



COUNCIL REPORT

TO: CITY MANAGER

DATE: 2015 December 02

FROM: DIRECTOR FINANCE

FILE: 5820-20

Reference: 193-11/15

**SUBJECT: CONTRACT AWARD
SAP ANNUAL SOFTWARE AND MAINTENANCE SUPPORT**

PURPOSE: To obtain approval to award a seven year contract for the annual SAP Software and Enterprise Maintenance Support.

RECOMMENDATION:

1. **THAT** Council approve the award of additional purchases to Microsoft Inc. for a total cost of \$374,171.62 including GST and PST in the amount of \$40,089.82 as outlined in this report

REPORT

The contract award is for a seven year period from June 2015 to May 2022. The annual amount for the first year of the contract is \$614,387 which represents an increase of 1.36% over the prior year. The total value of the contract over the seven year term is \$4,615,963 with a total incremental increase of 5% by 2022.

A Notice of Intent to contract was advertised publically and the City did not register any objections by the closing time on 2015 November 25. The work of this contract includes the annual software and maintenance support of the Enterprise Resource Planning (ERP) System purchased from SAP Canada Inc.

The recommended company, SAP Canada Inc., has completed the previous contract to the satisfaction of the City. Staff review indicates that the contractor has the resources and industry knowledge to successfully complete the work required under this contract. The Chief Information Officer concurs with this recommendation.

Funding for this requirement is included in the 2015 – 2019 Annual Financial Plan.

A handwritten signature in cursive script, appearing to read "Denise Jorgenson".

Denise Jorgenson
DIRECTOR FINANCE

GC:kh

cc: Chief Information Officer
City Manager
City Solicitor