

COMMISSION REPORT

TO: CHAIR AND MEMBERS
PARKS, RECREATION & CULTURE COMMISSION

FROM: DIRECTOR PARKS, RECREATION &
CULTURAL SERVICES

**SUBJECT: 2016/2017 FACILITY USE, PROGRAM AND SERVICES FEE
SCHEDULE**

1. **THAT** the 2016/2017 Facility Use Fee Schedule (Attachment "1") and the 2016/2017 Non-Bylaw Program and Service Fees (Attachment "2") be approved as outlined in this report and distributed under separate cover.
2. **THAT** Council be requested to approve the 2016/2017 Facility Use Fee Schedule (Attachment "1") as outlined in this report and distributed under separate cover.
3. **THAT** Council be requested to amend the fees as proposed in the following bylaws:
 - Burnaby Recreation Fees and Admissions Bylaw 2016.
 - Burnaby Shadbolt Centre and Burnaby Art Gallery Rental Fee Bylaw 2016.
 - Burnaby Village Museum Fees Bylaw 2016.

REPORT

Each spring Commission receives a report outlining the recommended fee structure for the upcoming year's Recreation and Cultural services. The fees are effective September 01 of each year. They are established at this time to enable staff to program for the fall session using current fees and prepare the Provisional budget for the upcoming year. The 2016/2017 rates will be advertised in the Fall/Winter Leisure Guide which is distributed 2016 August.

The Fee Process

Each year two documents are produced as part of the fees and charges process. The Facility Use Fee Schedule, Bylaw fees, (Attachment "1") (distributed under separate cover) establishes rates for admissions and allotments and Council approval is required. The Non-Bylaw Program and Service Fee document (Attachment "2") (distributed under separate cover) establishes rates for programs and services and is approved by Commission annually.

To: Parks, Recreation & Culture Commission
From: Director Parks, Recreation & Cultural Services
Re: 2016/2017 FACILITY USE, PROGRAM AND
SERVICES FEE SCHEDULE

.....Page 2

A thorough market survey was completed in 2015 comparing Burnaby's admission rates, allotment rates and program fees to those of other local cities. The surveys are undertaken to ensure that Burnaby's rates are reasonable and competitive with similar programs and services in nearby municipalities. This process takes place every second year. If warranted, adjustments to rates are proposed and in some cases scheduled for incremental increases over a 3 to 5 year period.

Proposed Fees

It is recommended that a 2.2% overall increase be applied to the majority of the 2016/2017 Bylaw and Non-Bylaw fees. The exceptions to the 2.2% increase occur when market research illustrates that Burnaby's fees are no longer mid-market and an adjustment is required above or below the recommended increase. There are 64 fees recommended for increase over the rate of inflation (Attachment #3). These cover a range of service areas such as youth sports, senior's dance and adapted programs, gym, arena and turf rentals.

The allotment and program fees that are recommended to increase more than 2.2% cover a range of service areas that include some swim lessons, preschool programs, outdoor sports facilities, arenas and arena facilities. In a few cases, new fees are being proposed for new service areas, or to fine tune the current fee structure based on allotment user needs. There are 11 new fees this year (Attachment #3).

It is recommended that 51 fees from a range of service areas be maintained at their current level, as market research and demand indicates the inflationary fee increase would not be appropriate. As well, no fees will be deleted this year.

In summary, the majority of fees are recommended to increase by 2.2% to keep up with the cost of providing services. The recommended adjustments will continue our practice of providing convenient, quality services at fair and competitive pricing.



Dave Ellenwood
DIRECTOR PARKS, RECREATION AND CULTURAL SERVICES

TS:lw

Attachments (3)

P:\Admin\Clerical\Staff\Admin Clerk\Craig Collis\Commission\2016-2017 Fees & Charges Reprt Final.doc

Bylaw Fee Changes 2016-2017

Increase Above Inflation

Activity Rentals

	Current Fee	2016/2017	% Increase	Explanation of Variance
Activity Rooms				
(pg 4) Bonsor Fitness/Dance Studio	\$33.14 /hr.	\$38.71/hr.	16.8%	Multi-year plan to align rates with Edmonds in 2017
Gymnasiums				
(pg 4) Bonsor & Cameron	\$63.33 /hr.	\$67.92 /hr.	7.2%	Multi-year plan to align rates with Edmonds in 2017

Rentals

	Current Fee	2016/2017	% Increase	Explanation of Variance
(pg 4) School Gym - Preferred Allotments Non-profit community groups or informal community groups with a membership of 60% or more Burnaby residents or employees/employers of a Burnaby based company. Adult / Mixed ages membership				
Elementary School	\$23.47 /hr.	\$28.16 /hr..	20.0%	Multi-year plan to bring rates in line with SD #41
Secondary School – Alpha, Cariboo, Marlborough(w), Burnaby North(sm)	\$29.40 /hr.	\$35.28 /hr.	20.0%	Multi-year plan to bring rates in line with SD #41
Secondary School – Burnaby North (lg)	\$35.28 /hr.	\$41.91 /hr.	18.8%	Multi-year plan to bring rates in line with SD #41

Outdoors

	Current Fee	2016/2017	% Increase	Explanation of Variances
(pg 10) Sport Field Private Allotment “E” Artificial Turf Youth				
Prime time	\$50.33 /hr.	\$53.35 /hr.	6.0%	Year 2 of a 3 year plan
Non-Prime time	\$41.93 /hr.	\$44.45 /hr.	6.0%	Year 2 of a 3 year plan
(pg 11) Sport Field Preferred Allotment General Use Artificial Turf Youth				
Prime time	\$18.83 /hr.	\$19.96 /hr.	6.0%	Year 2 of a 3 year plan
Non-Prime time	\$18.83 /hr.	\$19.96 /hr.	6.0%	Year 2 of a 3 year plan

Bylaw Fee Changes 2016-2017

Increase Above Inflation

Arenas

	Current Fee	2016/2017	% Increase	Explanation of Variance
(pg 26) Arena Ice Rental Community Groups (Non profit)				
Burnaby Lake & Kensington Arena – Non-prime time	\$60.09 /hr.	\$63.09 /hr.	5.0%	Year 2 of a 2 year plan
(pg 26) Arena Ice Rental Private/Commercial Rates				
Non-prime time (All Arenas)	\$147.72 /hr.	\$155.11 /hr.	5.0%	Year 2 of a 2 year plan
(pg 27) Arena Special Events (ice in or out) Burnaby Lake & Kensington				
Private	\$181.10 /hr.	\$199.21 /hr.	10.0%	Year 2 of a 2 year plan
Non profit	\$109.19 /hr.	\$114.65 /hr.	5.0%	Year 2 of a 2 year plan
(pg 28) Arena Summer Floor Rental Burnaby Lake & Kensington - Dry Floor				
Adult Non –prime time	\$64.43 /hr.	\$70.87 /hr.	10.0%	Year 2 of a 2 year plan
(pg 28) Arena Summer Floor Rental Bill Copeland Dry Floor				
Adult Non-prime time	\$68.92 /hr.	\$75.81 /hr.	10.0%	Year 2 of a 2 year plan

Culture Facility Rentals

	Current Fee	2016/2017	% Increase	Explanation of Variance
(pg 30) Shadbolt a)Private Rentals – Theatres Schedule A				
James Cowan Theatre	\$352.80 /hr.	\$370.44 /hr.	5.0%	Below median
Studio Theatre	\$213.44 /hr.	\$224.10 /hr.	5.0%	Below median
(pg 30) Shadbolt a)Private Rentals – Theatres Schedule B				
James Cowan	\$181.91 /hr.	\$191.01 /hr.	5.0%	Below median
Studio Theatre	\$110.06 /hr.	\$115.56 /hr.	5.0%	Below median
(pg 30) Shadbolt a)Private Rentals – Theatres Schedule C				
James Cowan	\$848.38 /day.	\$890.80 /day	5.0%	Below median
Studio Theatre	\$595.35 /day	\$625.12 /day	5.0%	Below median

Bylaw Fee Changes 2016-2017

New Fees

Outdoors

	Current Fee	2016/2017	% Increase	Explanation of Variance
(pg 11) General Use No show – Burnaby Lake West only		\$19.96 /hr.	100.0%	NEW
(pg 14) Commercial Filming Fees – Parks Movie Filming Student Filming Application (Film Students)		\$50.00	100.0%	NEW
(pg 14) Commercial Filming Fees – Parks - Photography Student Filming Application (Film Students)		\$50.00	100.0%	NEW
(pg 18) Outdoor Special Events Level 1		\$62.97 /event	100.0%	NEW

Non-Bylaw Fee Changes 2016-2017

Increase Above Inflation

Children/Youth Sports

		Current Fee	2016/2017	% Increase	Explanation of Variance
(pg 3)					
Level Two	Gymnastics Contract	\$5.80	6.10	5.2%	Below median
Level Two	General Sports Union	\$3.85	4.25	10.4%	Below median
Level Two	General Programs – moderate costs	\$4.60	\$5.05	9.8%	Below median
Level Three	Specialized Programs – moderate costs	\$5.20	\$5.70	9.6%	Below median
Level Four	Specialized Programs – high costs	\$8.45	\$8.85	4.7%	Below median

Adult Sports

		Current Fee	2016/2017	% Increase	Explanation of Variance
(pg 6)					
Level Six	Weight Room	\$7.50	\$8.25	10.0%	Below median

Table Tennis

		Current Fee	2016/2017	% Increase	Explanation of Variance
(pg 7)					
Adult Drop-In		\$3.67	\$3.95	7.6%	Below median
Adult Punchcard		\$33.00	\$35.50	7.6%	Below median
Adult 1 month pass		\$33.00	\$35.50	7.6%	Below median
Adult 4 month pass		\$99.00	\$106.50	7.6%	Below median
Annual pass		\$237.60	\$255.60	7.6%	Below median
Senior/Student Drop-In		\$2.76	\$2.95	7.0%	Below median
Senior/Student Punchard		\$24.80	\$26.60	7.3%	Below median
Senior/Student 1 month pass		\$24.80	\$26.60	7.3%	Below median
Senior/Student 4 month pass		\$74.40	\$79.80	7.3%	Below median
Senior/Student Annual pass		\$178.55	\$191.50	\$7.3%	Below median

Non-Bylaw Fee Changes 2016-2017

Increase Above Inflation

Seniors - Contract

	Current Fee	2016/2017	% Increase	Explanation of Variance
(pg 08) Dance (55 years and up with membership) Ballroom	\$4.05	\$4.30	6.2%	Below median
Belly Dance	\$4.05	\$4.30	6.2%	Below median
Clogging	\$4.05	\$4.30	6.2%	Below median
Hawaiian	\$4.05	\$4.30	6.2%	Below median
Jazz	\$4.05	\$4.30	6.2%	Below median
Square	\$4.05	\$4.30	6.2%	Below median
Tap	\$4.05	\$4.30	6.2%	Below median
Line	\$4.20	\$4.45	6.0%	Below median

Adapted Programs - Contract

	Current Fee	2016/2017	% Increase	Explanation of Variance
(pg 09) Contract Level One Fitness Challenge	\$3.50	\$3.85	10.0%	Below median
Level Two Adapted Yoga	\$4.85	\$5.35	10.0%	Below median

Adapted Programs - Union

	Current Fee	2016/2017	% Increase	Explanation of Variance
(pg 09) Contract Level One Social Programs	\$2.15	\$2.25	4.7%	Below median
Level Two Specialized Programs	\$4.15	\$4.35	4.8%	Below median
Level Four Adapted Weight Training	\$5.00	\$5.35	7.0%	Below median

Non-Bylaw Fee Changes 2016-2017

Increase Above Inflation

Outdoor Programs

	Current Fee	2016/2017	% Increase	Explanation of Variance
(pg 11)				
Canoeing	\$11.55	\$12.35	6.9%	Below median
Canoeing Youth	\$8.65	\$9.25	6.9%	Below median
Kayaking	\$19.15	\$20.10	5.0%	Below median
Kayaking Youth	\$14.35	\$15.10	5.2%	Below median

Aquatics - Union

	Current Fee	2016/2017	% Increase	Explanation of Variance
(pg 12)				
Adapted Lessons	\$7.20	\$7.90	9.7%	Below median

Arenas - Contract

	Current Fee	2016/2017	% Increase	Explanation of Variance
(pg 13)				
Power Skating	\$14.50	\$15.95	10.0%	Below median
Private Lessons	\$58.10	\$63.90	10.0%	Below median

Children/Teen Fine Arts – Contract

	Current Fee	2016/2017	% Increase	Explanation of Variance
(pg 14) Children/Teen				
Theatre Arts	\$6.50	\$6.80	4.6%	Below median
Visual Arts	\$6.85	\$7.20	5.1%	Below median
Music Arts – Group	\$7.35	\$7.70	4.8%	Below median
Music Arts – Specialist	\$7.55	\$7.90	4.6%	Below median
Music Arts – Speech Arts	\$13.00	\$13.65	5.0%	Below median
Arts Camps	\$7.80	\$8.20	5.1%	Below median

Non-Bylaw Fee Changes 2016-2017

Increase Above Inflation

Adult Fine Arts - Contract

	Current Fee	2016/2017	% Increase	Explanation of Variance
(pg 14) Adult Visual Arts	\$6.35	\$6.65	4.7%	Below median

New Fees

Adult Sports – Contract

	Current Fee	2016/2017	% Increase	Explanation of Variance
(pg 06) Level Seven 30/30 Yoga/Pilates	NEW	\$9.25	100.0%	NEW

Fine Arts – Contract Adult

	Current Fee	2016/2017	% Increase	Explanation of Variance
(pg 14) Music Arts/Speech Arts	NEW	\$13.65	100.0%	NEW
Pottery Open Workshop PunchCard	NEW	\$31.30	100.0%	NEW

Fine Arts – Contract Student/Senior

	Current Fee	2016/2017	% Increase	Explanation of Variance
(pg 14) Dance Arts	NEW	\$7.82	100.0%	NEW
Pottery Open Workshop Drop-In	NEW	\$2.95	100.0%	NEW
Pottery Open Workshop Punchcard	NEW	\$26.60	100.0%	NEW
Technician	NEW	\$5.00	100.0%	NEW