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Meeting 2016 Jan 25

COUNCIL REPORT

TO: CITY MANAGER **DATE:** 2016 January 19

FROM: DIRECTOR FINANCE **FILE:** 5820-20
Reference: 143-08/15

SUBJECT: CONTRACT AWARD
HVAC SYSTEMS MAINTENANCE AND REPAIR SERVICES

PURPOSE: To obtain Council approval to award a HVAC systems maintenance and repair services contract.

RECOMMENDATION:

1. **THAT** Council approves a 2-year contract award to Honeywell Limited for a total cost of \$1,533,000 including GST in the amount of \$73,000 as outlined in this report. Final payment will be based on pricing and actual quantity of goods and services delivered.

REPORT

Qualified proponents were invited to submit proposals following a prior Request for Prequalification exercise advertised on BC Bid in fall 2015. Four proponents responded to the Request for Proposal by the closing time on 2015 November 26.

The work of this contract involves providing mechanical equipment systems maintenance and repair services at various City-owned buildings. The contract award in the amount of \$1,533,000 including GST is for a two-year period from 2016 February 01 to 2018 January 31 with firm pricing for both maintenance and repair services. The recommended company, Honeywell Limited, has satisfactorily provided the City with HVAC systems maintenance and repair services since 2004. City staff have reviewed and confirmed that the contractor has the necessary equipment, safety record and qualified personnel to successfully complete the work required under this contract. The Director Engineering concurs with this recommendation.

Funding for this contract work is included in various department operating budgets within the 2016 – 2020 Provisional Financial Plan.

A handwritten signature in cursive script, appearing to read "Denise Jorgenson".

Denise Jorgenson
DIRECTOR FINANCE

GC:DZ/ht

cc: City Manager
Director Engineering
Assistant Director, Engineering – Facilities Management