

**INTERNATIONAL RELATIONS AND  
FRIENDSHIP CITIES COMMITTEE**

**MINUTES**

An Open meeting of the International Relations and Friendship Cities Committee was held in the Council Committee Room, City Hall, 4949 Canada Way, Burnaby, BC on **2014 November 20** at 4:30 p.m.

PRESENT: Councillor P. McDonell, In the Chair  
Councillor P. Calendino, Member

ABSENT: Councillor R. Chang

STAFF: Mr. A. Fourt, Administrative Assistant to the Mayor  
Ms. E. Prior, Administrative Officer

The Chair called the Open meeting to order at 4:30 p.m.

**1. MINUTES**

- (a) **Minutes of the Open meeting of the International Relations and Friendship Cities Committee held on 2014 October 28**

MOVED BY COUNCILLOR CALENDINO:

SECONDED BY COUNCILLOR MCDONELL:

“THAT the minutes of the International Relations and Friendship Cities Committee ‘Open’ meeting held on 2014 October 28 be adopted.”

CARRIED UNANIMOUSLY

**2. CORRESPONDENCE & REPORTS**

MOVED BY COUNCILLOR CALENDINO:

SECONDED BY COUNCILLOR MCDONELL:

“THAT the correspondence and reports be received.”

CARRIED UNANIMOUSLY

**(a) Correspondence from Kushiro, Japan**  
**Re: Update Regarding**  
**2015 Sister City Exchange Vista**

Correspondence was received from Ms. Naoko Satoh, Assistant Manager Citizens Collaboration Division, City of Kushiro, Japan regarding the 50<sup>th</sup> anniversary of our Sister City affiliation.

Ms. Satoh confirmed that protocols around the City of Burnaby's visit to Kushiro and Kushiro's reciprocal visit to the City of Burnaby will remain the same as in the past. Each hosting City will provide accommodation, meals, bus transportation, and hosting during the delegation visit.

Staff undertook to continue communication and to advise Ms. Satoh of Burnaby's acceptance to visit Kushiro, Japan in 2015 to celebrate the 50<sup>th</sup> anniversary of the Sister City affiliation.

**(b) Report from Administrative Assistant to the Mayor**  
**Re: City of Mesa, Arizona Sister City**  
**Delegation Visit to the City of Burnaby**

A report was received from the Administrative Assistant to the Mayor seeking funding approval for hosting of an 11-member delegation from Burnaby's Sister City Mesa, Arizona, as outlined in this report.

The Administrative Assistant to the Mayor recommended:

1. THAT the International Relations and Friendship Cities Committee request Council approval for expenses related to the hosting of an 11-member delegation from Burnaby's Sister City of Mesa, Arizona, as outlined in this report.

MOVED BY COUNCILLOR CALENDINO:  
SECONDED BY COUNCILLOR MCDONELL:

"THAT the recommendation of the Administrative Assistant to the Mayor be adopted."

CARRIED UNANIMOUSLY

**(c) Report from Administrative Assistant the Mayor**  
**Re: City of Hwaseong, South Korea Sister City**  
**Delegation Visit to the City of Burnaby**

A report was received from the Administrative Assistant to the Mayor seeking funding approval for hosting of an 13-member delegation from Burnaby's Sister City of Hwaseong, South Korea on October 8, 2014.

The Administrative Assistant to the Mayor recommended:

1. THAT the International Relations and Friendship Cities Committee request Council approval for expenses related to the hosting of a 13-member delegation from Burnaby's Sister City of Hwaseong, South Korea, as outlined in this report.

MOVED BY COUNCILLOR CALENDINO:

SECONDED BY COUNCILLOR MCDONELL:

“THAT the recommendation of the Administrative Assistant to the Mayor be adopted.”

CARRIED UNANIMOUSLY

4. **2014 PROGRESSIVE LIST OF AUTHORIZED  
EXPENDITURE TO DATE - \$13,226.69 pending revision**

5. **NEW BUSINESS**

No items of new business were brought forward at this time.

6. **INQUIRIES**

No inquiries were brought before the Committee at this time.

7. **ADJOURNMENT**

MOVED BY COUNCILLOR CALENDINO:

SECONDED BY COUNCILLOR MCDONELL:

“THAT the ‘Open’ meeting do now adjourn.”

CARRIED UNANIMOUSLY

The ‘Open’ meeting adjourned at 4:40 p.m.

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Ms. Eva Prior  
ADMINISTRATIVE OFFICER

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Councillor McDonell  
IN THE CHAIR