

TO: CHAIR AND MEMBERS
FINANCIAL MANAGEMENT COMMITTEE

DATE: 2015 May 15

FROM: DIRECTOR ENGINEERING

FILE: 32000-05

SUBJECT: 2015 CAPITAL BYLAW FUNDING REQUEST - CITY HALL 4TH FLOOR
REORG AND ECO-CENTRE DRIVEWAYS

PURPOSE: To request funding approval for renovations to 4th floor City Hall and Eco-Centre driveways.

RECOMMENDATIONS:

1. **THAT** The Financial Management Committee recommend Council approve the capital expenditure of \$370K for various capital improvements, as outlined in this report.
2. **THAT** Finance Management Committee recommend Council to authorize staff to bring down a bylaw in the amount of \$387K (inclusive of GST) to finance the capital programs as outlined in this report.

REPORT

The 2015 – 2019 Provisional Financial Plan provides funding for various multi-year capital improvements. In order to proceed in a timely manner with the contracts for design and construction, funding approval is requested for the below listed projects.

1.0 City Hall-Engineering Office Renovations (ENX.061) \$220,000

Renovations to the 4th floor of city Hall are required to optimize capacity of office space and allow placement of staff within departments to be situated together. Work anticipated includes: painting, electrical, take down and creation of walls, furniture and creation of cubicles.

2.0 Resurfacing Driveways – Eco-Centre (ENX.0062) \$150,000

The existing driveways at the Burnaby Eco-Centre are requiring more frequent resurfacing with asphalt millings than anticipated due to surface settlement. Potholes are present and require attention.

To: Chair and Members Financial Management Committee
From: Director Engineering
Re: 2015 Capital Improvements Bylaw Funding Request
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It is recommended that the Financial Management Committee request Council to approve the capital expenditures as outlined in this report and request Council to authorize staff to bring down a Capital Reserves Bylaw in the amount of \$\$387K (inclusive of GST) to finance the capital programs as outlined in this report.

A handwritten signature in blue ink, appearing to read 'Leon A. Gous', followed by a horizontal line.

Leon A. Gous, P. Eng. MBA
DIRECTOR ENGINEERING

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Copied to: City Manager
Director Finance
Director Parks, Recreation & Cultural Services
City Solicitor