



Item
Meeting2016 Jan 25

COUNCIL REPORT

TO: CITY MANAGER **DATE:** 2016 Jan 21

FROM: DIRECTOR PARKS, RECREATION & CULTURAL SERVICES **FILE:** 9100-25

SUBJECT: LICENCE AGREEMENT - BURNABY SAILING ASSOCIATION

PURPOSE: To request renewal of a licence agreement with the Burnaby Sailing Association for an additional five year term.

RECOMMENDATION:

1. **THAT** approval be given to renew a licence agreement with the Burnaby Sailing Association for an additional five year term beginning the 1st day of March 2016 and ending on the 29th day of February 2021 under the terms and conditions outlined in the attached report.

REPORT

At its 'Open' Meeting of 2016 January 20, the Parks, Recreation and Culture Commission received the attached report and adopted the two recommendations contained therein.

A handwritten signature in black ink, appearing to read "D. Ellenwood".

Dave Ellenwood
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

DE:tc

Attachment

Licence Agreement - Burnaby Sailing Association (2016.01.25)

Copied to: City Solicitor
Director Finance
Director Planning & Building

COMMISSION REPORT

TO: CHAIR AND MEMBERS
PARKS, RECREATION & CULTURE COMMISSION

FROM: DIRECTOR PARKS, RECREATION AND CULTURAL SERVICES

SUBJECT: LICENCE AGREEMENT - BURNABY SAILING ASSOCIATION

RECOMMENDATIONS:

1. **THAT** approval be given to renew a licence agreement with the Burnaby Sailing Association for an additional five year term beginning the 1st day of March 2016 and ending on the 29th day of February 2021 under the terms and conditions outlined in this report.
2. **THAT** Council be requested to concur.

REPORT

The Burnaby Sailing Association (Club) is a not-for-profit small craft sailing and paddling organization that has been in continuous operation at Barnet Marine Park since the late 1970's. They were originally incorporated as a non-profit organization in February of 1980. Membership in the Club has varied between 50-100 members, continuing at approximately 100 members including 25 family memberships for the last several years.

The Association's mandate provides an affordable facility for non-motorized recreational boating and sailing on the waters of Burrard Inlet and Indian Arm. It also provides for low-cost storage of privately owned canoes, kayaks, rowboats and small sailboats. They currently have a five-year licence agreement for the occupation of the compound (Attachment #1) in the park, which is set to expire. The facility and Club activities are complimentary to the park and the Parks, Recreation and Cultural Services mandate.

Fees have been deliberately kept low to provide affordable access to the water for sailors and paddlers. Currently, a single adult membership fee is \$60 and a family membership is \$75. Storage is assessed at \$1 per square foot rate for sailboats, and \$20 for kayaks or canoes. These fees provide an affordable option for small craft boating activities in the park.

To: Parks, Recreation & Culture Commission
From: Director Parks, Recreation and Cultural Services
Re: LICENCE AGREEMENT - BURNABY SAILING
ASSOCIATION

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Other Club activities consist of family oriented social events, racing and informal sailing/paddling events. The organization supports regional boating events such as the Boulder Island Classic and the Twin Islands day outing. They have also offered kayak excursions during Environmental Week and Rivers Day on an annual basis.

The Club purchases liability insurance each year. The Burnaby Sailing Association executive has written to request a renewal of the existing agreement. The terms of the licence agreement are recommended to be:

1. A license fee of \$2.00 per year for a five-year term beginning the 1st day of March 2016.
2. Insurance requirements to comply with City standards.
3. The Club to pay the City for any utilities used including water and electricity.
4. The Club to submit annual membership and program information as per detailed guidelines on permissive exemptions for recreation groups.
5. All maintenance of the Club's compound and building will remain the responsibility of the Club.

It is recommended that approval be given to enter into a licence agreement as outlined in this report.



Dave Ellenwood
DIRECTOR PARKS, RECREATION AND CULTURAL SERVICES

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Copied to: City Solicitor
Director Finance
Director Planning & Building