

CITY OF BURNABY

COMMUNITY HERITAGE COMMISSION

MINUTES

An Open meeting of the Community Heritage Commission was held in the Council Committee Room, City Hall, 4949 Canada Way, Burnaby, B.C. on Thursday, **2014 December 04** at 6:00 p.m.

PRESENT: Councillor Colleen Jordan, Chair
Councillor Nick Volkow, Vice Chair
Ms. Margaret Bell, Citizen Representative
Mr. Philip Finlayson, Citizen Representative
Ms. Ruby Johnson, Honorary Member Emeritus
Ms. Les Lee Lowe, Burnaby Historical Society Representative
Mr. Harry Pride, Historian
Ms. Zoe Towle, Citizen Representative

ABSENT: Mr. Lee Loftus, Parks, Recreation and Culture Commission Representative
Ms. Coni O'Neill, Citizen Representative

STAFF: Mr. Dennis Back, City Clerk
Mr. Jim Wolf, Senior Long Range Planner
Ms. Helen Lee, Long Range Planner
Ms. Deborah Tuytens, Museum Services Supervisor
Ms. Rebecca Pasch, City Archivist
Ms. Blanka Zeinabova, Administrative Officer

The Chair called the Open meeting to order at 6:03 p.m.

1. **MINUTES**

a) **Minutes of the Community Heritage Commission
Open Meeting held on 2014 September 04**

MOVED BY COMMISSIONER FINLAYSON:

SECONDED BY COMMISSIONER PRIDE:

“THAT the minutes of the Community Heritage Commission Open meeting held on 2014 September 04 be adopted.”

The Committee noted correction on page 5, point 4 – should read St. Stephen Anglican Church

CARRIED UNANIMOUSLY

2. **REPORTS**

MOVED BY COMMISSIONER TOWLE:
SECONDED BY COMMISSIONER LOWE:

“THAT the reports be received.”

CARRIED UNANIMOUSLY

a) **Report from the Director Planning and Building**
Re: Heritage Alteration Permit
Roy & Catherine Cummins House
4156 Rumble Street

The Director Planning and Building submitted a report seeking approval for the issuance of a Heritage Alteration Permit for the Roy and Catherine Cummins House, a designated heritage site.

The Director Planning and Building recommended:

1. THAT the Community Heritage Commission recommend Council approve the issuance of a Heritage Alteration Permit for the Roy and Catherine Cummins House located at 4156 Rumble Street, as outlined in this report.

MOVED BY COMMISSIONER TOWLE:
SECONDED BY COUNCILLOR VOLKOW:

“THAT the recommendation of the Director Planning and Building be adopted.”

CARRIED UNANIMOUSLY

b) **Report from the City Clerk & City Archivist**
Re: City Archives Oral History Capital Project

The City Clerk and City Archivist submitted a report providing information on the next phase of the oral history project.

The City Clerk and City Archivist recommended:

1. THAT the Community Heritage Commission provide guidance in determining a focus and definition for the next phase of the Oral History project.

MOVED BY COUNCILLOR VOLKOW:
SECONDED BY COMMISSIONER TOWLE:

“THAT the recommendation of the City Clerk and City Archivist be adopted.”

CARRIED UNANIMOUSLY

Arising from discussion, Commissioner Finlayson was granted leave by the Commission to introduce the following motion:

MOVED BY COMMISSIONER FINLAYSON:
SECONDED BY COMMISSIONER PRIDE:

“THAT the Commission form a Subcommittee to develop parameters for the next phase of the Oral History project, and report back to the Commission on 2015 February 05.”

CARRIED UNANIMOUSLY

Commissioners Zoe Towle, Les Lee Lowe, Harry Pride and Margaret Bell volunteered to participate on the Subcommittee.

3. NEW BUSINESS

a) Ms. Rebecca Pasch, City Archivist
Re: City of Burnaby Archives - Update

Ms. Pasch submitted a memorandum providing the following update on work at the City Archives:

- the Website Upgrades and Book Digitization Pilot Project is now well underway;
- the Film Digitization Project is on schedule to roll out with the larger upgrades project in February 2015;
- public programming opportunities have been extensive over the last three months;
- images from the photo collection are being utilized for the Burnaby Now newspaper's "Then and Now", and on the Facebook page for Burnaby Heights Merchants Association for "Throwback Thursdays" feature.

b) Deborah Tuytens, Museum Services Supervisor
Re: Burnaby Village Museum Updates (June)

Ms. Tuytens submitted a memorandum providing the following update on work at the Burnaby Village Museum:

- the Museum received sponsorship support (\$25,000) from Royal Bank of Canada for the 2014/2015 school program season – 20 schools will receive complimentary admission to the school programs;

- with the School District cooperation the programming department developed a new five-year Aboriginal Enhancement Agreement, which aims to support teachers and students learning about First Nations history and culture;
- a new program of monthly BVM Learning Workshops were scheduled for volunteers and staff;
- major development for the volunteer program at the Museum was the implementation of Better Impact, a web-based volunteer management software system;
- Heritage Christmas hours were extended this year on weekends from 1-9 p.m., on weekdays 1-5:30 p.m. until December 12th, and then daily 1-9 p.m. through January 2nd;
- the Museum is in process of transferring a collection of logging equipment to the Powel River Historical Museum & Archives;
- the Neighbourhood History Series, organized in partnership with the Burnaby Public Library, was a great success with 175 people in attendance and five lectures held at the four library branches and the Museum;
- the Digital Storytelling project continues in partnership with SFU. The project teaches local seniors to create short movies based on their life history. Eight people enrolled in the fall pilot project; four additional workshop will be offered in the spring;
- preparation continues to make the Museum's large collection of reference and historical books available to be searched on-line, as part of the Heritage Burnaby Upgrades Project;
- the City of Burnaby was the recipient of an Award for Outstanding Achievement from the BC Museums Association for providing free admission to the Museum.

c) **Commissioner Les Lee Lowe**
Re: Oral History 2015

Commissioner Lowe's comments were received during discussion of item 2(b) Reports – City Archives Oral History Capital Project.

Mr. Jim Wolf, Senior Long Range Planner

Mr. Wolf updated the Commission on the following matters:

- the Planning Department is in discussion with St. Stephen Anglican Church, Vancouver Heights Presbyterian Church and West Burnaby United Church on the sites' potential redevelopment;
- Amacon has finished signage for the Glen-Lyon heritage property – signs will be installed before the end of 2014;
- the Planning Department is extremely busy with the Kinder Morgan activities on Burnaby Mountain, which spiked media attention, public interest and information requests; the City's website is being updated as necessary;

Councillor Jordan

Councillor Jordan advised that an agreement has been reached with BCIT for long term programs for the Eagles Estate and the Baldwin House.

Commissioner Philip Finlayson

Commissioner Finlayson noted he attended the Heritage BC annual conference in Cloverdale. The conference was well attended, with many interesting speakers, lectures and presentations.

4. INQUIRIES

There were no inquiries brought before the Commission at this time.

5. ADJOURNMENT

MOVED BY COMMISSIONER FINLAYSON:
SECONDED BY COMMISSIONER PRIDE:

“THAT the Open meeting do now adjourn.”

CARRIED UNANIMOUSLY

The Open meeting adjourned at 7:19 p.m.

Ms. Blanka Zeinabova
ADMINISTRATIVE OFFICER

Councillor Colleen Jordan
CHAIR