



Burnaby Minor Baseball Association

#813 – 6540 Hastings Street

Burnaby, BC V5B 4Z5

Tel: 604-420-5913 Fax 604-420-5923

January 20, 2015

City of Burnaby City Council
City Clerk's Office
4949 Canada Way
Burnaby, BC
V5G 1M2

Dear Sirs,

Re: Request to place advertising signage on City of Burnaby property

Further to my conversation with Sheryl in the Traffic Department, I am writing to request approval for Burnaby Minor Baseball Association ("BMBA") to temporarily place six registration advertisements on City of Burnaby property. A copy of the sign, which measures 48" x 72", is attached for your reference. The signs would be mounted on a white wooden frame and would require a small peg to be hammered into the ground to provide stability.

We run our In-Person registration out of the Kensington Arena Community Room, from early January to mid-March. On-line registration continues until early April. We are therefore requesting permission to place the signs immediately, and we undertake to have them removed by the end of April.

Requested locations are as follows:

1. Curtis Street, north side, on the grass area immediately to the east of the car park entrance for Kensington Arena.

Copied to:

City Manager
Dir. Engineering
Dir. Planning & Building

2. Hastings Street, south side, on the grass area immediately east of Fell Street.
3. Hastings Street, south side, on the grass area between Esmond Avenue and Ingleton Avenue.
4. Charles Rummel Park, at the corner of Lozells Avenue and Government Road.
5. Burnaby Mountain Parkway, north side, at the intersection with Centennial Way (or some other location on Burnaby Mountain Parkway as suggested by the Traffic Department).
6. Greystone Drive, south side, east of the intersection with Burnwood Drive.
7. Cariboo Park, at the intersection of Cariboo Road and Armstrong Avenue.
8. Kensington Avenue, east side, at the intersection with Joe Sakic Way.

At this time we have only six signs to be placed, but I have put forward eight potential locations in case any are considered unsuitable. If all eight are acceptable we will make a decision on which two to drop and will advise you accordingly.

Please do not hesitate to contact the undersigned if you require any additional information.

Yours truly



John R. Ellen, CPA, CA
President
Burnaby Minor Baseball Association
President@BurnabyBaseball.com

Enc:

NOTE: The Engineering Department is not supportive of the signage request from Burnaby Minor Baseball Association because it is not in support of a community oriented temporary special event of potential interest to the general public. The requested signage is advertising numerous registration dates over a three month period. Council approval is not recommended.

W.O.#: 41369

Designer: DIGDUG

Item 1

Size: noted below

Quantity: 6 signs, 18 large sliders + 186 small sliders

FASTSIGNS.

More than fast. More than signs.



Colours: CMYK

Lamination: none

Material: Digitally printed direct to substrates

Finishing: Cut to size - assemble

Substrate: 10mm coroplast + .060 polystyrene

includes 12 slider rails

Sign cost includes two proof changes. Additional proof changes will incur a design charge.

At FASTSIGNS Vancouver, we take pride in precision, but the final examination for accuracy is your responsibility. Before giving approval, please examine all proofs carefully for the accuracy of information presented, as well as quantity, sizes, spelling, punctuation, graphics, colours and general layout.



BURNABY MINOR BASEBALL

REGISTER IN PERSON AT:
Kensington Arena - Community Room
11AM - 2PM Sunday January 31
Online at BurnabyBaseball.com

sliders

x6 **January**
x6 **February**
x6 **March**

.060 polystyrene
single sided print

5"H x 17"W
quantity: 18

sequential numbers from

1 to **31**

.060 polystyrene
single sided print

5"H x 5"W
quantity: 186

(6 sets of numbers from 1-31)

slider rails
.25"H x 22"W
quantity: 12

10mm coroplast
single sided print
48"H x 72"W
quantity: 6