



TO: CHAIR AND MEMBERS
FINANCIAL MANAGEMENT COMMITTEE

DATE: 2015 August 28

FROM: CHIEF LIBRARIAN

FILE:

SUBJECT: 2015 LIBRARY VEHICLE AND RFID CONVERSION PROJECT
COMPLETION BYLAW FUNDING REQUEST

PURPOSE: To request bylaw funding for a Library vehicle and completion of the RFID conversion project.

RECOMMENDATIONS:

1. **THAT** the Financial Management Committee recommend Council authorize staff to bring down a Capital Reserves bylaw in the amount of \$109,950 (inclusive of GST of \$4,950) to finance two projects as outlined in this report.

REPORT

1.0 OUTREACH VAN (ADZ.0001) \$40,000

In the 2015-2019 Annual Financial Plan the Library Board placed a priority on creating new opportunities for the community to engage with the library. "Pop-up Libraries" were identified as a successful strategy to deliver on this priority as they bring the library to community events, such as the Farmers' Market and the Canada Day celebrations at Swangard Stadium, where community response has been overwhelmingly positive. The Capital Plan includes an outreach vehicle to facilitate the provision of more "Pop-up Libraries" and enable staff to effectively engage with our community in a visible and interactive manner.

2.0 RADIO FREQUENCY IDENTIFICATION (RFID) (ADY.0006) \$65,000

Radio frequency identifier (RFID) technology is used to perform circulation functions, including a self-check option and loss prevention. The new system has been installed and renovations to the interior entrances are near completion at the Bob Prittie Metrotown and McGill branches. In order to complete the move to this system, additional funding is requested to purchase necessary equipment and furniture related to the renovated spaces.

To: Chair and Members Financial Management Committee

From: Chief Librarian

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3.0 RECOMMENDATION

It is recommended that the Financial Management Committee recommend Council authorize staff to bring down a Capital Reserves bylaw in the amount of \$109,950 (inclusive of GST of \$4,950) to finance two projects as outlined in this report. Sufficient Capital Reserves are available to fund these two projects.

A handwritten signature in black ink, appearing to read "M. Edel Toner-Rogala". The signature is fluid and cursive, with the first name "M." and last name "Rogala" being more distinct than the middle name "Edel".

M. Edel Toner-Rogala
CHIEF LIBRARIAN

ET/lj

cc: City Manager
Director Finance
City Solicitor