



## **MANAGER'S REPORT**

### **January 18, 2016**

*Unless otherwise noted, the departmental recommendations contained in this Manager's Report are approved and recommended by the City Manager to the Mayor and Council*

#### **HIS WORSHIP THE MAYOR AND MEMBERS OF COUNCIL;**

The following report is submitted for your consideration:

#### **Item**

##### **01 LICENCE AGREEMENT – BURNABY LAKE ROWING CLUB**

**PURPOSE:** To request renewal of an operating agreement with the Burnaby Lake Rowing Club (BLRC) for an additional five year term beginning 2016 January 01 and ending on 2020 December 31.

##### **02 7917 MEADOWOOD DRIVE, BURNABY, BC LOT 183, DL 142, PLAN NWP 63855**

**PURPOSE:** To request a Council resolution to file a notice in the Land Title Office pursuant to Section 57 of the Community Charter, with respect to a property in contravention of City Bylaws.

##### **03 STRATA TITLE APPLICATION #15-02 7369 STRIDE AVENUE**

**PURPOSE:** To obtain Council authority for strata titling of an existing occupied two-family dwelling.

##### **04 BUILDING PERMIT TABULATION REPORT NO. 12 FROM 2015 DECEMBER 01 – 2015 DECEMBER 31**

**PURPOSE:** To provide Council with information on construction activity as reflected by the building permits that have been issued for the subject period.

**Item**

**05        2016 FCM MEMBERSHIP DUES**

**PURPOSE:** To seek Council approval for payment of Federation of Canadian Municipalities 2016 Membership Dues.

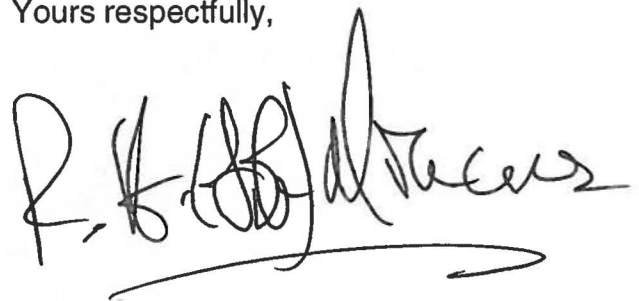
**06        EXTERNAL CONFERENCE/TRAINING AUTHORIZATION**

**PURPOSE:** To request Council's approval for training expenses.

**07        CONTRACT AWARD E20/2016  
2016 KAYMAR CREEK EROSION MITIGATION PROJECT**

**PURPOSE:** To obtain Council approval to award a contract for civil engineering and construction services for the 2016 Kaymar Creek Erosion Mitigation Project.

Yours respectfully,

A handwritten signature in black ink, appearing to read 'R. H. Moncur', with a long horizontal flourish extending to the right.

Robert H. Moncur  
City Manager