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**TO:** CITY MANAGER **DATE:** 2015 July 20

**FROM:** DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

**SUBJECT:** LOCHDALE COMMUNITY HALL ASSOCIATION LICENSE  
RENEWAL

**PURPOSE:** To request approval for the renewal of the lease with the Lochdale Community Hall Association.

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**RECOMMENDATION:**

1. **THAT** approval be given for the renewal of the lease with the Lochdale Community Hall Association, for a further five year term beginning the 1<sup>st</sup> day of 2015 July; with minor revisions to the terms and conditions as outlined in the attached report.

**REPORT**

At its 'Open' Meeting of 2015 July 15 the Parks, Recreation and Culture Commission received the attached report and adopted the two recommendations contained therein.



Dave Ellenwood  
DIRECTOR PARKS, RECREATION AND CULTURAL SERVICES

DE:km

Attachment

P:\Admin\tc\Data\Council\150715\capitol hill hall association

Copied to: Director Finance  
City Solicitor

## COMMISSION REPORT

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**TO:** CHAIR AND MEMBERS  
PARKS, RECREATION & CULTURE COMMISSION

**FROM:** DIRECTOR PARKS, RECREATION AND CULTURAL SERVICES

**SUBJECT:** LOCHDALE COMMUNITY HALL ASSOCIATION LICENSE RENEWAL

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**RECOMMENDATIONS:**

1. **THAT** approval be given for the renewal of the license agreement with the Lochdale Hall Community Association, for a further five year term beginning the 1<sup>st</sup> day of July, 2015; with minor revisions to the terms and conditions as outlined in this report.
2. **THAT** Council be requested to concur.

**REPORT**

The City has had an agreement with the Lochdale Community Hall Association for over seventy years. The Association is responsible for operating the Lochdale Community Hall, including maintaining the interior of the facility for reasonable wear and tear. The Association manages this heritage resource and makes it available to the community for a cost recovery fee, with payment of \$1 per year to the City. The Association continues to provide a valuable service to the community, by way of their management and operation of the Hall, and they continue to operate within the terms and conditions of their license.

The terms of the license have been reviewed with the Association, and the following changes are proposed for the new five year term:

1. The new term for the license will be for five years commencing on the 1<sup>st</sup> day of July, 2015 and ending on the 30<sup>th</sup> day of June, 2020.
2. Insurance requirements have been updated to comply with City standards.
3. The list of equipment owned by the Association has been updated.

It is recommended that approval be given for the renewal of the license agreement as outlined in this report.

A handwritten signature in black ink, reading "D. Ellenwood". The signature is fluid and cursive, with the first letter "D" being large and prominent.

Dave Ellenwood  
DIRECTOR PARKS, RECREATION AND CULTURAL SERVICES

DP:km

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cc: City Solicitor