

TO: CITY MANAGER**DATE:** 2016 March 07**FROM:** DIRECTOR FINANCE**FILE:** 5820-20*Reference:* 153-08/15**SUBJECT: CONTRACT AWARD
TREASURY MANAGEMENT SYSTEM****PURPOSE:** To obtain Council approval to award a contract to The Addmore Group Inc. for the implementation of a Treasury Management system for the City of Burnaby.

RECOMMENDATION

1. **THAT** Council approve staff, after adoption of Bylaw #13582, to award a contract to The Addmore Group Inc. for implementation services at an estimated cost of \$625,800 including GST in the amount of \$29,800 for work as outlined in this report.

REPORT

A Request for Proposal (RFP) was issued on 2015 November 09 for the design, blueprint, and implementation services for the SAP Treasury Management Module solution. Four proposals were received by the closing time on 2015 December 07. The Addmore Group Inc. is the recommended vendor for this work based on the qualifications and expertise of the Addmore team members assigned to deliver the requirements of the RFP, including a knowledge transfer plan designed to enable City staff to provide ongoing sustainment of the solution after implementation.

The recommended company The Addmore Group Inc. has not previously undertaken an implementation contract with the City. Staff have performed extensive reference checks and all have confirmed that The Addmore Group have the ability to complete the work required under this contract. The Chief Information Officer concurs with this recommendation.

This project is included in the 2016 – 2020 Provisional Capital Plan. Appearing elsewhere on this Agenda is capital funding Bylaw #13582 which is requested to be brought forward for reconsideration and final adoption by Council prior to staff approval to award a contract to The Addmore Group Inc.



Denise Jorgenson
DIRECTOR FINANCE

GC/kh

cc: Chief Information Officer