

James Koll
Burnaby Artists Guild
211-5350 Victory Street
Burnaby, BC V5J 1T1

CORRESPONDENCE
2015 FEBRUARY 02

January 23, 2015

Mayor and Council
c/o Office of the City Clerk
4949 Canada Way
Burnaby, BC V5G 1M2

Dear Mayor and Council,

Request To Place Temporary Event Signs On Burnaby Public Property

The Burnaby Artists Guild requests the consent of the Council to place temporary signs on City road rights-of-way and boulevards to publicize our annual Spring and Fall Original Art Shows at the Shadbolt Centre on the following dates:

- Spring 2015 - March 27, 28 and 29
- Fall 2015 - October 23, 24 and 25
- Spring 2016 - April (Exact dates to be confirmed)
- Fall 2016 - October (Exact dates to be confirmed)

We have a total of eight 4ft x 4ft signs for this purpose. We will take care to comply with all City guidelines and locate them as directed by the City's Traffic Engineering Division. The signs would be erected no earlier than two weeks before each event and be removed within three days afterwards.

Thank you for your consideration in this matter.

Respectfully,



James Koll
Vice President, Burnaby Artists Guild

NOTE: The Engineering Department is supportive of the Artists Guild's request for temporary signs (two weeks) on public property in support of their temporary semi-annual special event as outlined in their letter. Council approval is recommended.

Copied to:
City Manager
Dir. Engineering
Dir. Planning & Building