

**FINANCIAL MANAGEMENT COMMITTEE**

*HIS WORSHIP, THE MAYOR  
AND COUNCILLORS*

**SUBJECT: BURNABY FARMERS' MARKET – 4949 CANADA WAY**

**RECOMMENDATION:**

1. THAT Council authorize staff to enter into a Licence Agreement valued at \$75.00 with the Artisan Farmers' Market Society, to operate a weekly market in the City Hall north parking lot for the 2016 summer season, as outlined in this report.

**REPORT**

The Financial Management Committee, at its meeting held on 2016 March 24, received and adopted the attached report seeking Council approval for the 2016 Farmers' Market season at Burnaby City Hall.

Respectfully submitted,

Councillor D. Johnston  
Chair

Councillor C. Jordan  
Vice Chair

Councillor P. McDonell  
Member

Copied to:	Acting City Manager Deputy City Manager Director Finance Director Planning and Building City Solicitor
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**TO:** CHAIR AND MEMBERS  
FINANCIAL MANAGEMENT COMMITTEE

**DATE:** 2016 March 14

**FROM:** DIRECTOR FINANCE

**FILE:** 9100-25

**SUBJECT: BURNABY FARMERS' MARKET – 4949 CANADA WAY**

**PURPOSE:** To request Council approval for the 2016 Farmers' Market season at Burnaby City Hall.

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**RECOMMENDATION:**

1. **THAT** Financial Management Committee recommend Council authorize staff to enter into a Licence Agreement valued at \$75.00 with the Artisan Farmers' Market Society, to operate a weekly market in the City Hall north parking lot for the 2016 summer season as outlined in this report.

**REPORT**

Since 2007 Burnaby Council has endorsed the Farmers' Market concept as part of its initiatives to support local agriculture and farmers. Artisan Farmers' Market Society was granted a Licence Agreement in 2008 to operate a farmers' market and have obtained Council approval each year since that time to operate a seasonal market.

**1.0 2016 SCHEDULE**

**1.1 *Farmers' Market***

The Market will open May 7<sup>th</sup> and operate through October 29<sup>th</sup>, on Saturdays from 9:00am until 2:00pm. The following special events are planned for each month of the market:

May 7 <sup>th</sup> – Mother's Day Celebration	July 30 <sup>th</sup> – BC Day Celebration
May 21 <sup>st</sup> – Victoria Day Celebration	August 20 <sup>th</sup> – Great Zucchini Races
May 28 <sup>th</sup> – City of Burnaby Environment Festival	September 3 <sup>rd</sup> – Labour Day Celebration
June 18 <sup>th</sup> – Father's Day Celebration	September 17 <sup>th</sup> – The Market is Going to the Dogs
July 2 <sup>nd</sup> – Canada Day Celebration	October 8 <sup>th</sup> – Thanksgiving Celebration
July 16 <sup>th</sup> – Teddy Bears Picnic	October 15 <sup>th</sup> – Scarecrow Contest

## **1.2 Other City Events on Market Days**

During the market season the City will also host two days of special events, the Burnaby Environmental Festival and a Visitor Open House and Paving Stone Dedication Ceremony.

### Saturday, May 28<sup>th</sup>

The Burnaby Environment Festival will be held at Burnaby City Hall in the outer courtyard and walkways beside the bus loop from 9:00am to 2:00pm. This one day public event will include environmental information displays from City departments and external exhibitors, activities for families and children, a community mapping activity, eco-tours to the nearby heron colony, live blue grass music and prizes.

### Saturday, September 17<sup>th</sup>

A Visitor Open House and Paving Stone Dedication Ceremony will be held on at City Hall in the courtyard and surrounding area. Staff will showcase City services and programs including police enforcement, fire prevention, engineering services, parks, recreation and cultural services, and library services to provide visitors with an interactive opportunity to learn more about Burnaby.

## **2.0 2016 MARKET**

The Farmers' Market has become increasingly popular over time evolving into a community gathering place with activities that promote community involvement and a festive atmosphere. To accommodate a greater range of services and activities the Artisan Markets Society is proposing an additional 12 stalls be located adjacent to the food truck eating area at the north end of the westerly row of parking stalls. This addition will provide a total of 62 stalls and accommodate 54 vendors and 3 food trucks (see Attachment 1).

The scope of events that may be held at the market is defined in Section 502.1B (2) of the Burnaby Zoning Bylaw #1355:

*“Farmers Markets for the retail sale of agriculture products, prepared foods and crafts, and the following accessory uses: non-amplified entertainment, personal services including massage and similar wellness services, community information booths, book exchange programs, children’s recreational activities, and, for each market, a maximum of three licensed liquor manufacturers authorized to sell at farmers markets under the BC Liquor Control and Licensing Act.”*

The 2016 Licence Agreement will reflect the permitted uses of the P2 (g) Zone. The fee for the 2016 Licence Agreement shall be seventy-five dollars (\$75.00) and the operating Licence will require the Artisan Markets Society to provide an accessible portable toilet onsite.

To: Financial Management Committee  
From: Director Finance  
Re: BURNABY FARMERS' MARKET – 4949 CANADA WAY  
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### 3.0 RECOMMENDATION

It is recommended that Financial Management Committee recommend Council authorize staff to enter into a Licence Agreement valued at \$75.00 with the Artisan Farmers' Market Society, to operate a weekly market in the City Hall north parking lot for the 2016 summer season as outlined in this report.



Denise Jorgenson  
DIRECTOR FINANCE

DJ:RR/ew

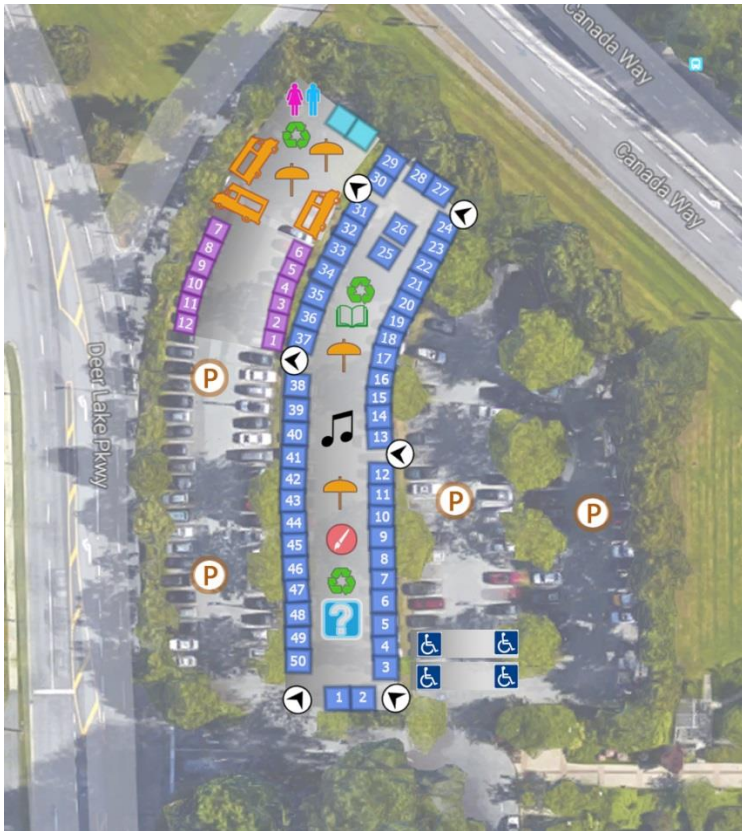
Attachment: 1 – Burnaby Farmers Market – Location Map

Copied to: City Manager  
Director Planning & Building  
City Solicitor

To: Financial Management Committee  
From: Director Finance  
Re: BURNABY FARMERS' MARKET – 4949 CANADA WAY  
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## Attachment 1

### Burnaby Farmers Market – Location Map



### Burnaby Farmers Market Location Map

#### Legend

-  Vendor Spaces
-  Future Vendors
-  Food Demo Tent
-  Seating Area
-  Food Trucks
-  Information Tent
-  Face Painting Tent
-  Music Tent
-  Book Exchange
-  Restroom
-  Recycling/Garbage
-  Handicap Parking
-  Parking
-  Access Flow