



PARKS, RECREATION AND CULTURE COMMISSION A G E N D A

Tuesday, January 12, 2021, 5:00 p.m.

Council Chamber, City Hall

4949 Canada Way, Burnaby, BC

	Pages
1. <u>CALL TO ORDER</u>	
2. <u>MINUTES</u>	
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5. DIRECTOR'S REPORT

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6. NEW BUSINESS**7. INQUIRIES****8. ADJOURNMENT**



PARKS, RECREATION AND CULTURE COMMISSION

M I N U T E S

Tuesday, December 1, 2020, 5:00 p.m.

Council Chamber, City Hall

4949 Canada Way, Burnaby, BC

- PRESENT:**
- Councillor Sav Dhaliwal, Chair
 - Councillor James Wang, Member (participated electronically)
 - Trustee Bill Brassington, Burnaby School Board-(participated electronically)
 - Commissioner Claire Preston (participated electronically)
 - Commissioner Dan Staschuk (participated electronically)
 - Commissioner James Jang (participated electronically)
 - Commissioner Stace Dayment (participated electronically)
 - Commissioner Karin Alzner
 - Commissioner Rainy Kent
- REGRETS:**
- Commissioner Barb Larkin, Deputy Chair
- STAFF:**
- Mr. Denis Nokony, Acting Director Parks, Recreation and Cultural Services
 - Mr. Eric Bientjes, Acting Assistant Director Recreation
 - Mr. Steve Bruneau, Assistant Director Parks
 - Mr. Dean Pelletier, Assistant Director Business Operations
 - Mr. Denis Nokony, Assistant Director Cultural Services
 - Mr. David O'Connor, Assistant Director Golf Services
 - Ms. Karin Hung, Senior Planner
 - Ms. Kathryn Matts, Commission Secretary

1. CALL TO ORDER

The Chair called the Open Commission meeting to order at 5:00 p.m.

The Chair, Councillor Sav Dhaliwal, recognized the ancestral and unceded homelands of the hən̓q̓əmiñəm and Skwxwú7mesh speaking peoples, and extended appreciation for the opportunity to hold a meeting on this territory.

2. **MINUTES**

2.1 **Minutes of the Parks, Recreation and Culture Commission Open meeting held on 2020 November 10**

MOVED BY COMMISSIONER ALZNER
SECONDED BY COMMISSIONER KENT

THAT the minutes of the Parks, Recreation and Culture Commission meeting held on 2020 November 10 be now adopted.

CARRIED UNANIMOUSLY

3. **DELEGATIONS**

3.1 **Burnaby Arts Council**

As a result of technical difficulties in Chambers, Ms. Maria Anna Parolin was unable to present. The Chair instructed staff to add the Burnaby Art Council as a delegation to the 2021 January 12 meeting of the Parks, Recreation and Culture Commission. Staff undertook to follow up.

4. **CORRESPONDENCE**

4.1 **Correspondence from Angela Bucher/Wendell Hiltz Re: Playground Grant Request for Stoney Creek Community School**

Correspondence was received from Ms. Angela Bucher and Mr. Wendell Hiltz on behalf of the Stoney Creek Community School Parent Advisory Committee, requesting a Playground Grant in the amount of \$4,000. A note advises that Item 5.1 of the Director's Report refers to this

4.2 **Correspondence from Ms. Jasmine Wu - Burnaby Arts Council Re: 2021 Operating Grant Request**

Correspondence was received from Ms. Jasmine Wu, Gallery Coordinator, Burnaby Arts Council, requesting a 2021 Operating Grant in the amount of \$25,000. The correspondence provided highlights from 2020 which included:

- 8 talented local musicians were invited to perform outdoors and to an online audience for Live at the Gallery
- Showcased 5 storytellers from diverse backgrounds to share a legend (via video) from their cultural heritage through Burnaby Summer Theatre.

- Increased accessibility to programming through website, video and other digital content.
- Continued to award our annual Burnaby School District student bursary to 8 students pursuing the arts.

Ms. Wu advised that every dollar of the \$25,000 that the Burnaby Arts Council receives from the City of Burnaby through the Operating grant is effectively spent on ensuring a high quality roster of programming. Ms. Wu, thanked the City of Burnaby and the Parks, Recreation and Culture Commission for their support over the years.

4.3 Memorandum from the Administrative Officer Re: New Boulevard Tree Planting

A memorandum was received from the Administrative Officer advising that at the Open Council meeting held on 2020 November 23, Council received the above noted report and adopted the recommendations contained therein. The report approved a new boulevard tree planting program. #Tree4Free. Additional boulevard tree planting is a quick action to support Burnaby's Climate Action Strategy. Planting through property owner request also ensures direct and local support. The new #Tree4Free program was approved with an annual budget of \$200,000.

5. DIRECTOR'S REPORT

5.1 Playground Grant - Stoney Creek Elementary School

This report from the Director of Parks, Recreation and Cultural Services requested that a playground development grant request from Stoney Creek Community School be approved.

The Director Parks, Recreation and Cultural Services recommended:

1. THAT the playground development grant request from Stoney Creek Community School be approved.
2. THAT Council authorize the City enter into an agreement with Burnaby School District for contribution to the cost of the playground upgrades at Stoney Creek Community School, as detailed in this report.
3. THAT a copy of this report be forwarded to; Angela Bucher, Community Council Chair, Stoney Creek Community Council; Wendell Hiltz, Principal, Stoney Creek Community School; Russell A. Horswill, Secretary Treasurer, Burnaby School District; Chris McAuley, Assistant Director of Facilities Services, Burnaby School District

MOVED BY COMMISSIONER DAYMENT
 SECONDED BY COMMISSIONER KENT

THAT the recommendations of the Director Parks, Recreation and Cultural Services be adopted.

CARRIED UNANIMOUSLY

5.2 Burnaby Arts Council Licence Agreement

A report from the Director of Parks, Recreation and Cultural Services requested the approval for a new licence agreement with the Burnaby Arts Council for the house at 6584 Deer Lake Avenue.

The Director Parks, Recreation and Cultural Services recommended:

1. THAT approval be granted for a new licence agreement with the Burnaby Arts Council for the use of the house at 6584 Deer Lake Avenue for an additional three year term beginning 2021 January 01 and ending on 2023 December 31, under the terms and conditions outlined in this report.
2. THAT Council be requested to approve a new licence agreement with the Burnaby Arts Council for the use of the house at 6584 Deer Lake Avenue, as outlined in this report.
3. THAT Council authorize the City Solicitor to prepare and finalize for execution a new lease agreement with the Burnaby Arts Council for the use of the house at 6584 Deer Lake Avenue, as outlined in this report.
4. THAT a copy of this report be sent to the Burnaby Arts Council for information.

MOVED BY COMMISSIONER JANG
 SECONDED BY COUNCILLOR WANG

THAT the recommendations of the Director Parks, Recreation and Cultural Services be adopted.

CARRIED UNANIMOUSLY

5.3 2020 December - Parks, Recreation and Cultural Services Capital Funding Bylaw

A report from the Director Parks, Recreation and Cultural Services requested a Capital Reserve Fund Bylaw to finance 2021 projects outlined in the report.

The Director Parks, Recreation and Cultural Services recommended:

1. THAT the Parks, Recreation and Culture Commission recommend Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$1,150,000 to finance the projects outlined in this report.

MOVED BY COMMISSIONER STASCHUK
SECONDED BY COMMISSIONER PRESTON

THAT the recommendation of the Director Parks, Recreation and Cultural Services be adopted.

CARRIED UNANIMOUSLY

5.4 2020 Parks, Recreation and Cultural Services Transfer of Donations/Sponsorship Funds to Reserves

A report from the Director Parks, Recreation and Cultural Services requested a transfer to Parks, Recreation and Cultural Services operating reserves.

The Director Parks, Recreation and Cultural Services recommended:

1. THAT a transfer to Parks, Recreation and Cultural Services operating reserves of \$21, 352 in donations be approved for use in future years.
2. THAT a transfer from Parks, Recreation and Cultural Services operating reserves of \$1,893 be approved for current year programs.

MOVED BY COMMISSIONER ALZNER
SECONDED BY COMMISSIONER KENT

THAT the recommendations of the Director Parks, Recreation and Cultural Services be adopted.

CARRIED UNANIMOUSLY

6. NEW BUSINESS

Chair Dhaliwal - Commission Members End of Term

The Chair advised that this was the last meeting for both Commissioner Karin Alzner and Commissioner James Jang as their second terms have come to an end. On behalf of Commission, the Chair thanked them for their contributions throughout their six year terms and wished them all the best in future endeavors.

The Commissioners expressed their appreciation to all the Staff and Commissioners they have worked with over the years and thanked the Chair for the opportunity to volunteer in this capacity.

7. **INQUIRIES**

There were no inquiries at this time.

8. **ADJOURNMENT**

Without objection, the Parks, Recreation and Culture Commission Open meeting adjourned at 5:46 p.m.

CHAIR

COMMISSION SECRETARY



November 23, 2020

To: The Parks, Recreation and Culture Commission

Regarding: Presentation to the Commission at the December 1st meeting.

Dear Kathryn,

The Burnaby Arts Council would like to the opportunity to present at the December 1st Parks, Recreation and Culture Commission meeting.

We have enclosed two documents to add as separate agenda items:

- The 2020/21 Operating Grant request to add as correspondence on the agenda.
- A proposal for the Deer Lake Sculpture Festival for the Commission to review before our presentation to the Commission Members

Regards,

A handwritten signature in black ink, appearing to read 'Maria Anna Parolin'.

Maria Anna Parolin
1st Vice President
Burnaby Arts Council
Deer Lake Art Gallery
6584 Deer Lake Avenue
Burnaby, BC V5G 3T7

Note:

This delegation was scheduled in December but due to technical difficulties they were unable to present at that time.

#BurnabyArtsConnected - Creating vibrant connections through the ARTS!

Burnaby is located on ancestral, unceded, and shared Coast Salish territory, including the Katzie, Kwantlen, Kwikwetlem, Musqueam, Squamish, and Tsleil-Waututh Nations. These are Hənqəminəm speaking communities, with the exception of Squamish who speak Skwxwú7mesh snichim.

From: Scott Braley <SBraley@curlbc.ca>
Sent: Thursday, November 26, 2020 5:03 PM
To: Clerks <Clerks@burnaby.ca>
Cc: 'Jennifer Scott' <jscott@tourismburnaby.com>
Subject: Lower Mainland Regional Curling Hub project

Hello,

I request to be added as a delegation to the Parks, Recreation and Culture Commission meeting on January 12, 2021.

My colleague **Jennifer Scott** and I will make a presentation regarding the opportunity to partner with Curl BC on a curling facility that would meet the needs of the local and regional community.

Curl BC will present an exciting plan for a new regional curling facility for Burnaby. The facility would welcome existing Burnaby curlers who do not currently have a centre and create new interest in the low-barrier ice sport. The curling centre would be an asset for Burnaby for many years to come.

Thanks for your assistance,

Scott Braley, BA, D.Ed., MBA | CEO | Curl BC
 2001A – 3713 Kensington Avenue, Burnaby, BC V5B 0A7
 (w) 604-333-3621 | (f) 604-333-3615 | (toll free) 1-800-667-2875
 Email: sbraley@curlbc.ca | Web: www.curlbc.ca
 Social: [Facebook](#), [Instagram](#), [Twitter](#)

Curl BC is located on the ancestral, and unceded territory of the hə́h̓qə́m̓iḥə́m̓ and Skwxwú7mesh speaking peoples.



December 9, 2020

City of Burnaby - Parks, Recreation & Cultural Services
 Attention: Mr. Dave Ellenwood
 Suite 101 -- 4946 Canada Way
 Burnaby BC V5G 4H7

Dear Mr. Ellenwood,

Re: JACK CROSBY NOVICE ALL - STAR TOURNAMENT 2021

The Jack Crosby Novice All-Star Tournament Committee and the Burnaby Minor Lacrosse Club would like to thank the City of Burnaby for their continued support over the many years of this premiere minor lacrosse event.

In 2020 Burnaby Minor Lacrosse Club was ready to host the 35th Annual Jack Crosby All-Star Tournament but Covid-19 caused the entire 2020 Minor Box season to be shut down.

This coming year BMLC hopes to host that 35th Annual Jack Crosby All-Star Tournament on July 8, 9, 10, and 11, 2021 at the Bill Copeland, Burnaby Lake and Kensington arenas, should the authorities permit such in minor lacrosse. We look forward to hosting the local teams as well as teams from Vancouver Island and the BC Interior once again in 2021.

We are kindly requesting that Burnaby Parks and Recreation Cultural Services consider waving the Arena Time Allotment Fees for the 2021 event as you have so graciously done in previous years, as well as the Arena Worker fee. BMLC lost our entire 2020 season so we did not have any ability to generate additional revenue to help with the expenses we incurred. The BC Lacrosse Association still charged all associations their player registration fees but BMLC refunded our families 90% of fees paid as it was the right thing to do.

We also would like to thank the concession for having chicken strips and fries on the menu for the past tournaments and hope that such can be done again for the 2021 Tournament as we believe they sold very well and made many kids happy.

Thank you for your time and consideration.

Sincerely,

Susan Kirkby
 BMLC Vice President/Registrar
 Cell: 604-312-6181
 E-mail: skirkby@telus.net

Note:

Item 1 of the Director's Report refers to this correspondence.

December 25, 2020

The City of Burnaby Parks Recreation and Culture Commission

RE: Condition of Central Park Inside Walking Trails Near Park Ponds

I have been resident of Burnaby 26 years, living in a high rise next to Central Park on the east side. Myself and my wife love walking in the park, but lately we have more annoyed on conditions of walking trails inside the park. This is not current situation but poor walking trails, particularly around park ponds have existed for years. There has been occasional patch up work by park crews on the worst spots but benefits from those repairs have vanished in less than a year. After rainy days we have to hop around small puddles of water or avoid wet silty soil on the path ways. Water oozing on the surface is quite noticeable as was the case today. I had to step off the path and walk beside on the grass on worst spots. I saw couple other people doing the same.

This seeping water and silt mixture on the surface also becomes very noticeable on frosty afternoons after sun melts the surface.

Consequently, I avoid walking near park ponds after rainy days or frosty sunny days in winter months.

I appreciate new Mondo path ways around park and I **love the side walk on Patterson**, as so many others based on foot traffic volumes. However, I have occasionally walked on Mondo along Boundary Road and rarely see anybody else using that side walk, although usage may increase somewhat after south side Mondo construction has been completed. People may to avoid noise and diesel fumes by heavy truck traffic along Boundary. Inside walking trails by park ponds get much more foot traffic.

In comparison to Mondo construction, it would cost just a fraction to get worst sections of inside walking trails resurfaced by coarse gravel. Walking trails elsewhere inside the park are bearable but of course not comparable to Mondo sidewalks.

Asphalt paving of major inside paths with heaviest use would be a good idea and surely loved by park users. However, raising center of walking trails by ample gravel to would be less costly making trails walkable in all weather conditions.

I hate to sound this negative but hope that inputs like mine from regular park users would be of assistance as how to make good use public funds.

Thank you

Olli Korhonen

[REDACTED]

Burnaby, BC

[REDACTED]

[REDACTED]

[REDACTED]

Note:

Staff have contacted the writer and advised that ditching and surfacing maintenance is underway to facilitate safe access throughout the Park.



Financial Management Committee
c/o Office of the City Clerk

B. Zeinabova, City Clerk
E. Prior, Acting Deputy City Clerk

INTER-OFFICE MEMORANDUM

TO: CHAIR AND MEMBERS
PARKS, RECREATION AND CULTURE
COMMISSION

DATE: 2020 DECEMBER 08

FROM: ADMINISTRATIVE OFFICER

FILE: 2410-20

SUBJECT: MARLBOROUGH NEIGHBOURHOOD PARK SITE
(ITEM 4.4., REPORTS, COUNCIL MEETING 2020 DECEMBER 07)

Burnaby City Council, at the Open Council meeting held on 2020 December 07, received the above noted report and adopted the following recommendations contained therein:

1. THAT Council authorize the City Solicitor to bring forward a Capital Reserve Fund Transfer Bylaw in the amount of \$6,178,429 to finance the acquisition of the Marlborough Neighborhood Park site from the Metrotown Open Space Development Cost Charge Reserve Fund, as outlined in Section 4.0 of the report.
2. THAT Council authorize staff to initiate the necessary subdivision consolidation and rezoning of areas of Marlborough Elementary School and neighborhood park site to the Park and Public Use District (P3), as outlined in Section 5.0 of the report.
3. THAT a copy of this report be sent to the Planning and Development Committee and Parks, Recreation and Cultural Commission for information purposes.

As directed, a copy of the report is attached for your information.


Monica Macdonald
Administrative Officer

FINANCIAL MANAGEMENT COMMITTEE

*HIS WORSHIP, THE MAYOR
AND COUNCILLORS*

SUBJECT: MARLBOROUGH NEIGHBOURHOOD PARK SITE

RECOMMENDATIONS:

1. THAT Council authorize the City Solicitor to bring forward a Capital Reserve Fund Transfer Bylaw in the amount of \$6,178,429 to finance the acquisition of the Marlborough Neighbourhood Park site from the Metrotown Open Space Development Cost Charge Reserve Fund, as outlined in Section 4.0 of the report.
2. THAT Council authorize staff to initiate the necessary subdivision consolidation and rezoning of areas of Marlborough Elementary School and neighbourhood park site to the Park and Public Use District (P3), as outlined in Section 5.0 of the report.
3. THAT a copy of this report be sent to the Planning and Development Committee and Parks, Recreation and Cultural Commission for information purposes.

REPORT

The Financial Management Committee, at its meeting held on 2020 November 18, received and adopted the attached report seeking authorization for completion of the assembly of the Marlborough Neighbourhood Park site in Metrotown, as well as a Capital Reserve Fund Transfer Bylaw to finance the assembly. The Bylaw appears elsewhere on the Council agenda.

Respectfully submitted,

Mayor M. Hurley
Chair

Councillor S. Dhaliwal
Vice Chair

<p>Copied to: City Manager Director Finance Director Planning and Building Director Corporate Services Director Engineering Director Parks, Recreation & Cultural Services City Solicitor</p>



Item
 2020 November 18

COMMITTEE REPORT

TO: CHAIR AND MEMBERS
 FINANCIAL MANAGEMENT COMMITTEE

DATE: 2020 November 10

FROM: DIRECTOR PLANNING AND BUILDING
 DIRECTOR FINANCE

FILE: SUB #16-56

Reference: Marlborough Park Site

SUBJECT: MARLBOROUGH NEIGHBOURHOOD PARK SITE

PURPOSE: To seek Council approval for completion of the assembly of the Marlborough Neighbourhood Park site in Metrotown and to request a Capital Reserve Fund Transfer Bylaw to finance the assembly.

RECOMMENDATIONS:

1. **THAT** the Financial Management Committee recommend Council authorize the City Solicitor to bring forward a Capital Reserve Fund Transfer Bylaw in the amount of \$6,178,429 to finance the acquisition of the Marlborough Neighbourhood Park site from the Metrotown Open Space Development Cost Charge Reserve Fund, as outlined in *Section 4.0* of this report.
2. **THAT** Council authorize staff to initiate the necessary subdivision consolidation and rezoning of areas of Marlborough Elementary School and neighbourhood park site to the Park and Public Use District (P3), as outlined in *Section 5.0* of this report.
3. **THAT** a copy of this report be sent to the Planning and Development Committee and Parks, Recreation and Cultural Commission for information purposes.

REPORT

1.0 BACKGROUND

Through the Land Assembly and Development Program, the City initiated a land acquisition process to consolidate a new neighbourhood park site in Metrotown adjacent to the Marlborough Elementary School in 1977. This program included both the dedication of lands for road improvements and a comprehensive land exchange with the Burnaby School District to establish expanded sites for an elementary school and neighbourhood park that would serve the future needs of the community.

The completion of road improvements in 2016 has advanced this Land Assembly and Development project to allow the site's rezoning and subdivision/consolidation. The conclusion of these steps would provide for the advancement of the site to allow for its future development as a new park for Metrotown. This report seeks Council's authorization to provide for the financing of the parkland acquisition from the Metrotown Open Space Development Cost Charge (DCC) Reserve Fund; initiate

To: Financial Management Committee
 From: Director Planning and Building
 Re: Marlborough Neighbourhood Park Site
 2020 November 10Page 2

rezoning of the subject site to conform to the Metrotown Community Plan; and to transfer the park site to the Parks, Recreation and Cultural Services Department for ongoing administration and future park development.

2.0 POLICY SECTION

The proposed assembly and financing of this city-owned Marlborough Neighbourhood Park site aligns with the following goals and sub-goals of the *Corporate Strategic Plan*:

- ***A Connected Community***
 - Partnership – Work collaboratively with businesses, educational institutions, associations, other communities and governments
- ***A Dynamic Community***
 - Community development – Manage change by balancing economic development with environmental protection and maintaining a sense of belonging

3.0 MARLBOROUGH NEIGHBOURHOOD PARK SITE

The vision for a combined Marlborough school/park site was initially identified in the 1977 Metrotown Plan report, which outlined a comprehensive plan for park and open space purposes for each of the town centre's neighbourhoods. There were 8 residential lots identified adjacent to the existing Marlborough Elementary School that were approved for acquisition as part of this new neighbourhood park site (see *Sketch #1 attached*). This land use was reconfirmed as part of subsequent Community Plan reviews of Metrotown.

The Metrotown conceptual plan also provided a framework for the City's transportation plan which designated Dover/Grange Street and Royal Oak Avenue for future capital investment as Secondary Arterials. In 1989, Council approved a plan for land acquisition and intersection improvements for Dover/Grange Streets and Royal Oak Avenue. This included approval for land acquisition for road purposes on a dedicated road right-of-way from all the public and private properties, including both the Marlborough Elementary School and the proposed future neighbourhood park site.

In order to facilitate the road improvements and required land acquisitions, a number of adjustments to both the neighbourhood park site and the Marlborough Elementary School site were approved by Council as part of the 'Royal Oak Realignment Project'. In addition to finalized road designs, Council approved a comprehensive land exchange agreement with the Burnaby School District #41 to provide for a consolidated 'area for area' no cost land exchange that provided a consolidated area for the City's intended park site comprised of eight legal lots and an unopened land right-of-way. The last privately-owned residential lot, required for the road project and the future park site was acquired by the City in 2009.

The Dover/Grange Street Upgrade Project was approved for construction and completed in 2016. The road works were designed to utilize the previously approved lands acquired for this purpose. As such, the Planning and Building Department has initiated a Subdivision Application to dedicate the required

To: Financial Management Committee
 From: Director Planning and Building
 Re: Marlborough Neighbourhood Park Site
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road rights-of-way and consolidate the remaining lots as part of the approved park site (see *Sketch #2 attached*).

With the completion of this civic works project, and the concurrent road dedication through subdivision, the consolidated park site can now be advanced for its transition to park use.

4.0 FINANCING

Financing for the acquisition of the site assembly for the park site and road improvements were undertaken and financed through the Land Assembly and Development Program. The completion of the financial administration for the project requires further approvals relating to reimbursement of the Land Assembly and Development Program from the City's existing Metrotown Open Space DCC Reserve Fund. As a result, a Capital Reserve Fund Transfer Bylaw is required to transfer funds from one reserve fund to another reserve fund.

4.1 Metrotown Open Space Reserve Fund

In 1979, Council adopted the "Metrotown Public Open Space Charge" (Bylaw 7328). This DCC was applied to all commercial developments within the Metrotown community plan area. The intent of the DCC was to assist the City in financing the acquisition and consolidation of lands in the town centre for an expanded public open space system with public pedestrian linkages and park spaces. The need for additional park and public spaces within the City's designated 'Regional City Centre' provided the opportunity to utilize the special funding mechanisms related to DCCs provided by the *Local Government Act* to finance these amenities through the growth of Metrotown over time.

The acquisition of the Marlborough Neighbourhood Park Site was envisioned and advanced as one of several new public open spaces for Metrotown intended to be funded by the Metrotown Open Space Reserve. The public open space system had identified the site both as a neighbourhood park space to serve the needs of the Marlborough area and to form part of the planned pedestrian network to connect the town centre with the natural, recreational and cultural amenities of Deer Lake Park. These planning principles for the use of these civic lands have been confirmed through the adopted "Metrotown Downtown Plan". The development of the Dover Street and Royal Oak Avenue road improvements have incorporated both pedestrian and cycling facilities to serve the needs of Metrotown residents and provide better connections between the City's urban centre and Deer Lake Park, located north-east of the subject park site.

4.2 Land Assembly and Development Reserve Fund – Financing Repayment

The Land Assembly and Development Reserve Fund supports the acquisition of land for a variety of civic and community development purposes. The intent of this reserve fund is to finance and secure real estate assets as they become available over time and then advance the sale/transfer of these municipal lands at market value. All financial proceeds from any municipal land transfers are returned to the Land Assembly and Development Reserve Fund to support future civic land acquisition and development.

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 Re: Marlborough Neighbourhood Park Site
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The subject park site was initially acquired utilizing funding from the Land Assembly and Development Reserve Fund, with the intent that the Metrotown Open Space DCC Reserve Fund would finance the land purchases for park purposes, once the planned road rights-of-way had been dedicated and the DCC reserve fund had increased sufficiently to provide the necessary funding. It is noted that the cost of acquiring the lands for the future dedicated road rights-of-way have been financed separately and exclusively through the Land Assembly and Development Reserve Fund.

The lands that comprise the Marlborough Neighbourhood Park Site have been assembled primarily through the acquisition of privately-owned residential properties and closure of a redundant lane right-of-way in the amount of \$1,962,817. It is noted that a portion of the existing site, which is currently zoned Park and Public Use District (P3), was acquired from the Burnaby School District in exchange for an equal area of civic lands previously acquired from private land owners at market residential values.

Section 189 (4) of the *Community Charter* states:

A transfer from a reserve fund established for a capital purpose may only be made to another reserve fund established for a capital purpose.

(4.1) Despite any other enactment, if

- (a) money in a reserve fund established for a capital purpose, including a reserve fund under section 566 of the Local Government Act established for a capital purpose, is not currently required for that purpose, and*
- (b) the municipality has another reserve fund established for a capital purpose,*

the municipality may use money in the first reserve fund for the purposes of the second reserve fund.

(4.2) If money from one reserve fund is used under subsection (4.1) for the purposes of another reserve fund, the municipality must repay to the first reserve fund, no later than the time when the money is needed for the purposes of that reserve fund,

- (a) the amount used, and*
- (b) an amount equivalent to the interest that would have been earned on the amount used had it remained in the first reserve fund.*

As a result, in accordance with the *Community Charter*, it is staff's recommendation that the Metrotown Open Space Reserve Fund finance the acquisition of the subject park site and that the Land Assembly and Development Reserve Fund be repaid in full including interest in the amount of \$6,178,429.

The acquisition of the Marlborough Neighbourhood Park Site would be the first expenditure under the Metrotown Open Spaces DCC Reserve Fund since its establishment in 1979.

These expenditures are included in the 2020 – 2024 Financial Plan and sufficient Metrotown Open Space DCC Reserve funds are available to finance the project.

To: Financial Management Committee
 From: Director Planning and Building
 Re: Marlborough Neighbourhood Park Site
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5.0 REZONING

The Marlborough Neighbourhood Park Site and portions of the adjacent site of the Marlborough Elementary School are currently zoned both Residential District (R4) and Park and Public Use District (P3) (see *Sketch #2 attached*). As previously stated, the Metrotown Downtown Plan has designated both the park and school sites as part of the public open space system to be zoned under the Park and Public Use District. The land exchange agreement with the Burnaby School District also identified the need for the City to initiate a comprehensive rezoning of the lands upon completion of the required land acquisitions and consolidation of the park site.


It is recommended that a City-initiated subdivision/consolidation and rezoning of the subject park and adjacent Marlborough Elementary School site be advanced, with the cooperation of the Burnaby School District, to bring the lands in conformance with the Official Community Plan.

6.0 RECOMMENDATIONS

It is recommended that Financial Management Committee recommend Council authorize the City Solicitor to bring forward a Capital Reserve Fund Transfer Bylaw in the amount of \$6,178,429 to finance the acquisition of the Marlborough Neighbourhood Park site from the Metrotown Open Space Development Cost Charge Reserve Fund, as outlined this report.

It is recommended that Council authorize staff to initiate the necessary subdivision consolidation and rezoning of areas of Marlborough Elementary School and neighbourhood park site to the Park and Public Use District (P3). This will include the transfer of the park site to the management of the Parks, Recreation and Cultural Services Department for ongoing design and development for parks purposes.

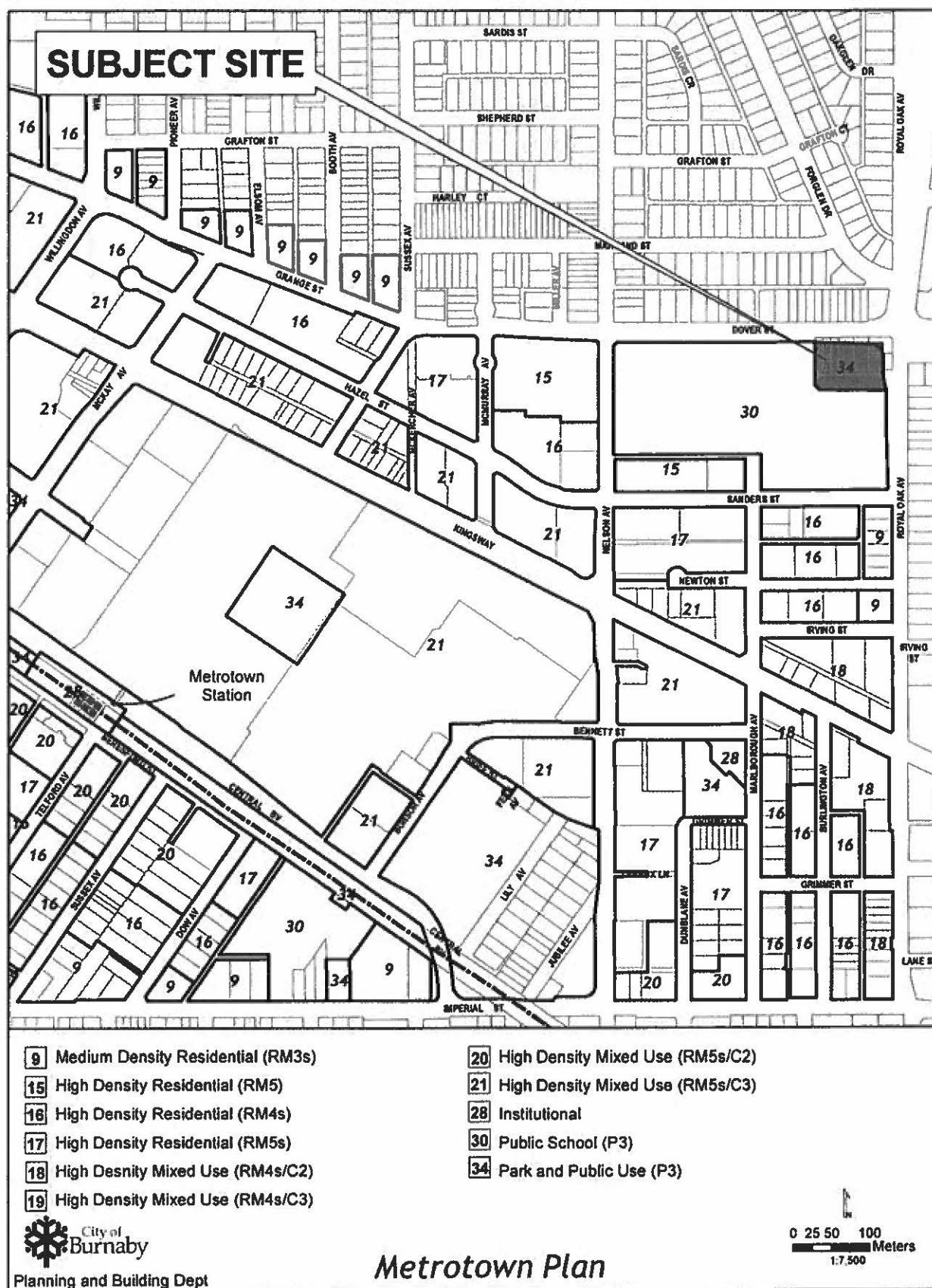

 E.W. Kozak, Director
 PLANNING AND BUILDING

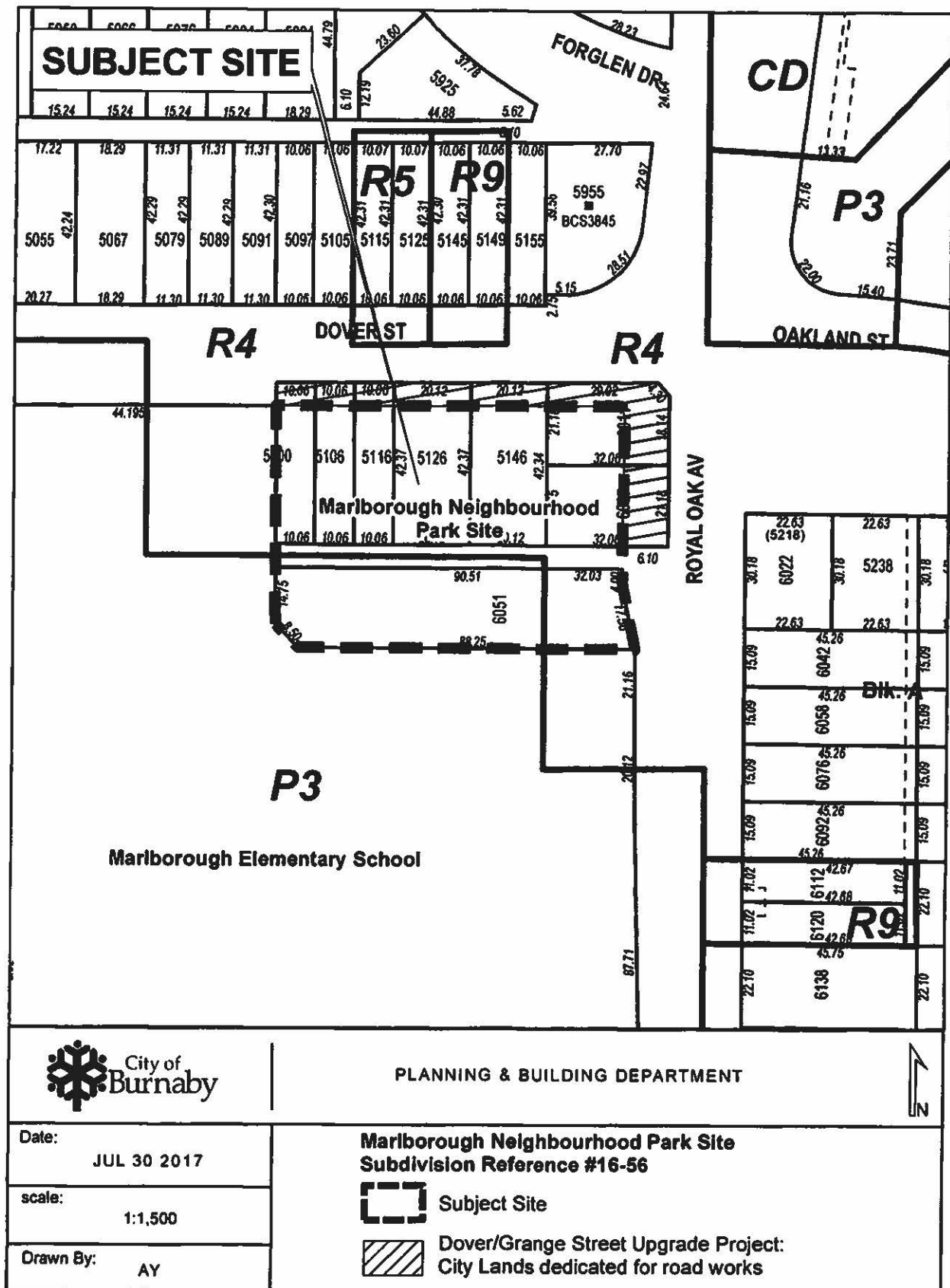

 Noreen Kassam, CPA, CGA
 DIRECTOR FINANCE

JW:sa

Attachments

cc: City Manager
 Director Engineering
 Director Parks, Recreation and Cultural Services
 City Solicitor





Sketch #2

CITY OF BURNABY
PARKS, RECREATION AND CULTURAL SERVICES DEPARTMENT

DIRECTOR'S REPORT NO. 1, 2021

2021 Jan 12

BURNABY PARKS, RECREATION AND CULTURE COMMISSION

Your Director reports as follows:

<u>ITEM</u>	<u>DESCRIPTION</u>
1.	Jack Crosby All Star Tournament
2.	Recognition Night 2021
3.	Burnaby Art Council Operating Contribution
4.	2021 January – Parks, Recreation and Cultural Services Funding Bylaw

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "D. Ellenwood". The signature is written in a cursive, flowing style.

DAVE ELLENWOOD
Director Parks, Recreation and Cultural Services



Item.....	1
Director's Report No.	1
Meeting	2021 Jan 12

COMMISSION REPORT

TO: CHAIR AND MEMBERS
PARKS, RECREATION & CULTURE
COMMISSION

DATE: 2021 Jan 04

FROM: DIRECTOR - PARKS, RECREATION &
CULTURAL SERVICES

FILE: 2410-20

**SUBJECT: BURNABY MINOR LACROSSE CLUB FEE WAIVER REQUEST -
JACK CROSBY NOVICE ALL STAR TOURNAMENT**

PURPOSE: To respond to a fee waiver request for the Jack Crosby Novice All Star Tournament by the Burnaby Minor Lacrosse Club.

RECOMMENDATIONS:

1. **THAT** Burnaby Minor Lacrosse Club be granted a fee waiver for the use of Bill Copeland Sports Complex, Burnaby Lake Arena and Kensington Arena for the 2021 Jack Crosby Novice All Star Tournament.
2. **THAT** a copy of this report be sent to Susan Kirkby, Burnaby Minor Lacrosse Club (BMLC) Vice President and Registrar.

REPORT**1.0 INTRODUCTION**

Appearing as correspondence is a letter from Ms. Susan Kirkby, Vice President and Registrar of the Burnaby Minor Lacrosse Club for the 2021 Jack Crosby Novice All Star Tournament, requesting that the facility rental fees for the use of three City of Burnaby arenas for this event be waived. The tournament, in its 35th year, is taking place 2021 July 08 – July 11

Staff works with BMLC to make the necessary facility schedule modifications in order to accommodate this event. The tournament has the support of the other sports organizations that utilize the arenas. The allotment cost, based on the club's request at this time, is estimated to be \$5,505.52 (GST excluded) which represents community group rates for both prime and non-prime times. Additional staff time is required to assist with the facilitation of the event. The staff cost estimate at this time is \$1,448.84, which will be covered by the BMLC.

To: Parks, Recreation & Culture Commission
 From: Director - Parks, Recreation & Cultural Services
 Re: BURNABY MINOR LACROSSE CLUB FEE
 WAIVER REQUEST - JACK CROSBY
 NOVICE ALL STAR TOURNAMENT

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2.0 POLICY SECTION

Goal

- A Connected Community
 Work collaboratively with businesses, educational institutions, associations, other communities and governments
- An Inclusive Community
 - Create a sense of community –
 Provide opportunities that encourage and welcome all community members and create a sense of belonging
- A Healthy Community
 - Healthy life –
 Encourages opportunities for healthy living and well-being
 - Community involvement –

3.0 BACKGROUND

In 2020, BMLC was unable to host the 35th Annual Jack Burnaby Minor Lacrosse Club due to the pandemic and the Provincial Health Orders in place at that time. It is hoped that this year the tournament will be able to go forward and the fee waiver is being requested in anticipation of this.

4.0 RECOMMENDATION

It is recommended that the facility rental fee be waived to support this historical event. Food Services revenue will assist in offsetting the impact of waiving the allotment fees. As in past years, BMLC will pay the direct costs for additional staff.



Dave Ellenwood
 DIRECTOR - PARKS, RECREATION & CULTURAL SERVICES

TK:km



Item	2
Director's Report No.....	1
Meeting	2021 Jan 12

COMMISSION REPORT

TO: CHAIR AND MEMBERS
PARKS, RECREATION & CULTURE
COMMISSION

DATE: 2021 Jan 12

FROM: DIRECTOR - PARKS, RECREATION &
CULTURAL SERVICES

FILE: 2410-20

SUBJECT: 2021 RECOGNITION NIGHT

PURPOSE: To request approval to host the 2021 Recognition Night on Friday, 2021 April 16.

RECOMMENDATION:

1. **THAT** approval be given to host Recognition Night on Friday, 2021 April 16 at the Riverway Golf Course Clubhouse.

REPORT

1.0 INTRODUCTION

In 2019, the Commission hosted its annual Recognition Night on April 23 at the Clubhouse at Riverway Golf Course with approximately 160 people in attendance. Unfortunately, due to the Pandemic and Public Health Orders in effect at the time, the 2020 Recognition Night scheduled for 2020 April 24 was cancelled.

The purpose of Recognition Night is to recognize the important contribution that the volunteer community groups add to the provision of parks, recreational and cultural programs and services in the city and we are hopeful that this year we will be able to celebrate these wonderful volunteers. The event will take place at the Clubhouse at Riverway Golf Course, if Public Health Orders allow.

The invitation criteria reflect that the community organizations provide a service or partnership role which enhances the services provided by our department.

The invitation criteria are as follows:

1. The purpose of Recognition Night is to honour representatives from not-for-profit groups which provide a significant benefit to the community through the provision of parks, recreation and cultural services through either a partnership or as a service which enhances that offered by the department.

To: Parks, Recreation & Culture Commission
 From: Director - Parks, Recreation & Cultural Services
 Re: Recognition Night 2021

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2. Representatives are invited from groups who offer open membership to all qualified and interested Burnaby residents.
3. Representatives are invited only from those sports associations which represent more than one team.

2.0 POLICY SECTION

Goal

- A Connected Community
Work collaboratively with businesses, educational institutions, associations, other communities and governments
- An Inclusive Community
 - Create a sense of community –
Provide opportunities that encourage and welcome all community members and create a sense of belonging
- A Healthy Community
 - Healthy life –
Encourages opportunities for healthy living and well-being
 - Community involvement –

3.0 RECOMMENDATION

Staff will be working on the arrangements in the coming months and a draft program is attached for the Commission's information. Estimated expenses for the 2021 Recognition Night are \$14,000.



Dave Ellenwood
 DIRECTOR - PARKS, RECREATION & CULTURAL SERVICES

KM:
Attachment

DRAFT

2021 RECOGNITION NIGHT
THE CLUBHOUSE AT RIVERWAY GOLF COURSE
FRIDAY, 2021 APRIL 16

APPROXIMATE TIME**6:00 - 7:00 pm GUEST SIGN-IN AND SOCIAL HOUR**

Chair and Commissioners will take turns greeting guests as they arrive.

- Sign-in of guests / Name tags will be available
- Cash Bar

7:00 - 7:15 pm INTRODUCTIONS

Chair requests guests to be seated.

- Welcome and Introductory remarks: Commission Chair
- Introduction of Mayor or Acting Mayor
Brief welcome from Mayor or Acting Mayor
- Remarks by Chair:
 - Introduction of Commissioners
 - Introduction of Special Guests
 - Introduction of Staff

Cash Bar remains open during dinner.

7:15 - 8:30 pm DINNER**8:30 pm PRESENTATIONS**

- Thank you to staff
- Presentation of gift to former Commissioner(s)
 - Recognition of all Volunteers - Digital Presentation (5 min.)
 - Flower arrangements presentation

8:45 pm CLOSING BY CHAIR



Item	3
Director's Report No.....	1
Meeting	2021 Jan 12

Commission REPORT

TO: CHAIR AND MEMBERS
PARKS, RECREATION & CULTURE
COMMISSION

DATE: 2021 Jan 04

FROM: DIRECTOR - PARKS, RECREATION &
CULTURAL SERVICES

FILE: 2410-20

SUBJECT: BURNABY ARTS COUNCIL OPERATING CONTRIBUTION

PURPOSE: To secure Commission approval for Burnaby Arts Council Funding

RECOMMENDATIONS:

1. **THAT** an operating contribution of \$25,000 be awarded to the Burnaby Arts Council for the 2021 fiscal year.
2. **THAT** the Burnaby Arts Council be commended for their work and commitment to the arts in Burnaby.
3. **THAT** the Burnaby Arts Council be so informed.

REPORT

1.0 INTRODUCTION

At the Parks Recreation and Culture Commission meeting of 2020 December 01 correspondence was received from the Burnaby Arts Council (BAC) sharing their achievement for the past year.

Although 2020 was a challenging year for all, the BAC continues to make meaningful contributions to the arts locally and has adapted their ways of supporting member groups, artists and art enthusiasts.

The Commission contribution to the organization provides for stability and continuity and elicits additional partnerships in aid of services and programs.

To: Parks, Recreation & Culture Commission
 From: Director - Parks, Recreation & Cultural Services
 Re: BURNABY ARTS COUNCIL OPERATING CONTRIBUTION

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2.0 POLICY SECTION

Goal

- A Connected Community
 - Social connection-
Enhance social connections throughout Burnaby
 - Partnership-
Work collaboratively with businesses, educational institutions, associations, other communities and governments
- An Inclusive Community
 - Create a sense of community-
Provide opportunities that encourage and welcome all community members and create a sense of belonging
- A Healthy Community
 - Community involvement-
Encourage residents and businesses to give back to and invest in the community.

3.0 BACKGROUND

The BAC's mandate is to promote, support and expand the arts in the City of Burnaby. With a volunteer working board, one part-time administrator and a membership of 140 individuals and 20 member groups, the BAC operates their offices and the Deer Lake Gallery in Deer Lake Park. The BAC facilitates monthly community arts exhibitions, special events and programs in support of its mandate.

The BAC is requesting a contribution for operating assistance, which Commission has supported annually at the \$25,000 level since 2000. The BAC also receives access to a City building at 6584 Deer Lake Avenue under a license agreement. They use the facility as their office base and community gallery and receive City support for custodial, gardening, maintenance, capital items and utilities.

The Burnaby Arts Council has traditionally received support from the Province through the BC Arts Council (BCAC). In the past the BAC had also accessed the Festivals Burnaby Grant Program for the Deer Lake Craft Festival. This event did not occur in 2020. Other revenue sources include memberships, individual contributions, donations and program fees/ admissions.

To: *Parks, Recreation & Culture Commission*
 From: *Director - Parks, Recreation & Cultural Services*
 Re: *BURNABY ARTS COUNCIL OPERATING CONTRIBUTION*

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4.0 RECOMMENDATION

It is recommended that Commission approve the request for a 2021 contribution of \$25,000 to the Burnaby Arts Council. It is further recommended the BAC be so informed.



Dave Ellenwood
 DIRECTOR - PARKS, RECREATION & CULTURAL SERVICES

DJ:km

Copied to: Director Corporate Services
 Director of Finance
 City Solicitor



Item	4
Director's Report No.....	1
Meeting	2021 Jan 12

COMMISSION REPORT

TO: CHAIR AND MEMBERS
PARKS, RECREATION AND CULTURE
COMMISSION

DATE: 2021 Jan 4

FROM: DIRECTOR PARKS, RECREATION AND
CULTURAL SERVICES

FILE: 62500-01

SUBJECT: **2021 JANUARY - PARKS, RECREATION AND CULTURAL SERVICES
CAPITAL FUNDING BYLAW**

PURPOSE: To request a Capital Reserve Fund Bylaw to finance 2021 Parks projects
as outlined in this report.

RECOMMENDATION:

1. **THAT** the Parks, Recreation and Culture Commission recommend Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$8,737,000 to finance the projects outlined in this report.

REPORT

1.0 INTRODUCTION

Bylaw funding approval is being requested to enable work to go ahead on the projects listed below. Expenditures for all projects are planned for 2021, subject to operating conditions.

This report is to seek Council approval of fund allocation for 2021 Parks projects in advance of council adoption of the 2021 – 2025 Provisional Financial Plan and sufficient Capital Reserve Funds are available to finance the capital projects outlined in this report.

2.0 POLICY SECTION

The projects identified in this report align with the City of Burnaby's Corporate Strategic Plan by supporting the following goals and sub-goals of the Plan:

- A Safe Community – Community amenity safety
- A Dynamic Community – Community development
- A Healthy Community – Healthy environment
- A Connected Community – Social connection

To: Parks, Recreation and Culture Commission
 From: Director Parks, Recreation and Cultural Services
 Re: 2021 January - Parks, Recreation and Cultural
 Services Capital Funding Bylaw
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3.0 BACKGROUND

This report requests that financing from the Capital Reserve be approved for the following project:

CULTURAL DIVISION TOTAL \$845,000

- 1. Burnaby Village Museum Entrance Bridge** **\$150,000** *(estimated)*
(DPW.0513)
 This project is for demolition and replacement of the Burnaby Village Museum main entrance bridge that connects to the Orientation Plaza, Jesse Love Farmhouse, and the rest of the village grounds.
- 2. Burnaby Village Museum Landscaping & Lighting** **\$55,000** *(estimated)*
(DPW.0514)
 This project is to upgrade the museum vehicle entrance including installation of a gate and keypad, and for upgrades to interior and exterior lighting fixtures.
- 3. Shadbolt Centre Interior Improvements** **\$500,000** *(estimated)*
(DPX.0222)
 This project is to update the Shadbolt Centre washrooms that service the atrium and south studios. Work to include installations of universally accessible stalls as well as replacement of fixtures and countertops.
- 4. Shadbolt Dance Studios – Flooring Replacement** **\$80,000** *(estimated)*
(DPX.0262)
 This project is to replace the dance floor in studio 101. Work to include replacing the floor suspension system and installation of new floor coverings.
- 5. Anderson House Interior Fit Outs** **\$30,000** *(estimated)*
(DPX.0261)
 Funding will be used to renovate the kitchen that is beyond its useful life. Work to include replacement of kitchen countertops, cabinetry, appliances, and other interior-fit-outs.
- 6. Eagles Estate and Baldwin House Interior Fit-Outs** **\$30,000** *(estimated)*
(DPX.0242)
 Funding will be utilized to convert the Eagles Estate and Baldwin House into short-term living spaces for the Artist-in-Residence program. Work includes interior fit-outs, new furniture, and equipment.

To: Parks, Recreation and Culture Commission
 From: Director Parks, Recreation and Cultural Services
 Re: 2021 January - Parks, Recreation and Cultural
 Services Capital Funding Bylaw
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RECREATION DIVISION TOTAL \$1,241,000

- 7. Sports and Outdoor Equipment** **\$90,000** (estimated)
(DPY.0134)
 New and replacement equipment for the Sports Fields and Outdoor programs. Examples include goals used for soccer, field lacrosse and field hockey, bleachers, kayaks, and canoes. Life expectancies of this equipment vary depending on wear and tear, technological advancement and patron expectations.
- 8. Safety and Security Multiple Sites** **\$40,000** (estimated)
(DPY.0132)
 Funding is for the purchase and upgrade of security equipment and to make facilities safety improvements. Facilities improvements are made in accordance with Crime Prevention through Environmental Design (CPTED).
- 9. Capitol Hill Community Hall** **\$150,000** (estimated)
(DPX.0259)
 This project is for the installation of a wheelchair ramp and signage in the Capitol Hill Community Hall. Funding will maximize the facility's functionality and ensure the building is accessible by all user groups.
- 10. South Burnaby Arena Equipment** **\$500,000** (estimated)
(DPY.0133)
 Funding is for program equipment required to operate the new ice arena upon construction completion. Equipment required includes ice arena equipment such as hockey nets, skates, and skate trainers; forklifts; office equipment, as well as additional furnishings and interior-fit-outs work required within activity spaces, concession stands, multi-purpose rooms, locker rooms, skate shop, and within other building amenities space.
- 11. Swangard Track Updates** **\$425,000** (estimated)
(DPW.0398)
 This project is for the final phase of replacing the Swangard track surface. Work will include removing and disposing of the existing track surface in the pole vault/steeplechase areas and replacement with a new full pour track surface, along with other minor upgrades.
- 12. Swangard Stadium Storage Flooring Improvements** **\$36,000** (estimated)
(DPY.0123)
 This project is the final phase of upgrading the storage room area flooring, which is damaged and compromised by moisture and molding.

To: Parks, Recreation and Culture Commission
 From: Director Parks, Recreation and Cultural Services
 Re: 2021 January - Parks, Recreation and Cultural
 Services Capital Funding Bylaw
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GOLF DIVISION TOTAL \$2,045,000

- 13. Golf Course Minor Equipment \$25,000 (estimated)**
(DPY.0126)
 Replacement of a wide variety of minor equipment used for specialized duties required to maintain the Burnaby Mountain and Riverway golf courses.
- 14. Burnaby Mountain Golf Course Cart Storage Upgrades \$100,000 (estimated)**
(DPX.0243)
 Project is for the expansion of the cart storage building. Work to include design and construction to increase additional parking spaces.
- 15. Burnaby Mountain Golf Course Landscape Improv. \$20,000 (estimated)**
(DPW.0423)
 Redevelopment of landscape areas around the golf course to enhance functionality and improve ecosystems including work pertaining to retaining walls and pathways.
- 16. Burnaby Mountain Golf Course Tee Surface Improv. \$125,000 (estimated)**
(DPW.0422 & DPW.0475)
 Redesign and development of playing areas to enhance safety & playability. These improvements and betterments will assist in maintaining flow of the course and versatility of challenge level.
- 17. Burnaby Mountain Golf Course Building Upgrade \$75,000 (estimated)**
(DPX.0254)
 Project is for modifications and improvements to exterior roof fascia and expansion of interior storage areas at the Burnaby Mountain Golf Shop.
- 18. Burnaby Mountain Golf Course Security Camera Upgrade \$30,000 (estimated)**
(DPY.0125)
 Security system upgrades to Burnaby Mountain include security alarm systems, video surveillance, and perimeter locking systems.
- 19. Burnaby Mountain Golf Course Renovation & Constrn. \$175,000 (estimated)**
(DPW.0420)
 Design and construction of a new green at #15 and resurfacing work to be completed on the #14 green at Burnaby Mountain. There will also be phased development and construction to the general landscape areas of the golf course to improve appearance and decrease irrigation and operational requirements.
- 20. Driving Range Token Machine Upgrade \$70,000 (estimated)**
(DPX.0244)
 Phased upgrade and replacement of the ball distribution equipment and additional ball washing and storage capacity at the driving range.

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 Re: 2021 January - Parks, Recreation and Cultural
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21. Burnaby Mountain Golf Course Driving Range Upgrade \$150,000 (estimated)
(DPW.0425)

Project includes driving range fencing and field surface improvements, as well as replacement of the existing lighting system with LED laser fixtures panels on building.

22. Burnaby Mountain Golf Course Drainage & Irrigation \$180,000 (estimated)
(DPW.0474)

Upgrades and addition of existing irrigation equipment and systems, as well as the addition of grid drainage surface area to landing zones around the Burnaby Mountain Golf Course.

23. Central Park Golf Course Drainage & Irrigation \$50,000 (estimated)
(DPW.0476)

Project is for the phased replacement and upgrading of the existing irrigation system within Central Park, as well as the addition of a required drainage system.

24. Central Park Golf Course Washroom Upgrade \$100,000 (estimated)
(DPX.0255)

Funding is for renovation of the outdated Central Park washroom including upgrade of fixtures and heating units.

25. Central Park Pitch & Putt - Tee Box & Green \$70,000 (estimated)
(DPW.0428)

Development and construction of tee boxes inclusive of paving staging area and re-landscaping.

26. Central Park Watercourse Restoration \$100,000 (estimated)
(DPW.0515)

The man-made watercourse and stream banks surrounding the Central Park Pitch & Putt have deteriorated, which has stopped water circulation. Funding is required for a complete rebuild and addition of water elements conducive for wildlife habitation to provide a focal feature aesthetic consistent with the manicured landscape for a golf course attraction.

27. Riverway Golf Course Maintenance Building Upgrade \$300,000 (estimated)
(DPX.0257)

Development and construction of a new maintenance building at Riverway to accommodate equipment storage and operational needs.

To: Parks, Recreation and Culture Commission
 From: Director Parks, Recreation and Cultural Services
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- 28. Riverway Golf Course Washroom Fixture Upgrade \$25,000 (estimated)**
(DPX.0258)
 Project is for the improvements and upgrades to the public washroom facilities at Riverway, and includes building structure improvements inclusive of fixtures and upgrades to the building envelope to improve the weather-proofing.
- 29. Riverway Golf Course Golf Hole Renovation & Constrn. \$55,000 (estimated)**
(DPW.0479)
 Project includes phased development and construction to the general landscape areas of the Riverway golf course to improve appearance and decrease irrigation and operational requirements. Work is also for the restoration of original design components of approaches and green surfaces.
- 30. Riverway Golf Course Tee Surface Landscape Improv. \$50,000 (estimated)**
(DPW.0480)
 Redesign and development of playing areas to enhance safety & playability. These improvements and betterments will assist in maintaining flow of the course and versatility of challenge level.
- 31. Riverway Golf Course Landscape Improvements \$20,000 (estimated)**
(DPW.0430)
 Redevelopment of landscape areas around the golf course to enhance functionality and improve ecosystems including work pertaining to retaining walls and pathways.
- 32. Riverway Golf Course Drainage & Irrigation \$125,000 (estimated)**
(DPW.0477)
 Upgrade and replacement of existing irrigation equipment and systems, as well as adding grid drainage surface area to landing zones around the Riverway Golf Course.
- 33. Riverway Golf Course Driving Range Lighting Upgrade \$100,000 (estimated)**
(DPW.0478)
 Project includes replacement of existing lighting system with LED laser fixtures panels on building and adding additional cross pattern light standards.
- 34. Riverway Golf Course Building Upgrade \$100,000 (estimated)**
(DPX.0256)
 Funding is for modifications and improvements to the exterior Riverway buildings and the expansion of interior storage.

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PARKS OPERATIONS TOTAL \$2,976,000

35. Park Signage \$35,000 (estimated)

(DPW.0498)

There are 161 parks in the system (local, neighborhood, and district levels). This is an annual replacement program to replace and upgrade signage where required.

36. Barnet Beach Waterfront Restoration \$100,000 (estimated)

(DPW.0482)

Barnet Marine Park is a regional level park offering waterfront access for recreation and watercraft, but erosion of the shoreline has occurred from storm waves and passing vessels. Funding will be used for the remediation of the unstable shoreline. Work involves retaining the existing rubble materials and adding riprap above the environmentally sensitive tidal zone to raise the protected portion of the shore edge above wave action level.

37. Fraser Foreshore Park – Washroom & Service Building \$700,000 (estimated)

(DPX.0218)

This project is for construction of a new washroom building at the Fraser Foreshore Park, inclusive of all fixtures and equipment. New washrooms will feature universal washroom stalls, touch-free faucets and flush mechanisms in response to Covid-19 and materials that reduce the likelihood of vandalism and misuse, and will accentuate the appropriate use of the facility.

38. Pickleball Sports Court \$250,000 (estimated)

(DPW.0499)

This project is for building 12 new sports court that will primarily be used for Pickleball within the parks system. The sport is growing immensely popular among seniors within our community as it is a social activity for all skill levels. Currently our existing multi-use courts are already at usage capacity and are facing additional strain with the demand of this sport.

39. Central Park – Perimeter Urban Trail \$751,000 (estimated)

(DPW.0237)

The Central Park perimeter project is a multiyear project to create a continuous multi-use trail on the perimeter of Central Park. This funding will be used to complete the fourth phase in the Northwest section connecting the outdoor pool, Swangard Stadium, BC Parkway, and the Patterson Skytrain Station. The funding will be used for detail design and construction documents for the construction works including excavation, removals, grading, asphalt, rubberized surfacing, trail lighting, signage, and site furniture.

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40. Vehicle Purchase **\$1,090,000 (estimated)**
(DPZ.0028)

Additions to the Park Fleet for new facility, to reduce response time and improve maintenance standards. The units required include 2 electric ice surfacers for the new South Burnaby Arena, 2 Electric SUVs, 2 mini pickups, 1 ¾ ton pickup, 1 medium truckster, 1 54" mower, 1 greens rollers, and an allowance for customization.

41. Parks Interactive Display Equipment **\$50,000 (estimated)**
(DPY.0136)

This pilot-project will review options and a trial placement of interactive attractions to outdoor spaces within the Burnaby Parks system.

ADMIN & BUSINESS DIVISION \$1,630,000

42. Food Services Equipment **\$110,000 (estimated)**
(DPY.0130)

Funding is to upgrade and replace existing restaurant and bar equipment to keep up with industry standards and ensure the functioning of a high-volume kitchen for the food service division. Examples of equipment being replaced include fridges, freezers, ovens, fryers, an ice machine, and other kitchen appliances.

43. Riverway Golf Course Clubhouse Kitchen Upgrades **\$450,000 (estimated)**
(DPX.0247)

The Clubhouse furniture and kitchen equipment has reached the end of their useful life, and are in need of being replaced. Work includes upgrades to kitchen line equipment such as hot/cold dishwashers, new doors, an upgraded kitchen line layout, as well as new chairs, tables, and other furnishings. Upgrades will keep the restaurant functional while ensuring the efficiency and functionality of a high-volume facility.

44. Burnaby Mtn. Golf Course Clubhouse Siding Refresh **\$120,000 (estimated)**
(DPX.0245)

This project is for the replacement of the Clubhouse siding and shingles to flat panels on the exterior of the building.

45. Horizons Events & Meetings Venue **\$950,000 (estimated)**
(DPX.0260)

This project is for the conversion of Horizons restaurant into a dedicated special events and meeting space for the community and general public use. Work to include retrofitting and modernizing the restaurant into an event and meeting space including replacement of outdated kitchen equipment and front of house furniture, and upgrading the concession stand.

To: *Parks, Recreation and Culture Commission*
 From: *Director Parks, Recreation and Cultural Services*
 Re: *2021 January - Parks, Recreation and Cultural
 Services Capital Funding Bylaw*
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These expenditures will be included in the 2021-2025 Provisional Financial Plan and sufficient Capital Reserve Funds are available to finance the capital projects outlined in this report.

4.0 RECOMMENDATION

It is recommended that the Parks, Recreation and Culture Commission recommend Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$8,737,000 to finance the projects outlined in this report.



Dave Ellenwood
 DIRECTOR PARKS, RECREATION and CULTURAL SERVICES

JQ:km

Copied to: City Manager
 Director of Corporate Services
 Director of Finance
 City Solicitor