



COUNCIL REPORT

TO: CITY MANAGER **DATE:** 2015 December 02

FROM: DIRECTOR FINANCE **FILE:** 163-09/15

**SUBJECT: CONTRACT AWARD
ANIMAL CONTROL AND SHELTER SERVICES**

PURPOSE: To obtain approval to award a two year contract for the operation of the City's animal shelter and the provision of enforcement services for the Animal Control Bylaw.

RECOMMENDATION:

1. **THAT** Council approve a two year contract award to British Columbia Society for the Prevention of Cruelty to Animals (BCSPCA) for an estimated total cost of \$1,191,823.96 as outlined in this report.

REPORT

One submission for this contract was received by the closing time on 2015 October 27. The work of this contract includes animal care, operation of the Burnaby animal shelter and animal control services.

The contract award is for a two year period from 2016 January 01 to 2017 December 31, with options for three additional individual one year extensions at the discretion of the City. The amount for the first year of contract is \$590,011.86, which represents a 2% increase on the existing contract. The second year is subject to annual Consumer Price Index (CPI) increases and is estimated at \$601,812.10 (which includes a 2% projected increase). All subsequent years would also be subject to CPI increases.

The recommended company, BCSPCA, has completed the several contracts to the satisfaction of the City. Staff review indicates that the contractor has the resources to successfully complete the work required under this contract. The Director Parks, Recreation, and Cultural Services concurs with this recommendation.

Funding for this requirement is included in the 2015 – 2019 Annual Financial Plan.

A handwritten signature in cursive script, appearing to read "Denise Jorgenson".

Denise Jorgenson
DIRECTOR FINANCE

GC:ts

cc: City Manager
City Solicitor