



Item
Meeting2016 Feb 22

COUNCIL REPORT

TO: CITY MANAGER **DATE:** 2016 February 18

FROM: DIRECTOR PARKS, RECREATION & CULTURAL SERVICES **FILE:** 09100-22

SUBJECT: PLAYGROUND DEVELOPMENT GRANT REQUEST FOR CLINTON ELEMENTARY SCHOOL

PURPOSE: To request authorization for the City to enter into an agreement with the Burnaby School District for the contribution to the cost of playground upgrades.

RECOMMENDATION:

1. **THAT** authorization be given for the City to enter into an agreement with the Burnaby School District for the contribution to the cost of the playground upgrades as detailed in the attached report.

REPORT

At its 'Open' Meeting of 2016 February 17, the Parks, Recreation and Culture Commission received the above noted report and adopted the three recommendations contained therein. The Commission is requesting Council grant the appropriate authorization to facilitate the necessary agreement to proceed with the playground upgrades.

A handwritten signature in black ink, appearing to read "D. Ellenwood".

Dave Ellenwood
DIRECTOR PARKS, RECREATION AND CULTURAL SERVICES

DE:tc

Attachment

Playground Development Grant Request for Clinton Elementary School (2016.02.22)

Copied to: Director Finance
City Solicitor

COMMISSION REPORT

TO: CHAIR AND MEMBERS
PARKS, RECREATION & CULTURE COMMISSION

FROM: DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

SUBJECT: PLAYGROUND DEVELOPMENT GRANT REQUEST FOR CLINTON
ELEMENTARY SCHOOL

RECOMMENDATIONS:

1. **THAT** the request from Clinton Elementary School be approved.
2. **THAT** a copy of this report be forwarded to Brenda Meerkerk, Clinton Elementary PAC Chair, Sunny Vellios, Clinton Elementary PAC Vice Chair, and Lori Magri, Clinton Elementary Principal.
3. **THAT** Council be requested to authorize the City to enter into an agreement with the Burnaby School District for the contribution to the cost of the playground upgrades as detailed in this report.

REPORT

Appearing on the agenda is correspondence from Sunny Vellios, Clinton Elementary School PAC Vice Chair, requesting a grant of \$4,000 from the 2016 Annual Operating Playground Development Budget to assist with the redevelopment of their playground.

Background

There is \$12,000 budgeted annually in the Operating Budget and, with few exceptions, the fund is expended each year. The Playground Funding Requests criteria is attached (Attachment #1). Clinton Elementary is the first school this year to request the grant.

Clinton Elementary meets the Playground Grant guidelines and has received approval from the Burnaby School District to install the playground components within 12 months of receiving the Playground Grant. Clinton Elementary last received a grant in 2005 for \$3,000.

To: Parks, Recreation & Culture Commission
From: Director Parks, Recreation & Cultural Services
Re: PLAYGROUND DEVELOPMENT FUNDING
REQUEST FOR CLINTON ELEMENTARY

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Outlined below is the cost breakdown for the school's playground grant request:

Clinton Elementary School

Total cost of play components, multiple climbers, net wall, two slides and access wall.	\$26,000
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Funds raised to date.	<u>\$22,000</u>
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Amount requested from Playground Development grant	\$ 4,000
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It is recommended that the Clinton Elementary School request be approved. If approved, there will be \$8,000 remaining funds in the 2016 Annual Operating Playground Development Budget.



Dave Ellenwood
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

KD:tc

Attachments

P:\Admin\Clerical\Staff\kd\Playground Commission Report – Clinton Elementary School

cc: City Solicitor
Director Finance

CRITERIA FOR PLAYGROUND DEVELOPMENT FUNDING REQUESTS

The purpose of the Playground Development Grant is to recognize the fundraising efforts of Burnaby parents, as well as improve the play experience at school playgrounds for the community at large, as a valuable way to participate in physical activity and connect with neighbours, uses these assets.

CRITERIA:

1. The project is initiated and cost shared by a parent group and the Burnaby School Board. The parent group must have 50% of the project cost raised at the time of the request. The Playground Development Grant will provide matching funds up to a maximum of \$4,000.
2. The facility will be accessible to the public and thus provide a public benefit beyond serving the schoolchildren during school hours.
3. The parent group may request a grant once every 4 years.
4. The remainder of the funding for the entire project needs to be either in place or very close to being finalized.
5. Parks, Recreation & Cultural Services staff will be allowed input into the design process.
6. The Burnaby School Board must approve the project and its installation of the playground within 12 months of the grant approval. Consequently, a letter from the School District must be included with the request. The parent group may contact Sandra Brunner (Sandra.Brunner@sd41.bc.ca) to arrange for a letter of support.
7. The grant can be used for equipment and/or for the purchase and planting of trees and/or shrubs for the playground area or garden projects.

OPERATIONAL GUIDELINES:

1. Projects are considered on a first come, first served basis. Requests will be time dated and received after the 3rd Monday of January of the year the grant is available.
2. Playground Development Grants are only available if approved in the City of Burnaby's Annual Capital Budget
3. In the event the Playground Development Fund is completely allocated prior to year-end, staff will advise Commission of all subsequent requests for their consideration.