
TO: CITY MANAGER **DATE:** 2015 May 12

FROM: DIRECTOR ENGINEERING **FILE:** 38000-40

SUBJECT: ST. ANTHONY'S PARADE - REVISED

PURPOSE: To seek Council approval for the temporary closure of Ingleton, Esmond, Pandora, Triumph and MacDonald for a church parade.

RECOMMENDATIONS:

1. **THAT** Council approve the parade as discussed in this report.
2. **THAT** the coordinator of the event, Vitto Lecce, 2701 St. George St., Port Moody, BC V3H 2H1, be sent a copy of this report.

REPORT

A request to use City streets for a parade on Saturday, 2015 June 13 from 6:00pm – 8:00pm has been received from Vitto Lecce, Vice-President of the St. Antonio Club. The parade route will require temporary closure of sections of Ingleton, Esmond, Pandora, Triumph and MacDonald (see *attached* figure 1). Council approval is required by the Street & Traffic Bylaw.


The St. Antonio Club is a non-profit community church organization which has conducted an annual mass and parade in honour of St. Antonio at St. Helen's Parish since 1985.

The organizers are aware that approval is subject to the following conditions:

1. That the parade be conducted under the supervision of one person as marshal or organizer.
2. That all participants be instructed to respect the rights and property of the individuals encountered en route.
3. That the parade be covered with liability insurance in the minimum amount of \$2 million with the City of Burnaby named as co-insured, and that the insurance policy include a 30 day cancellation notice and a cross liability clause.
4. That the organizers send out letters to residents that are affected by the road closures.
5. That the organizers are responsible for arranging for barricade volunteers for all barricade locations.

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6. That a signed copy of the "City of Burnaby Permit For Short Term Use and Occupancy Of City Lands" be received no later than one week prior to the event.



Leon A. Gous, P. Eng. MBA
DIRECTOR ENGINEERING

SP:cp

Attachment

Copied to: **Director Finance**
RCMP - OIC Burnaby Detachment Chief Supt. Dave Critchley
Deputy Fire Chief - Chris Bowcock
BC Ambulance Special Operations - via email at EMSO@bcehs.ca
Emergency Program Coordinator - Charmaine Pflugrath
Supervisor, Sports & Outdoor Recreation - Jill Porter

FIGURE 1

