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January 25, 2016

Councillor Colleen Jordan, Chair  
City of Burnaby  
Community Heritage Commission  
4949 Canada Way  
Burnaby, BC V5G 1M2

Dear Councillor Jordan:

Representatives of a Social Sciences and Humanities Research Council (SSHRC) federally-funded Partnership Development grant on a Digital Storytelling for Seniors project being conducted by Simon Fraser University request permission to attend the City of Burnaby's Community Heritage Commission meeting on Thursday, February 4, 2016 at 6:00 p.m.

We are requesting 15 – 20 minutes of the agenda to provide a presentation that will:

- Provide information on the current partnership between Burnaby and SFU
- Identify the impacts of the partnership in Burnaby and its residents
- Show a short (3-4 minute) documentary produced by one of Burnaby's older adult residents
- Describe the next steps, including application for a five-year grant and for a continuing partnership with ongoing support from the City by the Burnaby Village Museum with continued staff support and coordination for venues
- Request the Commission to provide a letter of support regarding the concept and value of this project

Dr. Michelle Vanchu-Orosco, Project Coordinator and Sarah Bollozos, Director of Major Gifts, both from the SFU Faculty of Education, will be attending.

Thank you for your time.

Sincerely,

A handwritten signature in dark ink that reads "David Kaufman". The signature is written in a cursive, flowing style.

Dr. David Kaufman  
University Professor  
Faculty of Education  
Simon Fraser University