



Item
Meeting2016 Jan 18

COUNCIL REPORT

TO: CITY MANAGER **DATE:** 2015 December 17

FROM: DIRECTOR PARKS, RECREATION & CULTURAL SERVICES **FILE:** 9100-25

SUBJECT: LICENCE AGREEMENT - BURNABY LAKE ROWING CLUB

PURPOSE: To request renewal of an operating agreement with the Burnaby Lake Rowing Club (BLRC) for an additional five year term beginning 2016 January 01 and ending on 2020 December 31.

RECOMMENDATION:

1. **THAT** approval be granted to renew an operating agreement with the Burnaby Lake Rowing Club (BLRC) for an additional five year term beginning 2016 January 01 and ending on 2020 December 31 under the terms and conditions outlined in the attached report.

REPORT

At its 'Open' Meeting of 2015 December 16, the Parks, Recreation and Culture Commission received the attached report and adopted the two recommendations contained therein.

Dave Ellenwood
DIRECTOR PARKS, RECREATION AND CULTURAL SERVICES

DE:tc

Attachment

P:\Admin\to\Data\Council\151216\Licence Agreement - Burnaby Lake Rowing Club (2016.01.18)

Copied to: Director Finance
City Solicitor
Director Planning & Building
Risk Manager

COMMISSION REPORT

TO: CHAIR AND MEMBERS
PARKS, RECREATION & CULTURE COMMISSION

FROM: DIRECTOR PARKS, RECREATION AND CULTURAL SERVICES

SUBJECT: LICENCE AGREEMENT - BURNABY LAKE ROWING CLUB

RECOMMENDATIONS:

1. **THAT** approval be granted to renew an operating agreement with the Burnaby Lake Rowing Club (BLRC) for an additional five year term beginning 2016 January 01 and ending on 2020 December 31 under the terms and conditions outlined in this report.
2. **THAT** Council be requested to concur.

REPORT

The Burnaby Lake Rowing Club (BLRC) is a Burnaby based, not-for-profit, small craft paddling organization. The mandate of the BLRC is to promote and encourage the sports of rowing and sculling for the physical, competitive and social well-being of its members. The BLRC has had an operating agreement for the use and allocation of the rowing channel at Burnaby Lake since 2012. The three year agreement is now expired and the club has recently written to request renewal of the contract.

Since the lake was dredged, BLRC has worked diligently to coordinate the use of the lake amongst a number of user groups and events. In consultation with user groups, the City and BLRC have developed an agreement to manage use of the lake which includes rowing, canoeing, kayaking and other recreational activities. BLRC is continuing to experience growth in demand, including enquiries regarding membership and potential regattas.

This agreement allows for paddling activities that remain sensitive to the lake's unique environmental and wildlife requirements and will ensure the City can manage and protect these aspects of the lake. The continuance of this agreement allows BLRC to manage access and scheduling of activities on the rowing course under the supervision of the City.

To: Parks, Recreation & Culture Commission
From: Director Parks, Recreation and Cultural Services
Re: LICENCE AGREEMENT - BURNABY LAKE
ROWING CLUB

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The general business terms of the contract are proposed to be as follows:

1. A license fee of \$2.00 per year for a five year term beginning the 1st day of January 2016.
2. Insurance requirements to comply with City standards.
3. The Club to continue to pay the City for the use of the Burnaby Lake Pavilion for any annual allotments for storage facilities including any fees for special events and regattas. Currently, these fees are established with the annual fees and charges guidelines.
4. The Club to submit annual membership and program information.
5. All maintenance of the Club's rowing course, and course buoys will remain the responsibility of the Club.
6. In the event that either party wishes to expand the existing responsibilities, or a development of the existing infrastructure or facilities is to take place, then the agreement can be renegotiated with terms that are mutually beneficial.

It is recommended that approval be given to enter into a licence agreement as outlined in this report.



Dave Ellenwood
DIRECTOR PARKS, RECREATION AND CULTURAL SERVICES

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Copied to: City Solicitor
Director Finance
Director Planning & Building