



PARKS, RECREATION AND CULTURE COMMISSION A G E N D A

Tuesday, June 14, 2022, 5:00 p.m.
Council Chamber, City Hall
4949 Canada Way, Burnaby, BC

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1. <u>CALL TO ORDER</u>	
2. <u>MINUTES</u>	
2.1. Minutes of the Parks, Recreation and Culture Commission Open meeting held on 2022 May 10	3
3. <u>PRESENTATIONS</u>	
3.1. Public Art Presentation <u>Presenter:</u> Jennifer Cane, Curator	
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6. NEW BUSINESS AND INQUIRIES**7. ADJOURNMENT**



PARKS, RECREATION AND CULTURE COMMISSION

MINUTES

Tuesday, May 10, 2022, 5:00 p.m.

Burnaby Mountain Clubhouse

Banquet Room - Salon 2

7600 Halifax Street

Burnaby, BC V5A 4M8

- PRESENT: Commissioner Rainy Kent, Deputy Chair
 Councillor James Wang, Member
 Commissioner Gary Cheng
 Commissioner Stace Dayment
 Commissioner Robin Dhir
 Commissioner Mikelle Sasakamoose
- ABSENT: Councillor Sav Dhaliwal, Chair
 Commissioner Claire Preston
 Commissioner Dan Staschuk
 Trustee Bill Brassington
- STAFF: Mr. Dave Ellenwood, General Manager Parks, Recreation & Cultural Services
 Mr. Eric Bientjes, Director Recreation
 Mr. Steve Bruneau, Director Parks
 Mr. Dean Pelletier, Director Business Operations
 Mr. Denis Nokony, Director Cultural Services
 Mr. David O'Connor, Director Golf Services
 Mr. Ian Wasson, Senior Planner
 Ms. Kathryn Matts, Administrative Officer 2
 Mr. Will Andrews, Council Support Assistant

1. CALL TO ORDER

The Deputy Chair called the Open Commission meeting to order at 5:02 p.m.

The Deputy Chair, Commissioner Rainy Kent, recognized the ancestral and unceded homelands of the həńqəmińəm and Skwxwú7mesh speaking peoples, and extended appreciation for the opportunity to hold a meeting on this territory.

The Deputy Chair welcomed the audience to Burnaby Mountain Clubhouse for the Community Meeting and introduced the Commissioners and the General Manager Parks, Recreation and Cultural Services in attendance. The General Manager introduced staff members in attendance.

2. **MINUTES**

2.1 **Minutes of the Parks, Recreation and Culture Commission Open meeting held on 2022 April 12**

MOVED BY COMMISSIONER DHIR
SECONDED BY COMMISSIONER DAYMENT

THAT the minutes of the Parks, Recreation and Culture Commission meeting held on 2022 April 12, be now adopted.

CARRIED UNANIMOUSLY

3. **DELEGATION**

3.1 **Burnaby Pickleball Association** **Speakers:** Karen Watson and Marion Taylor

Ms. Karen Watson and **Ms. Marion Taylor** appeared before Commission to request designated Pickleball Courts in Burnaby and an open and cooperative relationship with Parks Operations. The delegation noted that Parks Operations has been working on several pilot projects to mitigate the conflicts that arise from shared courts with tennis but stated there are still many challenges with shared courts.

Ms. Watson advised that pickleball is not the same as tennis, and pickleball courts are $\frac{1}{4}$ the size of tennis courts. The net used for pickleball is also different, and the net game is very important in pickleball. Pickleball is played with a paddle and whiffle ball. Pickleball games are approximately 15 – 20 minutes long and are played with and against multiple players.

The speaker noted that a fair process of how to share courts has yet to be developed, and stated that tennis displaces 4 pickleball courts and 4 to 10 times more players. Burnaby only has temporary pickleball nets and these nets have to be set-up and removed each time tennis and pickleball switch places. With pickleball games being only 15-20 minutes long and tennis games being much longer, switching is problematic.

Ms. Watson noted that dedicated pickleball courts would bring pickleball to the same standard of other sports and would create a place to play that doesn't create conflict between sports. Dedicated courts would be painted and of the same standard as tennis courts, making the lines much easier to see.

The delegation proposed the following:

- convert 3 tennis courts at Robert Burnaby Park to 10 pickleball courts
- convert 3 tennis courts at Squint Lake Park to 8 pickleball courts
- convert 2 tennis courts at Bonsor Park to 6 pickleball courts

Ms. Marion Taylor noted that Burnaby Pickleball Association had heard that 4 dedicated pickleball courts are being added to Squint Lake Park but warned that adding 4 dedicated courts without incorporating the 3 existing tennis courts will not be the best practice for the sport. Ms. Taylor stated that pickleball is the fastest growing sport in North America and their association alone has 700 members. Ms. Taylor further stated that painting lines on existing courts is not the best practice for this sport, and requested that the City look to what other cities are doing and establish best practices for the sport in Burnaby.

Arising from discussion, the following motion was introduced:

MOVED BY COMMISSIONER SASAKAMOOSE
SECONDED BY COMMISSIONER DHIR

THAT the delegation's presentation be **REFERRED** to staff for review and report.

CARRIED UNANIMOUSLY

4. **CORRESPONDENCE**

4.1 **Memorandum from Administrative Officer - Re: Heritage Alteration Permit Fairacres Garage and Stables**

A memorandum was received from the Administrative Officer advising that Council, at the 2022 April 25 Open meeting, received and adopted the above noted report, seeking Council approval for the issuance of a Heritage Alteration Permit for this Designated Heritage Site.

4.2 **Correspondence from Ms. Shannon Ward - Re: Burnaby Playgrounds**

Correspondence was received from Ms. Shannon Ward requesting a review of planned playground upgrades in Burnaby.

Staff undertook to provide information to the writer.

4.3 Correspondence from Ms. Mae Burrows - Access to Fraser Foreshore

Correspondence was received from Ms. Mae Burrows requesting that the Fraser Foreshore river path from the dog field going west be designated an off-leash walking area, with the picnic area and river paths going east designated leashed only.

Staff undertook to follow up with the writer.

5. GENERAL MANAGER'S REPORT

5.1 Burnaby Pickle Ball Courts

The General Manager Parks, Recreation and Cultural Services submitted a report providing information regarding pickleball courts within Burnaby.

The General Manager Parks, Recreation and Cultural Services recommended:

1. THAT this report be received for information purposes.

MOVED BY COUNCILLOR WANG
SECONDED BY COMMISSIONER CHENG

THAT the recommendation of the General Manager Parks, Recreation and Cultural Services be adopted.

CARRIED UNANIMOUSLY

5.2 QR Code Signage within Burnaby Parks

The General Manager Parks, Recreation and Cultural Services submitted a report providing information on QR code signs within Burnaby.

The General Manager Parks, Recreation and Cultural Services recommended:

1. THAT this report be received for information purposes.

MOVED BY COMMISSIONER DHIR
SECONDED BY COMMISSIONER DAYMENT

THAT the recommendation of the General Manager Parks, Recreation and Cultural Services be adopted.

CARRIED UNANIMOUSLY

5.3 Access Services in Burnaby Recreation Facilities

The General Manager Parks, Recreation and Cultural Services submitted a report providing an update to Commission on access services provided by the City of Burnaby.

The General Manager Parks, Recreation and Cultural Services recommended:

1. THAT this report be received for information.
2. THAT a copy of this report be shared with Ms. Shi Ya Liang.

MOVED BY COMMISSIONER CHENG
SECONDED BY COUNCILLOR WANG

THAT the recommendations of the General Manager Parks, Recreation and Cultural Services be adopted.

CARRIED UNANIMOUSLY

6. NEW BUSINESS AND INQUIRIES

There was no new business brought before Commission at this time.

7. PUBLIC COMMENT / QUESTION PERIOD

The public question and answer period of the meeting began.

Ms. Elizabeth Bowes inquired as to when a new facility would be built in North Burnaby and advised she has been waiting for a facility that could provide space for preschool programs and activities for her granddaughter since moving to Burnaby in 2010.

Staff undertook to work with the Planning and Development Department to provide information to Ms. Bowes.

Ms. Lisa Konisky inquired as to the ladies only swim time at the CG Brown Pool, and asked if that swim time would move to another facility when the CG Brown Pool is demolished to make way for the new pool.

Staff advised that when the CG Brown Pool is demolished in October, the woman's only swim would move to the Bonsor Pool.

Tor appeared before the Commission and advised that the group of woman who attend the woman only swim enjoy the ability to relax and socialize in the woman only environment. The speaker noted that currently there is only 1.5 hours dedicated to woman's only swim in all of Burnaby. Tor expressed appreciation for the program being

moved to the Bonsor Pool when the CG Brown Pool is demolished, but noted that there should be a 1.5 hour session available in all the pools in Burnaby to ensure that all residents have an opportunity to enjoy the program. The speaker provided additional written comments from three of the members who partake in the woman's only program asking that the program be moved to another centre when the CG Brown Pool is demolished.

Arising from discussion, the following motion was introduced:

MOVED BY COMMISSIONER SASAKAMOOSE
SECONDED BY COMMISSIONER DHIR

THAT staff provide a report on the advisability and feasibility of increasing woman's only swim time.

CARRIED UNANIMOUSLY

Mr. Christopher Boit, appeared before Commission and inquired of plans to accommodate the Field Hockey Association by providing a dedicated field for Field Hockey.

Staff advised that a dedicated Field Hockey field is currently in the planning stages and is included in the 5 year Capital Plan. The field will be located in Central Valley.

Mr. Tom Caverly appeared before Commission and advised that when demand for pickleball locations became overwhelming, he contacted the Harry Jerome Sports Centre where they were able to obtain some indoor courts for use. This helped provide additional places to play, but demand still outweighs the number of courts available. The speaker noted that it will be helpful to have a report from Burnaby Parks that provides metrics that will allow for best practices to be established.

Mr. Ken Endo appeared before Commission and advised that he was a long term volunteer with various Burnaby sports organizations. Mr. Endo noted that when he first heard about pickleball he was intrigued and seven years later he is still playing, and now organizes approximately 50 men and women who play at the Robert Burnaby Park courts. Mr. Endo encouraged everyone to try the fun sport.

Ms. Erika Rowell appeared before Commission and advised that she is a long term volunteer with the Cultural Services department. The speaker noted that she is a tennis player and advised that tennis players want dedicated pickleball courts too, as they find the extra lines distracting.

The speaker drew attention to the Burnaby Blooms Festival and expressed kudos to all involved in the event. Ms. Rowell noted that she would love to see Burnaby have weekly music events in various parks with a beer garden, similar to those events offered at Ambleside Park in West Vancouver.

Staff advised that programs would be returning in a big way this summer noting Vancouver Symphony would perform on July 16, Vancouver Opera Society is scheduled for July 17, in addition Burnaby Blues and Roots Festival will return on August 06. Movies will be shown again at Civic Square in Metrotown, and Summer Stages will return.

Commissioners stated that weekly concerts in the park are a great idea and noted that it would be good to have an organized opportunity for local musicians to be involved, including youth bands and performers.

Ms. Rowell further inquired regarding plans to provide indoor tennis courts for members when the Cameron Recreation Complex is demolished.

Staff noted that indoor tennis courts would not be allocated at any of the other recreation centres and advised that staff are working with Tennis Canada on their proposed facility. It was noted that Council has been firm in needing public access to the Tennis Canada facility. If Tennis Canada receives the federal and provincial funding they are requesting the facility will move forward and provide opportunities for indoor tennis.

8. ADJOURNMENT

MOVED BY COMMISSIONER SASAKAMOOSE
SECONDED BY COUNCILLOR WANG

THAT the Parks, Recreation and Culture Commission Open meeting adjourn at 6:45 p.m.

CARRIED UNANIMOUSLY

COMMISSIONER RAINY KENT
DEPUTY CHAIR

KATHRYN MATTS
ADMINISTRATIVE OFFICER 2

From: Janine
Sent: Monday, May 9, 2022 11:17 AM
To: Clerks <Clerks@burnaby.ca>
Cc:
Subject: Attention: Parks Commission

Note: Staff will contact the writer and a playground development workshop addressing these ideas will be brought to Commission in September.

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe. **The City will never ask for personal or account information or account password through email.** If you feel this email is malicious or a scam, please forward it to phishing@burnaby.ca

Dear Burnaby Parks Commission,

It has come to my attention, via my local FB Mom group, that you aren't aware of how subpar Burnaby's playgrounds are compared to the rest of Metro Vancouver. While I respect that this is not a contest, really...it should be. Because the end result is fun for families in their community. And it's also quite apparent that we're currently in last place, despite the work that has been done to upgrade a number of our playgrounds.

I have a 4 year old son and barely frequent our playgrounds anymore, preferring instead to venture to Vancouver, North Vancouver, New West, Coquitlam, or Port Moody to play, where their playgrounds are great. Every other municipality seems to have directed more funds towards playground enhancements in the past 4 years. That, and they have contracted better companies to re-envision local playgrounds.

More fun playgrounds and bathroom facilities at said playgrounds are needed in our city. Playground upgrades at Camrose, Lou Moro, and Charles Rummel left something to be desired by local kids. I'd like to share what playground upgrades in Burnaby tend to be missing:

1. Bathroom. It isn't always possible, but more needs to be done to make it happen, especially at playgrounds where it is possible to have more than a disgusting porta potty. I remember sitting at Charles Rummel for the first time with my toddler, googling whether the building at the back of the park had a bathroom and learning not only did it not, but that the existing porta potty had once been a crime scene. A playground that has a water feature, tells me it has the ability to accommodate plumbing.
2. Wow factor. Each new playground should have an element meant to attract visitors. In Vancouver, I've seen many trampolines, unique looking climbing structures, and spaces to encourage imaginative play. And this is at small neighborhood parks like Beaconsfield and Brewers Park.
3. Interest for different age groups. If older children can't enjoy themselves at a playground, then they will find other things to do; and those things tend to disrupt the play of younger children. Playgrounds should be designed for all kids in a family.
4. Accessibility. While one can appreciate that not every playground can be fully accessible, I can't think of one playground in Burnaby that has any element of accessibility, whereas every other municipality has at least one. I would love to see playgrounds that have the space to be better, be better. Confederation Park and Willingdon Heights playgrounds have such an opportunity to be redesigned and improved. We can't even go to

Willingdon Heights right now because my kid is too big for the small structure and too small for the big structure, so he just has a meltdown over his frustration.

Camrose is a playground where, parents who participated in surveys to make suggestions still found that the end result was sad. The redesigned playground structure was smaller and much less of a draw to older kids; which meant that neighbourhood kids did not want to go there anymore.

Halifax and Squint Lake represent huge possibilities for Burnaby. Squint in particular has a lot of parking and a washroom facility. The playground is shady in the morning and has the space to become something great, a la Mundy Park playground or Moodyville Playground.

Thank you for allowing me to share thoughts that I'm certain are echoed by parents all over Burnaby. Make our playgrounds great!

Sincerely,
Janine Chartrand
North Burnaby Mom

From: Mae Burrows
Sent: Monday, May 23, 2022 11:22 AM
To: Clerks <Clerks@burnaby.ca>

>

Note: Staff will contact the writer.

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe. **The City will never ask for personal or account information or account password through email.** If you feel this email is malicious or a scam, please forward it to

Commissioners,

Although I tried to present my issue in a humorous tongue-in-cheek tone I have actual questions about off-leash dog walking at Fraser Foreshore Park:

1. I am requesting that dog off-leash walking at Fraser Foreshore Park follow a similar pattern to the off-leash dog walk at Barnett Beach Marine Park. My request is that the river pathway starting at the dog field by the end of Byrne Road extending west be off-leash while the river walkway and picnic area extending east be dog restricted or on leash. This would match the pattern at Barnett which is working well and be a win-win shared space for all park users.
2. For the sake of transparency, would you provide me with details about the number and nature of complaints about off-leash dogs along the river pathway west of the dog park. How many complaints have there been in the last six months and last year? I am not asking about complaints related to picnic or children's area but along that pathway I am talking about. My experience is that 99.9% of the walkers find joy in my dog; I am very careful to watch for people who might be cautious or frightened of dogs; and might not some of the complaints be addressed if there was a designated off-leash walk?
3. Is the blunt instrument of a complaint-driven system only applied to off-leash dogs or does it also apply to other behaviours you might want to control? For example, how many complaints about cyclists riding along that walk need to be registered before you made a rule that cyclists must dismount to move along that area, or not use that pathway?

I look forward to a response to my questions and asks.

Sincerely,
Mae Burrows



THE TERRY FOX RUN
FOR CANCER RESEARCH

Monday, March 28, 2022

Dear Councillor Dhaliwal,

This year marks the 42nd anniversary of Terry Fox's selfless Marathon of Hope. In order to share the vision and spirit of this Canadian hero, the Burnaby Terry Fox Run Organizing Committee and I are once again proud to invite Burnaby residents and all other interest parties to the Burnaby Terry Fox Run on Sunday, September 18, 2022 in Swangard Stadium and Central Park.

We are grateful for your past support of our event and once again turn to you in hopes of seeking assistance from you, and the City of Burnaby.

As you may know, the Terry Fox Run is unique in several ways, one being that it was the first run to be organized to raise money for charity, namely, cancer research. It differs from other runs in that it has:

- No fee for registration
- No required minimum donation amount
- No exclusions; everyone is welcome to participate
- No corporate sponsorship
- No donor recognition (other than being named on a thank-you board)
- No budget available for the Organizing Committee (all items and operating costs are donated by community members)

In order to assist us with organizing and hosting the 42nd Annual Burnaby Terry Fox Run, the Organizing Committee respectfully requests the waiver of the fee for the use of the Central Park Trails on Sunday, September 18, 2022. We will be using the Terry Fox Route for our Run and there should be no expense involved with this as we provide our own extra garbage containers and are diligent in trying to ensure that we leave the Park as we find it.

We sincerely hope that you will look favourably upon our requests. Thank you very much for your time and consideration.

Note: Item 5.3 on the Agenda refers to this item.

THE TERRY FOX RUN Sunday September 18, 2022

BN/Registration Number: 10809 9979 RR0001



City of
Burnaby

Corporate Services
Office of the City Clerk

INTER-OFFICE MEMORANDUM

TO: CHAIR AND MEMBERS
PLANNING AND DEVELOPMENT
COMMITTEE

DATE: 2022 MAY 31

FROM: CITY CLERK

FILE: 2410-20

**SUBJECT: UNDEVELOPED FORESTED LANDS AND FUTURE PARK
DEDICATION WITHIN THE CARIBOO HEIGHTS COMMUNITY PLAN
AREA**

ITEM NO. 5.10., REPORTS, COUNCIL 2021 MAY 30

Burnaby City Council, at the Open Council meeting held on 2022 May 30, received the above noted report and adopted the following recommendations contained therein:

1. THAT Council direct staff to review land use and development objectives of the Cariboo Heights Community Plan, in accordance with the directions presented in the report for Study Areas A, B, and C, as part of the process to update the Official Community Plan.
2. THAT a copy of the report be forwarded to the Parks, Recreation and Culture Commission and to the Environment Committee for information.

Arising from discussion, the following motion was introduced:

THAT Council **REFER** areas B & C to staff to provide an updated environmental report and protection feasibility study.


 Blanka Zeinabova
 City Clerk

Copied to: Acting CFO GM Parks, Recreation and Cultural Services
GM Corporate Services Manager Climate Action and Energy
GM Engineering

Our Vision: A world-class city committed to creating and sustaining the best quality of life for our entire community.

PLANNING AND DEVELOPMENT COMMITTEE

*HIS WORSHIP, THE MAYOR
AND COUNCILLORS*

**SUBJECT: UNDEVELOPED FORESTED LANDS AND FUTURE PARK
DEDICATION WITHIN THE CARIBOO HEIGHTS COMMUNITY PLAN
AREA**

RECOMMENDATIONS:

1. THAT Council direct staff to review land use and development objectives of the Cariboo Heights Community Plan, in accordance with the directions presented in this report for Study Areas A, B, and C, as part of the process to update the Official Community Plan.
2. THAT a copy of this report be forwarded to the Parks, Recreation and Culture Commission and to the Environment Committee for information.

REPORT

The Planning and Development Committee, at its meeting held on 2022 May 11, received and adopted the attached report informing Council of a proposed park dedication resulting from a review of land use and development objectives for City-owned forested lands in the Cariboo Heights Community Plan area, and seeking Council direction on future community planning.

Respectfully submitted,

Councillor P. Calendino
Chair

Councillor S. Dhaliwal
Vice Chair

<p>Copied to: Chief Administrative Officer Acting CFO GM Corporate Services GM Parks, Recreation and Cultural Services GM Engineering Manager Climate Action and Energy</p>



Meeting 2022 May 11

COMMITTEE REPORT

TO: CHAIR AND MEMBERS
PLANNING AND DEVELOPMENT
COMMITTEE

DATE: 2022 April 28

FROM: GENERAL MANAGER
PLANNING AND DEVELOPMENT

FILE: 71110 20
Reference: Cariboo Heights Comm Plan

SUBJECT: UNDEVELOPED FORESTED LANDS AND FUTURE PARK
DEDICATION WITHIN THE CARIBOO HEIGHTS COMMUNITY
PLAN AREA

PURPOSE: To inform Council of a proposed park dedication resulting from a review of land use and development objectives for City-owned forested lands in the Cariboo Heights Community Plan area, and to receive Council direction on future community planning.

RECOMMENDATIONS:

1. **THAT** the Committee recommend Council direct staff to review land use and development objectives of the Cariboo Heights Community Plan in accordance with the directions presented in this report for Study Areas A, B, and C, as part of the process to update the Official Community Plan.
2. **THAT** a copy of this report be forwarded to the Parks, Recreation and Culture Commission and to the Environment Committee, for information.

REPORT**1.0 INTRODUCTION**

In preparation of the Official Community Plan (OCP) update, and to prepare for the opportunity to dedicate park lands under referendum in Fall 2022, staff have completed a review of the Cariboo Heights Community Plan. The Plan area contains residential, park and public use, and institutional land uses. The subject of this report is the undeveloped City-owned forested lands within the Cariboo Heights Community Plan area and the objective of the review was to determine the appropriate use of those lands in alignment with current policy, regulation, and contemporary planning practice. The subject lands are those forested lands adjacent to existing residential neighborhoods in Cariboo Heights and the Cariboo and Brunette River Conservation Areas, generally north of the BC Hydro right-of-way, east and west of Cariboo Road, and south of the BC Hydro right-of-way between Sapperton Avenue, Craig Avenue and Holmes Street. The

To: *Planning and Development Committee*
 From: *General Manager Planning and Development*
 Re: *Undeveloped Forested Lands and Future Park Dedication
 Within the Cariboo Heights Community Plan Area*
 2022 April 28 Page 2

Cariboo Heights Community Plan Area is included as *Attachment #1* and the subject lands are shown as Study Areas A, B and C in *Attachment #2*.

Based on the review, it is recommended that existing lands designated for Park and Public Use (P3) and located south of the Brunette River Conservation Area are appropriate to dedicate as parkland. These lands are intended to be the subject of a park dedication referendum on the election ballot this fall. Other City-owned lands currently designated for future residential use have been determined to be more appropriate for conservation and park use. However, given the existing residential designation it should be appropriate that re-designation of these lands occur through the OCP update process, which would involve community consultation. Should they be re-designated, then they could be considered for a park dedication on the next municipal ballot (*Attachment #3*).

This report provides Committee and Council with the rationale for the purpose of park dedication for a portion of the City owned lands (Study Area A) and seeks endorsement of incorporating additional conservation / park area expansion for the remaining City owned lands as part of the OCP update.

The updated OCP is planned to be parcel based, which will provide sufficient granular detail to implement proposed land use changes.

The Parks, Recreation and Cultural Services Department is preparing a separate report to Council to authorize preparation of a park dedication bylaw.

2.0 POLICY CONTEXT

Community Plans that balance environmental conservation and climate action with a need to secure new affordable housing opportunities align with the following Council-adopted plans and strategies: *HOME – Burnaby’s Housing and Homelessness Strategy* (2021), *Climate Action Framework* (2020), *Corporate Strategic Plan* (2017), and *Environmental Sustainability Strategy* (2016), and *Official Community Plan* (1998).

3.0 DISCUSSION

3.1 Cariboo Heights Community Plan (1984)

Cariboo Heights is a residential community that is located south of the Lougheed Town Centre and surrounds the Cariboo and Brunette River Conservation Areas. A defining feature of the community is the Brunette River and surrounding conservation area (Cariboo and Brunette River Conservation Areas), immediately south of the Trans-Canada Highway, which forms part of the Central Valley Watershed (Still Creek – Burnaby Lake – Brunette River) that eventually feeds into the Fraser River. The conservation area is a natural heritage asset for Burnaby’s residents to enjoy, as well as an area of ecological significance to the City and Metro Vancouver region.

To: Planning and Development Committee
 From: General Manager Planning and Development
 Re: Undeveloped Forested Lands and Future Park Dedication
 Within the Cariboo Heights Community Plan Area
 2022 April 28 Page 3

The community is characterized by lower-density, ground-oriented multi-family developments and single-family neighbourhoods surrounding the conservation areas. The City also owns undeveloped, forested lands within Cariboo Heights, contained within Study Areas A, B and C (*Attachment #2*). Under the adopted Plan, much of these lands are designated for either low-density multi-family or single-family development. The Plan identifies a future road network connecting the residential developments via Cariboo Road – Sapperton Avenue – Craig Avenue. A future neighbourhood park site (Millview Park) is also identified as part of the future residential development of these lands.

3.2 Relation to Official Community Plan

Under the *Residential Land Use Framework* of the *Official Community Plan (OCP)*, the Cariboo Heights Community Plan Area is designated as a Suburban Multi-Family Community – characterized by a singular low-density multi-family residential character, with a minor associated convenience store. Housing forms are ground-oriented townhouses or garden apartments, between one and three storeys in height, and organized in clusters or small housing groups. Suburban multi-family areas are also typically associated with the preservation of natural features. In this regard, the Cariboo Heights Community Plan Area is organized around the Cariboo and Brunette River Conservation Areas.

3.3 Land Use and Zoning

There are four major land use classifications within the Cariboo Heights Community Plan: Park and Public Use (Conservation)/Public School, Low Density Multiple Family Residential, Single Family Residential, and Institutional. Below is a table of the land use classification and their corresponding Zoning Districts, which guide the development of individual sites.

Table 1: Land Use Classifications and Corresponding Zoning Districts for the Cariboo Heights Community Plan Area

LAND USE CLASSIFICATION	ZONING DISTRICTS
Park and Public Use (Conservation)/Public School	P3
Low Density Multiple Family Residential	RM1
Single Family Residential	R9, R2
Institutional	P5

In summary, zoning within the Community Plan Area is a low density, low intensity land use form. In the last decade, there has been no uptake in RM1-type developments, given limited economic return on such developments as investments, compared to single-family and two-family developments.

There are several A2 Small Holdings District parcels south of the Trans-Canada Highway, which are owned by the Burlington Northern & Santa Fe Railway Company (BNSF). There are also A2 District lots along Colby Street/North Road, which are City-owned. These A2 District lands form

To: Planning and Development Committee
From: General Manager Planning and Development
Re: Undeveloped Forested Lands and Future Park Dedication
Within the Cariboo Heights Community Plan Area
 2022 April 28 Page 4

part of the Brunette River Conservation Area or are designated for future acquisition and inclusion within the conservation area.

3.4 Plan Review and Applicable Policies and Regulations

Policies and regulations for protecting streams and streamside areas, protecting habitat for species at risk, and climate action provided the primary framework for reviewing land use and objectives applicable to City-owned forested areas in the community plan.

Protection of streams, streamside areas, and fish habitat is multi-jurisdictional, involving municipal, provincial and federal regulation; but the streamside protection provisions in the City of Burnaby's Zoning Bylaw (2006), applicable when preparing land use plans or at time of development, is the most effective regulatory tool. Of significance to this review was the finding of new, previously unmapped, streams in the community plan area that must be set aside from development.

The City's Environmental Sustainability Strategy (2016) prioritizes land use planning that considers species and ecosystems at risk (see Strategy 1.7, Goal: Healthy and resilient ecosystems). Regulations, guideline and best practices for protecting species at risk and their habitat is established at the provincial and federal government level, although there is overlap with local government requirements for streamside protection. This review took into account previous species at risk reporting, corresponding land use recommendations for Cariboo Heights, as well as recent information from the local steward community regarding a confirmed sighting of Snowshoe Hare (*Lepus americanus washingtonii*) in the forested areas of the community plan.

The City's Climate Action Framework (2021) identifies 'Healthy Ecosystems' as a Big Move, envisioning Burnaby to 'expand and improve the health and resilience of our green spaces, including streamside areas and the urban forest' by 2050. This review considered how expanding conservation areas within the community plan area could achieve multiple objectives for protecting ecosystems and species at risk, climate adaptation, and community resilience.

3.5 Environmental Review of Vacant City-Owned Lands Within the Cariboo Heights Community Plan Area

The Planning Department completed a comprehensive review of undeveloped City lands within the Cariboo Heights Community Plan Area to determine development potential, as well as identify lands that should be preserved and protected by way of designation for conservation use.

The review considered environmental inventories and assessments of terrestrial and riparian ecosystems and species at risk completed in preceding years.¹ An environmental consultant was

¹ Cariboo Heights – Detailed Assessment of Veteran Trees. 1990. Prepared by Norecol Environmental Consultants Ltd. Submitted to Reid Crowther and Partners Ltd.
 Species at Risk Assessment, Cariboo Heights. 2003. Prepared by Strix Environmental Consulting. Prepared for City of Burnaby.

To: *Planning and Development Committee*
 From: *General Manager Planning and Development*
 Re: *Undeveloped Forested Lands and Future Park Dedication
 Within the Cariboo Heights Community Plan Area*
 2022 April 28 Page 5

retained to provide additional environmental assessment information and guidance on development potential within Study Areas B and C.² The subject lands were also visited a number of times by staff for consideration of streams and streamside protection requirements in accordance with City bylaw. Much of this work was completed between 2017 and 2019. However, City staff continually consider the development and conservation potential of the subject lands based on new information received from the local stewardship group, academic study of these lands undertaken by post-secondary students, updated sensitive ecosystem mapping prepared by Metro Vancouver, and preliminary findings of Citywide slope stability assessment mapping undertaken by the City. Collectively, this information contributes to the Planning Department's review, as discussed below. The lands are organized into three study areas (see *Attachment #2*, Study Areas A, B and C).

Study Area A

Study Area A is located east of Cariboo Road, between the Brunette River Conservation area and BC Hydro Corridor. It generally encompasses 7260 Cariboo Road, the portion of 7501 Craig Avenue north of the BC Hydro corridor and a portion of 9245 Wood Street.

The area is forested and slopes down toward the Brunette River. The grade of the terrain is variable with many steeper areas. There are a number of streams and their tributaries within the area that flow to the Brunette River (Kingfisher Creek, Ancient Grove Creek, Trolley Creek, Rudolph Creek, and Salmonberry Creek). A well used trail traverses along the southern portion of the area, following the abandoned interurban railway line that previously connected to the Municipality of New Westminster. A portion of the future Millview Park site is also located within this area.

The review confirms the following:

- The forest composition of Study Area A includes old growth forest and multiple watercourses that traverse through the area and feed into the Brunette River. Streamside protection requirements, specifically for several streams mapped after the adoption of the Community Plan, preclude development from much of the study area. Erosion and instability is also present in some of the stream channels. A City-wide assessment of steeper slopes and ravines confirms the sensitive nature of the soils and the terrain, and is consistent with past environmental study of the veteran trees and protection measures.
- The forested lands provide wildlife habitat for a number of species identified and protected as *Species at Risk*, including Pacific Water Shrew (*Sorex bendirii*), Snowshoe Hare (*Lepus americanus washingtonii*), and Red-legged Frog (*Ranu Aurora*). Sensitive ecosystem mapping prepared by Metro Vancouver also identifies the lands as environmentally sensitive. Protection and conservation would support the health and ecology of the overall

Mapping and assessment of Brunette River tributaries. 2002 and 2003. Prepared by Phoenix Environmental Services Ltd. Data presented to City of Burnaby.

² Environmental Inventory Report, Cariboo Heights – Areas 1A and 3, Burnaby BC. 2017. Prepared by Aquaterra Environmental Ltd. Prepared for City of Burnaby.

To: Planning and Development Committee
From: General Manager Planning and Development
Re: Undeveloped Forested Lands and Future Park Dedication
Within the Cariboo Heights Community Plan Area
 2022 April 28 Page 6

conservation area and would align with environmental goals in the Regional Growth Strategy.

- From a climate change perspective, the area provides an important carbon sink and contributes to resilience and adaptation by providing protected floodplains, rainwater interception and infiltration, and urban cooling. Additional protection and conservation of the lands aligns with the City's Climate Action Framework (Big Move: Healthy and Resilient Ecosystems).

Preparing a park dedication bylaw for those undedicated lands in Study Area A that are already designated as Park and Public Use in the Cariboo Heights Community Plan provides additional conservation protection and aligns with the findings of the review. The Parks, Recreation and Cultural Services Department is planning to include these lands in a park dedication bylaw for consideration of the electorate in the fall (2022) municipal election. The park dedication bylaw will be brought forth in a separate report to Council and may include remnant parts of adjacent parcels that were not previously dedicated as park.

Based on the environmental review, there is significant ecological benefit to expanding the Brunette River Conservation Area to encompass all of Study Area A north of the BC Hydro right-of-way. This would increase the total land base of the conservation area, significantly contributing to and enhancing the City's natural heritage assets, helping the City adapt and be more resilient in the face of a changing climate, and enhancing the ecology and resilience of the conservation area. Expansion of the conservation area would also be in keeping with current environmental protection policies and regulations, many of which limit development in areas of ecological significance.

With Council support, this direction will be considered as part of the process to update the Official Community Plan. This process would consider the potential to formalize the community trail (tramline trail) as a recreational trail and heritage feature, in accordance with best practices for access and recreational use within a conservation area. Also for consideration would be the future Millview Park site (where it extends north of the BC Hydro right-of-way) and space required to meet the park and recreation needs of the community.

Study Area B

Study Area B is located generally south of the BC Hydro corridor, east of Sapperton Avenue. It encompasses the city-owned property at 9069 Mona Avenue and 7463 Sapperton Avenue, as well as the single-family lots along Craig Avenue/Glencoe Street. All of the lots along Craig Avenue/Glencoe Street are City-owned, except for four remaining private properties at 7685, 7552, 7532 Craig Avenue and 9418 Glencoe Street. These privately-owned lots may be acquired in the future under the Land Assembly and Development Program. City-owned parcels/lots within the area are vacant and covered with trees; the City-owned lot at 7681 Craig Avenue is occupied with a salmon hatchery, which is operated by the Burnaby Firefighters Charitable Society, as part of the Brunette River Salmonid Enhancement Program. Portions of the land in this area are identified as part of the future Millview Park site. These lands are currently designated Single and Two-family Residential.

To: Planning and Development Committee
From: General Manager Planning and Development
Re: Undeveloped Forested Lands and Future Park Dedication
Within the Cariboo Heights Community Plan Area
 2022 April 28 Page 7

Study Area B gradually slopes northeast down towards the Brunette River. The environmental report identifies the presence of watercourses (Rudolf, Salmonberry, and Unnamed Creeks), vegetation (mixed-forest), habitat and wildlife in the area. However, the report indicates that development could be supportable in the area, subject to the establishment of land development guidelines that support current environmental protection policies and regulations. As such, based on staff field observation and review, the area is suitable for residential use, potentially at a higher density than what is currently allowed in the Cariboo Heights Community Plan based.

With Council support, this direction will be considered as part of the process to update the Official Community Plan. This approach would consider neighbourhood character, subdivision pattern, density and housing form to ensure that the resulting development is compatible with surrounding land uses and in alignment with environmental regulations, policies and best practices. The advancement of Study Area B for development would be an opportunity for the City to support and secure new affordable housing opportunities, while also demonstrating leadership in sustainability.

Study Area C

Study Area C is generally located north of the BC Hydro corridor, between the Cariboo Conservation area and Cariboo Road. Since the late 1960s, the City has been acquiring properties within the study area to facilitate its future development. To date the City has acquired all the land within the area except for remaining private properties at 7281 and 7291 Cariboo Drive. These privately owned lots may be acquired in the future under the Land Assembly and Development Program. Of the properties owned by the City, seven are occupied with single-family dwellings that are currently within the City Rental Property Management Program. These lands are designated Low Density Multi-family Residential (RM1).

Surrounding the area is the Cariboo Conservation area, which extends northward towards Burnaby Lake Regional Nature Park and westward towards Robert Burnaby Park. Buena Vista Creek and its tributaries traverses through the study area, which flow to Burnaby Lake. Similar to findings in Study Area B, the environmental report identifies the presence of watercourses (Buena Vista Creek), vegetation (mixed-forest), and wildlife habitat in the area. It also notes a higher degree of human disturbance in the area, as well as areas of erosion. The report indicates that development of the area could be supportable, subject to the establishment of land development guidelines that mitigate environmental impacts. Based on staff field observation and review, the area could be developed for residential use, potentially at a higher density than what is currently allowed in the Cariboo Heights Community Plan.

Similar to Study Area B, with Council support, this direction will be considered as part of the process to update the Official Community Plan. This approach would consider neighbourhood character, subdivision pattern, density and housing form to ensure that the resulting development is compatible with surrounding land uses and in alignment with environmental regulations, policies and best practices. The advancement of Study Area B for development would be an opportunity

To: Planning and Development Committee
From: General Manager Planning and Development
Re: Undeveloped Forested Lands and Future Park Dedication
Within the Cariboo Heights Community Plan Area
2022 April 28 Page 8

for the City to support and secure new affordable housing opportunities, while also demonstrating leadership in sustainability.

4.0 CONCLUSION

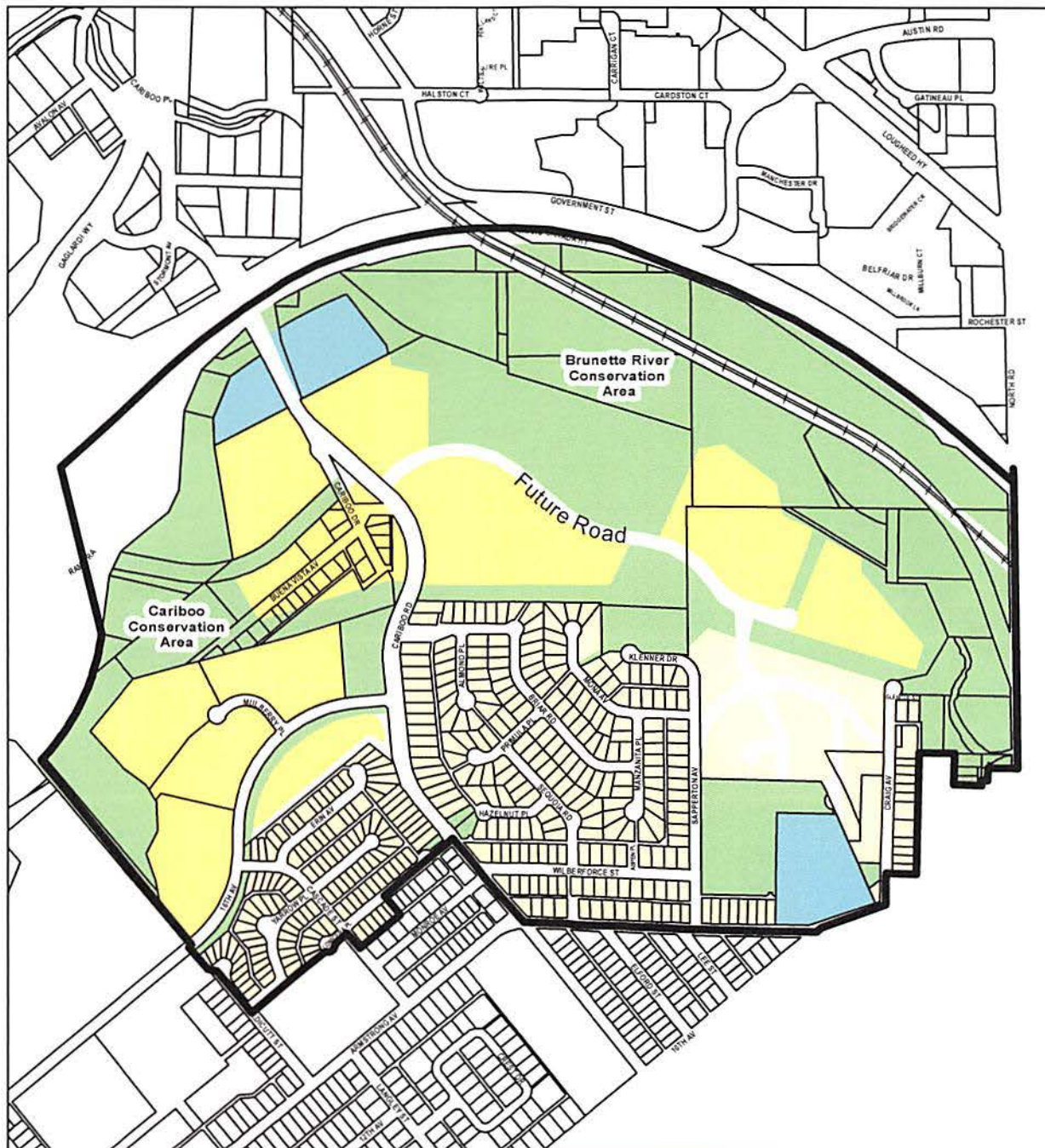
The City owns a significant portion of the undeveloped, forested lands within the Cariboo Heights Community Plan Area. The review of these lands, as outlined in this report, confirms that the lands designated for Park and Public Use (P3) within Study Area A are appropriate to dedicate as parkland to expand the conservation area. These lands are to be the subject of a park dedication referendum on the election ballot in Fall 2022.

Staff recommend reviewing the remainder of the City-owned lands as part of the OCP update. An environmental review found that lands in Study Area A presently designated for residential use are better suited for designation as park and public use for the purpose of conservation. These lands encompass riparian areas, streams, wetlands, intact and relatively undisturbed forest and other related wildlife habitat/ecosystems. Further, these lands have ecological significance to the surrounding conservation areas and provide functions that mitigate climate change and make our community more resilient. Lastly, the review found that some of the forested lands, identified in this report as Study Areas B and C, are suitable for residential development. Determination of an appropriate form and density for these areas is also recommended to occur through the Official Community Plan update process. Referring these study areas to the OCP update process would provide time to discuss land use designation changes with the community.


E.W. Kozak, General Manager
PLANNING AND DEVELOPMENT

MS/sa
Attachments

- Copied to: Chief Administrative Officer
- Deputy Chief Administrative Officer and Chief Financial Officer
- General Manager Parks, Recreation and Cultural Services
- General Manager Engineering
- Manager Climate Action and Energy



PLANNING & DEVELOPMENT DEPARTMENT



Date: APR 28 2022

scale: 1:11,000

Drawn By: JS

CARIBOO HEIGHTS COMMUNITY PLAN AREA

- Single and Two Family Residential
- Low Density Multiple Family Residential (RM1)
- Park and Public Use (P3)
- Institutional (P5)



PLANNING & DEVELOPMENT DEPARTMENT



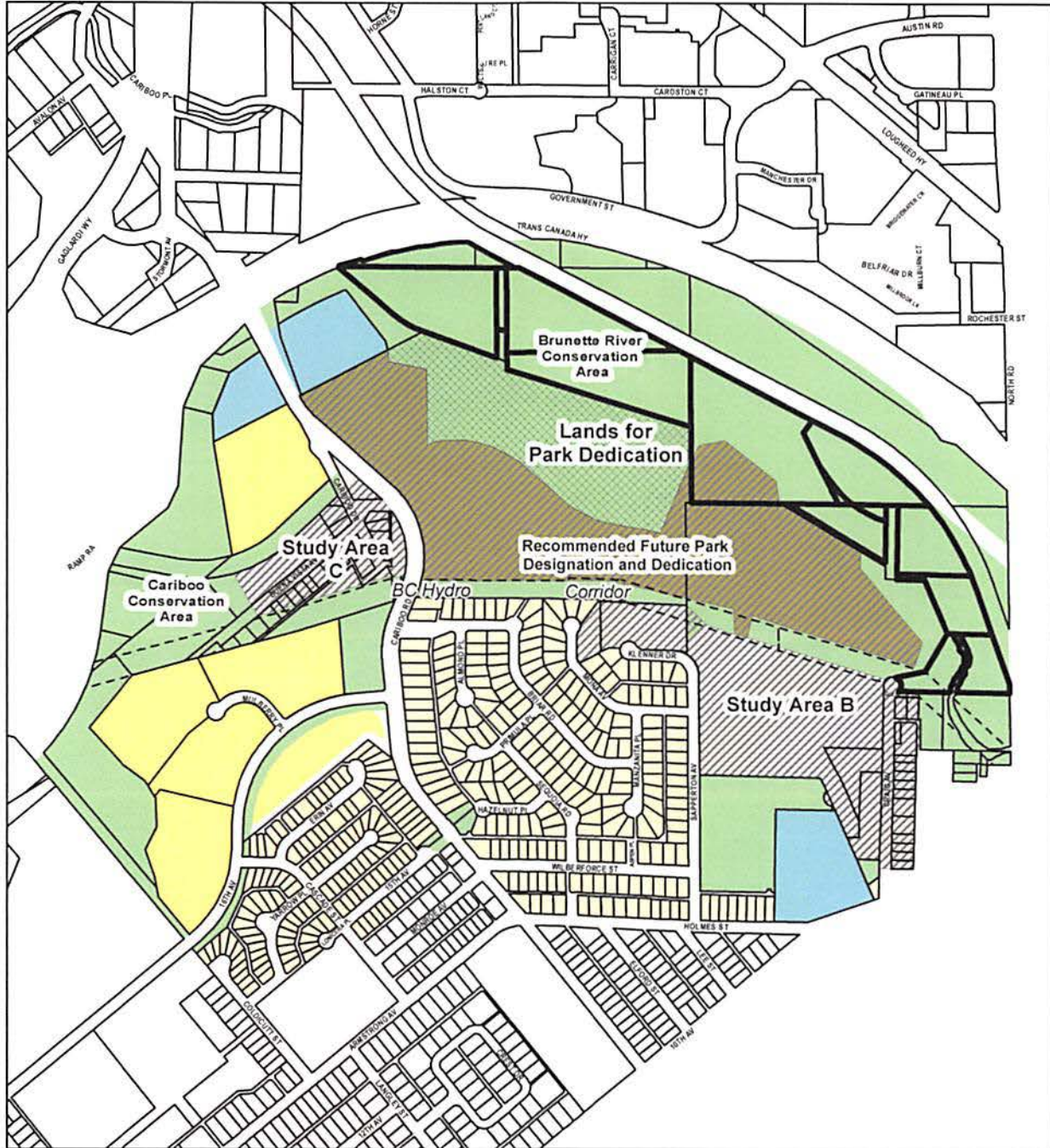
Date: APR 26 2022

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Drawn By: JS

**CARIBOO HEIGHTS COMMUNITY PLAN AREA
STUDY AREAS**

- Study Area
- Park and Public Use (P3)
- Single and Two Family Residential
- Institutional (P5)
- Low Density Multiple Family Residential (RM1)



PLANNING & DEVELOPMENT DEPARTMENT



Date: APR 28 2022

scale: 1:11,000

Drawn By: JS

**CARIBOO HEIGHTS COMMUNITY PLAN AREA
PROPOSED PARK DEDICATION**

- Study Area
- Lot Contains Dedicated Parkland
- Proposed Park Dedication
- Recommended Future Park Designation and Dedication
- Single and Two Family Residential
- Low Density Multiple Family Residential (RM1)
- Park and Public Use (P3)
- Institutional (P5)



City of
Burnaby
 Corporate Services
 Office of the City Clerk

INTER-OFFICE MEMORANDUM

TO: CHAIR AND MEMBERS PARKS,
 RECREATION AND CULTURE
 COMMISSION

DATE: 2022 May 31

FROM: CITY CLERK

FILE: 66000-01

**SUBJECT: CONTRACT AWARD – NAHEENO PARK – ACTIVE TRANSPORTATION
 MULTI-USE PATH ENCROACHMENT REQUEST (SFU)
 ITEM NO. 6.9, CAO'S REPORTS, COUNCIL 2022 MAY 30**

Burnaby City Council, at the Open Council meeting held on 2022 May 30, received the above noted report and adopted the following recommendations contained therein:

1. THAT Council consent to a minor encroachment into Naheeno Park to facilitate Simon Fraser University's installation of an active transportation multi-use path on University Drive, as described in the report.
2. THAT Council approve an amendment to Park Use Covenant and Right of Way BT474681 to permit a multi-use path and planted soil retaining wall within Naheeno Park, as described in the report.
3. THAT a copy of the report be sent to the Burnaby Parks, Recreation and Culture Commission.

As per recommendation #3, please find attached a copy of the report.


 Blanka Zeinabova
 City Clerk

Copied: GM Engineering
 City Solicitor

Our Vision: A world-class city committed to creating and sustaining the best quality of life for our entire community.



Meeting 2022 May 30
COUNCIL REPORT

TO: CHIEF ADMINISTRATIVE OFFICER **DATE:** 2022 May 12

FROM: ACTING GENERAL MANAGER PARKS,
RECREATION AND CULTURAL SERVICES **FILE:** 61100-20
Reference: Naheeno Park

**SUBJECT: NAHEENO PARK – ACTIVE TRANSPORTATION MULTI-USE PATH
ENCROACHMENT REQUEST (SFU)**

PURPOSE: To obtain Council consent for an encroachment into Naheeno Park to allow Simon Fraser University to install a multi-use path on University Drive to enhance cycling and pedestrian safety.

RECOMMENDATIONS:

1. **THAT** Council consent to a minor encroachment into Naheeno Park to facilitate Simon Fraser University's installation of an active transportation multi-use path on University Drive as described in this report.
2. **THAT** Council approve an amendment to Park Use Covenant and Right of Way BT474681 to permit a multi-use path and planted soil retaining wall within Naheeno Park as described in this report.
3. **THAT** a copy of this report be sent to the Burnaby Parks, Recreation and Culture Commission.

REPORT

1.0 INTRODUCTION

Simon Fraser University (SFU) intends to install a protected multi-use path (MUP) for cyclists and pedestrians on University Drive to enhance safety for active modes of transportation. Part of the proposed MUP infrastructure, including a planted soil block retaining wall, encroaches into Naheeno Park and consent from the City is required to carry out construction as outlined in this report.

2.0 POLICY SECTION

This project aligns with the following Council adopted policies and plans/strategies: SFU Official Community Plan, and Burnaby's Transportation Plan (2020).

To: *Chief Administrative Officer*
 From: *Acting General Manager Parks, Rec. & CS*
 Re: *Naheeno Park – Active Transportation Multi-
 Use Path Encroachment Request (SFU)*
 2022 May 30..... Page 2

3.0 BACKGROUND

An Official Community Plan (SFUOCP) for the SFU lands was adopted by Burnaby City Council on 1996 September 09 along with a rezoning of the SFU site to P11 SFU Neighbourhood District zoning. Under the approved Plan, two market residential neighbourhoods (South and East) can be developed. The Plan includes provision for neighbourhood park space, retention of the 11.25 ha. Naheeno Ravine as a natural undeveloped park and resident access to SFU recreation facilities.

The OCP required that at the time of the first subdivision for a residential leasehold parcel, a co-terminus lease over Naheeno Park would be provided to the City at no cost. For a number of reasons, in 2001, on the recommendation of the Parks, Recreation and Culture Commission, City Council made the decision to defer entering into the lease for Naheeno Park. Instead, upon subdivision and creation of the legal parcel for Naheeno Park (Lot 1), the park remains under SFU's ownership and management and is protected through registration of a Park Use Covenant and Right of Way to administer the Park as a natural undeveloped park area and a statutory right-of-way for public access with an option for the City to lease the Park in future should it be determined in the City's best interest to do so.

Under the terms of the Park Use Covenant, SFU has the right to cut back vegetation and grass to ensure the safety of persons travelling on the road, but does not have the right to install pathway and retaining wall improvements within the park.

In line with the terms of the covenant, SFU requires the written consent of the City to encroach into Lot 1, Naheeno Park. If consent is granted by Council, an amendment to the covenant agreement to permit the proposed MUP and planted soil block retaining wall improvements to Naheeno Park will be prepared for signature and execution by both parties.

4.0 PROPOSED ENCROACHMENT

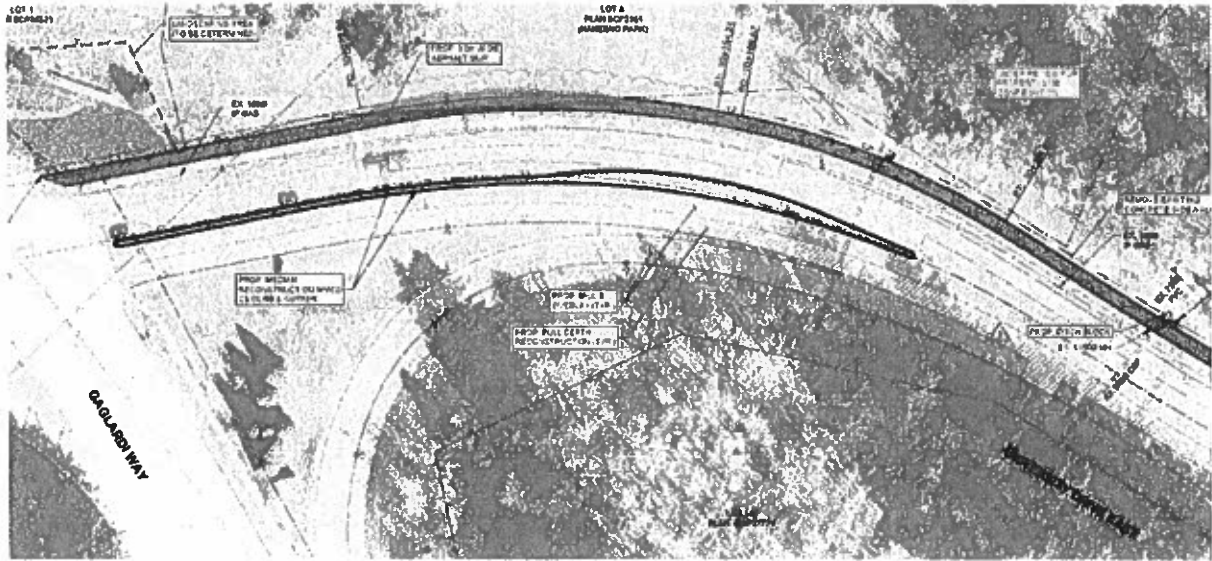
A small sliver of the MUP will encroach into Naheeno Park to allow for a boulevard to protect the MUP from vehicular traffic. The area of encroachment is shown as the red shaded area in the figure below. This area of the park is a sloped embankment adjacent to University Drive.

The length of the encroachment is approximately 67 m. and the depth of the of the encroachment will vary along this length to a maximum depth of approximately 7 m. tapering to 0 m. at either end.

The proposed works within the encroachment area include a portion of the 3 m. wide paved multi-use pathway backed by a 3 m. high planted soil block retaining wall along the upland sloped embankment.

To: Chief Administrative Officer
From: Acting General Manager Parks, Rec. & CS
Re: Naheeno Park – Active Transportation Multi-Use Path Encroachment Request (SFU)
2022 May 30..... Page 3

Staff have reviewed the designs and do not have any concerns with this encroachment. SFU has confirmed they will have responsibility for ongoing maintenance and repair of the MUP and planted soil block retaining wall.



5.0 RECOMMENDATION

Staff recommend that Council provide consent to SFU for encroachment into Naheeno Park to facilitate the installation of an active transportation multi-use path and retaining wall, and approve an amendment to Park Use Covenant BT474681 for these improvements, as described in this report.


Denis Nokony
ACTING GENERAL MANAGER
PARKS RECREATION AND CULTURAL SERVICES

Jl:ATS:ats:tc

Copied to: General Manager Engineering
City Solicitor

CITY OF BURNABY
PARKS, RECREATION AND CULTURAL SERVICES DEPARTMENT

GENERAL MANAGER'S REPORT NO. 06, 2022

2022 June 14

BURNABY PARKS, RECREATION AND CULTURE COMMISSION

The General Manager Parks, Recreation and Cultural Services reports as follows:

<u>ITEM</u>	<u>DESCRIPTION</u>
1.	2022 Park Dedication
2.	Disc Golf Course Proposal
3.	Burnaby Terry Fox Run 2022
4.	2022-2023 Community School Grant
5.	Covered Sports Box – Public Consultation

Respectfully submitted,



DAVE ELLENWOOD
General Manager Parks, Recreation and Cultural
Services



Item.....	1
General Manager's Report No.....	6
Meeting.....	2022 Jun 14

COMMISSION REPORT

TO: CHAIR AND MEMBERS
PARKS, RECREATION & CULTURE
COMMISSION **DATE:** 2022 JUNE 7

FROM: GENERAL MANAGER
PARKS, RECREATION AND CULTURAL
SERVICES **FILE:** 61100-20

SUBJECT: 2022 PARK DEDICATION

PURPOSE: To request approval for the preparation and enactment of a Park Dedication Bylaw and the authorization to seek community opinion on the proposed Park Dedication Bylaw, and approval for the wording of the 2022 Park Dedication Bylaw Community Opinion Questions.

RECOMMENDATIONS:

1. **THAT** Parks, Recreation and Culture Commission recommend Council approve the preparation and enactment of a Park Dedication Bylaw for those City properties outlined in Attachment #1.
2. **THAT** Parks, Recreation and Culture Commission recommend Council authorize staff to seek community opinion on the proposed Park Dedication Bylaw from the electors at the civic election in 2022 October.
3. **THAT** Parks, Recreation and Culture Commission recommend Council approve the wording of the 2022 Park Dedication Bylaw Community Opinion Questions outlined in Attachment #3.

REPORT

1.0 INTRODUCTION

Under the Community Charter, City Council may, by Bylaw, dedicate City lands for park by an affirmative vote of at least 2/3 of all the members of Council. In order to directly involve the community in the protection of parkland for future generations, Council may also seek community opinion by voting or any other process Council considers appropriate. In 1990, Council initiated a Park Dedication for a number of major park areas in the City. At the same time, Council requested that other park and open space areas be considered for dedication in subsequent election years. As a result, park

To: Parks, Recreation & Culture Commission
 From: General Manager Parks, Rec and CS
 Re: 2022 Park Dedication

..... Page 2

dedications were put before the electorate in 1993, 1996, 1999, 2002, 2005, 2008, 2011 and 2014. A total of 2,983.09 acres (1,207.21 hectares) have been dedicated for park and public use since 1990.

The purpose of this report is to recommend Council seek community opinion on the inclusion of a number of city-owned park properties in a 2022 Park Dedication Bylaw.

2.0 POLICY SECTION

The proposed dedication of city lands for park in 2022 aligns with the following Council adopted policies and plans/strategies: Burnaby Official Community Plan, Burnaby Environmental Sustainability Strategy, Burnaby Climate Action Framework, Burnaby Social Sustainability Strategy, and the Regional Growth Strategy - Metro Vancouver 2040: Shaping our Future (Metro 2040).

3.0 PARKS PROPOSED FOR DEDICATION

Dedications are proposed for four park areas totaling 204.05 acres (82.97 hectares). In previous community opinion surveys and referenda, the electorate has progressively supported dedications of available public lands incorporating most of the City's major park areas. Many of the areas proposed for dedication in this report reflect recent land acquisitions that have not been previously dedicated in these major park areas as well as areas that previously were not in a position to be dedicated. The park areas proposed for dedication in 2022 are outlined in Attachment #1. Those city lands proposed for dedication are located in Burnaby Lake Park System, Cariboo and Brunette River Conservation Lands, Deer Lake Park and Stoney Creek Park and Trail System as shown in the map of Burnaby in Attachment #2. It is recommended that Council approve the properties outlined in Attachment #1 for dedication and that Council seek community opinion on the dedication from the electorate in the civic election in October.

4.0 PARK DEDICATION COMMUNITY OPINION QUESTION

To seek community opinion on the proposed park dedications, it is proposed that, at the civic election, a community opinion question be posed on the ballot. The City Clerk, in consultation with staff from the Corporate Services, Parks, Recreation and Cultural Services and Planning and Development Departments, is recommending that the community opinion questions, as outlined in Attachment #3, be approved by Council.

5.0 RECOMMENDATION

Burnaby is fortunate to have an extensive and diverse range of parks, conservation areas and public open spaces. Major natural landscapes and resources conserved include river estuary, marine foreshore, mountain and ravine forest, lakes and waterways. This Parks and Open Space system extends over about 5,486 acres

To: Parks, Recreation & Culture Commission
From: General Manager Parks, Rec and CS
Re: 2022 Park Dedication

..... Page 3

representing about 24.8 percent of the total area of the City. The City and the electorate have previously taken significant steps to protect these irreplaceable park and natural areas for future generations through the park dedication process. The properties proposed for dedication in the 2022 civic election continues this process.



Dave Ellenwood
GENERAL MANAGER PARKS, RECREATION AND CULTURAL SERVICES

ATS:ats:tc

Attachments (3)

2022 Park Dedication

Copied to: Chief Administration Officer
Deputy CAO/CFO
City Clerk
City Solicitor
General Manager Corporate Services
General Manager Planning and Development

Attachment #1
(Page 1 of 4)

2022 PARK DEDICATIONS

PARK: CARIBOO AND BRUNETTE RIVER CONSERVATION LANDS		
Address	Acreage	
7104 Cariboo Road	1.05 acres	0.42 hectares
7160 Cariboo Road	2.62 acres	1.06 hectares
Portion of 7260 Cariboo Road	20.28 acres	8.21 hectares
Portion of 7252 Denver Avenue	1.16 acres	0.47 hectares
Portion of 7351 Craig Avenue	0.62 acres	0.25 hectares
Portion of 7470 Craig Avenue	0.84 acres	0.34 hectares
9034 Trans Canada Highway	0.16 acres	0.06 hectares
Portion of 9075 Trans Canada Highway	3.02 acres	1.22 hectares
Portion of 9245 Wood Street	5.31 acres	2.15 hectares
9476 Brunette River	0.14 acres	0.06 hectares
7555 North Road	0.16 acres	0.06 hectares
7546 Colby Street	0.71 acres	0.29 hectares
7550 Colby Street	0.26 acres	0.10 hectares
7558 Colby Street	0.15 acres	0.06 hectares
7566 Colby Street	0.15 acres	0.06 hectares
7565 Non-Street	0.06 acres	0.02 hectares
9438 Glencoe Street	0.96 acres	0.39 hectares
7500 Coldicutt Street	7.19 acres	2.91 hectares
8930 Trans Canada Highway	5.74 acres	2.30 hectares
7175 Cariboo Road	0.66 acres	0.27 hectares
7271 Cariboo Drive	1.85 acres	0.75 hectares
8999 Sixteenth Avenue	2.57 acres	1.04 hectares
TOTAL	55.66 acres	22.51 hectares

PARK: STONEY CREEK PARK AND TRAIL SYSTEM		
Address	Acreage	
2942 Beaverbrook Crescent	18.81 acres	7.61 hectares
9136 Beaverbrook Drive	2.53 acres	1.02 hectares
9700 Broadway	2.23 acres	0.90 hectares
9911 Rathburn Drive	1.10 acres	0.45 hectares
TOTAL	24.67 acres	9.97 hectares

Attachment #1
(Page 2 of 4)

PARK: DEER LAKE PARK		
Address	Acreage	
5155 Sperling Avenue	0.32 acres	0.13 hectares
5990 Waltham Avenue	0.19 acres	0.07 hectares
6029 Oakland Street	0.20 acres	0.08 hectares
6049 Oakland Street	0.20 acres	0.08 hectares
6089 Oakland Street	0.20 acres	0.08 hectares
6115 Oakland Street	0.20 acres	0.08 hectares
6129 Oakland Street	0.20 acres	0.08 hectares
6155 Oakland Street	0.20 acres	0.08 hectares
6173 Oakland Street	0.20 acres	0.08 hectares
6195 Oakland Street	0.20 acres	0.08 hectares
6211 Oakland Street	0.20 acres	0.08 hectares
6239 Oakland Street	0.20 acres	0.08 hectares
6261 Oakland Street	0.20 acres	0.08 hectares
5988 Gilpin Street	0.73 acres	0.29 hectares
Portion of 4920 Royal Oak Avenue	0.42 acres	0.17 hectares
5010 Royal Oak Avenue	1.08 acres	0.43 hectares
Portion of 5276 Price Street	0.55 acres	0.22 hectares
Portion of 5415 Grassmere Street	1.80 acres	0.73 hectares
Portion of 5475 Grassmere Street	1.78 acres	0.72 hectares
Portion of 5485 Grassmere Street	1.81 acres	0.73 hectares
Portion of 5525 Grassmere Street	1.80 acres	0.73 hectares
Portion of 5585 Grassmere Street	1.81 acres	0.73 hectares
Portion of 5631 Grassmere Street	3.70 acres	1.50 hectares
Portion of 5681 Grassmere Street	1.81 acres	0.73 hectares
Portion of 5717 Grassmere Street	1.82 acres	0.74 hectares
Portion of 5761 Grassmere Street	1.80 acres	0.73 hectares
Portion of 5843 Grassmere Street	1.76 acres	0.71 hectares
Portion of 5863 Grassmere Street	1.79 acres	0.73 hectares
Portion of 5925 Grassmere Street	1.94 acres	0.79 hectares
Portion of 4899 Iris Avenue	0.20 acres	0.08 hectares
TOTAL	29.42 acres	11.97 hectares

Attachment #1
(Page 3 of 4)

PARK: BURNABY LAKE PARK SYSTEM		
Address	Acreage	
6389 Darnley Street	1.00 acres	0.41 hectares
6335 Darnley Street	1.00 acres	0.41 hectares
6289 Darnley Street	0.99 acres	0.41 hectares
6229 Darnley Street	0.96 acres	0.39 hectares
6555 Joe Sakic Way	0.60 acres	0.24 hectares
6563 Joe Sakic Way	0.09 acres	0.04 hectares
6569 Joe Sakic Way	0.09 acres	0.04 hectares
6577 Joe Sakic Way	0.09 acres	0.04 hectares
6585 Joe Sakic Way	0.09 acres	0.04 hectares
6595 Joe Sakic Way	0.05 acres	0.02 hectares
6485 Hyde Street	0.10 acres	0.04 hectares
6493 Hyde Street	0.10 acres	0.04 hectares
6505 Hyde Street	0.10 acres	0.04 hectares
6513 Hyde Street	0.10 acres	0.04 hectares
6521 Hyde Street	0.10 acres	0.04 hectares
6527 Hyde Street	0.10 acres	0.04 hectares
6535 Hyde Street	0.10 acres	0.04 hectares
6541 Hyde Street	0.10 acres	0.04 hectares
6549 Hyde Street	0.10 acres	0.04 hectares
6555 Hyde Street	0.10 acres	0.04 hectares
6563 Hyde Street	0.10 acres	0.04 hectares
6569 Hyde Street	0.10 acres	0.04 hectares
6577 Hyde Street	0.10 acres	0.04 hectares
6585 Hyde Street	0.10 acres	0.04 hectares
6595 Hyde Street	0.06 acres	0.20 hectares
6542 Hyde Street	0.10 acres	0.04 hectares
6550 Hyde Street	0.10 acres	0.04 hectares
6556 Hyde Street	0.10 acres	0.04 hectares
6564 Hyde Street	0.10 acres	0.04 hectares
6570 Hyde Street	0.10 acres	0.04 hectares
6578 Hyde Street	0.10 acres	0.04 hectares
6586 Hyde Street	0.10 acres	0.04 hectares
6596 Hyde Street	0.05 acres	0.02 hectares
6456 Darnley Street	0.10 acres	0.04 hectares
6464 Darnley Street	0.10 acres	0.04 hectares
6470 Darnley Street	0.10 acres	0.04 hectares
6478 Darnley Street	0.10 acres	0.04 hectares
6486 Darnley Street	0.10 acres	0.04 hectares
6494 Darnley Street	0.10 acres	0.04 hectares

Attachment #1
(Page 4 of 4)

Address	Acreage	
6506 Darnley Street	0.10 acres	0.04 hectares
6514 Darnley Street	0.10 acres	0.04 hectares
6522 Darnley Street	0.10 acres	0.04 hectares
6528 Darnley Street	0.10 acres	0.04 hectares
6536 Darnley Street	0.10 acres	0.04 hectares
6542 Darnley Street	0.10 acres	0.04 hectares
6550 Darnley Street	0.10 acres	0.04 hectares
6556 Darnley Street	0.10 acres	0.04 hectares
6564 Darnley Street	0.10 acres	0.04 hectares
6570 Darnley Street	0.10 acres	0.04 hectares
6578 Darnley Street	0.10 acres	0.04 hectares
6586 Darnley Street	0.10 acres	0.04 hectares
6596 Darnley Street	0.05 acres	0.02 hectares
3200 Ardingley Avenue	0.69 acres	0.28 hectares
3677 Kensington Avenue	22.26 acres	9.01 hectares
4102 Sperling Avenue	3.63 acres	1.63 hectares
4340 Sperling Avenue	3.80 acres	1.54 hectares
3860 Sperling Avenue (1 of 3)	25.95 acres	10.50 hectares
3860 Sperling Avenue (2 of 3)	3.45 acres	1.40 hectares
3860 Sperling Avenue (3 of 3)	0.85 acres	0.34 hectares
No Address (LTO PID # 002-599-287)	0.85 acres	0.35 hectares
6802 Sprott Street	7.86 acres	3.18 hectares
6810 Thomas Street	4.48 acres	1.81 hectares
6871 Roberts Street	11.31 acres	4.58 hectares
No Address (LTO PID # 003-174-841)	0.13 acres	0.05 hectares
No Address (LTO PID # 011-945-800)	0.20 acres	0.01 hectares
TOTAL	94.30 acres	38.52 hectares

TOTAL ACREAGE OF PARK DEDICATIONS:	204.05 acres	82.97 hectares
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Attachment #2



① Cariboo/Brunette River Conservation Lands	55.66 acres (22.51 hectares)
② Stoney Creek Park and Trail System	24.67 acres (9.97 hectares)
③ Deer Lake Park	29.42 acres (11.97 hectares)
④ Burnaby Lake Park System	94.30 acres (38.52 hectares)



2022 June 5

2022 Park Dedication of City Lands

Attachment #3**2022 PARK DEDICATION BYLAW COMMUNITY OPINION QUESTIONS****(1) CARIBOO AND BRUNETTE RIVER CONSERVATION LANDS**

The proposed dedication is an area of approximately 55.66 acres (22.51 hectares) located in the southeast region of Burnaby.

Do you agree to the dedication of the subject lands within Cariboo and Brunette River Conservation Lands?

(2) STONEY CREEK PARK AND TRAIL SYSTEM

The proposed dedication is an area of approximately 24.67 acres (9.97 hectares) located in the northeast region of Burnaby.

Do you agree to the dedication of the subject lands within Stoney Creek Park and Trail System?

(3) DEER LAKE PARK

The proposed dedication is an area of approximately 29.42 acres (11.97 hectares) located in the southwest region of Burnaby.

Do you agree to the dedication of the subject lands within Deer Lake Park?

(4) BURNABY LAKE PARK SYSTEM

The proposed dedication is an area of approximately 94.30 acres (38.52 hectares) located in the northwest region of Burnaby.

Do you agree to the dedication of the subject lands within Burnaby Lake Park System?



Item	2
General Manager's Report No.....	6
Meeting	2022 June 14

COMMISSION REPORT

TO: CHAIR AND MEMBERS
PARKS, RECREATION & CULTURE
COMMISSION

DATE: 2022 JUNE 7

FROM: GENERAL MANAGER
PARKS, RECREATION AND CULTURAL
SERVICES

FILE: 61000-01

SUBJECT: DISC GOLF COURSE PROPOSAL

PURPOSE: To provide information on the review process of developing a disc golf course in Central Park

RECOMMENDATIONS:

1. **THAT** this report be received for information.
2. **THAT** a copy of this report be forwarded to Mr. Pierre Dube.

REPORT

1.0 INTRODUCTION

At the Parks, Recreation and Culture Commission meeting of November 2021, a presentation was made by Mr. Dube to consider the expansion of disc golf facilities in Burnaby at Central Park. This report provides an update on the work program that will be undertaken to assess the proposal.

2.0 POLICY SECTION

City efforts to support recreation programs and protect the environment are aligned with the following Council adopted policies and plans/strategies: *Burnaby Strategic Plan (2022)* and *Environmental Sustainability Strategy (2016)*.

3.0 BACKGROUND

Disc golf or Frisbee Golf is a free recreational activity structured similarly to conventional golf. Rules and etiquette are essentially the same with the exception being that a golf disc or Frisbee is substituted for a golf ball. The courses are free and, therefore, operate on a first come first serve basis.

To: Parks, Recreation & Culture Commission
 From: General Manager Parks, Recreation & Cultural Services
 Re: Disc Golf Course Proposal

..... Page 2

Play begins from a designated tee pad. Each player in turn makes their throw down the fairway to the target (DISCatcher basket). Each throw is made from where it lies. The score is determined from the number of throws required to hit the target. The player with the least amount of throws on a hole is the first to tee-off on the next hole. Most disc golf courses are either 9 or 18 holes in length. Each hole should be about 200 – 400 feet in length and utilizes natural park features for obstacles.

Disc golf is an activity that can be played by all ages and levels of ability. The sport is very affordable, requiring only a Frisbee to participate. Disc golf can be excellent recreational activity for the whole family and a round can be completed in less than 40 minutes, providing an excellent activity for physical education classes at the local school. Burnaby has supported these efforts by the development of a nine-hole course at Robert Burnaby Park in 1999.

4.0 WORKPLAN

The advisability of expanding the disc golf course program by creating a second golf course in Central Park requires detail information in three areas described below:

Infrastructure and Maintenance Requirements:

The development of a disc golf course would require the following general investments to be considered in capital and operating budgets;

- Hazard tree and invasive plant assessments and removals.
- Development of open fairways (9-18) suitable for mowing maintenance.
- Installation of baskets, tee boxes, waste receptacles and benches, signage explaining rules, and boundary fencing.
- Scheduled fairway maintenance three to six cuttings a year.

Environmental and Recreation Program Impacts

To assess the environmental impacts and recreation program impacts that would occur by creating a second golf course in the Park, a footprint for the course needs to be identified. Two potential footprints areas are suggested as illustrated in Attachment #1 and described below:

Location One: Southwest corner of Central Park off Boundary Road and Imperial Street. This area is saturated with water for the majority of the year and would require drainage to operate as a manicured golf course area. The area also serves as support space for events run out of Swangard Stadium such as dog agility competitions, overflow camping for 24 hour relays, volleyball tournaments and other interim uses.

To: Parks, Recreation & Culture Commission
 From: General Manager Parks, Recreation & Cultural Services
 Re: Disc Golf Course Proposal

..... Page 3

Location Two: Central Park forested zone along Patterson Avenue.

This area is currently in forest cover with an internal trail system. The development of a disc golf course in location would provide a course in a forested landscape setting similar to the existing facility at Robert Burnaby Park. The program displacement implications are fewer but the potential of tree removal is greater. A site specific assessment of the footprint area will be undertaken to determine the tree removals required and impact of introducing manicured golf greens into the forest setting.

Public Opinion of the Proposed Program

A comprehensive review of Central Park was undertaken in 2009 and the Central Park Management Plan evolved from this. Through this process, a disc golf program was not identified as a program to be created in the park, however, since that time the sport of disc golf has grown. To gather public opinion on the proposed plan, a survey along with the conceptual layout footprints would be posted for two months following the environmental assessment study. The survey results will provide an indicator of general support of the concept for Commission consideration.

5.0 CONCLUSION

The B.C. Disc Sports Society proposal for developing a disc golf course in Central Park is an excellent opportunity to introduce the rapidly growing sport in Burnaby. Disc golf courses have proven themselves in parks throughout the Lower Mainland. A disc golf course could become a valuable feature of Central Park, however, there would be impact to the forest and current recreation programs. Staff will undertake the work plan outlined above and report back to Commission for final review and consideration.



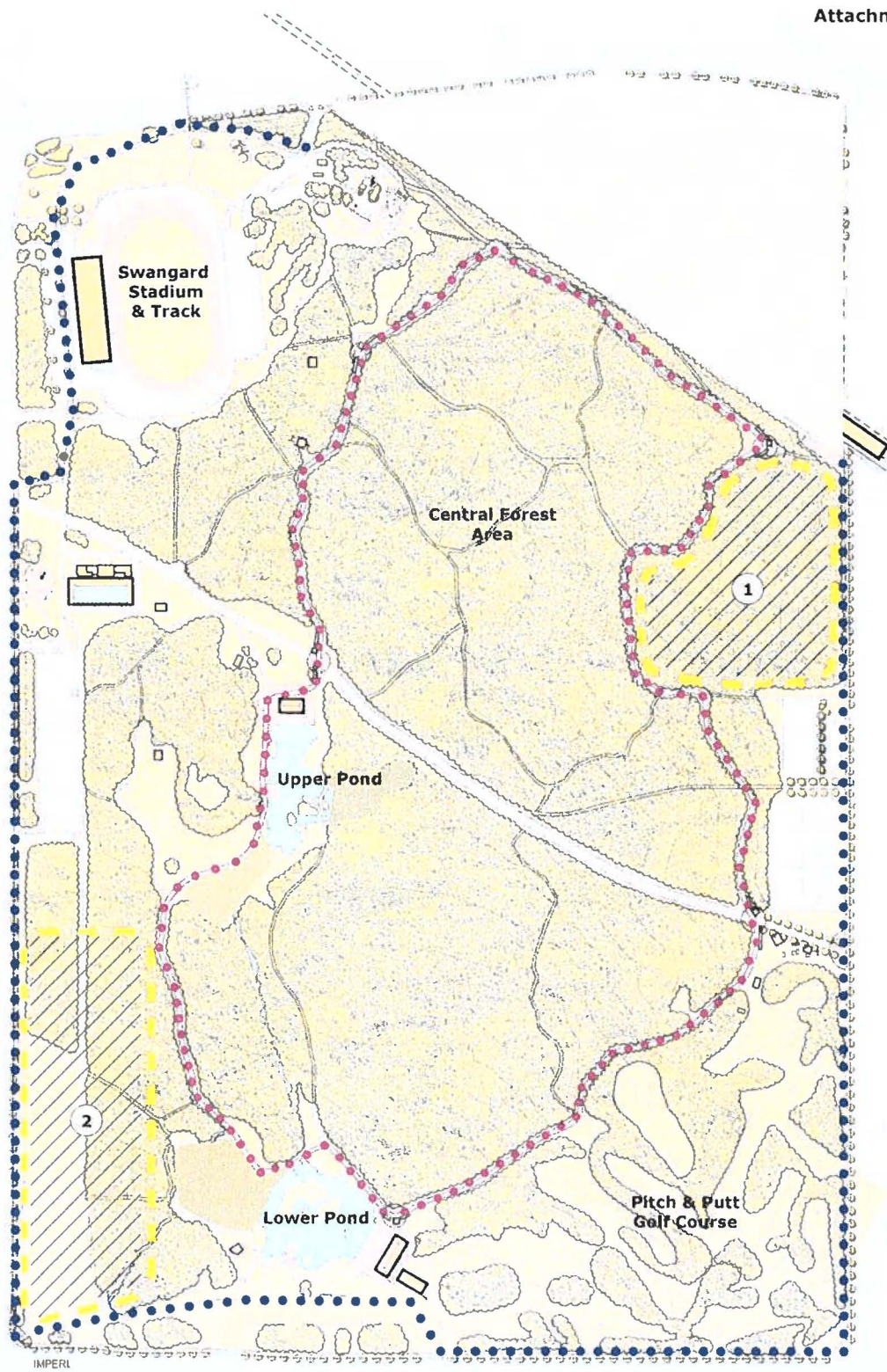
Dave Ellenwood
 GENERAL MANAGER PARKS, RECREATION AND CULTURAL SERVICES

HE:dc:tc

Attachment

Disc Golf Course Proposal

Copied to: Chief Administrative Officer
 Deputy CAO/CFO
 GM Planning & Development
 GM Engineering Department
 GM Community Safety
 GM Corporate Services



Parks Design

- Trail of Hope
- Multi Use Perimeter Trail
- ① Disc Golf Study Area 1 (32,700sm approx)
- ② Disc Golf Study Area 2 (45,328sm approx)





Item	3
General Manager's Report No.	6
Meeting	2022 June 14

COMMISSION REPORT

TO: CHAIR AND MEMBERS
PARKS, RECREATION & CULTURE
COMMISSION **DATE:** 2022 JUNE 7

FROM: GENERAL MANAGER
PARKS, RECREATION AND CULTURAL
SERVICES **FILE:** 66000-01

SUBJECT: BURNABY TERRY FOX RUN FEE WAIVER REQUEST 2022

PURPOSE: To provide support to the Burnaby Terry Fox Run Organizing Committee in the form of a fee waiver for the use of Central Park trails.

RECOMMENDATIONS:

1. **THAT** a fee waiver for the use of Central Park trails be approved and use of the tents be an in-kind donation.
2. **THAT** a copy of this report be sent to Mr. Jack Basterfield, 2022 Run Organizer for the Burnaby Terry Fox Run Organizing Committee.

REPORT

1.0 INTRODUCTION

Appearing on the agenda is correspondence from Mr. Jack Basterfield, 2022 Run Organizer for the Burnaby Terry Fox Run Organizing Committee. Mr. Basterfield has submitted a letter requesting a fee waiver for the use of Central Park trails. The Burnaby Terry Fox fundraising event is planned for 2022 September 18.

The rental fees for the trails in Central Park are \$206.80 (plus GST). Each year, 25-30 fundraising walks and runs take place in City of Burnaby parks and facilities. Although they are all worthy causes, there are only a few exceptions traditionally including the Terry Fox Run, where the fees are waived.

To: Parks, Recreation & Culture Commission
From: General Manager Parks Rec and CS
Re: Burnaby Terry Fox Run Fee Waiver Request
2022

..... Page 2

2.0 POLICY SECTION

The Burnaby Terry Fox Run is aligned with the City of Burnaby’s Social Sustainability Strategy. The Terry Fox Run provides the City an opportunity to assist a non-profit community organisation to raise funds for cancer research while providing a venue for social connections and exercise. These two things encourage and contribute towards a healthy life and positive well being.

3.0 BACKGROUND

This year marks the 42nd Anniversary of Terry Fox’s Marathon of Hope.

4.0 RECOMMENDATION

It is recommended that the request to waive the fees for the use of the trails be approved as there is no direct staff costs associated with these items.

The contents of this report have been shared with Mr. Jack Basterfield, 2022 Run Organizer for the Burnaby Terry Fox Run Organizing Committee.



Dave Ellenwood
GENERAL MANAGER PARKS, RECREATION AND CULTURAL SERVICES

EB:tc
Terry Fox Run



Item	4
Director's Report No.....	6
Meeting	2022 Jun 14

COMMISSION REPORT

TO: CHAIR AND MEMBERS
PARKS, RECREATION & CULTURE
COMMISSION

DATE: 2022 JUNE 7

FROM: GENERAL MANAGER
PARKS, RECREATION AND CULTURAL
SERVICES

FILE: 9100-20

SUBJECT: 2022/2023 COMMUNITY SCHOOL GRANT

PURPOSE: To request approval and authorization of an agreement with the Burnaby School District #41 for the support and operation of eight Community Schools.

RECOMMENDATIONS:

1. **THAT** approval be given for the expenditure of \$538,897 as the City of Burnaby's share of the operating funds for the 2021/2022 Community School Program.
2. **THAT** the Parks, Recreation and Culture Commission recommend Council authorize the execution of an agreement with the Burnaby School District #41 for the support and operation of eight Community Schools (Byrne Creek, Edmonds, Gilmore, Lochdale, Maywood, Second Street, Stoney Creek and Stride Avenue).
3. **THAT** a copy of this report be forwarded to the Burnaby Board of Education for their information.

REPORT

1.0 INTRODUCTION

The City of Burnaby and School District #41 have been working together since 1974 to provide services to the citizens of Burnaby. The eight Burnaby Community Schools fill a valuable role in our neighbourhoods by welcoming community members into the facilities throughout the day for programs, events, resources, and as places to gather and build social connections. They provide an additional layer of recreation and community services to the citizens of Burnaby in a warm, inviting and encouraging environment.

To: Parks, Recreation & Culture Commission
 From: General Manager Parks, Recreation & Cultural Services
 Re: 2022/2023 Community School Grant

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2.0 POLICY

The Community School Grant aligns with the City's Social Sustainability Strategy. Involvement in this program assists in the creation of a sense of belonging, and neighbourhoods. This is an example of the City working together with the Burnaby school district for the provision of programs that benefit school children in Burnaby. These programs embrace diversity, participation, learning and exercise.

3.0 BACKGROUND

The work of the Community Schools is guided by the District Community School Advisory and Coordinating Committee (DCSACC). Committee members are parent representatives from each community school, one School Trustee, one Commission member, one Council member and one member at large, with the support of City and School District staff. As has been the practice for over 40 years, DCSACC requests the School District and the City of Burnaby provide the funds for the continued operation of the eight Community Schools for the 2022/2023 school year. Examples of the programs provided by the Community schools are below:

Early Learning

- In person and/or outdoor programs at all StrongStart locations; Virtual Circle Times featuring early learning community partners as guest speakers.
- Learning Together on My Way to Kindergarten providing opportunities to welcome new kindergarten students and their families in multiple formats.
- Childcare programs continued to expand providing new spaces in schools and on school grounds.

Out of School Time Programs

- Out of school time programs were offered at 11 sites with a variety of community organizations including Burnaby More Sports, Burnaby Neighborhood House, Canada Scores, Big Brothers and Sisters of Greater Vancouver, Awesome Escape Rooms, Rhythm Resource, Sprouting Chefs, Cameray Family Services.
- Summer programs will be offered at 7 community schools during July and August 2022, serving over 700 students.

Family & Community Support

- Food security; Non-perishable food procurement and home delivery was provided to families in need and/or in isolation as a result of COVID-19; Backpack Buddies, outdoor breakfast programs, snack distribution, emergency lunches continued with the support of Burnaby Neighborhood House, Burnaby Helping Families in Need, churches, Tzi Chi Foundation, Burnaby Children's Fund, BASES and the local fire department.

To: Parks, Recreation & Culture Commission
From: General Manager Parks, Recreation & Cultural Services
Re: 2022/2023 Community School Grant

..... Page 3

- Coordinators continue to work with all school Principals to help connect families to services and supports (mental wellness, health supports, Covid-19 resources); Frequent wellness visits and calls occurred to check in on vulnerable families.
- Weekly newsletters, Tweets, regular website updates and CommuniTEA Times supported communication and engagement of families.
- Intentional Acts of Kindness – Sunshine Notes Project (notes exchanged students and seniors); Wall of Kindness at Lougheed Mall and community chalk messages of love.

A letter from the Burnaby School District #41 (Attachment #1) outlines the Community Schools’ operating budget and funding sources for the upcoming year. This budget is an \$10,668 increase (2%) to overall base contribution levels from the City to address increases of employee wages and benefits for 2022/2023. The School District will also be increasing its contribution by 2%. This funding is distributed equally to each school to help cover their core requirements. All Community Schools supplement their community education programs and neighbourhood support activities through a variety of fund raising activities, grants, donations and sponsorships.

4.0 RECOMMENDATION

It is recommended that approval be given for the expenditure of \$538,897 as the City’s share of the funds to operate Burnaby’s Community schools. The funds are included in the City’s Annual Budget.

It is further recommended that the Commission recommend Council authorize staff to execute an agreement with School District #41 for the support and operation of the eight noted Community Schools, and that a copy of this report be provided to the Burnaby Board of Education.



Dave Ellenwood
GENERAL MANAGER PARKS, RECREATION AND CULTURAL SERVICES

EB:tc
Attachment
2022 2023 Community School Grant

Copied to: Chief Administration Officer
Deputy CAO/CFO
City Solicitor
General Manager Corporate Services
General Manager Planning and Development



Attachment #1

May 3, 2022

MAY 05 2022

For To	Initials
	DE ✓
	EB ✓

Mr. Dave Ellenwood, Director
 Burnaby Parks, Recreation & Cultural Services
 #101 – 4946 Canada Way
 Burnaby, BC V5G 4H7

Re: 2022-23 Budget for Community Schools

Dear Mr. Ellenwood,

At its April 29, 2022 meeting, the District Community School Advisory and Coordinating Committee (DCSACC) approved the following recommendation:

THAT the proposed 2022-23 Community School Budget (attached) be approved and that the Burnaby Board of Education and the City of Burnaby each be requested to include in their respective budgets, the amounts requested for the support and operation of community schools during the 2022/2023 school year.

Please consider this letter as the formal request to include in the City's operating budget, the sum of **\$538,897** as its share of the funds required to support Burnaby's Community School Program for the 2022-23 school year. This budget provides for wage increases for CUPE, teachers, and a benefits increase for both.

DCSACC also wishes to acknowledge and thank the City Council, Burnaby Parks, Recreation and Cultural Commission, and the Burnaby Board of Education for their ongoing support of Burnaby's vibrant Community School program.

Please find attached an operating budget information sheet that provides an overview of the 2022/2023 budget, process, and guiding principles.

If you require further information, please contact me at 604.296.6900, ext. 661008.

Sincerely,

Wanda Mitchell
 Assistant Superintendent

WM/md

encl.

c: Kerry Teves, City of Burnaby Recreation Services Manager
 James Wang, City of Burnaby Councillor
 Claire Preston, Parks, Recreation & Cultural Commissioner

Margaret Manifold, City of Burnaby Senior Planner
 Jen Mezei, Board of Education Chair
 Sheri Brattston, Burnaby School District

2022/2023 COMMUNITY SCHOOL OPERATING BUDGET INFORMATION

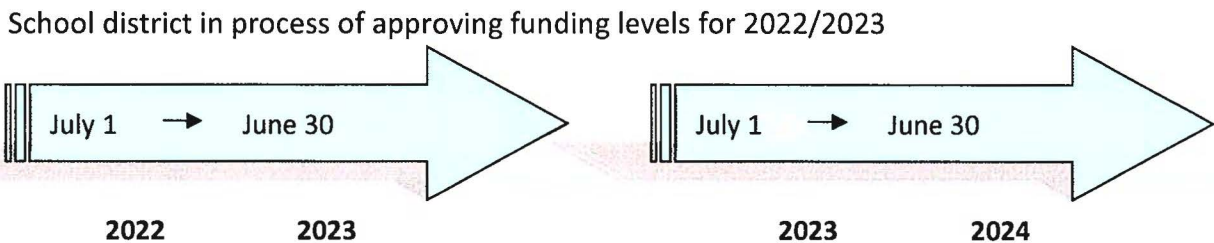
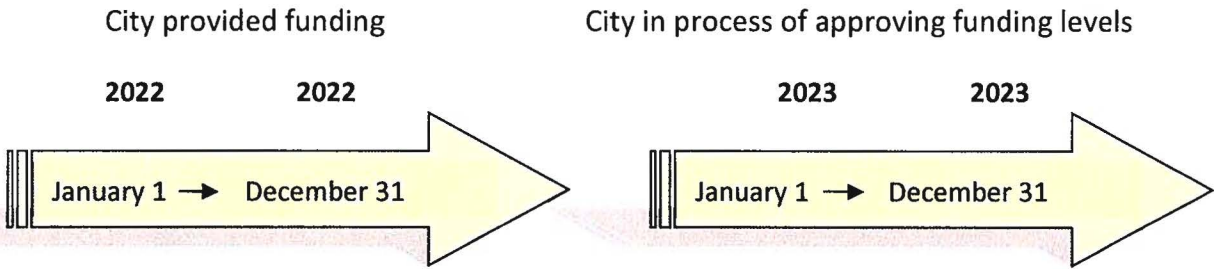
The community school program in Burnaby is supported by an integrated funding model involving the school district, City of Burnaby, provincial government, organizations and community residents.

The City of Burnaby and the school district have an operating agreement which outlines the process for receiving community school designation status and a funding formula to support community school operations.

The provincial government through the Ministry of Education’s CommunityLINK funding provides the school district with the funds to support a number of school-based social service programs such as school meals, children, youth and family support services, and community schools. Many of these services are integral elements of the district’s community school model.

The community school budget merges the school district financial year (July 1 - June 30) with the city calendar year (January 1 - December 31) to produce an 18-month budget cycle. It is further complicated by the provincial government’s budget year (April 1 - March 31). The budget that is being proposed is for the 2022-23 school year (July 1, 2022 to June 30, 2023).

The following graphic may be helpful in understanding how the funding partnership works:



2022-23 Budget Preparation Guiding Principles

- Budget includes a \$27,505 increase to overall base contribution levels from the City and School District
- Budget provides for an equitable distribution of funds to each designated community school
- Budget recognizes that each community school enhances their community education program through a variety of other funding sources including provincial and federal government summer program grants
- Budget uses the historical community school cost sharing agreement to determine the level funding required from the City of Burnaby and the School District for the operation of the community school programs for 2022-23
- Requests the City increase its contribution by \$10,668 from \$528,229 to \$538,897 to cover its share of the overall cost of providing the existing community schools program in 2022-23
- Requests the School District increase its contribution by \$16,837 from \$833,745 to \$850,582 to cover its share of the overall cost of providing the existing community schools program in 2022-23

PROPOSED OPERATING BUDGET FOR EIGHT COMMUNITY SCHOOLS JULY 1, 2022 – JUNE 30, 2023

	Approved 2021-22 Operations (8 Schools)	Proposed 2022-23 Operations (8 schools)
REVENUE		
City of Burnaby	528,229	538,897
School District (from School District Funding Sources)	833,745	850,582
	<u>1,361,974</u>	<u>1,389,479</u>
EXPENDITURES		
Coordinators & Staff Program Assistants	1,045,814	1,068,488
Clerical & Custodial Support Services		
Employee Benefits	241,658	246,491
	<u>1,287,472</u>	<u>1,314,979</u>
SUPPLIES/SERVICES		
Summer Programs	16,000	16,000
Program Development/After School Programs	24,000	24,000
Supplies	8,000	8,000
Equipment	12,000	12,000
Training Development	6,000	6,000
Mileage	6,000	6,000
Telephone	2,500	2,500
	<u>74,500</u>	<u>74,500</u>
TOTAL	<u>1,361,972</u>	<u>1,389,479</u>



Item.....	5
Director's Report No.	6
Meeting.....	2022 June 14

COMMISSION REPORT

TO: CHAIR AND MEMBERS
PARKS, RECREATION & CULTURE
COMMISSION

DATE: 2022 June 9

FROM: GENERAL MANAGER
PARKS, RECREATION AND CULTURAL
SERVICES

FILE: 54000-01

SUBJECT: COVERED SPORTS BOX - PUBLIC CONSULTATION

PURPOSE: To provide information on public consultation process for the proposed covered sports box at Confederation Park.

RECOMMENDATIONS:

1. **THAT** this report be received for information purposes.
2. **THAT** a copy of this report be forwarded to the Burnaby Minor Lacrosse Association and Western Ball Hockey League for information.

REPORT

1.0 INTRODUCTION

The concept of covering and lighting outdoor sports boxes as a means to provide extended hours and seasons for sports has been consistently supported by the Parks, Recreation and Culture Commission and Council. A plan to cover the sports box in Confederation Park has been developed and public consultation is the next step to be undertaken in the project. This report outlines the public consultation initiative to be undertaken in 2022.

2.0 POLICY CONTEXT

The addition of a covered sports box to Confederation Park is consistent with the Burnaby Strategic Plan (2022).

3.0 BACKGROUND

Burnaby's outdoor lacrosse boxes have provided opportunity to provide play for lacrosse and ball hockey in the outside environment and have helped to shift play away from indoor arenas. The number of players and teams that participate in ball hockey and lacrosse has expanded. The demand for play space in both

To: Parks, Recreation & Culture Commission
 From: General Manager Parks, Rec & CS
 Re: COVERED SPORTS BOX - PUBLIC
 CONSULTATION

.....Page 2

indoor arenas and outdoor sports boxes has expanded in response to this. Opportunities to find ways to increase play time in the outdoor sports boxes have been pursued and following extensive study on opportunities to add roof features and lighting to existing sports boxes, it was determined that the sports box at Confederation Park, which is at the end of asset life, should be demolished and replaced entirely with a multi-use sports box that would include lighting and a roof.

A strategy to demolish and replace the facility with a new covered lit multi-use sports box was supported by Commission. Conceptual plans have now been developed for the new facility and are ready for review by the public.

The new facility will be located in the existing location and will include a multi-use sports box for lacrosse, ball hockey, volleyball, basketball and pickle ball underneath an all-weather portal frame cover. A future phase of the facility proposes to incorporate an additional covered area on the north side and will accommodate more sports courts and passive recreation areas.

Before proceeding with further detail plans and construction of the project, consultation with the local community to assess the level of support is recommended.

The public consultation will include two open house sessions and an online survey. The open houses will be held July 8 and 9 at McGill Library and the online information will be posted for feedback until 2022 July 12. The open houses will be advertised on the City website, and via posters at local parks, recreation centres, and libraries. Public consultation/feedback will be collected through these venues and the results will be brought back to the Commission for information. Pending a review of the results and general support from the public, staff would proceed to tender and construction of the project in 2022/2023.

4.0 RECOMMENDATION

It is recommended that a public consultation be undertaken to gather feedback on the proposed covered sports box to be located in Confederation Park. The results will be brought back to Commission for information prior to project tendering in 2022/2023.



Dave Ellenwood
 GENERAL MANAGER PARKS, RECREATION AND CULTURAL SERVICES

HE:tc