

2015 PARCEL TAX ROLL REVIEW PANEL

A Local Area Service and Sewer Utility Parcel Tax Roll Review Panel was held in the Council Chamber, City Hall, 4949 Canada Way, Burnaby, B.C. on Tuesday, March 24 at 6:00 p.m.

PANEL MEMBERS PRESENT: Mayor D. Corrigan
Councillor P. Calendino
Councillor S. Dhaliwal
Councillor D.N. Johnston
Councillor C. Jordan
Councillor P. McDonell
Councillor N.M. Volkow

PANEL MEMBERS ABSENT: Councillor A. Kang
Councillor J. Wang

STAFF PRESENT: Mr. Richard Rowley, Asst. Dir. Finance – Revenue Services
Ms. Denise Letkeman, Manager, Revenue & Taxation Services
Mr. Ashley Springer, Administrative Officer, Engineering
Mr. Johnny Tran, Tax Clerk 3
Mr. S. Cleave, Deputy City Clerk

The Parcel Tax Roll Review Panel was called to order at 6:00 p.m.

Members of the Panel were sworn in by the Deputy City Clerk.

MOVED BY COUNCILLOR McDONELL:
SECONDED BY COUNCILLOR JORDAN:

“THAT His Worship, Mayor Derek Corrigan be appointed Chair of the Parcel Tax Roll Review Panel.”

CARRIED UNANIMOUSLY

MOVED BY COUNCILLOR McDONELL:
SECONDED BY COUNCILLOR JOHNSTON:

“THAT the Deputy City Clerk, Sid Cleave be appointed Secretary of the Parcel Tax Roll Review Panel.”

CARRIED UNANIMOUSLY

REPORTS

A. DIRECTOR FINANCE 2015 Parcel Tax Roll Review Panel

The Director Finance submitted a report providing a procedural overview of the Parcel Tax Roll Review Panel. In accordance with Part 7, Division 4, Section 200 of the Community Charter, “a council may by bylaw, impose a parcel tax in accordance with this Division to provide all or part of the funding for a service.” In accordance with Part 7, Division 4, Section 205 of the Community Charter, Burnaby City Council convenes a Parcel Tax Roll Review Panel to review all complaints / noted corrections received by owners of properties included on the new Parcel Tax rolls.

The Director Finance recommended:

1. THAT this report be received for information purposes.

MOVED BY COUNCILLOR McDONELL:
SECONDED BY COUNCILLOR VOLKOW:

“THAT the recommendation of the Director Finance be adopted.”

CARRIED UNANIMOUSLY

B. DIRECTOR FINANCE Parcel Tax Roll Review Panel Frontage Rules

The Director Finance submitted a report outlining foot frontage rules for the purpose of Local Area Service assessment as incorporated in the Local Area Service Charges Bylaw 1985 (#8417).

The Director Finance recommended:

1. THAT this report be received for information purposes.

MOVED BY COUNCILLOR VOLKOW:
SECONDED BY COUNCILLOR McDONELL:

“THAT the recommendation of the Director Finance be adopted.”

CARRIED UNANIMOUSLY

C. DIRECTOR FINANCE
Parcel Tax Roll Review Panel Authentication of the Rolls

The Director Finance submitted a report advising that the requirements of the Community Charter pursuant to this Parcel Tax Roll Review Panel have been met. Notices of the Parcel Tax Roll Review Panel were published on 2015 March 06 in the Burnaby NewsLeader, and 2015 March 13 in the Burnaby Now.

Local Area Service Foot Frontage and Sewer Assessment Notices were mailed on 2015 March 06 to all affected property owners at the addresses listed on the latest Assessment Roll. No complaints for an appeal under Part 7, Division 4, Section 215 of the Community Charter have been received prior to the panel.

The Director Finance recommended:

1. THAT the 2015 Sewer Assessment Roll as described in this Parcel Tax Roll Review Panel, be confirmed and authenticated
2. THAT the 2015 Local Area Service Frontage Tax Assessment Roll as described in this Parcel Tax Roll Review Panel be confirmed and authenticated.

MOVED BY COUNCILLOR McDONELL:
SECONDED BY COUNCILLOR JOHNSTON:

“THAT the recommendation of the Director Finance be adopted.”

CARRIED UNANIMOUSLY

ADJOURNMENT

MOVED BY COUNCILLOR VOLKOW:
SECONDED BY COUNCILLOR JOHNSTON:

“THAT the 2015 Parcel Tax Roll Review Panel be now adjourned.”

CARRIED UNANIMOUSLY

The 2015 Parcel Tax Roll Review Panel adjourned at 6:04 p.m.

Confirmed:

Certified Correct:

CHAIR

DEPUTY CITY CLERK