major Civic Building Project Coordination Committee
 Re: Burnaby Lake – Highway 1 Pedestrian Overpass Funding
 and Grant Application Request
 2020 October 21 Page 3

In 2019, the City engaged McElhanney to undertake the first phase of work which included Multiple Account Evaluation analysis to select a bridge location, as well as undertake environmental, geotechnical, and archaeological analysis and complete a schematic design. Council approval of the schematic design and authorization to advance the preferred option to detailed design will be the subject of a future report.

The estimated project cost is \$20,450,000, and any approved government grant funding will be applied to offset project costs.

These expenditures will be included in the 2021 – 2025 Provisional Financial Plan and sufficient Community Benefit Bonus Reserves are available to finance the project.

4.0 RECOMMENDATIONS

It is recommended that Council authorize the use of Community Benefit Bonus Reserves in the amount of \$20,450,000 to finance the project outlined in this report.

It is also requested that Council authorize a grant application to the *Investing in Canada Infrastructure Program - Community, Culture and Recreation* to assist with the construction of the Burnaby Lake - Highway 1 Pedestrian Overpass Project.

Upon approval, a copy of this report will be sent to the Financial Management Committee and the Parks, Recreation and Culture Commission for information purposes.



E.W. Kozak, Chair, Major Civic Building Project
 Coordination Committee



Leon Gous, Director Engineering



Dave Ellenwood
 Director Parks, Recreation and Cultural Services

TVD:JN/sla

cc: Director Public Safety and Community Services
 Director Corporate Services
 Director Finance
 Purchasing Manager
 City Solicitor
 City Clerk



BURNABY MINOR HOCKEY ASSOCIATION

P.O. BOX 44106, BURNABY, B.C. V5B 1S2

October 23, 2020

Councillor Sav Dhaliwal, Chair
Parks, Recreation and Culture Commission - City of Burnaby
Suite 101 – 4996 Canada Way
Burnaby, B.C. V5G 4H7

Dear Councillor Dhaliwal:

It is with regret that I am writing you and the Commission to formally advise that a decision has been made to cancel this year's "Pat Quinn Classic" tournament due to the restrictions that we are all facing with the COVID-19 pandemic. This season was to be a celebration of the 58th year that our Association has hosted this type of event, most likely one of the longest running and successful youth hockey tournaments in North America ... if not the world! As you know, we have continued to work closely with Tourism Burnaby and other sports partners to create the "Pat Quinn Classic" tournament in celebration of a legendary hockey figure in British Columbia. The launch of our "rebranded" event in 2015 proved to be an amazing success, and we knew that the 2020 edition would have built on this excitement.

The Burnaby Minor Hockey Association was established in 1964 and continues to provide a healthy source of recreation for hundreds of athletes annually. As well, more than two hundred volunteers work very hard to keep our organization functioning. Some of the profit realized by our annual tournament has gone to the Burnaby Minor Hockey Association and helps to offset the rising costs of our sport and also toward helping families that may not normally be able to afford the costs of registration and also to the "Pat Quinn Legacy Fund". We continue to be a true "community" organization and are very proud that we accept children/youth of any athletic ability, families in any financial situation. Because our City is such a preferred location for many immigrant families, every year we accept players from a variety of both traditional and non-traditional ice hockey countries who want to be a part of the "Canadian" experience. We are all truly proud of the community legacy that we continue to build.

Even though we will not be experiencing the excitement on and off the ice with our tournament this year, we are committed in working with Tourism Burnaby, the Canucks Alumni and other community partners to highlight the tournament's commitment to education and giving back to the community. This will involve a continuation of the tournament's "Canucks Alumni Scholarship" program and a planned food/toy drive in mid-December. We also want to highlight the tradition of this event, especially the past five years as the "Pat Quinn Classic".

As always, we greatly appreciate the support that we have continued to receive from the Commission, the Mayor and Council, the Burnaby Parks, Recreation and Culture Department, the City of Burnaby and all of the amazing staff and management of each City facility. We look forward to returning in December 2021 with an even bigger and better "Pat Quinn Classic" tournament and know that you will all be as supportive as ever in our efforts. It is truly appreciated by us all.

Yours truly,

Larry Hayes
Executive Administrator/Secretary
Burnaby Minor Hockey Association

Oct 19, 2020

Parks, Recreation & Cultural Services Department
101 - 4946 Canada Way
Burnaby, BC, V5G 4H7

Issue: Cameron Redevelopment – Squash Courts

Dear Council,

I, along with other Cameron Recreation patrons, are excited about the proposed redevelopment at Cameron Recreation. As part of the redevelopment it is important to include at least two squash courts in the plans.

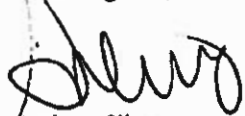
The spaces for squash in Burnaby are divided between Cameron Rec and Bonsor Rec. During prime evening and noon hours, the courts at both centres are very busy. Should Cameron not have any courts in the new centre, Bonsor would have to accommodate both sets of patrons which would make it impossible for many players to get court times.

I requested usage data from Cameron Rec centre and in an email - attached – Cameron's two courts service 30.8 people per day on average from beginning of Jan 2019 – end of Feb 2020. Assuming two courts and 29 people per day @ \$5 per person is more than \$50K in revenue for the pair of courts. The courts require minimal maintenance and no equipment. The courts are cost effective and a flexible use of space. During non peak times the courts can be used for many activities. As an example, Bonsor uses their courts for table tennis and I've seen yoga and other fitness activities in the space.

Squash courts service many patrons at Cameron, are inexpensive to maintain, generate revenue and are flexible use spaces.

Please ensure squash courts are included during the planning of the new centre.

Kind Regards,



Nelson Silva

Note:

The Draft Cameron Needs Assessment has noted that the current Squash Courts are utilized at 50% of their capacity. The needs assessment identified that 13.1% of respondents to the Survey participated in this service. This is the second lowest participation rate for an activity in the survey. The priorities identified in the North East Quadrant Survey identified that Aquatics, Fitness Centre (Weights and Cardio) and a multi activity gym are the most desired spaces. Consultation with the Community is still on going and opportunities for input on the design will be forthcoming.

RECEIVED
Parks, Recreation & Cultural Services

OCT 22 2020

Refer To	Initials
DE	EM

From: Chang, Cindy [REDACTED]
Sent: August 28, 2020 1:42 PM
To: [REDACTED]
Cc: Parks - City of Burnaby; Bientjes, Eric
Subject: Request for Information - Squash Courts at Cameron Recreation Complex

Hello Mr. Silva,

In response to your request in the email below, staff at Cameron Recreation Complex have provided the daily average usage of the squash courts from January 2019 to the end of February 2020 (pre-Covid).

Month	Daily Average Usage
January 2019	33
February 2019	35
March 2019	35
April 2019	31
May 2019	28
June 2019	24
July 2019	21
August 2019 *closed 6 days for shutdown	17
September 2019	25
October 2019	32
November 2019	36
December 2019	32
January 2020	38
February 2020	45

432 TOTAL / 14 MONTHS.
 = 30.8 PATRONS
 PER DAY OVER
 2 SQUASH COURTS

I hope that this is helpful.

Cindy Chang
 Manager Recreation Services
 Direct: 604-297-4899
 City of Burnaby | Parks, Recreation and Cultural Services
 #101-4946 Canada Way | Burnaby, BC V5G 4H7

Our Vision: A world-class city committed to creating and sustaining the best quality of life for our entire community.

The contents of this email message are solely the writings, thoughts and/or ideas of the account holder and may not necessarily reflect those of the City of Burnaby. If you have any concerns regarding inappropriate use of this account please e-mail the postmaster@burnaby.ca

From: Nelson Silva [REDACTED]
Sent: Wednesday, August 12, 2020 11:54 AM
To: Parks - City of Burnaby <Parks@burnaby.ca>

20 October 2020

Parks, Recreation & Cultural Services Department
101 – 4946 Canada Way
Burnaby, BC
V5G 4H7

Re: Redevelopment of Cameron Recreation Complex

Dear Council,

As a long-time resident of the Burquitlam neighborhood, I am writing to express my support for Council's plans to upgrade and redevelop Cameron Recreation Complex. My family uses the gym, library, as well as the weights and cardio room regularly.

I am writing today however to encourage Council to retain the two squash courts at the Complex. Squash is a wonderful sport suitable for all ages – both me and my ten-year old are avid players. Despite the sport's growing popularity, there are very few places to play and where they do exist, it is increasingly difficult to find court times, especially on the weekends and in the evenings. As a case in point, we have travelled as far away as North Vancouver and Richmond to find courts to play on.

I would submit as well that the squash courts during non-peak times can be a venue for other activities such as fitness classes, yoga, and children's activities. In this way, the squash courts can become another revenue generator and add to the diversity of spaces that serve Burnaby residents.

As Council considers redevelopment plans, I would urge them to keep squash alive in Burnaby by keeping the courts in Burnaby.

Kindly,



Shahid Purjani

Note:

The Draft Cameron Needs Assessment has noted that the current Squash Courts are utilized at 50% of their capacity. The needs assessment identified that 13.1% of respondents to the Survey participated in this service. This is the second lowest participation rate for an activity in the survey. The priorities identified in the North East Quadrant Survey identified that Aquatics, Fitness Centre (Weights and Cardio) and a multi activity gym are the most desired spaces. Consultation with the Community is still on going and opportunities for input on the design will be forthcoming.

RECEIVED
Parks, Recreation & Cultural Services

OCT 22 2020

Refer To	KM	Initials
By		

CITY OF BURNABY
PARKS, RECREATION AND CULTURAL SERVICES DEPARTMENT

DIRECTOR'S REPORT NO. 8, 2020

2020 Nov 10

BURNABY PARKS, RECREATION AND CULTURE COMMISSION

Your Director reports as follows:

<u>ITEM</u>	<u>DESCRIPTION</u>
1.	Outdoor Ice Skating and Tobogganing 2020
2.	Playground Grant Request – Twelfth Avenue Elementary School
3.	Burnaby Lake Rowing Club Licence Renewal
4.	Lotus Sports Club Licence Renewal
5.	2020 November – Parks Recreation Cultural Services

Respectfully submitted,

A handwritten signature in black ink that reads "D. Ellenwood". The signature is written in a cursive, flowing style.

DAVE ELLENWOOD
Director Parks, Recreation and Cultural Services



Item	1
Director's Report No.....	8
Meeting	2020 Nov 10

COMMISSION REPORT

TO: CHAIR AND MEMBERS
PARKS, RECREATION & CULTURE
COMMISSION

DATE: 2020 Nov 01

FROM: DIRECTOR - PARKS, RECREATION &
CULTURAL SERVICES

FILE: 62000-00

SUBJECT: OUTDOOR ICE SKATING AND TOBOGGANING

PURPOSE: To provide information on the outdoor skating and tobogganing policy.

RECOMMENDATION:

1. **THAT** Commission receive this report for information.

REPORT**1.0 INTRODUCTION**

In 1979 and again in 1981, the Commission endorsed a policy not to encourage ice skating on Deer Lake, Burnaby Lake, Central Park ponds, Burnaby Mountain Golf Course ponds or tobogganing on Burnaby Mountain.

Skating is not recommended on the lakes and ponds due to the many potentially dangerous areas. Burnaby's lakes and ponds are fed by streams, which are moving water, creating unstable ice conditions. The weather on the west coast rarely creates safe outdoor skating conditions. There needs to be long periods of below zero centigrade temperatures in order to freeze a significant layer of ice on the lakes. Staff do not monitor the condition of the ice. The steep slopes and many obstacles create unsafe tobogganing conditions on Burnaby Mountain.

The Commission continues to implement this policy of not encouraging the above-mentioned activities. All appropriate signs will be installed by 2020 November 14, and will remain posted until 2021 March 05.

To: Parks, Recreation & Culture Commission
 From: Director - Parks, Recreation & Cultural
 Services
 Re: OUTDOOR ICE SKATING AND
 TOBOGGANING

.....Page 2

2.0 POLICY SECTION

The installation of signage aligns with the City of Burnaby's Corporate Strategic Plan by supporting and following the goals and sub-goals of the plan:

Goal

- A Safe Community
 Ensure citizens and businesses feel safe in our community

3.0 RECOMMENDATION

It is recommended that the Parks, Recreation and Culture Commission receive this report for information.



Dave Ellenwood
 DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

SB:km

Copied to: City Manager
 Director Corporate Services
 Director Public Safety and Community Services



Item.....	2
Director's Report No.	8
Meeting.....	2020 Nov 10

COMMISSION REPORT

TO: CHAIR AND MEMBERS
PARKS, RECREATION & CULTURE
COMMISSION

DATE: 2020 OCTOBER 23

FROM: DIRECTOR PARKS, RECREATION &
CULTURAL SERVICES

FILE: 09100-22

**SUBJECT: PLAYGROUND DEVELOPMENT GRANT REQUEST FROM TWELFTH
AVENUE ELEMENTARY SCHOOL.**

PURPOSE: To request Council's authorization for the City to enter into an agreement for contribution to the cost of playground upgrades at Twelfth Avenue Elementary School.

RECOMMENDATIONS:

1. **THAT** the playground development grant request from Twelfth Avenue Elementary School be approved.
2. **THAT** a copy of this report be forwarded to; Rachel Luu, PAC Chair Person, Twelfth Avenue Elementary School; Russell A. Horswill, Secretary Treasurer, Burnaby School District; Chris McAuley, Assistant Director of Facilities Services, Burnaby School District.
3. **THAT** Council be requested to authorize the City enter into an agreement with Twelfth Avenue Elementary School for contribution to the cost of the playground upgrades as detailed in this report.

REPORT

1.0 INTRODUCTION

Appearing on the agenda is correspondence from Rachel Luu, PAC Chair Person, Twelfth Avenue Elementary School.

Twelfth Avenue Elementary School is requesting a grant from the 2020 Annual Operating Playground Development Budget to assist with the redevelopment of their playground.

To: Parks, Recreation & Culture Commission
 From: Director Parks, Recreation & Cultural Services
 Re: Playground Development Funding Request from Twelfth
 Avenue Elementary School

.....Page 2

2.0 POLICY SECTION

Goal

- A Safe Community
 - Community amenity safety –
Maintaining a high level of safety in City buildings and facilities for the public and City staff
- A Connected Community
 - Social connection –
Enhance social connections throughout Burnaby
 - Partnership –
Work collaboratively with businesses, educational institutions, associations, other communities and governments
- A Healthy Community
 - Healthy life –
Encourages opportunities for healthy living and well-being
 - Healthy environment –
Enhance our environmental health, resilience and sustainability
 - Community involvement –
Encourage residents and businesses to give back to and invest in the community

3.0 BACKGROUND

There is \$12,000 budgeted annually in the Operating Budget and, with few exceptions, the fund is expended each year. The Playground Funding Requests criterion is attached (Attachment #1). Edmonds Community School is the only other school to receive a \$4,000 grant in 2020.

Twelfth Avenue Elementary School has met the Playground Grant guidelines. Twelfth Avenue Elementary School has not received a grant within the last four years.

To: Parks, Recreation & Culture Commission
 From: Director Parks, Recreation & Cultural Services
 Re: Playground Development Funding Request from Twelfth
 Avenue Elementary School

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Outlined below is the cost breakdown for the grant request:

Twelfth Avenue Elementary School

Cost of outdoor classroom equipment	\$7,700
Installation and freight	\$1,204
Twelfth Avenue School contribution	\$ 904
Twelfth Avenue Parent Advisory Council contribution	<u>\$4,000</u>

Amount requested from Playground Development grant.	\$ 4,000
---	-----------------

4.0 RECOMMENDATION

It is recommended that the request from Twelfth Avenue Elementary School be approved and that Council be requested to authorize the City enter into an agreement with the Burnaby School District for the contribution of the cost of the playground upgrades as detailed in this report.



Dave Ellenwood
 DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

LB:km

Attachment

P:\Admin\Clerical\Staff\td\kd\Playground Commission Report Nov 2020

cc: City Solicitor
 Director Finance

Attachment #1**CRITERIA FOR PLAYGROUND DEVELOPMENT FUNDING REQUESTS**

The purpose of the Playground Development Grant is to recognize the fundraising efforts of Burnaby parents and Parent Advisory Councils, as well as improve the play experience at school playgrounds for the community at large, as a valuable way to participate in physical activity and connect with neighbours who use these assets.

CRITERIA:

1. The project is initiated and cost shared by a parent group and the Burnaby School Board. The parent group must have 50% of the project cost raised at the time of the request. The Playground Development Grant will provide matching funds up to a maximum of \$4,000.
2. The facility will be accessible to the public and thus provide a public benefit beyond serving the schoolchildren during school hours.
3. The parent group may request a grant once every 4 years.
4. The remainder of the funding for the entire project needs to be either in place or very close to being finalized.
5. Parks, Recreation & Cultural Services staff will be allowed input into the design process.
6. The Burnaby School Board must approve the project and its installation of the playground within 12 months of the grant approval. Consequently, a letter from the School District must be included with the request. The parent group may contact Sandra Brunner (Sandra.Brunner@sd41.bc.ca) to arrange for a letter of support.
7. The grant can be used for equipment and/or for the purchase and planting of trees and/or shrubs for the playground area or garden projects.

OPERATIONAL GUIDELINES:

1. Projects are considered on a first come, first served basis. Requests will be received and time dated after the 3rd Monday of January of the year the grant is available.
2. Playground Development Grants are only available if approved in the City of Burnaby's Annual Capital Budget.
3. In the event the Playground Development Fund is completely allocated prior to year-end, staff will advise Commission of all subsequent requests for their consideration.

Revised 2011 December

P:/playground development grant criteria.docx



Item	3
Director's Report No.	8
Meeting	2020 Nov 10

COMMISSION REPORT

TO: CHAIR AND MEMBERS
PARKS, RECREATION & CULTURE
COMMISSION

DATE: 2020 Nov 3

FROM: DIRECTOR - PARKS, RECREATION &
CULTURAL SERVICES

FILE: 09100-25

SUBJECT: BURNABY LAKE ROWING CLUB LICENCE AGREEMENT

PURPOSE: To obtain approval for a new licence agreement with the Burnaby Lake Rowing Club for the rowing channel at Burnaby Lake.

RECOMMENDATIONS:

1. **THAT** approval be granted for a new licence agreement with the Burnaby Lake Rowing Club for the use and allocation of the rowing channel at Burnaby Lake for an additional 2.5 year term beginning 2021 January 01 and ending on 2023 June 30, under the terms and conditions outlined in this report.
2. **THAT** Council be requested to approve a new licence agreement with the Burnaby Lake Rowing Club for the use and allocation of the rowing channel at Burnaby Lake, as outlined in this report.
3. **THAT** Council authorize the City Solicitor to prepare and finalize for execution a new licence agreement with the Burnaby Lake Rowing Club for the use and allocation of the rowing channel at Burnaby Lake, as outlined in this report.
4. **THAT** a copy of this report be sent to Mr. Peter Klinkow, President of the Burnaby Lake Rowing Club.

REPORT

1.0 INTRODUCTION

The Burnaby Lake Rowing Club (BLRC) is a Burnaby based, not-for-profit, small craft paddling organization. The mandate of the BLRC is to promote and encourage the sports of rowing and sculling for the physical, competitive, and social well-being of its members. The BLRC has had a licence agreement for the use and allocation of the rowing channel at Burnaby Lake since 2012. The current agreement expires on 2020 December 31.

Since the lake was dredged, BLRC has worked diligently to coordinate the use of the lake amongst a number of user groups and events. In consultation with other user groups, the City

To: Parks, Recreation & Culture Commission
 From: Director - Parks, Recreation & Cultural Services
 Re: BURNABY LAKE ROWING CLUB LICENCE AGREEMENT

..... Page 2

and BLRC have developed an agreement to manage use of the lake which includes rowing, canoeing, kayaking, and other recreational activities. BLRC is continuing to experience growth in demand, including enquiries regarding potential regattas.

This agreement allows for paddling activities that remain sensitive to Burnaby Lake's unique environmental and wildlife requirements and will ensure the City can manage and protect these aspects of the lake. The continuance of this agreement allows BLRC to manage access and scheduling of activities on the rowing course under the supervision of the City.

The BLRC continues to be a conscientious and responsible occupant and provides paddling opportunities for Burnaby residents. In order to prevent the spread of COVID-19 and comply with the Provincial Health orders, BLRC was only able to provide limited program offerings during 2020.

It is recommended that approval be given for a new licence agreement with BLRC, as outlined in this report.

2.0 POLICY SECTION

Goal

- A Connected Community
 - Social connection – Enhance social connections throughout Burnaby
- An Inclusive Community
 - Create a sense of community – Provide opportunities that encourage and welcome all community members and create a sense of belonging
- A Healthy Community
 - Healthy life – Encourages opportunities for healthy living and well-being

3.0 PROPOSED LICENCE AGREEMENT TERMS

The following is a summary of the key terms of the proposed licence agreement, which reflect the terms in the current agreement:

1. The new term for the licence will be for 2.5 years commencing on 2021 January 01 and ending on 2023 June 30.
2. The licence area is the rowing channel as shown in the plan included as Attachment #1 to this report.

To: Parks, Recreation & Culture Commission
 From: Director - Parks, Recreation & Cultural Services
 Re: BURNABY LAKE ROWING CLUB LICENCE AGREEMENT

..... Page 3

3. The licence gives the right for BLRC to use and manage the use of the rowing channel for its members as well as schedule and manage use by other sports groups and the public, and enter into sub-user agreements with these other users. The rowing channel is to be used for rowing and boating activities only.
4. The annual licence fee payable by the BLRC will be \$ 2.00 annually beginning on 2021 January 01.
5. The BLRC to continue to pay the City for the use of the Burnaby Lake Pavilion for any annual allotments for storage facilities, including any fees for special events and regattas. Currently, these fees are established with the annual fees and charges guidelines.
6. The BLRC to submit annual membership and program information.
7. All maintenance of the Club's rowing course and course buoys will remain the responsibility of the BLRC.
8. In the event that either party wishes to expand the existing responsibilities, or a development of the existing infrastructure or facilities is to take place, then the agreement can be renegotiated with terms that are mutually beneficial.
9. Insurance and indemnity requirements will comply with updated City standards.

4.0 RECOMMENDATION

It is recommended that approval be given for a new licence agreement with Burnaby Lake Rowing Club for the rowing channel at Burnaby Lake, as outlined in this report.



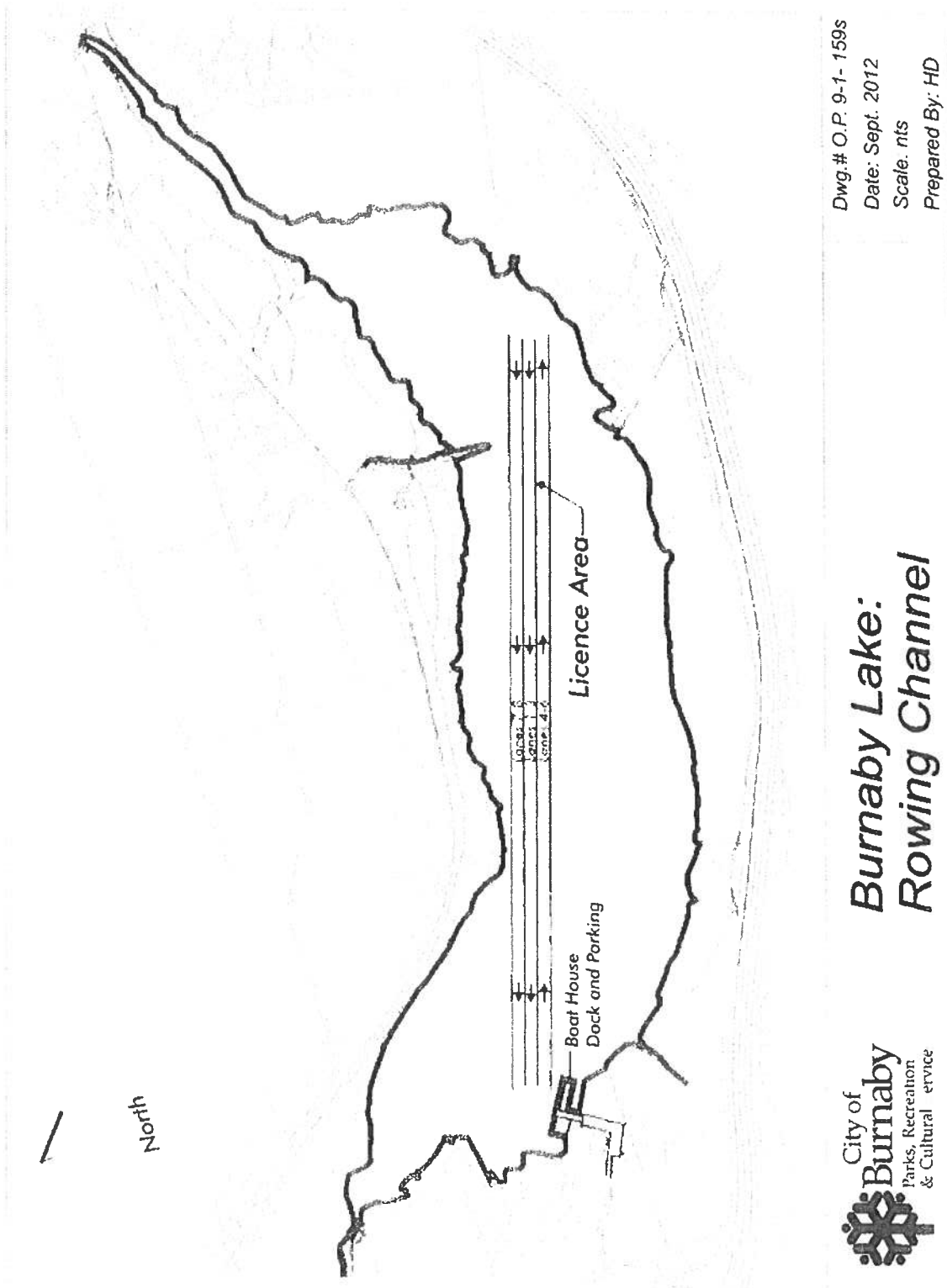
Dave Ellenwood
 DIRECTOR - PARKS, RECREATION & CULTURAL SERVICES

DP:tp:km

Attachment (1)

Copied to: Director Finance
 City Solicitor
 Risk Manager

SCHEDULE "A"



Dwg. # O.P. 9-1-159s
Date: Sept. 2012
Scale: nts
Prepared By: HD

**Burnaby Lake:
Rowing Channel**





Item	4
Director's Report No.....	8
Meeting	2020 Nov 10

COMMISSION REPORT

TO: CHAIR AND MEMBERS
PARKS, RECREATION & CULTURE
COMMISSION

DATE: 2020 Nov 3

FROM: DIRECTOR - PARKS, RECREATION &
CULTURAL SERVICES

FILE: 09100-25

SUBJECT: LOTUS SPORTS CLUB LICENCE AGREEMENT

PURPOSE: To obtain approval for a new licence agreement with the Lotus Sports Club to occupy a portion of the Texaco warehouse building at 8059 Texaco Drive (Barnet Marine Park).

RECOMMENDATIONS:

1. **THAT** approval be granted to enter into a new licence agreement with the Lotus Sports Club to occupy a portion of the Texaco warehouse building at 8059 Texaco Drive for an additional three year term beginning 2020 December 01 and ending on 2023 November 30, under the terms and conditions outlined in this report.
2. **THAT** Council be requested to approve the new licence agreement with the Lotus Sports Club for a portion of the Texaco warehouse building as outlined in this report.
3. **THAT** Council authorize the City Solicitor to prepare and finalize for execution a new licence agreement with the Lotus Sports Club for a portion of the Texaco warehouse building as outlined in this report.
4. **THAT** a copy of this report be sent to Mr. Tony Vukasovic, President of the Lotus Sports Club.

REPORT**1.0 INTRODUCTION**

Lotus Sports Club is a recreational and competitive boating club based at Barnet Marine Park in Burnaby. The Club has operated from the City-owned Texaco building at 8059 Texaco Drive for several years, and have had a licence agreement since 2005. The previous three year agreement expires on 2020 November 30. The Club occupies

To: Parks, Recreation & Culture Commission
 From: Director - Parks, Recreation & Cultural Services
 Re: LOTUS SPORTS CLUB LICENCE AGREEMENT

.....Page 2

approximately 3,000 square feet of the approximate 11,000 total building square footage. The remaining portion of the building is used by the City for storage. In order to prevent the spread of COVID-19 and comply with the Provincial Health orders, Lotus Sports Club was only able to provide limited program offerings during 2020.

The Club continues to be a conscientious and responsible occupant and provides boating opportunities for Burnaby residents. Eighty percent of the Club's membership are Burnaby residents. This agreement will allow the Club to continue their use of the facility. It is recommended that approval be given to enter into a new licence agreement with Lotus Sports Club as outlined in this report.

2.0 POLICY SECTION

Goal

- A Connected Community
 - Social connection – Enhance social connections throughout Burnaby
- An Inclusive Community
 - Create a sense of community – Provide opportunities that encourage and welcome all community members and create a sense of belonging
- A Healthy Community
 - Healthy life – Encourages opportunities for healthy living and well-being

3.0 PROPOSED LICENCE AGREEMENT TERMS

The following is a summary of the key terms of the proposed licence agreement, which reflect the terms in the current agreement:

1. The new term for the licence will be for three years commencing on 2020 December 01 and ending on 2023 November 30.
2. The licence area is as shown in the plan included as Attachment #1 to this report.
3. The licence area will only be used for the purpose of operating a boating club, and for the storage, maintenance and use of boats and associated equipment necessary for the operation of the club.

To: Parks, Recreation & Culture Commission
 From: Director - Parks, Recreation & Cultural
 Services
 Re: LOTUS SPORTS CLUB LICENCE
 AGREEMENT

.....Page 3

4. The initial annual licence fee payable by the Club will be \$11,424 annually or \$952 monthly plus applicable taxes. This accounts for the Club's share of the annual cost to the City for providing services to the building, and for their share of the annual cost of maintaining the railway crossing. In the second and third year of the agreement, the licence fee will increase by a percentage equivalent to the Consumer Price Index for Vancouver.
5. Insurance and indemnity requirements will comply with updated City standards.
6. The Club is responsible for their equipment, all interior maintenance and for the security of the premises; the City is responsible for exterior maintenance as deemed necessary by the City.

In addition to the parking lot improvements completed this past summer, the master plan for Barnet Marine Park continues to be under review from staff. This may affect the long term occupancy of the Texaco building. The agreement in no way affects longer term decisions on the development of this area of the park, including the proposed uses for the Texaco building. The length of the licence term proposed in this agreement will allow the Club to occupy a portion of the Texaco warehouse building until such time that the planning process determines future park usage.

4.0 RECOMMENDATION

It is recommended that approval be given for a new licence agreement with Lotus Sports Club for their use of a portion of the Texaco warehouse building at 8059 Texaco Drive (Barnet Marine Park), as outlined in this report.



Dave Ellenwood
 DIRECTOR - PARKS, RECREATION & CULTURAL SERVICES

DP:tp:km

Attachment (1)

Copied to: Director Finance
 City Solicitor
 Risk Manager

PLAN TO COMPANY THE CITY OF BURNABY
TAX EXEMPTION BYLAW NO. 1
OF LOT 1 DISTRICT LOT 214, AND TIDAL LANDS FRONTING
DISTRICT LOT 214, GROUP 1, N.W.D., PLAN 49510

Scale 1 : 750

Child bookings are derived from Plan 72397.
All distances are in miles

Chic Address :
5059 Texaco Drive,
Burnaby, B.C.

P.I.D. Number: 002-541-768

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SCHEDULE 'A'

This plan was prepared for City purposes and is for the exclusive use of the City of Sunnyvale. The City of Sunnyvale accepts no responsibility or liability for any damages that may be suffered by a third party as a result of reliance upon this plan or any information contained in it.

Certified correct this 17th day
of March, 2005.

5000 9

This Plan Uses Within the Greater Vancouver Regional District

Page 11 of 100
131 2007 11/11

The City of Bury
Engineering Dept. Survey Section
1000 Commerce Way, Bury, IL
6001-1807

Phone: (708) 294-7495
Fax: (708) 299-7423



Item	5
Director's Report No.....	8
Meeting	2020 Nov 10

COMMISSION REPORT

TO: CHAIR AND MEMBERS
PARKS, RECREATION AND CULTURE
COMMISSION

DATE: 2020 Nov 3

FROM: DIRECTOR PARKS, RECREATION AND
CULTURAL SERVICES

FILE: 62500-01

SUBJECT: **2020 NOVEMBER - PARKS, RECREATION AND CULTURAL
SERVICES CAPITAL FUNDING BYLAW**

PURPOSE: To request a Capital Reserve Fund Bylaw to finance 2021 projects outlined
in this report.

RECOMMENDATION:

1. **THAT** the Parks, Recreation and Culture Commission recommend Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$2,729,000 to finance the projects outlined in this report.

REPORT

1.0 INTRODUCTION

Bylaw funding approval is being requested to enable work to go ahead on the projects listed below. Expenditures for all projects are planned for 2021, subject to operating conditions.

2.0 POLICY SECTION

The projects identified in this report align with the City of Burnaby's Corporate Strategic Plan by supporting the following goals and sub-goals of the Plan:

- A Safe Community – Community amenity safety
- A Dynamic Community – City facilities and infrastructure
- A Healthy Community – Healthy environment
- A Connected Community – Social connection.

To: Parks, Recreation and Culture Commission
 From: Director Parks, Recreation and Cultural Services
 Re: 2020 November - Parks, Recreation and Cultural
 Services Capital Funding Bylaw

.....Page 2

- 1. Burnaby Village Museum Christmas Equipment** **\$35,000 (estimated)**
(DPY.0127)
 Funding to be used for additional decor and lighting to enhance the Burnaby Village Museum's annual Heritage Christmas event. New lighting features, audio-visual equipment, and themed-décor will ensure the success of this seasonal event. Replacement light strings will also be required for some of the existing light displays.
- 2. Burnaby Village Museum Road Repairs** **\$350,000 (estimated)**
(DPW.0320)
 Village road repairs to address deterioration due to frost damage and heavy vehicle traffic during event installations.
- 3. Cultural Services Equipment** **\$100,000 (estimated)**
(DPY.0128)
 This project is to provide the Burnaby Art Gallery, Burnaby Village Museum and Shadbolt Centre with up to date equipment. The replacement equipment will primarily consist of art, museum, and theatre equipment.
- 4. Shadbolt Theatre – Lighting, Sound and Flooring** **\$50,000 (estimated)**
(DPX.0263)
 Continued upgrades to both the Studio and James Cowan Theatres to keep up with changing technologies, artist demands, and to improve overall customer experience.
- 5. Bear Proof Garbage Containers** **\$100,000 (estimated)**
(DPW.0485)
 Addition of bear proof garbage containers in select parks with known bear issues to improve public safety and security.
- 6. Deer Lake Park – Oakland Staircase Replacement** **\$250,000 (estimated)**
(DPW.0363)
 Funding will address deterioration of the staircase segments and is inclusive of flatwork and terraces, concrete stairs, the upper fountain, walls, paths, grading and drainage works. Work will include demolition of select hard and soft landscapes, installation of new concrete, asphalt, lighting, irrigation and planting.
- 7. Minor Equipment** **\$95,000 (estimated)**
(DPY.0135)
 Purchase of the annual replacement of small mowers, weed eaters, leaf blowers, power saws, small turf attachments and janitorial equipment.

To: Parks, Recreation and Culture Commission
 From: Director Parks, Recreation and Cultural Services
 Re: 2020 November - Parks, Recreation and Cultural
 Services Capital Funding Bylaw

.....Page 3

8. Central Park – Perimeter Urban Trail \$1,749,000 (estimated)
(DPW.0237)

The Central Park perimeter project is a multiyear project to create a continuous multi-use trail on the perimeter of Central Park. This funding will be used to complete the fourth phase in the Northwest section connecting the outdoor pool, Swangard Stadium, BC Parkway, and the Patterson Skytrain Station. The funding will be used for detail design and construction documents for the construction works including excavation, removals, grading, asphalt, rubberized surfacing, trail lighting, signage, and site furniture.

These expenditures are included in the 2020-2024 Financial Plan and sufficient Capital Reserve Funds are available to finance the capital projects outlined in this report.

3.0 RECOMMENDATION

It is recommended that the Parks, Recreation and Culture Commission recommend Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$2,729,000 to finance the projects outlined in this report.



Dave Ellenwood
 DIRECTOR PARKS, RECREATION and CULTURAL SERVICES

JQ:km

Copied to: Director of Finance
 City Solicitor



Item.....	6
Director's Report No.	8
Meeting.....	2020 Nov 10

COMMISSION REPORT

TO: CHAIR AND MEMBERS
PARKS, RECREATION & CULTURE
COMMISSION

DATE: 2020 Nov 9

FROM: DIRECTOR - PARKS, RECREATION &
CULTURAL SERVICES

FILE: 61000-02

**SUBJECT: OFF-LEASH DOG WALKING FACILITY STRATEGY - NORTHEAST
BURNABY FACILITY PUBLIC CONSULTATION RESULTS**

PURPOSE: To provide information regarding the results of a public consultation process to assess support for, and obtain feedback on several potential sites for a local off-leash facility for dog walking to serve the Lougheed Town Centre and Forest Grove areas of Northeast Burnaby.

RECOMMENDATIONS:

1. **THAT** Staff be authorized to establish a new fenced off-leash enclosure for dogs in Bell Park, as outlined in this report.
2. **THAT** Council be requested to amend the Animal Control Bylaw No. 9609 and Park Regulation Bylaw 7331 to establish Bell Park as an off-leash area for dogs as described in this report.
3. **THAT** Council be requested to amend the Animal Control Bylaw 9609 and Park Regulation Bylaw 7331 to accommodate a two year trial off-leash area at Keswick Park as outlined in this report.

REPORT

1.0 INTRODUCTION

At its meeting of 2019 January 23, Commission approved a public consultation process to assess community support for two potential dog off-leash areas in the Northeast Burnaby service area, one at Bell Park and one at Keswick Park. This report presents the results of the public consultation.

To: Parks, Recreation & Culture Commission
 From: Director - Parks, Recreation & Cultural Services
 Re: OFF-LEASH DOG WALKING FACILITY STRATEGY -
 NORTHEAST BURNABY FACILITY PUBLIC
 CONSULTATION RESULTS

.....Page 2

2.0 POLICY SECTION

The provision of facilities for walking dogs off-leash is aligned with the City of Burnaby Corporate Strategic Plan by supporting the following goals and sub-goals of the plan.

Goals

- A Safe Community
 - Crime prevention and reduction –
 - Transportation safety –
 Make City streets, pathways, trails and sidewalks safer
- A Connected Community
 - Social connection –
 Enhance social connections throughout Burnaby
 - Geographic connection –
 Ensure that people can move easily through all areas of Burnaby, using any form of transportation
- An Inclusive Community
 - Serve a diverse community –
 Ensure City services fully meet the needs of our dynamic community
 - Create a sense of community –
 Provide opportunities that encourage and welcome all community members and create a sense of belonging
- A Healthy Community
 - Healthy life –
 Encourages opportunities for healthy living and well-being
- A Dynamic Community
 - City facilities and infrastructure –
 Build and maintain infrastructure that meets the needs of our growing community

3.0 BACKGROUND

In an effort to better manage unauthorized off-leash dog activity in Burnaby's parks and to address the additional expressed demand for off-leash facilities, the facility master plan for walking and exercising dogs off-leash was revisited by the Commission in 2007. Site selection criteria were reviewed and revised to reflect

To: *Parks, Recreation & Culture Commission*
 From: *Director - Parks, Recreation & Cultural Services*
 Re: *OFF-LEASH DOG WALKING FACILITY STRATEGY -
 NORTHEAST BURNABY FACILITY PUBLIC
 CONSULTATION RESULTS*

.....Page 3

current environmental policies, user safety and operational considerations and the criteria were then used to aid in the identification of additional sites throughout the city.

The 2007 Strategy for Off-leash Dog Walking included a plan for expansion and/or improvements at the four existing sites at Barnet Marine, Burnaby Fraser Foreshore, Confederation and Robert Burnaby Parks in the four quadrants of the City, and the introduction of new facilities equitably through the city. Eight sites were vetted through Commission and a comprehensive public consultation process, with six sites receiving support from the public. The six additional off-leash facilities were installed at:

David Gray Park (built 2007);
 Taylor Park (built 2007);
 Malvern Park (built 2007);
 Warner Loat Park (built 2008);
 Confederation Park (built 2009);
 Burnaby Heights Park (built 2012);

Subject to community consultation and support, future off-leash facility sites at Willingdon Heights Park and Greystone Park have been identified to serve other North Burnaby Neighbourhoods, and a future facility is proposed for Central Park to serve Southwest Burnaby neighbourhoods.

To date, the established facilities have been well used by the public. To extend hours of use and improve comfort for dog walkers, there have been requests for lighting, shade structures, and bench seating at the facilities. Each of the existing facilities will continue to be maintained and upgraded as budget allows.

4.0 PUBLIC FEEDBACK ON POTENTIAL NORTHEAST BURNABY SITES

Identification of a suitable site for an off-leash dog walking facility to serve the growing population of the high density Lougheed Town Centre and Forest Grove neighbourhoods of Northeast Burnaby has not yet been realized. The potential sites investigated as part of the 2007 planning process were not found to be viable.

At its meeting of 2019 January 23, Commission approved a public consultation process to assess community support for one or two potential sites in the target Northeast Burnaby service area, one at Bell Park and one at Keswick Park. The target Northeast Burnaby service area is illustrated in (Attachment #1).

To: Parks, Recreation & Culture Commission
 From: Director - Parks, Recreation & Cultural Services
 Re: OFF-LEASH DOG WALKING FACILITY STRATEGY -
 NORTHEAST BURNABY FACILITY PUBLIC
 CONSULTATION RESULTS

.....Page 4

4.1 BELL PARK

Bell Park is centrally located within the target service area at a hub on the lit Urban Trail network at its junction with the Brunette-Fraser Greenway on Eastlake Drive, and provides opportunities for parking on Keswick Avenue and Hunter Street within the park boundary, and on East Lake Drive. The proposed site is located on the west side of the Stoney Creek Ravine and is connected to the east side of the park by a pedestrian bridge along the lit Burnaby Mountain Urban Trail route which passes through the park. Provided it is built as a fully fenced enclosure and set back 15 metres from top of bank from Stoney Creek and Stoney Creek Tributary 1, this location meets the site selection criteria.

The concept plan illustrating the potential Bell Park site location and layout, and the list of site benefits and constraints presented to the community at the public open house events is enclosed as Attachment #2.

4.2 KESWICK PARK

At the request of several residents living south of Lougheed Highway, a potential site for a dog off leash area in the southwest corner of Keswick Park was also identified for consideration.

Keswick Park is a popular neighbourhood park located in the southeasterly corner of the target service area, on a sloped site next to the busy Government Road. The park serves a high density multiple family residential neighbourhood connected to the north side of the Cameron neighbourhood by the Lougheed-Government Walkway and underpass, the Brunette-Fraser Greenway at Cottonwood Park, and signalized intersections at Bell Avenue and Austin Street. Given its location south of Lougheed Highway, the park is not as easy for residents of the other target neighbourhoods to access, and provides limited opportunities for visitor parking.

The concept plan illustrating the potential Keswick Park site location and layout, and the list of site benefits and constraints presented to the community at the public open house events is enclosed as Attachment #3.

To: Parks, Recreation & Culture Commission
 From: Director - Parks, Recreation & Cultural Services
 Re: OFF-LEASH DOG WALKING FACILITY STRATEGY -
 NORTHEAST BURNABY FACILITY PUBLIC
 CONSULTATION RESULTS

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4.3 PUBLIC CONSULTATION ATTENDANCE AND FEEDBACK

The two Public Open Houses, held at Cameron Recreation Centre in April 2019, were well attended by 152 members of the community, representing 90 households. The display panels and survey questionnaire were also posted on the City website for public review and comment. In total, 97 Households completed the survey questionnaire and 21 others submitted comments via email. A summary table of the survey results is enclosed as Attachment #4.

The majority of the public open house attendees and respondents live within the target service area as illustrated in the attached attendance distribution map and summary (Attachment #5). However, it is noted that there was less representation from the Forest Grove neighbourhood which is the furthest away from the two potential off-leash sites.

When asked if they support the establishment of a new off-leash facility for walking and exercising dogs at one of the two potential locations in their neighbourhood, 75 of respondent households (77%) indicated support for the site at Bell Park and 52 respondent households (53%) indicated support for the site at Keswick Park. There were also a greater number of respondent households (32%) who did not support the potential site at Keswick Park, where only 11% did not support the site at Bell Park. Input received via email also indicated greater support (52%) for the site at Bell Park than for the site at Keswick Park (38%). Several persons preferred neither site (9%).

Primary reasons given for supporting the potential site at Bell Park were the central location within the target neighbourhoods, greater distance from busy roads and residential neighbours, the accessibility of the site on foot, by bicycle and by car via the Urban Trail routes or local roads, and the quiet location.

It is therefore, recommended that Commission approve the establishment of a fenced off-leash facility at Bell Park.

Staff note that it is essential that a grading and drainage plan be prepared and implemented for the site prior to installation of fencing, gates and amenities to address any drainage issues at the site.

4.4 OTHER SITE CONSIDERATIONS

Staff recognize that there is a higher density residential population that is only going to continue to grow as the Lougheed Town Centre Area Plan is implemented. It is inevitable that there will also be a concurrent growth in the dog

To: Parks, Recreation & Culture Commission
 From: Director - Parks, Recreation & Cultural Services
 Re: OFF-LEASH DOG WALKING FACILITY STRATEGY -
 NORTHEAST BURNABY FACILITY PUBLIC
 CONSULTATION RESULTS

.....Page 6

population and increased demand for off-leash facilities for dogs to exercise and play close to home. It is therefore considered appropriate that consideration be given to providing additional off-leash facilities where appropriate in the denser Town Centre neighbourhoods.

4.5 CAMERON NEIGHBOURHOOD - SOUTH OF LOUGHEED HIGHWAY

This opens the door to further consideration of a possible off-leash area at Keswick Park. However, through this consultation process, staff also learned that there is a senior's apartment complex, comprised of two towers, located next door to the potential off-leash site at Keswick Park. Based on past experience and knowledge of conflicts with a neighbouring senior's residence at David Gray Park, it is essential that the residents of the senior's complex next door to Keswick Park, be consulted regarding the proposed potential off-leash area at Keswick Park.

While this consultation is undertaken, it is recommended that a trial off-leash area (no enclosure), be implemented at Keswick Park for a period of two years. This will allow staff to assess the impact of the off-leash activity on the sloped terrain and trees in this zone of the park, and the noise generated by this use. To address the concerns raised about dog safety in relation to the busy Government Street road traffic, it also is recommended that a perimeter fence be installed along the Government Street frontage at the south perimeter of the park prior to commencement of the trial period.

4.6 FOREST GROVE NEIGHBOURHOOD

In recent years the City has received a number of reports from Stream Keepers that there is an large active dog walking population using East Grove Park where the dogs are disturbing spawning salmon in the Stone Creek tributary watercourse. Requests have also been received from Forest Grove residents to provide an off-leash area for dogs at Maple Grove Park, where it would be accessible on foot for Forest Grove residents and their dogs. If this demand continues to grow after the implementation of the off-leash area at Bell Park, it is recommended that staff explore the feasibility of this request.

5.0 SUMMARY

A public consultation process to assess support for and obtain feedback on several potential sites for a local off-leash dog walking facility within the Lougheed Town Centre and Forest Grove areas of Northeast Burnaby was undertaken in 2019. The results of the consultation indicate greater support for

To: Parks, Recreation & Culture Commission
From: Director - Parks, Recreation & Cultural Services
Re: OFF-LEASH DOG WALKING FACILITY STRATEGY -
NORTHEAST BURNABY FACILITY PUBLIC
CONSULTATION RESULTS

.....Page 7

the Bell Park site, and it is therefore recommended that Commission approve the implementation of a fenced off-leash area at Bell Park. It is also recommended that further consultation with the senior's residential complex located next door to Keswick Park be undertaken to assess the residents support for a future fenced off-leash enclosure at Keswick Park. While this consultation is underway, implementation of a trial open off-leash area at the potential Keswick Park off-leash enclosure site, is recommended for a period of two years.



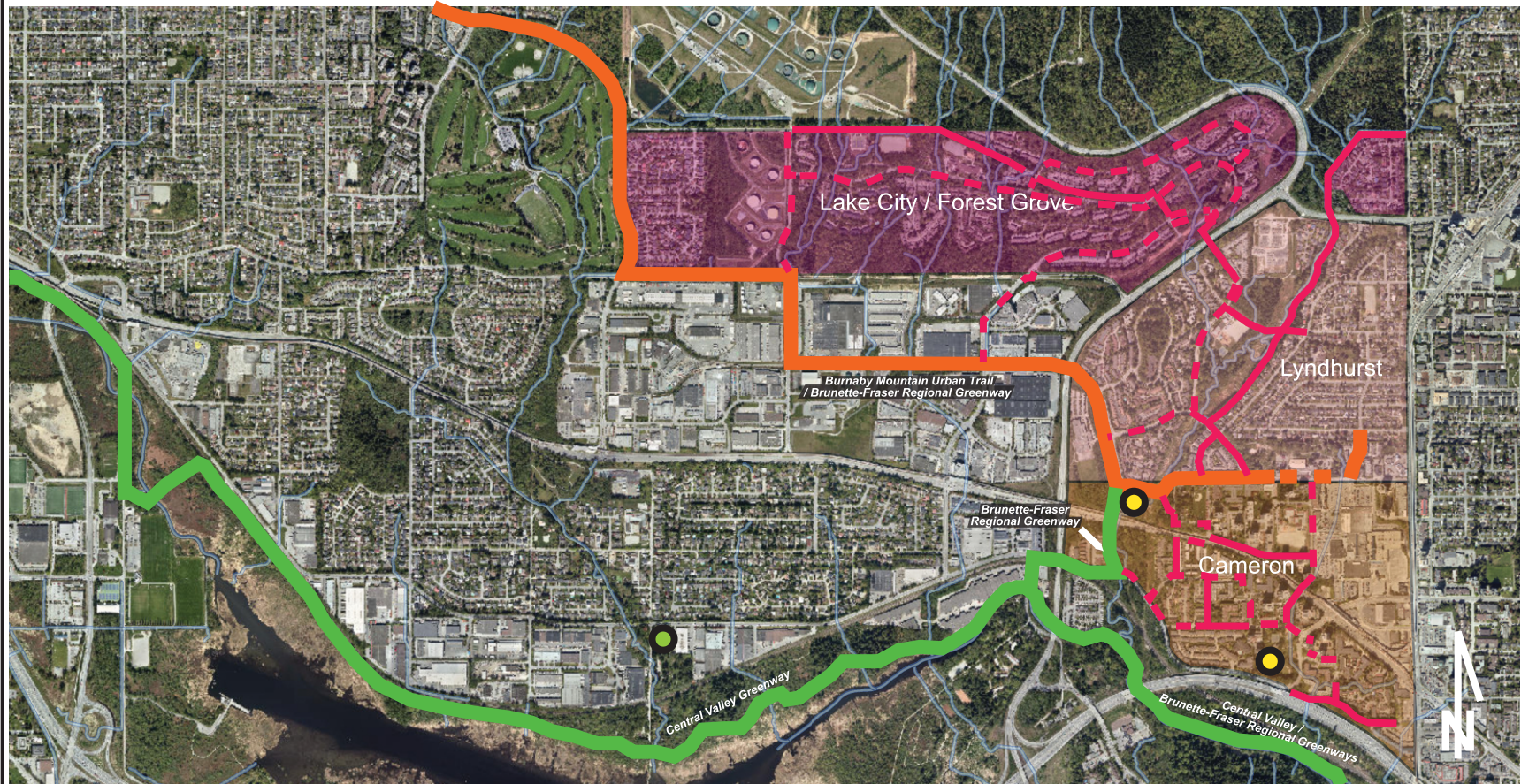
Dave Ellenwood
DIRECTOR - PARKS, RECREATION & CULTURAL SERVICES

ATS:HE:km

Off-Leash Dog Walking Facility Strategy - Northeast Burnaby Facility Public Consultation Results

TARGET NORTHEAST SERVICE AREA

NORTHEAST BURNABY DOG OFF-LEASH AREA



Legend



Potential Site for new Local
Dog Off-Leash Area

Existing District Off-Leash
Dog Facility

Burnaby Mountain Urban Trail /
Brunette-Fraser Regional Greenway



Central Valley Greenway /
Brunette-Fraser Regional Greenway



Public Walkway Connection



Future Urban Trail Connection



Sidewalk / Other Connection

Scale: NTS
Drawn by: ATS
Date: 2020-11-05



OFF-LEASH DOG WALKING FACILITY STRATEGY
NORTHEAST BURNABY:
 Potential Facility Site - Bell Park

Scale: NTS
 Drawn by: ATS
 Date: 2020-11-05

Sketch Plan #2

Attachment #2
 (Page 1 of 2)

Potential Off-leash Site in Bell Park **Assessment of Criteria compliance, Benefits and Constraints**

This potential site meets all 6 site selection criteria as follows:

- Park meets the off-leash facility size for neighbourhood parks (0.25 hectares)
- It is safe for other park patrons by being located away from playgrounds, sport fields and spaces specifically allotted for recreation programs, and will be separated from adjacent trails and ravine slopes by fencing
- Local streams and waterways will be protected by the use of fencing as a mitigation measure (setback 15 metres from top of stream banks) and by the provision of a designated place to exercise dogs off-leash away from local streams.
- This site is not an existing high maintenance area.
- Wildlife, fish and bird nesting and feeding habitat will not be disturbed.
- The site is located on a local street cul-de-sac with minimal traffic flow
- This off-leash area site has a level grade.

Benefits of this potential site are:

- This site is fully accessible from the east, for users with mobility challenges
- This site can be easily accessed on foot, by bicycle, or by vehicle from all neighbourhoods located within the target service area
- Nearby streets provide space for vehicle parking close to the site and if necessary there is ample room at the park for a parking lot.
- Access to this site is lit, and there are multiple access points.
- This site is partially shaded by surrounding trees and more trees can be added.
- This site has good separation from residential properties and is well screened from the adjacent townhouse complex.
- No special allotments for recreation programs will be displaced. (Please note that the existing casual ball diamond is undersized and is not offered for allotment and current stream protection regulations restrict the City's ability to upgrade the diamond to a standard for organized sport use).

Constraints at this potential site are:

- It is smaller than the minimum size for fenced enclosures (0.5 hectares/1.23 acres).
- Noise of dogs and people socializing may disturb nearby residents.
- To avoid conflicts with cyclists, the entry gate approaches need to be deep enough so users of the fenced enclosure do not encroach on the Urban Trail.



OFF-LEASH DOG WALKING FACILITY STRATEGY
NORTHEAST BURNABY:
Potential Facility Site - Keswick Park

Scale: NTS
 Drawn by: ATS
 Date: 2020-11-05

Sketch Plan #3

Potential Off-leash Site in Keswick Park **Assessment of Site Criteria Compliance, Benefits and Constraints**

This potential site meets the 6 site selection criteria as follows:

- Meets the off-leash facility size for neighbourhood parks (0.25 hectares).
- The potential site is safe for other park patrons by being located away from playgrounds and sport fields, and from spaces specifically allotted for recreation programs with the use of fencing.
- Local streams and waterways will be protected by the provision of a designated place to exercise dogs off-leash away from local streams.
- This site is not an existing high maintenance area.
- Wildlife and fish habitat will not be disturbed.

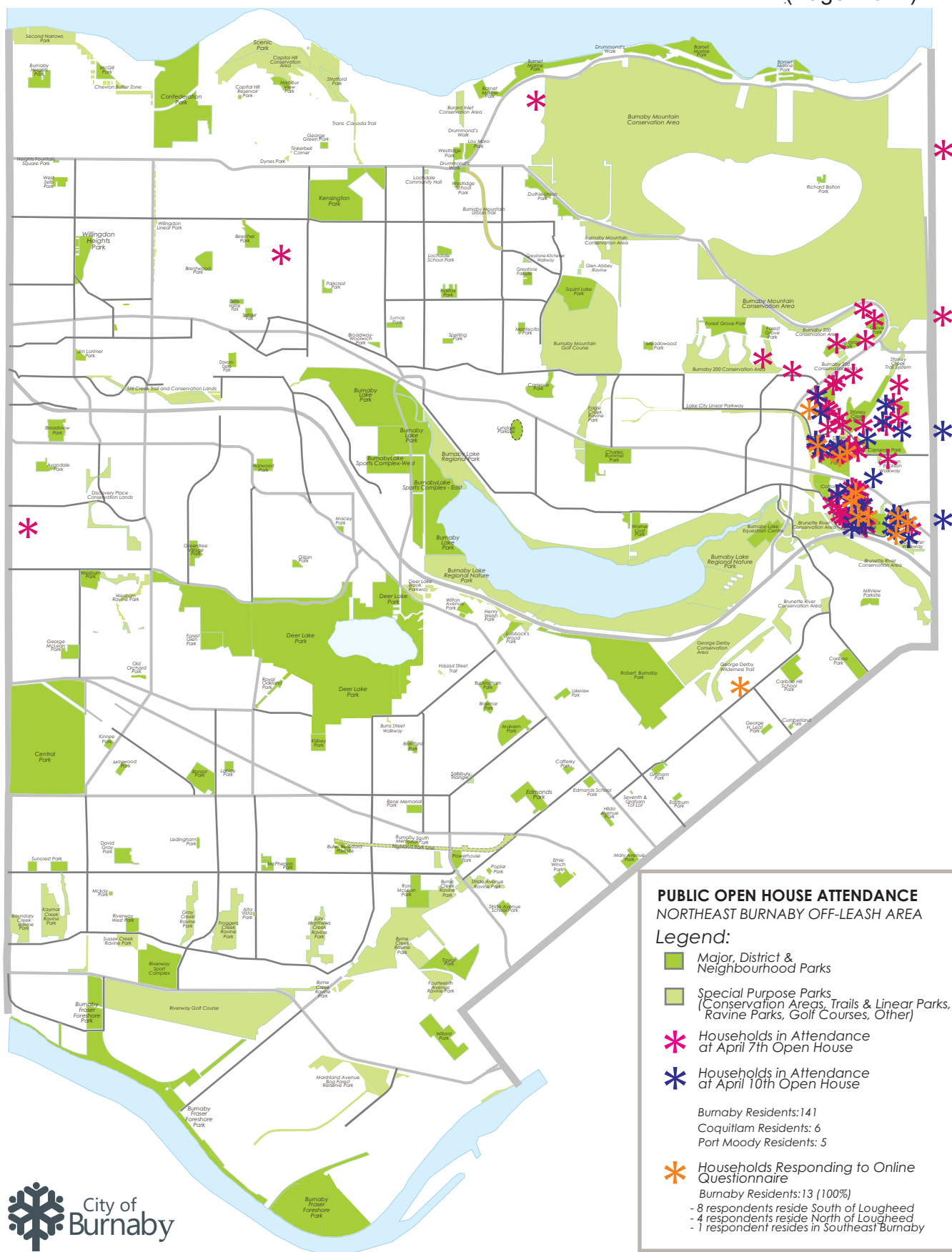
Benefits of this potential site are:

- A portion of this site is shaded by trees.
- This site has multiple pedestrian access points for the local neighbourhood.
- No special allotments for recreation programs will be displaced by considering this site. *(Please note that the adjacent open grass field is allotted for popular summer play service and day camp program uses and is therefore not available for consideration as a potential off-leash area.)*

Constraints of this potential site are:

- The majority of this potential off-leash area is located on sloped terrain with some fairly steep areas so will be prone to erosion and slick muddy surface conditions.
- The sloped terrain of this site and the park greatly limits accessibility for users with mobility challenges.
- This site is located on a major collector-primary road with poor site lines and a high volume of traffic. This poses a safety hazard for dogs and their handlers
- A fully fenced enclosure (setback 15 metres from the property line) is required to keep dogs safe from road traffic and to prevent dogs from entering adjacent private property.
- Some users approaching from the East and Northeast must pass through the children's playground and water play area to reach the off-leash area.
- This site is located at the southeast perimeter of the target service area, thus limiting access to the off-leash areas for some Northeast Burnaby area residents
- Nearby streets provide very limited space for vehicle parking close to this site.
- Noise of dogs and people socializing may disturb a greater number of nearby residents *(This site is located adjacent to two (2) apartment towers for seniors).*
- Intensive dog activity and urine will impact the health of the trees at this site.
- This area is smaller than the minimum size for fenced enclosures (0.5 hectares/1.23 acres).

Attachment #4 (Page 1 of 2)



NE BURNABY DOG OFF-LEASH OPEN HOUSE
(April 7 & 10, 2019)

ATTENDANCE SUMMARY

Total Attendance: 157 persons

Staff in Attendance: (4)

Heather Edwards
Simran Gill
Alexxos Sarter
Jared Sawatzky

Public Attendance: (152 persons from 89 households, including 10 children)

Of the 152 persons who signed in, 141 (93%) are Burnaby Residents as follows:

- 63 (41%) - reside in the Lyndhurst neighbourhood in Northeast Burnaby
(35 households)
- 60 (39%) - reside in the Cameron neighbourhood (located north and
south of Lougheed Highway) in Northeast Burnaby
(40 households)
- 11 (7%) - reside in the Lake City neighbourhood (includes (Forest Grove)
in Northeast Burnaby
(6 households)
- 2 (1%) - reside in the Westridge neighbourhood in Northeast Burnaby
(1 household)
- 2 (1%) - reside in the Parkcrest-Aubrey neighbourhood in Northwest Burnaby
(1 household)
- 1 (1%) - resides in the Lochdale neighbourhood in Northeast Burnaby
(1 household)
- 1 (1%) - resides in the Cascade-Schou neighbourhood in Southwest Burnaby
(1 household)
- 1 (1%) - resides in an unspecified neighbourhood in Burnaby
(1 household)

Of the 151 persons who signed in, 6 (3%) were Coquitlam Residents (3 households).

Of the 151 persons who signed in, 5 (3%) were Port Moody Residents (1 household).

NORTHEAST BURNABY - OFF-LEASH AREA PUBLIC OPEN HOUSE - SURVEY QUESTIONNAIRE RESULTS

1 To assist us with the correlation of public responses from the Public Open Houses regarding this topic, would you please provide us with your name and address

	NAME PROVIDED	ADDRESS PROVIDED	EMAIL ADDRESS or TELEPHONE # PROVIDED (OPTIONAL)		NO INFORMATION PROVIDED
# OF RESPONDENT HOUSEHOLDS	97	97	79	55	0
% RESPONSE	100%	100%	81%	57%	0%

2 How did you learn of this open house? (please check all applicable choices) .

	CITY POSTER AT PARK	CITY POSTER AT RECREATION CENTRE	CITY POSTER AT LIBRARY	CITY POSTER AT SECONDARY SCHOOL	CITY POSTER AT ELEMENTARY SCHOOL	CITY OFF-LEASH OPEN HOUSE FLYER IN THE MAIL	CITY NOTICE IN THE BURNABY NOW NEWSPAPER	NOTICE ON CITY WEBSITE	CITY NOTICE VIA SOCIAL MEDIA	OTHER
# OF RESPONDENT HOUSEHOLDS	69	4	6	0	3	50	9	2	7	26
% RESPONSE	71%	4%	6%	0%	3%	52%	9%	2%	7%	27%
	Other = word of mouth (11), staff follow up (4), non-city poster at park (5), park commission (2), non-city poster at condo complex (1), non-city flyer (1), city poster on boulevard (1), stoney creek streamkeepers meeting (1)									
Note: respondents listed all applicable choices and some respondents who indicated learning of the open house under "Other" listed more than one way										

3 Please tell us about your age and the ages of the people in your household. (Please indicate the total number of people in each applicable age category)

	AGE 0-4	AGE 5-9	AGE 10-14	AGE 15-19	AGE 20-29	AGE 30-49	AGE 50-64	AGE 65+
# OF HOUSEHOLD PERSONS	12	15	13	8	43	65	62	31
Note: # respondents listed more than one person/age group living in their household								

4 What is your gender?

	MALE	FEMALE	
# OF RESPONDENT HOUSEHOLDS	42	81	
Note: Some household respondents were couples and both individuals indicated their gender			

5 Are you a resident of the target service area (see display panel), and if so, which neighbourhood do you live in? (please check one box only)

	NEIGHBOURHOOD	YES	NO
# OF RESPONDENT HOUSEHOLDS	Cameron / Lyndhurst	47	
	Forest Grove	6	
	Keswick-Government	38	
	Do not know	1	
	Other Burnaby Neighbourhood	5	
	Neighbourhood in Other City		3
Note: 3 respondents indicated that they live in the City of Coquitlam, outside the target area			

6) Do you support the principle of establishing off-leash facilities for walking and exercising dogs in Burnaby parks?

	YES	NO	DO NOT KNOW
# OF RESPONDENT HOUSEHOLDS	87	5	3
% RESPONSE	90%	5%	3%

If not, why not?

	# OF RESPONDENTS	% OF RESPONDENTS	REASON FOR NOT SUPPORTING OFF-LEASH FACILITIES BY CATEGORY
	2	2%	I use parks for peace and quiet, an off-leash area would make the park to noisy and chaotic
	1	1%	Only if it is fenced to separate the dogs from other park uses, and protect wildlife and park environment
	1	1%	Only if it is a less utilized park with no facilities for children
	1	1%	Problem dog owners
	1	1%	Existing parking and school drop off issues at Eastlake Drive cul-de-sac impact townhouse complex driveway and visitor parking
	1	1%	I am scared of dogs
	1	1%	Dogs being out of control

7) How important to you is the provision of park space and facilities for the recreation of dogs relative to other recreation activities?

	VERY IMPORTANT	SOMEWHAT IMPORTANT	NEUTRAL	SOMEWHAT UNIMPORTANT	UNIMPORTANT
# OF RESPONDENT HOUSEHOLDS	74	15	4	5	3
% RESPONSE	76%	15%	4%	5%	76%

8) What would be your primary concern, if any, in regard to the provision of off-leash facilities for dogs in public parks?

	HAVE CONCERNS			HAVE NO CONCERNS	
	# OF RESPONDENT HOUSEHOLDS	% RESPONSE		# OF RESPONDENTS	% OF RESPONDENTS
	76	78%		9	9%
	# OF RESPONDENT HOUSEHOLDS	% RESPONSE	COMMENTS BY CATEGORY		
	10	10%	Increase in dog waste, people not picking up after their dogs		
	9	9%	Fenced to separate uses and protect other park users and the park environment		
	7	7%	Needs to have appropriate surface drainage, not dirty, muddy ground. Risk of injury and need to wash dogs after visits.		
	6	6%	Safety from road traffic, secure fencing is essential		
	6	6%	Must have separate areas for small and big dogs		
	6	5%	Needs to be safe for dogs (proximity to busy traffic road)		
	4	4%	Needs to be accessible to all people including those with physical challenges, the terrain and access are poor at this location		
	4	4%	Noise issues for neighbours and other park users		
	4	4%	Irresponsible dog owners		
	4	4%	Lack of owner control of dogs both in and outside of the off-leash area		
	4	4%	Dogs continuing to be outside the designated off-leash area (2), too many dogs and increase of dogs off-leash in parks generally (2)		
	4	4%	Needs a large enough area suitable for big dogs to run, and for playing fetch		
	3	3%	Not large enough for the high volume of dogs		
	3	3%	Disturbing and damaging wild life and wildlife habitat (nesting birds, squirells, etc.)		
	3	3%	Aggressive dogs attacking people, especially children		
	3	3%	Unsupervised dogs		
	3	3%	Keeping the area clean, lack of cleanliness		
	3	3%	Parking issues, needs parking close by, provide parking lot in park,		
	2	2%	Damage to trees at proposed off-leash area site		
	2	2%	Impairment of peaceful enjoymnet of park for other users		
	2	2%	Ill behaved and vicious dogs		
	2	2%	Unclean due to irresponsible dog owners not picking up after their dogs		
	2	2%	Smelly for neighbours and park users, especially in the hot weather		
	2	2%	Dogs need rocks and logs to jump over and play, ramps, etc.		
	2	2%	Lack of close water supply, needs a water station		
	1	1%	Noise, the site at Keswick Park is beside two seniors residential apartment towers		
	1	1%	Being too close to children's playground		
	1	1%	There needs to be enforcement of bylaw violations		
	1	1%	Needs to be well lit		
	1	1%	Parks are for human use		
	1	1%	Increased traffic in neighbourhood		
	1	1%	Need to educate dog owners		
	1	1%	Off-leash activity still occuring in the rest of the park		
	1	1%	There is already limited open space for the dense population		
	1	1%	Make sure that it is property maintained, surfacing, no mud and dirt, etc.		
	1	1%	Needs trees for shade		
	1	1%	Amenities. Ie. washroom		
	1	1%	My dog is not socialized and I don't want her to be approached by other dogs		
	1	1%	Must have separate areas for small and big dogs		
	1	1%	Cars blocking condo access and using condo visitor parking		
	1	1%	Too many dogs and increase of dogs off-leash in parks generally,		
	1	1%	People should know to expect dogs running and jumping		
	1	1%	An increase in trash in the park		

9) Do you support the establishment of a new off-leash facility for walking and exercising dogs at one of the two following park locations in your neighbourhood?

a) Bell Park (portion west of Stoney Creek)

	SUPPORT FOR OFF-LEASH AREA IN BELL PARK	DO NOT SUPPORT OFF-LEASH AREA IN BELL PARK	DO NOT KNOW
# OF RESPONDENT HOUSEHOLDS	75	11	9
% OF RESPONSE	77%	11%	9%

If not, why not?

	# OF RESPONDENT HOUSEHOLDS	% RESPONSES	REASON FOR <i>NOT SUPPORTING</i> AN OFF-LEASH FACILITY IN <i>BELL PARK</i>
	1		Some people who walk their dogs here do not clean up
	1		Insufficient shade
	1		No amenities
	1		No wash area will lead to dogs going into creek
	1		Too Small
	1		Parking issues

If yes, why?

	# OF RESPONDENT HOUSEHOLDS	% RESPONSES	REASON FOR <i>SUPPORTING</i> AN OFF-LEASH FACILITY IN <i>BELL PARK</i>
	2		Further from busy roads than the Keswick site, fairly secluded without high traffic road nearby
	1		Very easy to walk to on Urban Trails
	1		Live close by
	1		Easy access from south of Lougheed Highway and other local neighbourhoods
	1		Dog walkers already use this site and designation of an off-leash area would clarify where off-leash activity can occur in the park
	1		This space is unused space and it would be a good use for it
	1		Convenient site for larger number of dogs
	1		A quieter site than Keswick Park
	1		I walk or jog past this park several times a week

b) Keswick Park (southeast corner)

	SUPPORT FOR OFF-LEASH AREA IN KESWICK PARK	DO NOT SUPPORT OFF-LEASH AREA IN KESWICK PARK	DO NOT KNOW
# OF RESPONDENT HOUSEHOLDS	52	31	9
% RESPONSE	53%	32%	9%

If not, why not?

	# OF RESPONDENT HOUSEHOLDS	% RESPONSES	REASON FOR <i>NOT SUPPORTING</i> AN OFF-LEASH FACILITY IN <i>KESWICK PARK</i> BY CATEGORY
	2		Park is very busy with children and families
	2		People have to cross high traffic street to get to this site
	1		Noise - Keswick is next door to a seniors apartment tower. Excited dogs get noisy. If approved it should only operate during daytime hours (no monring or evenings.
	1		Any fencing in this park should be for child safety
	1		A very busy street not safe for dogs
	1		There are already two off-leash areas located south of Lougheed Highway (<i>Warner Loat Park, Hume Park</i>)
	1		Street parking in this neighbourhood is limited and is in high demand
	1		I walk in this park daily

If yes, why?

	# OF RESPONDENT HOUSEHOLDS	% OF RESPONSES	REASON FOR <i>SUPPORTING</i> AN OFF-LEASH FACILITY IN <i>KESWICK PARK</i> BY CATEGORY
	1	1%	Live near the park
	1	1%	Terrain good for dog exercise
	1	1%	Trees for Shade
	1	1%	Size looks bigger
	1	1%	Like proposed plan
	1	1%	Ample parking
	1	1%	Nice Park, has space to support off-leash area
	1	1%	I don't agree this site has less parking
	1	1%	Park has a washroom and putting a hose for rinsing dogs off would be feasible
	1	1%	Allready being used for off-leash but needs a fence to make it safe for dogs

10) Please check the statement which best describes your current situation: (please check all applicable choices)

	I DO NOT OWN A DOG	I HAVE OWNED A DOG IN THE PAST, BUT DO NOT OWN ONE AT PRESENT	I INTEND TO OWN A DOG IN THE NEAR FUTURE	I PRESENTLY OWN A DOG(S)	I PRESENTLY WALK DOGS PROFESSIONALLY FOR OTHERS	I TAKE A FAMILY/FRIENDS DOGS FOR WALKS
# OF RESPONDENT HOUSEHOLDS	9	9	4	83	3	2
				NUMBER OF DOGS OWNED		
				1 DOG	58	
				2 DOGS	12	
				3 DOGS	1	

11) Where do you primarily walk you dog(s)? (please check only one box)

	CITY STREETS CLOSE TO HOME	LOCAL NEIGHBOURHOOD PARK	URBAN TRAIL	OFF-LEASH FACILITY IN BURNABY	OTHER (please specify)	
# OF RESPONDENT HOUSEHOLDS	51	45	32	19	# OF RESPONDANTS	16
					LOCATION BY CATEGORY	
					1	Coquitlam off-leash area
					1	Mundy Park, Coquitlam
					1	Clayton Heights, Surrey
					1	Port Moody off-leash area
					1	Off-leash area in Another Municipality
					1	Barnet Marine Park
					1	Burnaby Mountain Conservation Area trails
					1	Confederation Park

12) Which of the designated off-leash facilities for dogs in Burnaby parks do you use and how often do you use them? (please check all applicable choices)

	FACILITY	FACILITY LOCATION USED	ONCE A DAY	ONCE A WEEK	MORE THAN ONCE A WEEK	ONCE A MONTH
	Barnet Marine Park	Yes	1	6	2	25
	Burnaby Fraser Foreshore Park	Yes	-	3	1	5
	Burnaby Fraser Foreshore Park (Byrne Creek	Yes	1	2	1	5
	Burnaby Heights Park	Yes	-	4	1	3
	Confederation Park Enclosures	Yes	-	5	1	10
	Confederation Park Trail	Yes	1	8	1	7
	David Gray Park	Yes	1	1	3	-
	Malvern Park	Yes	1	2	1	2
	Robert Burnaby Park	Yes	1	4	2	8
	Taylor Park	Yes	-	1	1	3
	Warner Loat Park	Yes	1	12	7	10

13) Do you use off-leash facilities in communities outside of Burnaby?

	YES	NO	DO NOT KNOW
# OF RESPONDENT HOUSEHOLDS	62	16	3
	64%	16%	3%

a) Location of off-leash area(s)

	# OF RESPONDENT HOUSEHOLDS	% RESPONSES	LOCATION
	7	7%	NEW WESTMINSTER - Hume Park (6), Queens Park (2)
	7	7%	COQUITLAM - Munday Park (5), other (2)
	4	4%	VANCOUVER - Kitsilano (1), West End (1), Pacific Spirit (1), other (1)
	1	1%	PORT MOODY - Rocky Point Park
	1	1%	SURREY - Tynehead Park
	1	1%	PORT COQUITLAM - Shaughnessy
	1	1%	WHITE ROCK

b) What is your primary reason for using this off-leash facility?

	# OF RESPONDENT HOUSEHOLDS	% RESPONSES	REASON BY CATEGORY
	4	4%	Dog exercise
	4	4%	Has off-leash trails (Mundy, Hume)
	3	3%	Dog socialization
	3	3%	Wide open space (not muddy), long area to throw balls (Hume, Mundy)
	2	2%	Closest Off-leash Area
	2	2%	Safe place for dogs to play
	2	2%	Not as muddy (Hume)
	2	2%	Clean site with picnic area (Hume)
	1	1%	Visit friends and take dog (Whiterock)
	1	1%	Has separate area for small dogs
	1	1%	Is in great shape (Mundy)
	1	1%	Breed meet-ups

14) What mode of transport would you, or members of your household use to take your dog to the proposed new off-leash area? (please check all applicable choices)

a) If it was located at Bell Park

	WALK WITH DOG(S) ON LEASH	BIKE WITH DOG ON- LEASH	DRIVE TO OFF-LEASH AREA	OTHER (please describe)
# OF RESPONDENT HOUSEHOLDS	61	7	26	0
% RESPONSE	63%	7%	27%	0%

b) If it was located at Keswick Park

	WALK WITH DOG(S) ON LEASH	BIKE WITH DOG ON- LEASH	DRIVE TO OFF-LEASH AREA	OTHER (please describe)		
# OF RESPONDENT HOUSEHOLDS	46	1	26	6		
% RESPONSE	47%	1%	27%	6%		
				# OF RESPONDANTS	% OF RESPONDANTS	MODE OF TRANSPORT BY CATEGORY
				5	5%	Would not use
				1	1%	I live there
				1	1%	Reluctantly drive there

15) It is important to the City that the off-leash facilities are accessible to users with mobility challenges. Do you have any concerns about being able to access either of the potential off-leash area sites, or being able to use the off- leash areas at either site?

	YES		NO	DO NOT KNOW
# OF RESPONDENT HOUSEHOLDS	20		50	9
% RESPONSE	21%		52%	9%
	# OF RESPONDANT HOUSEHOLDS	% RESPONSES	CONCERNS BY CATEGORY (IF ANSWERED 'YES')	
	1	1%	Slopes at Keswick limit accessibility	
	1	1%	Would not go there without there being easy accessibility for the physically challenged	
	1	1%	Have neighbours with disabilities who love to take their dogs to parks	
	1	1%	Bell site is more accessible	
	1	1%	Don't drive, so prefer Bell site	
	1	1%	Designated parking is required at both sites	
	1	1%	Parking at Keswick is limited	
	1	1%	Poor parking	
	1	1%	Early morning and late afternoon parking on Eastlake Drive limited due to school drop off	

16) It is important to the City to keep the off-leash facilities in good condition. This might require limited hours of use or temporary facility closures to rest, restore and repair facility grounds. Would you support and respect the following conditions of use to help the City acheive this standard?

	CONDITIONS OF USE	YES	% RESPONSE	NO	% RESPONSE
# OF RESPONDENT HOUSEHOLDS	Open off-leash facilities only 4-5 days per week (on a published schedule)	55	56%	22	23%
	Off-leash facility closures for short periods due to inclement weather and/or poor surface conditions	79	81%	1	1%
	Off-leash facility closures for extended periods to repair poor surface conditions (drainage work, resurfacing, reseeding)	73	75%	6	6%

17) How important do you consider the following activities or design features to be when visiting an off-leash facility? (please check one box for each activity or feature listed)

	ACTIVITY OR FEATURE		HIGH IMPORTANCE		MEDIUM IMPORTANCE		LOW IMPORTANCE		NOT IMPORTANT	
			# OF RESPONDANT HOUSEHOLDS	% RESPONSE	# OF RESPONDANT HOUSEHOLDS	% RESPONSE	# OF RESPONDANT HOUSEHOLDS	% RESPONSE	# OF RESPONDANT HOUSEHOLDS	% RESPONSE
	Exercise for my dog		73	75%	10	10%	-	-	-	-
	Exercise for me		28	29%	24	25%	27	28%	11	11%
	Socializing with other dog owners		35	36%	31	32%	17	18%	12	12%
	Socializing my dog with other dogs		56	58%	21	22%	8	8%	4	4%
	Walking with my dog		40	41%	18	19%	10	10%	2	2%
	Tossing a toy/ball for my dog		53	55%	29	30%	18	19%	6	6%
	Drinking water for my dog		35	36%	17	18%	6	6%	5	5%
	Drinking water for me		53	55%	19	20%	36	37%	23	24%
	Play structures for my dog		29	30%	30	31%	25	26%	10	10%
	Seating for me		31	32%	25	26%	21	22%	13	13%
	Sheltered seating for me		22	23%	25	26%	20	21%	21	22%
	Dog waste bags		40	41%	21	22%	21	22%	12	12%
	Dog waste disposal		66	68%	14	14%	2	2%	1	1%
	High level of maintenance of facility		40	41%	31	32%	11	11%	3	3%
	Lighting		43	44%	30	31%	11	11%	8	8%
	Shade trees		41	42%	33	34%	15	15%	5	5%
	Shade Canopy		27	28%	31	32%	30	31%	12	12%
	Other		16	16%	1	1%	-	-	-	-
	# OF RESPONDANT HOUSEHOLDS	% RESPONSE	ACTIVITY BY CATEGORY (IF INDICATED 'OTHER')							
	7	7%	Separate area for small dogs							
	4	4%	Good fence enclosure with gates							
	2	2%	Grass surfacing (No Gravel)							
	1	1%	Fenced ball run							
	1	1%	Washroom with dog rinse area (year round)							
	1	1%	Enforcement							
	1	1%	Signage directing to muzzle viscous dogs							
	1	1%	Quiet							
	1	1%	Night Security							

18) Do you have any further comments or concerns?

	# OF RESPONDANT HOUSEHOLDS	% RESPONSE	VERBATIM COMMENTS*
COMMENTS	69	71%	
NO COMMENTS	30	31%	

*Note: Verbatim comments will be provided under separate cover.