

INTER-OFFICE MEMORANDUM

TO: CHAIR AND MEMBERS
ENVIRONMENT COMMITTEE

DATE: 2016 January 28

FROM: DIRECTOR PLANNING AND BUILDING

FILE: 2410 20

Reference: Environment Committee

SUBJECT: 2016 ENVIRONMENT COMMITTEE WORKPLAN

This memo outlines anticipated key environmental reports and presentations for the upcoming year for the information of the Environment Committee. The workplan reflects the advancement of the City's environmental goals and objectives through policy development, project implementation, and communication and advocacy on environmental issues. It is noted that the workplan is dynamic: based upon emerging priorities during the year, items on the workplan may change, potentially resulting in shifts in report dates, the addition of new topics, and other changes. Staff will endeavour to keep the Committee informed of changes, and provide updates to the schedule as needed.

First Quarter (January to March)**Meeting Date: February 9**

- Environmental Sustainability Strategy and Community Energy and Emissions Plan – next steps (verbal update)
- 2016 Environment Week Program
- City Green Team 2016 Workplan

Second Quarter (April – June)**Meeting Dates: April 12, June 14**

- Environmental Sustainability Strategy – final ESS
- Community Energy and Emissions Plan – final CEEP
- Invasive Species Management – annual update
- Environment Awards and Stars – approval of award recipients (closed report)
- World Rivers Day – preliminary proposed activities
- Solid Waste – 2014 Annual Report – presentation and report on-table
- Drinking Water Quality – 2014 Annual Report

Third Quarter (July – September)

Meeting Date: September 13


- Environmental Sustainability Strategy – Implementation Plan
- Deer Lake Integrated Watershed Management Plan (IWMP)
- Hastings Integrated Watershed Management Plan (IWMP)
- Glenbrook Integrated Watershed Management Plan (IWMP)

Fourth Quarter (October – December)

Meeting Date: November 8

- Environment Awards 2017 – call for nominations
- Community Energy and Emissions Plan – Implementation Plan

For further details about this schedule, Committee members may contact Lise Townsend, Ecosystem Planner.



Lou Pelletier, Director
PLANNING AND BUILDING

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