



SOCIAL PLANNING COMMITTEE A G E N D A

Tuesday, November 17, 2020, 5:00 p.m.
Council Chamber, City Hall
4949 Canada Way, Burnaby, BC

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1. <u>CALL TO ORDER</u>	
2. <u>MINUTES</u>	
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3. <u>PRESENTATION</u>	
3.1. Bainbridge and Lochdale Urban Village Community Plans <u>Presenter:</u> Andrew Yu, Community Planner	
4. <u>CORRESPONDENCE</u>	
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6. NEW BUSINESS

7. INQUIRIES

8. ADJOURNMENT



SOCIAL PLANNING COMMITTEE MINUTES

**Tuesday, September 15, 2020, 5:00 p.m.
Council Chamber, City Hall
4949 Canada Way, Burnaby, BC**

PRESENT: Councillor Colleen Jordan, Chair
Councillor Joe Keithley, Vice Chair
Councillor James Wang, Member (*participated electronically*)
Trustee Peter Cech, Burnaby School Board (*participated electronically*)
Mr. Élie Lubendo, Resident Representative
Ms. Doris Mah, Resident Representative (*arrived at 5:02 p.m.*)
Ms. Monique Nelson, Resident Representative (*participated electronically*)

ADVISORY ORGANIZATIONS: Ms. Antonia Beck, Burnaby Inter-Agency Council
Mr. Michel Pouliot, Burnaby Inter-Agency Council

ABSENT: Mr. Roberto Fasciana, Resident Representative

STAFF: Ms. Cindy Chang, Manager Recreation Services
Ms. Margaret Manifold, Senior Social Planner
Ms. Nikolina Vracar, Administrative Officer
Ms. Samantha Thompson, Council Support Assistant

1. CALL TO ORDER

The Chair called the Open Committee meeting to order at 5:01 p.m., and conducted the roll call.

Due to the COVID-19 pandemic, Councillor Wang, Trustee Cech, and Ms. Nelson participated electronically:

Ms. Mah arrived at the meeting at 5:02 pm.

The Chair, Councillor Colleen Jordan, recognized the ancestral and unceded homelands of the hən̓q̓əmiñəm and Skwxwú7mesh speaking peoples, and extended appreciation for the opportunity to hold a meeting on this territory.

2. **MINUTES**

2.1 **Minutes of the Social Planning Committee Open meeting held on 2020 June 16**

MOVED BY MR. LUBENDO
 SECONDED BY COUNCILLOR KEITHLEY

THAT the minutes of the Social Planning Committee meeting held on 2020 June 16 be now adopted.

CARRIED UNANIMOUSLY

The Chair provided the following updates:

- the Committee's 2020 June 16 request for an orientation is on hold until the new City Clerk is hired;
- Mr. Lubendo's 2020 June 16 request for information regarding RCMP policing at community events and the School Liaison Program has been forwarded to staff and the Chair of the Public Safety Committee; and
- Councillor James Wang has been appointed as the newest Council member of the Committee due to the passing of Councillor Paul McDonell.

3. **DELEGATION**

3.1 **Social Purpose Institute at the United Way - Re: Social Purpose in the Local Government and Business Community**

Ms. Mary Ellen Schaafsma, Director, Social Purpose Institute at the United Way, appeared before the Committee to provide information on social purpose in the local government and business community.

Ms. Schaafsma advised that social purpose businesses exist to create a better world, they have societal ambitions, and their social purposes either transcend or are at the root of their profit model. Business benefits of social purpose include improved employee recruitment, retention, and motivation; attraction and retention of customers, and strengthening third-party partnerships; and enhanced financial performance, risk management, innovation, and resiliency.

Ms. Schaafsma noted that the Institute's headquarters are located in Burnaby, the Institute has signed a Memorandum of Understanding with the Burnaby Board of Trade (BBOT) to grow social purpose business, and local businesses are interested in the initiative.

The speaker requested that the Committee recommend Council join a trilateral partnership with the Institute and the BBOT to support social purpose in the local

business community (i.e. declare support for the initiative, support social purpose businesses, and promote social purpose to local businesses and the City's suppliers), and create a model for other municipalities.

In conclusion, Ms. Schaafsma advised that social purpose businesses help resolve social issues, and social purpose strengthens relationships between businesses and the City, and attracts new businesses, jobs, and capital.

The Committee inquired if businesses need to be Burnaby-based and municipal cohorts within the initiative; costs to participating businesses; participation of non-profit organizations and charities; criteria and certification for having a social purpose amid concerns that the initiative is a marketing strategy for businesses; other trilateral partnerships; and the Institute's funding sources.

Ms. Schaafsma advised that the cross-country initiative has a Lower Mainland-focus, and a Burnaby-only cohort may be established with recruitment of additional businesses. Businesses pay a low fee to support the cost of program delivery. The initiative focuses on for-profit businesses because they need support in embedding social purpose in their operations, and community agencies will be involved as social issue experts. The Institute exercises due diligence in accepting companies into its program, and official certification and an audit assessment tool are being considered. Further, the Institute has to a different degree partnered with the cities of Vancouver and Surrey. The Institute is funded by the United Way, McConnell Family Foundation, Western Economic Diversification Canada, and earned revenues.

Arising from discussion, the Committee introduced the following motion:

MOVED BY COUNCILLOR KEITHLEY
SECONDED BY MR. LUBENDO

THAT the delegation's request be **REFERRED** to staff to present a resolution to Council on behalf of the Committee to join a trilateral partnership with the Social Purpose Institute and the Burnaby Board of Trade.

CARRIED UNANIMOUSLY

4. **PRESENTATION**

4.1 **Child Care Needs Assessment and Strategy**

Ms. Margaret Manifold, Senior Social Planner, provided an update on the child care needs assessment and strategy.

Ms. Manifold provided a PowerPoint presentation, and reviewed the roles of Federal, Provincial, and Municipal Governments in regards to child care. The Municipal Government supports child care through polices, advisory committees,

needs assessments, zoning, provision of space in civic facilities, and density bonus funds.

In 2019, the City received funding from the Union of British Columbia Municipalities for the needs assessment, which involves a review of child care space inventory, stakeholder engagement (i.e. parent and child care provider surveys, focus groups with vulnerable populations, and workshops with providers, Council and the School Board), needs analysis, and development of a child care strategy (current phase).

The inventory review, surveys and needs analysis revealed that:

- the number of spaces in group centres in the north-west and south-east quadrants for infants, toddlers, and school-age children is particularly low;
- cost is a major barrier to child care;
- families with children who have additional needs, newcomers, and single parents are struggling to find affordable child care;
- part-time and shift/weekend workers have limited access to child care; and
- child care providers are experiencing staffing shortages.

The workshops identified four draft strategic directions: increasing accessibility; improving affordability; focusing on quality of care; and building partnerships with community partners to provide child care. Staff will seek feedback on the proposed strategy from parents, providers, the School District, and the Burnaby Board of Trade.

The Committee inquired regarding the impact of the COVID-19 pandemic on child care, cost and funding for additional spaces, and projected child population growth.

Staff advised that the City's Child Care Resources Group meets weekly to navigate through the pandemic. Child care centres have reduced their capacity and implemented safety protocols due to the pandemic.

Staff further advised that the cost of new spaces is unknown at this time, and the City will work with the Provincial Government to secure the funding. The Federal Government is allocating \$153 million per year for the next four years for child care needs across the country.

Lastly, staff noted that the City is using the School District's projections for population growth and determining the number of new child care spaces.

The Chair requested that staff provide a copy of the PowerPoint presentation to the Committee.

5. **CORRESPONDENCE**

5.1 **Correspondence from Stop Racism Alliance - Re: City's Stance Against Racism**

Correspondence was received from Mr. Etti Goldman, Manager of Partnerships, the Centre for Israel and Jewish Affairs, on behalf of Mr. Chak Au, Chair, Stop Racism Alliance, applauding the City's public statement reaffirming its stance against racism.

5.2 **Correspondence from African Arts and Cultural Society - Re: United Nations International Decade for People of African Descent (2015-2024)**

Correspondence was received from Ms. Pulchérie Mboussi, founder of the African Arts and Cultural Society, urging recognition and support of the United Nations International Decade for People of African Descent (2015-2024). Ms. Mboussi advised that the City's recognition would demonstrate its commitment to countering racism and discrimination.

This matter was addressed under item 6.2 of the agenda.

5.3 **Correspondence from Margaret Nellaney - Re: Backyard Chickens**

Correspondence was received from Ms. Margaret Nellaney in support of a neighboring family's residential backyard chickens. Ms. Nellaney advised that in her experience, backyard chickens have not led to an increase of rodents or noise.

Councillor Keithley inquired regarding the status of a previously requested report on this matter.

Staff advised the report is forthcoming.

Arising from discussion, the Committee introduced the following motion:

MOVED BY COUNCILLOR KEITHLEY
SECONDED BY MR. LUBENDO

THAT correspondence items 5.3, 5.4, 5.5 and 5.6 be **REFERRED** to staff for review.

CARRIED UNANIMOUSLY

5.4 Correspondence from Rebecca Brunswick - Re: Backyard Chickens

Correspondence was received from Ms. Rebecca Brunswick in support of a local family's residential backyard chickens. Ms. Brunswick noted the benefits of backyard chickens, including supply of fresh eggs, fertilizer, natural pest control, an opportunity for children to learn about responsibility, and their positive contribution to mental health. The writer requested that the City waive the fine levied against the family, and implement bylaws to allow backyard chickens in residential neighbourhoods.

5.5 Correspondence from Sharan Pawa - Re: Implementation of Food Resilience Policies

Correspondence was received from Ms. Sharan Pawa advising that the COVID-19 pandemic has exposed vulnerabilities in Canada's food system, and urging reduced dependence on carbon intensive industrial agriculture. The writer requested implementation of the following local food resilience policies:

- increasing access to municipal land, green spaces and other locations for local food production and community gardening with prioritization of communities most in need;
- empowering individuals to build skills in producing food in their homes and yards, community gardens, and other public spaces, through public education, information and training;
- recognizing the role of local Indigenous knowledge in fostering food resilience and reconciliation; and
- requesting funding, including any post COVID-19 pandemic economic stimulus package, from the Federal Government for the above noted initiatives.

5.6 Correspondence from Liz Price - Re: Implementation of Food Resilience Policies

Correspondence was received from Ms. Liz Price advising that the COVID-19 pandemic has exposed vulnerabilities in Canada's food system, and urging reduced dependence on carbon intensive industrial agriculture. The writer requested implementation of the following local food resilience policies:

- increasing access to municipal land, green spaces and other locations for the local food production and community gardening with prioritization of communities most in need;

- empowering individuals to build skills in producing food in their homes and yards, community gardens, and other public spaces, through public education, information and training;
- recognizing the role of local Indigenous knowledge in fostering food resilience and reconciliation; and
- requesting funding, including any post COVID-19 pandemic economic stimulus package, from the Federal Government for the above noted initiatives.

5.7 Memorandum from Administrative Officer - Re: Update of City of Burnaby Equity Policy

A memorandum was received from the Administrative Officer advising that Council, at the Open Council meeting held on 2020 September 14, received the above noted report proposing draft language and implementation framework for the City's updated Equity Policy.

The Policy was updated based on the Committee's feedback at its 2020 June 16 meeting.

6. REPORTS

6.1 Report from the Director Planning and Building - Re: Orange Shirt Day - Federal Legislation

The Director Planning and Building submitted a report providing information regarding the status of a federal private member's bill on Orange Shirt Day.

The Director Planning Building recommended:

1. THAT the Committee request Council to write to the Honourable Carolyn Bennett, Minister of Crown-Indigenous Relations, requesting that legislation be brought forward to recognize September 30th, or Orange Shirt Day, as a federally recognized statutory holiday.
2. THAT a copy of the report be forwarded to Ms. Kristin Spray and Mr. Eddy Charlie, Xe Xe Smun Eem (Sacred Children).

MOVED BY COUNCILLOR KEITHLEY
SECONDED BY COUNCILLOR WANG

THAT the recommendations of the Director Planning and Building be adopted.

CARRIED UNANIMOUSLY

6.2 Report from the Director Planning and Building - Re: United Nations International Decade for People of African Descent

The Director Planning and Building submitted a report seeking direction from Council on the Social Planning Committee's motion to develop an action plan related to the United Nations International Decade for People of African Descent.

The Director Planning Building recommended:

1. THAT the Committee request that Council direct staff on the work to be undertaken related to the United Nations International Decade for People of African Descent, as outlined in Sections 4.0 and 5.0 of the report.

MOVED BY MR. LUBENDO

SECONDED BY COUNCILLOR KEITHLEY

THAT the recommendation of the Director Planning and Building be adopted.

CARRIED UNANIMOUSLY

7. NEW BUSINESS

Elie Lubendo - Recognition of Mayor Hurley

Mr. Lubendo congratulated Mayor Hurley on receiving the RBC Top 25 Canadian Immigrant Award, and noted that Councillor Wang has received the same honour in 2014.

8. INQUIRIES

Councillor Jordan - Meeting Time

Councillor Jordan inquired regarding acceptability of the 5 p.m. meeting start time in 2021.

The Committee confirmed their preference to continue to meet at 5 p.m.

9. **ADJOURNMENT**

MOVED BY MS. NELSON
SECONDED BY TRUSTEE CECH

THAT the Social Planning Committee meeting adjourn at 6:34 p.m.

CARRIED UNANIMOUSLY

CHAIR

ADMINISTRATIVE OFFICER

From: Gillian Day <gday@newwestcity.ca>
Sent: Tuesday, September 15, 2020 3:44 PM
To: External-Clerks <Clerks@newwestcity.ca>
Subject: City of New Westminster letter re universal access to no-cost prescription contraception

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Good afternoon,

Please find a letter from the City of New Westminster requesting support for universal access to no-cost prescription contraception.

Yours truly,

Gillian Day | Agenda Secretary
T 604.527.4612 | E gday@newwestcity.ca

🏛️ City of New Westminster | Legislative Services
511 Royal Avenue, New Westminster, BC V3L 1H9
www.newwestcity.ca

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Jonathan X. Côté
Mayor

September 15, 2020

The Honourable John Horgan, MLA
Premier of British Columbia
West Annex, Parliament Buildings
Victoria, BC V8V 1X4

Via Email: Premier@gov.bc.ca

Dear Premier,

Re: Universal access to no-cost prescription contraception

At a meeting on September 14, 2020, New Westminster City Council passed the following resolution:

WHEREAS cost is a significant barrier to people accessing contraception, particularly to people with low incomes, youth, and people from marginalized communities; and

WHEREAS providing free prescription contraception has been shown to improve health outcomes for parents and infants by reducing the risks associated with unintended pregnancy, and is likely to reduce direct medical costs on the provincial health system; and

WHEREAS contraceptive methods such as condoms or vasectomies are available at low cost, no cost, or are covered by BC's Medical Services Plan, whereas all contraceptive methods for people with uterus (such as birth control pills, intrauterine devices, or hormone injections) have high up-front costs, making access to contraception unequal and gendered;

THEREFORE BE IT RESOLVED

THAT the City of New Westminster write to the Provincial Minister of Finance, the Provincial Minister of Health, the Premier of BC, and the local MLA supporting universal no-cost access to all prescription contraception available in BC under the Medical Services Plan; and

THAT this letter be forwarded to all BC municipalities asking to write their support as well.

We appreciate your consideration of this important matter.

Yours truly,



Jonathan X. Cote
Mayor

Cc: Hon. Carole James, Minister of Finance, FIN.Minister@gov.bc.ca
Hon. Adrian Dix, Minister of Health, HLTH.Minister@gov.bc.ca
Hon. Judy Darcy, MLA, New Westminster, judy.darcy.MLA@leg.bc.ca
Jas Johal, MLA, Richmond-Queensborough, jas.johal.MLA@leg.bc.ca
All BC Municipalities



Meeting 2020 September 28

COUNCIL REPORT

TO: CITY MANAGER **DATE:** 2020 September 21

FROM: DIRECTOR PLANNING AND BUILDING **FILE:** 16000 20
 DIRECTOR PARKS, RECREATION AND *Reference:* *Homelessness Response*
 CULTURAL SERVICES

SUBJECT: HOMELESSNESS RESPONSE: WINTER 2020/2021

PURPOSE: To seek Council approval of the proposed response for the 2020/2021 winter season.

RECOMMENDATIONS:

1. **THAT** Council receive this report for information.
2. **THAT** in response to proposals by BC Housing to open an Emergency Response Centre and expand the number of units of supportive housing at Norland Place, that the interim service of the warming centres be discontinued.
3. **THAT** BC Housing, Fraser Health Authority, Progressive Housing Society, and the Burnaby Task Force to End Homelessness be advised of the City's approach to homelessness services for Winter 2020/2021, as outlined in this report.
4. **THAT** a copy of this report be forwarded to the Social Planning Committee and the Public Safety Committee for information.

REPORT**1.0 BACKGROUND**

In 2018, the City initiated its homeless response, which included working with BC Housing to open a temporary shelter (Douglas Shelter) and a new supportive housing development (Norland Place). The City also opened four City-operated warming centres as an interim service until the Douglas Shelter and Norland Place opened. The warming centre operations model provided safe, overnight shelter from the elements for those experiencing homelessness. By the fall of 2019, the two BC Housing facilities were fully occupied and the City decided to continue the interim operation of the warming centres for an additional winter season (2019/2020).

Three warming centres, located at Swangard Stadium (Kingsway and Boundary Road), Kensington (5889 Curtis Street), and Beresford (5970 Beresford Street), opened on 2019

To: City Manager
 From: Director Planning and Building
 Director Parks, Recreation and Cultural Services
 Re: Homelessness Response: Winter 2020/2021
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November 15, two weeks ahead of the scheduled opening of 2019 December 01 due to a colder than usual November. In 2020 January, during a period of significant snowfall, operations were extended to 22 hours per day for a week to ensure that patrons had a warm place to stay during the extreme weather. The three warming centres were scheduled to close on 2020 March 31, however, with the announcement of the COVID-19 pandemic health crisis, operations in some form continued until 2020 June 30.

Changes were made to the warming centre operations in response to COVID-19. The Kensington and Swangard warming centres were closed early due to inadequate space to allow for physical distancing among patrons and staff. Space at the Beresford centre was expanded into the warehouse area for physical distancing purposes and three new warming centres were set up at the Burnaby Lake Arena/Bill Copeland Sports Complex. The Beresford centre closed on 2020 May 31, the Bill Copeland Sport Complex lobby centre closed on 2020 June 01, and the Burnaby Lake Arena centre continued operating until 2020 June 30, with funding from BC Housing.

This report sets out an approach for services for the season ahead.

2.0 POLICY CONTEXT

This report aligns with the following goals and sub-goals of the *Corporate Strategic Plan*:

- ***A Safe Community***
 - Emergency preparedness – Enhance plans, procedures and services so that we are better prepared to respond to emergencies and are able to maintain City services
 - Community amenity safety – Maintain a high level of safety in City buildings and facilities for the public and City staff
- ***A Connected Community***
 - Partnership – Work collaboratively with businesses, educational institutions, associations, other communities and governments
- ***An Inclusive Community***
 - Serve a diverse community – Ensure City services fully meet the needs of our dynamic community

3.0 PROPOSED HOMELESSNESS RESPONSE 2020/2021 SEASON

As for the previous year, the Douglas Shelter and Norland supportive housing will continue to operate. While meant to be an interim measure, the warming centres have continued filling a community need by providing a drop-in style service during the night for those experiencing homelessness. However, the warming centre model is a challenging form of shelter to operate, especially during a pandemic. It is difficult to maintain physical distancing and isolation for those experiencing symptoms or who have contracted the virus. Higher staffing levels must be maintained and PPE must be obtained, leading to higher operating costs. The absence of an intake process within the warming centres makes it difficult to track patrons once they leave the centre in the morning. Therefore, a twenty-four hour shelter, such as that provided in an Emergency Response Centre (ERC) or temporary shelter, is a preferred model. An ERC/temporary shelter is a

To: *City Manager*
 From: *Director Planning and Building*
Director Parks, Recreation and Cultural Services
 Re: *Homelessness Response: Winter 2020/2021*
 2020 September 21 Page 3

transitional housing form for those moving to more supportive housing, as provided at the existing Norland facility. The components of the 2020/2021 homelessness response are outlined below, and include a combination of ERC spaces, an increase in supportive housing units and hotel beds to fill gaps that may arise.

3.1 Proposed Emergency Response Centre

Beyond the main goal of providing shelter for those experiencing homelessness during the winter months, there are other benefits to establishing an Emergency Response Centre. Compared to warming centres, the ERC will provide shelter space where patrons can safely socially distance, and isolate should they become ill. Unlike the warming centres, the ERC employs an intake process, which provides for better tracking of patrons. The benefits of tracking are two-fold: should patrons become ill, contact tracing can be more successfully undertaken; and the housing operator is better able to connect patrons to services, supports and long term housing options. The ERC permits patrons to remain in the shelter 24/7, and this would reduce some of the neighbourhood disturbances observed at the warming centres (loitering, litter, etc.), which require patrons to leave during the day. The ERC model is also more cost effective than the warming centres. And ultimately, patrons of the ERC, as opposed to a warming centre, would be more likely to better transition to permanent housing, as they will have connected with the Progressive Housing (the Norland Place and Douglas Shelter operator), health providers and have experience living indoors.

At its 2020 July 6 Council meeting, Council approved the use of a portion of the parking lot at 3860 Sperling Avenue, for the purposes of erecting a temporary shelter until 2020 December 31. The ERC temporary shelter is proposed to be located on a portion of the east parking lot at the Burnaby Lake Sports Complex at 3860 Sperling Avenue. BC Housing would be required to enter into a licence agreement with the City to permit the ERC to occupy a portion of the subject parking lot. Progressive Housing Society is the operator that has been chosen to run the housing. The proposed development would consist of an approximately 7,500 sq. ft. single-storey, temporary modular building. The building would consist of approximately 49 individual rooms and provide shared washroom and shower facilities with the intention of accommodating approximately 45 individuals. The remaining rooms are intended to be used for office space for staff and health supports.

The intent is for the ERC to be operational in October. BC Housing originally proposed a term for the ERC ending on 2020 December 31. Staff supported the proposed term because it would align with the construction schedule for the new Burnaby Lake Aquatic and Arena facility when the parking lot is needed. Since that request was made, BC Housing has now requested that the term of the agreement be extended to 2021 June 30. BC Housing has indicated that it is costly to erect the ERC for a short term and indicated it was not feasible for them to proceed if the term ending remained 2020 December 31. As BC Housing's request still does not conflict with the construction of the Burnaby Lake Aquatic and Arena facility, Council, at its Closed meeting on 2020 September 14, authorized the term of the licence agreement to be extended to 2021 June 30.

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3.2 Additional Supportive Housing Units

On 2020 July 27, Council received an initial report outlining a proposal for BC Housing to construct an additional 45 units of supportive housing at 3986 Norland Avenue. Staff are working with BC Housing to bring forward a suitable plan of development, and it is anticipated that the units will be constructed by 2021 June. The intention is that the new units would be ready for occupancy at a time when the ERC is scheduled to close, allowing for a transition of ERC patrons to the new supportive housing project.

3.3 Hotel Rooms/Isolation Centre

In the past months, the demand for shelter space has grown, and at the same time the need to socially distance has meant that existing space at the Douglas Shelter and at the warming centres was insufficient. BC Housing secured hotels to accommodate those who needed to be relocated from the Douglas Shelter when its capacity was reduced to maintain physical distancing and to enable sick or immunocompromised people to isolate. The proposed ERC is a welcome resource, however, at 45 beds, it is anticipated that there could still be a potential need for additional beds. If this need emerges, staff will request BC Housing secure hotel space again this winter to meet extra demand.

3.4 Planning for Homelessness

This report presents an approach for the provision of homelessness services for the 2020/2021 winter season (and beyond). In the meantime, staff are now engaging community partners in a process to develop longer term strategies as part of the HOME: Burnaby's Housing and Homelessness Strategy project. These strategies will guide the City's future actions in supporting those experiencing homelessness or who are at risk of homelessness for the next ten years.

Essential to the success of the provision of housing for the homeless is an appropriate level of supports in order to lead people to a pathway out of homelessness. Severe mental illness coupled with addictions and an overdose crisis are challenges faced by many shelter and supportive housing residents, and more supports are needed for these populations. In this regard, to adequately provide the supports needed by these residents, staff wish to work with our partners, BC Housing, Fraser Health Authority and others to ensure an appropriate level of service is available to those who need them. Staff will continue to engage our partners in the provision of these services when opening new facilities, and will seek longer term approaches that marry the provision of housing with appropriate services through the development of HOME: Burnaby's Housing and Homelessness Strategy.

4.0 CONCLUSION

Homelessness services provided during the 2019/2020 season were successful in providing shelter to patrons during the coldest winter months. However, the COVID-19 crisis stretched the housing resources available for those experiencing homelessness, wherein new warming centres were

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Director Parks, Recreation and Cultural Services
Re: Homelessness Response: Winter 2020/2021
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established mid-season, at considerable cost, and BC Housing provided additional space in hotel beds.

To plan for the 2020/2021 season, it is recommended that the City support BC Housing’s request to erect an ERC/temporary shelter until 2021 June 30. The presence of an ERC/temporary shelter will be a more effective service delivery model alternative to the City-operated warming centres, especially in the context of COVID-19, and it is recommended that the City discontinue the operation of the warming centres in the coming season. Finally, it is recommended that BC Housing, Fraser Health Authority, Progressive Housing Society, and the Burnaby Task Force to End Homelessness be advised of the City’s approach for the 2020/2021 season, and that a copy of this report be forwarded to the Social Planning Committee and the Public Safety Committee for information.


E.W. Kozak, Director
PLANNING AND BUILDING


Dave Ellenwood, Director
PARKS, RECREATION AND CULTURAL
SERVICES

LG/MM/CS:sa

Copied to: OIC-RCMP
Director Public Safety and Community Services
Director Corporate Services
Director Finance
City Solicitor

Fire Chief
Acting City Clerk
Chief Licence Inspector

EXECUTIVE COMMITTEE OF COUNCIL

*HIS WORSHIP, THE MAYOR
AND COUNCILLORS*

SUBJECT: ARCHAEOLOGICAL POLICY FRAMEWORK

RECOMMENDATIONS:

1. THAT Council approve an expenditure of up to \$25,000 to retain a consultant to assist staff in the development of an appropriate archaeological policy framework for management of archaeological resources on City land, as outlined in Section 3.0 of the report.
2. THAT Council approve an expenditure of up to \$30,000 to complete an archaeological overview assessment of Barnet Marine Park, including reviewing identified locations for two 'stop of interest' signs, as outlined in Section 4.0 of the report.
3. THAT a copy of the report be forwarded to the Social Planning Committee, the Parks, Recreation and Culture Commission, the Community Heritage Commission, and the Tsleil-Waututh First Nation for information.

REPORT

The Executive Committee of Council, at its meeting held on 2020 November 04, received and adopted the attached report providing information relating to the creation of an archaeological policy framework for Burnaby. Arising from discussion, the Committee **AMENDED** recommendation #3 to also forward the report to the Tsleil-Waututh First Nation for information.

Respectfully submitted,

Councillor S. Dhaliwal
Chair

Mayor M. Hurley
Vice Chair

Copied to: City Manager	Chief Librarian
Director Planning and Building	Chief Licence Inspector
Director Parks, Recreation and Cultural Services	City Archivist
Director Corporate Services	City Solicitor
Director Engineering	Fire Chief
Director Finance	OIC-RCMP
Director Human Resources	Museum Service Supervisor
Director Public Safety and Community Services	



Meeting 2020 November 4

COMMITTEE REPORT

TO: CHAIR AND MEMBERS
EXECUTIVE COMMITTEE

DATE: 2020 October 21

FROM: DIRECTOR PLANNING AND BUILDING
DIRECTOR PARKS, RECREATION AND
CULTURAL SERVICES

FILE: 77000 02
Reference: Archeological Sites

SUBJECT: ARCHAEOLOGICAL POLICY FRAMEWORK

PURPOSE: To provide the Committee with information relating to the creation of an archaeological policy framework for Burnaby.

RECOMMENDATIONS:

1. **THAT** the Committee request Council to approve an expenditure of up to \$25,000 to retain a consultant to assist staff in the development of an appropriate archaeological policy framework for management of archaeological resources on City land, as outlined below in *Section 3.0*.
2. **THAT** the Committee request Council to approve an expenditure of up to \$30,000 to complete an archaeological overview assessment of Barnet Marine Park, including reviewing identified locations for two '4stop of interest' signs, as outlined below in *Section 4.0*.
3. **THAT** a copy of this report be forwarded to the Social Planning Committee, the Parks, Recreation and Culture Commission, and the Community Heritage Commission for information.

REPORT**1.0 INTRODUCTION**

British Columbia's heritage includes archaeological sites - the physical evidence of how and where people lived in the past. For most of the time that people have lived in B.C. no written records were made. Archaeological sites and oral tradition are the only vestiges of a rich history, and protecting and conserving this fragile legacy and non-renewable natural resource is critical. Archaeological sites in B.C. may also be of regional, provincial, national or international significance, and may be as many as 14,000 years old.

The *Heritage Conservation Act* (the 'Act') is the Provincial legislative vehicle for this management and recognizes the historical, cultural, scientific, spiritual, and educational value of archaeological sites to First Nations, local communities, and the public. Under the *Act*, the Province of B.C. is responsible for maintaining and distributing archaeological information and deciding if permits can be issued to allow development to take place within or adjacent to protected archaeological sites. Administration of these responsibilities is performed by the Archaeology Branch (the 'Branch').

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Development proponents are responsible under the legislation for avoiding or managing impact to these sites. Local governments support development proponents by identifying when a proposed development overlaps with a known archaeological site, and in such cases refer proponents to the Branch. The Branch makes data about known archaeological sites available to local governments to enable this support. Local governments are also responsible to fulfil all necessary regulations when they themselves are the proponent.

While Burnaby complies with its legislative requirements in relation to the protection and preservation of archaeological sites, the increased complexity and rapid pace of development (both by private developers and by the City), as well as the initiation of government-to-government relationships with local First Nations, has prompted the need for an enhanced, streamlined City-wide approach to archaeological protection.

2.0 POLICY CONTEXT

An enhanced approach to managing archaeological assets within Burnaby is supported by the following policy context:

- **Official Community Plan** (1998) includes ‘Section 12.0 – Heritage Planning’, with Goal 12.2 to conserve “the City’s unique natural, cultural, archaeological and built heritage”.
- **Burnaby Social Sustainability Strategy** (2011) includes the Goal ‘Community Liveability’, which references the ‘sense of identity’ fostered by community heritage.

In addition to the policies noted above, advancing archaeological management and protection is supported by a number of goals and sub-goals of the *Corporate Strategic Plan*:

- **A Connected Community**
 - Partnership – Work collaboratively with businesses, educational institutions, associations, other communities and governments
- **An Inclusive Community**
 - Create a sense of community – Provide opportunities that encourage and welcome all community members and create a sense of belonging
- **A Healthy Community**
 - Lifelong learning – Improve upon and develop programs and services that enable ongoing learning
- **A Thriving Organization**
 - Organizational culture – Ensure that our core values are reflected in our policies, programs and services delivery

3.0 CITY ARCHAEOLOGICAL POLICY AND PROCESSES

Several City departments contribute to the management and protection of archaeological resources. The Engineering and Planning and Building Departments issue permits, some of which can lead to excavation and could potentially disturb an archaeological site. Reviewing permit applications to flag those that overlap with known archaeological sites is one way the City supports protection of archaeological resources.

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Several departments undertake infrastructure projects on behalf of the City, and perform maintenance activities that could disturb an archaeological site. As such, Engineering, Parks, and Planning (Civic Projects) have responsibilities under the *Act* to avoid impact to archaeological resources. Under the *Act*, impacts to sites must be avoided or managed by development proponents. When local governments undertake infrastructure improvements, maintenance or other land altering activities they are responsible for avoiding or mitigating impacts to protected sites.

Staff in the Planning Department access data from the Archaeology Branch to identify known archaeological sites within Burnaby. The Heritage Planner is responsible for reviewing permit applications for work at (or adjacent to) known archaeological sites, and for referring applicants to the Branch when work is proposed at, or within 50 metres of, a known site. There are currently 21 known archaeological sites in Burnaby registered with the Branch, the majority of which are located on land owned by the City. As new sites are discovered, they are registered with the Branch and added to their provincial archaeological site inventory database.

Through the above process, the City complies with its legislative requirements under the *Act* and contributes to conservation of cultural and archaeological resources. However, the increased complexity and rapid pace of development (both by private developers and by the City) has prompted the need for an enhanced, streamlined City-wide approach to archaeological protection.

The City's commitment to implementing the 'Calls to Action' for local government stemming from the Truth and Reconciliation Commission of Canada Final Report, as well as emerging government-to-government relationship with local First Nations, underscores this need. Nations have a particular interest in the protection of archaeological sites as sacred and spiritual sites, including in some cases the remains of ancestors.

It is an increasingly common practice for B.C. local governments, crown corporations, and private companies to develop policies to avoid impact to archaeological resources that exceed the minimum legislative requirements of the *Act*, both as part of their engagement with First Nations and to avoid risk of unintended impact on an archaeological resource.

Burnaby's small number of known archaeological sites does not necessarily indicate there is a low risk of impacting a site, as in addition to known sites, there are areas of Burnaby that have been identified as having potential for containing archaeological material. For example, a 1987 Heritage Resource Study of Deer Lake Park conducted by Ian R. Wilson compiled an archaeological field inventory within the boundaries of Deer Lake Park and found that there is a high potential for archaeological sites on the north shore of the lake, particularly in the vicinity of Deer Lake Brook.

Given this context, staff are recommending that a consultant be retained to assist staff in developing policies and procedures for the management of archaeological resources on City land. Sufficient funds are available in the existing Mayor's Office budget to cover this work. This process will further support the City in its role in the preservation of cultural resources. Recommendations related to management of cultural resources on private land can be considered as part of the Official Community Plan update process, to ensure consideration is given to coordination of these policies with the City's broader land-use policy framework.

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4.0 ARCHAEOLOGICAL ASSESSMENT OF BARNET MARINE PARK

The lands and intertidal area that comprise Barnet Marine Park include three known archaeological sites. In addition to the presence of archaeological material, hənq̓əminəm and Skwxwú7mesh oral history documents the long history of Indigenous people in North Burnaby. Several important village sites existed along the shores of Burrard Inlet in the pre-contact era, and the remains of ancestral villages, long-term campsites and other known cultural sites have been found along the northern shoreline of Burnaby and Port Moody. Some of the sites in and around Burnaby would have been used seasonally for activities like fishing, shellfish gathering and sea mammal hunting. These sites produced middens, demonstrating long-term use by hənq̓əminəm and Skwxwú7mesh ancestors.

As such, the area of Barnet Marine Park is of particular cultural importance to local First Nations, and is a rich area of historical legacy for all Burnaby community members. To better support the City to protect and manage archaeological resources known and likely to be present within the Park boundaries, staff are recommending that the City retain a qualified archaeological consultant to complete an Archeological Overview Assessment (AOA) of Barnet Marine Park. Both the existence of known archaeological sites and cultural knowledge of pre-contact uses of these lands suggest a likelihood that additional archaeological material lies beneath the surface of the park, putting the City at risk of unintended impact to these resources. Sufficient funds are available in the existing Mayor's Office budget to cover this work.

An AOA is a form of study that identifies areas of archaeological potential in a defined location, helping to reduce the risk of unintended impact with a previously unknown site. The completed study is filed with the Archaeology Branch. Once the study has been filed with the Branch, property owners wishing to develop on a site that is identified by an AOA as having archaeological potential are required to retain an archaeological consultant and obtain permits from the Archaeology Branch in order to proceed with their development. The consulting archaeologist is required by the Archaeology Branch to consult with First Nations when conducting the AOA.

4.1 'Stop of Interest' Signs at Barnet Marine Park

In 2017 the Ministry of Transportation and Infrastructure (MoTI) requested nominations for 'Stop of Interest' (SOI) signs, which tell a story of a person, place or event significant to provincial history. The City of Burnaby nominated a sign recognizing Kapoor Singh Siddoo, a business person and community activist who owned the Kapoor Sawmill in the Barnet Marine Park area. The Tsleil-Waututh Nation (TWN) nominated a sign with content that identifies the location of three TWN village sites located across the Inlet (visible from Barnet Marine Park). Both nominations were accepted by MoTI and are to be installed at Barnet Marine Park. The physical signs have been manufactured.

Discussions with MoTI regarding their installation are close to conclusion and siting locations for both signs have been selected (see *Appendix A* attached). The proposed location of the Kapoor Mill SOI is located at an appropriate distance from a related Kapoor Singh Siddoo sign installed by the City in 2017. The location of the sign which identifies the locations of three TWN village sites was selected via a site visit to Barnet Marine Park with multiple representatives of the Nation present, and is mutually acceptable.

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Director Parks, Recreation and Cultural Services
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The proposed sign locations are not within 50 meters of a known archaeological site, and the City is therefore not required to obtain a permit from the Archaeology Branch, nor can the City require that MoTI obtain an archaeological permit. However, given the archaeological potential of Barnet Marine Park, and in order to proceed with installation of the signs in a timely manner, staff are recommending that the AOA referenced above also reviews these identified locations from an archaeological management and protection perspective.

This includes an archaeological assessment of the sign location area and the sourcing of appropriate sign mounting materials. An estimate for siting costs of the sign nominated by TWN is included in the budget amount for the AOA referenced above. Funds are available through the Planning Department operating budget for any siting costs associated with the Kapoor Singh Siddoo sign, as it was advanced through the Community Heritage Commission.

5.0 CONCLUSION AND RECOMMENDATIONS

The City has a long-standing commitment to the protection of heritage and archaeology resources within Burnaby. To further support this commitment within an increasingly complex and rapid pace of development, and in order to fully implement the City’s commitment to the Truth and Reconciliation process, it is recommended that the Committee request Council to approve an expenditure of up to \$15,000 to retain a consultant to assist staff in the development of an appropriate archaeological policy framework for managing archaeological resources on City lands, as outlined above in Section 3.0.

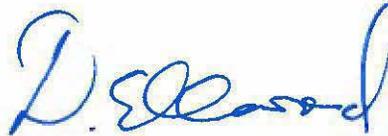
It is also recommended that the Committee request Council to approve an expenditure of up to \$30,000 to complete an archaeological overview assessment of Barnet Marine Park, including reviewing identified locations for two ‘stop of interest’ signs, as outlined in Section 4.0.

Finally it is recommended that a copy of this report be forwarded to the Social Planning Committee, the Parks, Recreation and Culture Commission, and the Community Heritage Commission for information.



E. W. Kozak, Director
PLANNING AND BUILDING

RM/LC:sa
Attachment



D. Ellenwood, Director
PARKS, RECREATION AND
CULTURAL SERVICES

- cc: City Manager
- Director Engineering
- Director Finance
- Director Public Safety and Community Services
- Director Human Resources
- Museum Service Supervisor
- Director Corporate Services

- Fire Chief
- Chief Librarian
- OIC - RCMP
- City Solicitor
- Acting City Clerk
- City Archivist

City Inquiries (response #5272)

Survey Information

Site:	Burnaby
Page Title:	City Inquiries
URL:	http://www.burnaby.ca/City-Inquiries.html
Submission Time/Date:	2020-09-24 10:35:00 PM

Survey Response

In Regards To	Mayor and Council
Name	Sam
Email	[REDACTED]
Phone	[REDACTED]
Address & Postal Code	[REDACTED]
Required for Mayor and Council inquiries	[REDACTED]
Comment	<p>Hello my name is Sam Badiei, I am a proud and loving mother of two children lining in our home behind Brentwood town centre. We recently moved to our home in Burnaby from [REDACTED] as our family started to grow. I am a [REDACTED]. My husband is a [REDACTED] whose clinic is based out of Vancouver. Since I have moved out here, I have started my passion of gardening. My son and I harvest cucumbers, tomatoes and kale every day from the garden. It brings me so much joy to watch him learn real life skills at such a young age (of two). I am mailing you to ask the city to allow us to have chicken on our 6000 square foot property. We are hard-working, clean family and we shouldn't be punished for past mistakes. By not allowing chicken on our property, you are pushing families like us away from Burnaby and into New West or North Vancouver. I am strongly considering moving if the bylaws don't change within the next year. I would suggest mandating harsh penalties for people who don't follow strict guidelines in having chickens on the property. Ie: having roosters on the property or not keeping them inclosed perimeters or not maintaining a clean and safe environment for the chicken and surrounding neighbours. It would be amazing if my son grew up around chickens so that he values hard work, understands where his food comes from (eggs) and learns how to treat animals with love and care. If you have any questions please</p>

	feel free to contact me at [REDACTED] or [REDACTED] Sam Badiel, [REDACTED]
Respond to me by:	<input type="text" value="Email"/>



Meeting 2020 November 17

COMMITTEE REPORT

TO: CHAIR AND MEMBERS
SOCIAL PLANNING COMMITTEE

DATE: 2020 November 10

FROM: DIRECTOR PLANNING AND BUILDING

FILE: 76500 20
Reference: Urban Agriculture

SUBJECT: KEEPING OF BACKYARD CHICKENS

PURPOSE: To propose re-examining the keeping of backyard chickens in Burnaby.

RECOMMENDATIONS:

1. **THAT** the Committee request Council to authorize staff to re-examine the feasibility and advisability of permitting the keeping of backyard chickens, as outlined in *Section 4.0* of this report.
2. **THAT** a copy of this report be forwarded to the Environment Committee for information.

REPORT

1.0 BACKGROUND

The Social Planning Committee, at its Open meeting held on 2020 June 16, received correspondence seeking a change to the City's current procedures and bylaws to support the keeping of backyard chickens. Arising from discussion, the Committee referred the matter to staff and requested a report outlining ways the City can support residents to produce more of their own food, including backyard chickens (eggs). This report responds to that request. It is noted that further correspondence on this issue has since been received by the Committee and copies provided to staff.

Food Security has many definitions, however it is commonly understood as when all people have ongoing physical and economic access to sufficient, safe, and nutritious food, which is grown in an environmentally sensitive manner, and that meets their cultural preferences and dietary needs for an active and healthy life.

Access to safe, nutritious, culturally appropriate and affordable food is necessary for the well-being of every community resident. Unfortunately, many British Columbians still go hungry. The BC Centre for Disease Control estimates that 12.7% of people across the Province do not have access to adequate food. This experience has become more acute as a result of the COVID-19 pandemic. In Burnaby approximately 3,200 people a week are seeking support via the Greater Vancouver Food Bank and their community affiliates (e.g. Burnaby Neighbourhood House). This number has grown significantly from pre-pandemic numbers (approx. 2,000 people a week), and is expected to further increase as economic impacts of the pandemic persist.

To: Social Planning Committee
 From: Director Planning and Building
 Re: Keeping of Backyard Chickens
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The City has a history of encouraging urban agriculture and in seeking to support the food security of individual residents. An overview is provided in *Section 3.0* below. As such, there is precedent for expanded City efforts to support resident food security.

2.0 POLICY CONTEXT

Expanded City efforts to support resident food security is supported by the following policy context:

- *Official Community Plan* (1998) includes a ‘Section 9 – Agriculture’.
- *Burnaby Economic Sustainability Strategy* (2007) includes a Primary Strategy of ‘Agriculture’, which speaks to the importance of continued viable agricultural operations in Burnaby.
- *Burnaby Social Sustainability Strategy* (2011) includes the Strategic Priority ‘Meeting Basic Needs’ and Action #26 that outlines the importance of developing a ‘community based’ Food Strategy.
- *Environmental Sustainability Strategy* (2016) includes a Primary Goal of ‘Nourish: Food Systems’.

In addition to the policies noted above, advancing food security measures are supported by a number of goals and sub-goals of the *Corporate Strategic Plan*:

- *An Inclusive Community*
 - Serve a diverse community – Ensure City services fully meet the needs of our dynamic community
 - Create a sense of community – Provide opportunities that encourage and welcome all community members and create a sense of belonging
- *A Healthy Community*
 - Healthy life – Encourage opportunities for healthy living and well-being
 - Healthy environment – Enhance our environmental health, resilience and sustainability
 - Community involvement – Encourage residents and businesses to give back to and invest in the community

3.0 BURNABY CONTEXT

The land on which Burnaby is located has always supported hən̓qəmin̓əm̓ and Sk̓w̓x̓wú7mesh speaking people to hunt, fish, harvest and gather. Burnaby also has a history of settler agricultural production that spans 150 years. Given this historical legacy, the City supported the creation and continues to support the ongoing protection of 234 hectares of the Agricultural Land Reserve (ALR) within the Big Bend area of south Burnaby under the A1 and A3 Agricultural Districts. This area accommodates approximately 40 active farms.

Food gardening on residential properties has been ongoing in Burnaby neighbourhoods for decades, and has and continues to be an important part of food security for families. At a household level, Burnaby seeks to support access to food, the ability to grow food, and to support pollinators, through a range of formal and informal supports and initiatives. An overview of these supports are listed below:

To: *Social Planning Committee*
 From: *Director Planning and Building*
 Re: *Keeping of Backyard Chickens*
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- The City partners with Artisan Farmer's Markets to offer a weekly market at Burnaby City Hall from May to October.
- In 2009, City Council approved modifications to the Zoning Bylaw to permit beekeeping (apiculture) in seven R Residential Districts and three A Agricultural Districts.
- The City is a founding member of Burnaby Food First (BFF), which is a local community consortium that was formed in the late 1990's to advocate for affordable access to food for all community residents. BFF has offered free workshops to residents on container food gardening (designed for balconies) and food preservation. BFF is currently on hiatus due to the pandemic.
- The Parks, Recreation and Cultural Services Department has historically offered free or subsidized food as part of many programs. Examples included subsidized seniors luncheons, youth cooking programs, and kid's gardening programs. The continued ability to provide food is being re-examined within current pandemic safety guidelines.
- Burnaby leases City-owned land at no-cost for two community gardens¹, the Heights Community Garden (3885 and 3897 Pender Street) and the Burnaby and Region Allotment Garden (7528 Meadow Avenue). The latter garden is the largest of its kind in Western Canada. Both gardens are very popular and have long waitlists.
- Gardening plots are increasingly being included, as a result of City requests, within new multi-family developments for the use of building residents. As a result, over 100 new gardening plots have been created in new developments over the past five years.

4.0 THE KEEPING OF BACKYARD CHICKENS

Council adopted a report at its meeting of 2010 June 21 which recommended the restriction of the keeping of chickens on residential properties. The report cited several concerns with the practice, notably concerns regarding the spread of disease and the possibility of resultant pests. Since that time, a number of other local governments with a largely urban land base in the province have adopted regulations which permit the keeping of chickens on residential properties within certain parameters. These include the City and District of North Vancouver, the City of New Westminster, The City of Surrey, the City of Vancouver, and the City of Victoria.

Given this evolving landscape, and a growing interest by Burnaby residents to keep chickens, it is recommended that the Committee request Council to authorize staff to re-examine the feasibility and advisability of permitting the keeping of backyard chickens. This work would include research on neighbouring communities' experiences, and evidence-based best practices on the health, safety and practicability (including impacts to neighbours) of keeping backyard chickens.

Should direction be given, staff will undertake this research and review process and report back to the Committee and Council with recommendations and any corresponding bylaw updates.

5.0 COMMUNITY FOOD GARDENING

By way of background, the Committee's motion of 2020 June 16 requested staff to report on how residents could be supported to produce more of their own food. This approach is summarized below.

¹ To the knowledge of staff there are currently 13 community gardens in Burnaby. 11 are on educational institution properties and two are on City property.

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From: Director Planning and Building
Re: Keeping of Backyard Chickens
2020 November 10 Page 4

5.1 Community Gardens

Agriculture is permitted as a principal use in the A1, A2, A3, and M1, M2, M3 and M5 Industrial Districts, and community gardens may be permitted in the P3 Park and Public Use District. The two existing community gardens on City-owned land are zoned CD P3 (Heights Community Garden) and A1 (Burnaby and Region Allotment Garden).

Garden plots also are in place on a number of elementary and secondary school sites. These plots largely function as ‘learning gardens’ for the sole use of the school community, but a few of the plots also include community involvement. As well, gardening plots are increasingly being provided through multi-family developments, either in building courtyards, on roofs, or on podium decks, for the use of residents to grow food.

The development of further community gardens in Burnaby has been hampered by the lack of availability of suitable land. Open space park land in Burnaby has competing demands, and the dedication of open space park land for community gardens could be perceived to benefit only garden plot holders.

Much of the other available lands within the applicable districts are either privately held, are contaminated (e.g. former manufacturing sites), are being held by the City for other purposes (e.g. creation of non-profit housing/parks and greenspace consolidation) or are encumbered with utility rights-of-way.

Given these limitations, staff will prepare a separate report for the Committee outlining further recommendations in order to facilitate the creation of new community gardens.

5.2 Back and Front Yard Gardening – Clarification

The Burnaby Zoning Bylaw does not prohibit the construction of raised garden beds for growing of food in front, rear or side yards in all districts. Residents may grow food, both for their own enjoyment and for donation to food banks and food programs in Burnaby.

It is noted that the ability to grow food is also available to those residents living within multi-family developments, either through edible landscaping or in the conversion of previously ornamental beds to food production. Some parameters for CD zoned developments exist, and Planning staff are available to assist residents of these properties understand these regulations, and how food growing can be accommodated within their development.

6.0 CONCLUSION

The richness of the land in Burnaby has always provided sustenance for its hənqəmínəm and Skwxwú7mesh speaking inhabitants. Since settlers arrived in this area, agriculture – on homesteads, in market gardens, and on small and large-scale farms – has played a central role in the growth of Burnaby, its economic well-being, and in enabling access to food. While the central role of agriculture has changed in the last 150 years, the cultivation of food remains as a core part of Burnaby’s identity. The City has a history of encouraging urban agriculture and in seeking to support the food security of

To: Social Planning Committee
From: Director Planning and Building
Re: Keeping of Backyard Chickens
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individual residents, and as such, there is precedence for expanded efforts to support resident food security.

As such, it is recommended that the Committee request Council to authorize staff to re-examine the feasibility and advisability of permitting the keeping of backyard chickens, as outlined in *Section 4.0* of this report.

It is also recommended that a copy of this report be forwarded to the Environment Committee for information.



E. W. Kozak, Director
PLANNING AND BUILDING

RM/sa:tn

- cc: City Manager
- Fire Chief
- Director Engineering
- Director Finance
- Director Public Safety and Community Services
- City Clerk
- Director Corporate Services
- Director Human Resources
- Chief Librarian
- OIC – RCMP
- City Solicitor

TO: CHAIR AND MEMBERS
SOCIAL PLANNING COMMITTEE

DATE: 2020 October 30

FROM: DIRECTOR PLANNING AND BUILDING

FILE: 15500 01

SUBJECT: UBCM AGE-FRIENDLY GRANT – COMMUNITY-BASED SENIORS SERVICES NETWORK

PURPOSE: To provide information on the process to develop a community-based seniors services (CBSS) network in Burnaby.

RECOMMENDATION:

1. **THAT** the Committee and Council receive this report for information.

REPORT
1.0 BACKGROUND

At its meeting of 2018 November 19, Council authorized staff to submit an application to the Union of BC Municipalities (UBCM) 2019 Age-Friendly Communities grant program to develop a network and strategic plan for community-based seniors' services in Burnaby. In 2018 December, the City was advised that it received a grant of \$25,000 for the project. This report provides information on the process that was used to develop the network and its current status.

2.0 POLICY FRAMEWORK

The project aligns with the following goals and sub-goals of the Corporate Strategic Plan:

- ***A Connected Community***
 - Social connection – Enhance social connections throughout Burnaby
 - Partnership – Work collaboratively with businesses, educational institutions, associations, other communities and governments
- ***An Inclusive Community***
 - Serve a diverse community – Ensure City services fully meet the needs of our dynamic community
 - Create a sense of community – Provide opportunities that encourage and welcome all community members and create a sense of belonging

3.0 CONTEXT

As our population ages, it is critical that our community has the capacity to address seniors' needs in a coordinated and effective manner. According to BC Stats, seniors aged 65+ currently comprise sixteen percent of Burnaby's population. In ten years' time, seniors are projected to comprise nearly one fifth (19 percent) of the population. It is widely recognized that community-based seniors services

To: Social Planning Committee
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Services Network
 2020 October 30.....Page 2

support seniors to remain socially, physically and mentally active and maintain their health and independence for as long as possible.

Burnaby is fortunate to have many successful initiatives and programs that help to make our community more age-friendly. However, it is recognized by local non-profit and government agencies that they often work in isolation of each other. As a result there can be duplication in services or programs in some areas of the city but gaps in service in other areas. The UBCM 2019 Age-Friendly grant was used to support the development of an inter-agency network to better coordinate the delivery of community-based support services to Burnaby seniors.

4.0 PROCESS

The UBCM Age-Friendly grant was used to facilitate a process to create what is now called the Burnaby Community-Based Seniors Services (CBSS) Network. The process involved the following steps:

Project Steering Committee – A steering committee comprised of representatives of various community agencies and public partners was created to lead the process. The steering committee included representatives from Parks, Recreation and Cultural Services, Citizen Support Services, Burnaby Public Library and Social Planning.

Two Network Development Workshops – The steering committee engaged a broad range of community service providers in two workshops to understand current health data for Burnaby seniors, learn about each other’s services, explore factors that contribute to positive outcomes for vulnerable seniors and examine cross- cultural case studies to better understand how to support seniors’ needs. Mayor Hurley attended the second workshop on 2019 October 2 to offer appreciation for agencies’ participation in the initiative.

Development of a Project Charter/Terms of Reference – A draft Project Charter/Terms of Reference was developed for the network to establish agreed terms for an inter-agency network of community service providers. The purpose of the network is to better coordinate the delivery of community-based support services to Burnaby seniors. The draft Project Charter/Terms of Reference will be approved at a future meeting on the Burnaby CBSS network.

As part of the process to establish the network, it was noted that the network would need to be self-sustaining without ongoing financial support for coordination. In this regard, a small leadership committee comprised of representatives from various agencies has volunteered to oversee network processes, meeting agendas, communications and activities. The leadership committee includes the chairperson of the network. Planning staff (social planning) will support the network by maintaining email lists and keeping minutes of meetings.

5.0 UPDATE ON THE NETWORK

The newly formed Burnaby CBSS Network was ready to start regular meetings for 2020 when COVID-19 restrictions were implemented. As a result of the work to create the network, Burnaby agencies were ready to support the immediate needs of seniors during COVID-19. A “Seniors at Home” working group was struck by the Burnaby Primary Care Network with participating agencies from the CBSS network. The working group coalesced to support seniors through grocery shop by phone, free

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Re: UBCM Age-Friendly Grant - Community-Based Seniors Services Network
2020 October 30.....Page 3

food/meal support and prescription delivery services and through translation and communications with various ethnic communities. Key support services were compiled on a one-page black and white document that could be easily printed and given to seniors without access to the internet (see *Attachment I*). The document was translated into eight languages.

On 2020 October 15, the CBSS network as a whole was convened to discuss the results of an agency survey regarding gaps in seniors' services and develop strategies for the longer term. The meeting was facilitated by the Burnaby Primary Care Network. Since then, agencies have continued to work together to address seniors needs (e.g. flu clinics, Doc Talks (interactive web broadcasts by Burnaby doctors on specific health topics) and non-digital distribution of information and outreach to isolated seniors.

6.0 RESOURCES

The UBCM provided an initial advance of \$17,500 for the project. The grant was used to support the process detailed above and was used on consulting resources, meeting supplies and refreshments. The total cost of the project was \$13,454.19. Therefore, consistent with the Age-Friendly grant requirements, the remaining \$4,045.51 of the initial advance was returned to the UBCM in 2020 October.

7.0 CONCLUSION

The City received a UBCM 2019 Age-Friendly grant to support the development of a Burnaby Community-Based Seniors Services (CBSS) Network. The grant was instrumental in supporting the development of the network. As a result, stronger relationships have formed amongst agencies that serve Burnaby seniors. During COVID-19, these agencies have worked closely and collaboratively to address the needs of Burnaby seniors. The strong foundation established for the network will serve to support ongoing collaboration and coordination of community-based seniors' services.

It is recommended that Committee and Council receive this report for information.


E.W. Kozak, Director
PLANNING AND BUILDING

MM:sa
Attachment

- Copied to: City Manager
- Director Corporate Services
- Director Parks, Recreation and Cultural Services
- Chief Librarian
- Acting City Clerk

COVID-19 – May 2020

Are you a Senior in Burnaby Who Needs Help?

Help with Grocery Shopping, Free Food Support or Prescription Delivery?

CALL: Burnaby Neighbourhood House
at 604-431-0400
www.burnabynh.ca

Help with Home Health Services?

CALL: Fraser Health Home Health
Service Line at 1-855-412-2121
<https://www.fraserhealth.ca/Service-Directory/Services/home-and-community-care/home-support-services>

Help because you are being abused?

CALL: Seniors Abuse and Information
Line at 604-437-1940
<http://seniorsfirstbc.ca/programs/sail/>

Help to find a Doctor?

CALL: Burnaby Division of Family Practice
at 236-455-0154 or 236-427-5799
<https://www.divisionsbc.ca/burnaby>

Help to deal with your worries or concerns (mental health)?

CALL: Fraser Health Crisis Line at
604-951-8855
<https://www.fraserhealth.ca/health-topics-a-to-z/mental-health-and-substance-use>

Help to find other social services?

CALL: 2-1-1
<https://www.bc211.ca/>

Help with translation or to get information in your language?

CALL: 2-1-1 and say the name of your
language
<https://www.bc211.ca/>