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Meeting .....	2016 April 20

## COMMISSION REPORT

**TO:** CHAIR AND MEMBERS  
PARKS, RECREATION & CULTURE COMMISSION

**FROM:** DIRECTOR PARKS, RECREATION AND CULTURAL SERVICES

**SUBJECT: 2016 ANNUAL OPERATING BUDGET**

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### RECOMMENDATION:

1. **THAT** the 2016 Annual Budget for the Parks, Recreation and Cultural Services Department in the net amount of \$49,826,424 be approved.

### REPORT

The 2016 Annual Budget tax draw was established by the Finance Department using the 2016 Provisional Net Budget as a base. Annual gross operating expenses, revenue and net totals per division are shown on Attachment #1.

It is recommended that Commission approve the 2016 Annual Operating Budget for the Parks, Recreation and Cultural Services Department in the amount of \$49,826,424, which includes \$9,714,450 in depreciation and loss of assets.

A handwritten signature in black ink that reads "D. Ellenwood".

Dave Ellenwood  
DIRECTOR PARKS, RECREATION AND CULTURAL SERVICES

DP:tc

Attachment

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## Parks, Recreation &amp; Cultural Services - 2016 Annual Operating Budget

PRCS Department	2015 Actuals	2015 Annual Budget	2015 Budget to Actual	2016 Provisional Budget	2016 Annual Budget	2016 Annual to 2015 Annual	% Change
<b>Parks, Recreation &amp; Cultural Services Expenditure</b>							
Recreation Division	27,047,588	27,661,423	613,835	28,153,863	28,246,253	584,829	2.1%
Cultural Services Division	9,209,478	9,297,587	88,108	9,560,865	9,574,613	277,026	3.0%
Golf Services Division	5,764,779	5,627,450	(137,328)	5,677,297	5,677,297	49,846	0.9%
Parks Division	16,107,113	17,115,694	1,008,581	18,089,102	17,735,038	619,344	3.6%
Admin & Business Operations	9,840,533	9,143,453	(697,080)	9,675,424	10,750,820	1,607,367	17.6%
<b>Total Expenditure</b>	<b>67,969,491</b>	<b>68,845,608</b>	<b>876,117</b>	<b>71,156,550</b>	<b>71,984,020</b>	<b>3,138,412</b>	<b>4.6%</b>
<b>Parks, Recreation &amp; Cultural Services Revenue</b>							
Recreation Division	(13,529,489)	(13,566,952)	(37,463)	(13,835,784)	(13,871,883)	304,932	2.2%
Cultural Services Division	(2,673,573)	(2,853,357)	(179,784)	(2,968,363)	(3,013,263)	159,906	5.6%
Golf Services Division	(6,798,144)	(6,525,537)	272,607	(6,545,537)	(6,575,497)	49,960	0.8%
Parks Division	(50,297)	(94,000)	(43,703)	(94,000)	(177,700)	83,700	89.0%
Admin & Business Operations	(5,850,668)	(4,710,577)	1,140,091	(4,773,077)	(5,473,077)	762,500	-16.2%
<b>Total Revenue</b>	<b>(28,902,171)</b>	<b>(27,750,422)</b>	<b>1,151,749</b>	<b>(28,216,761)</b>	<b>(29,111,420)</b>	<b>1,360,998</b>	<b>-4.9%</b>
Total Gaming Interest	(592,937)	(475,000)	117,937	(1,885,000)	(955,000)	480,000	101.1%
Total Stabilization & Surplus	(125,341)	(667,400)	(542,059)	0	(740,000)	72,600	10.9%
Total Depreciation	9,404,774	8,770,960	(633,814)	8,770,960	8,648,825	(122,135)	-1.4%
<b>Net Parks, Recreation &amp; Culture</b>	<b>47,753,816</b>	<b>48,723,746</b>	<b>969,930</b>	<b>49,825,749</b>	<b>49,826,424</b>	<b>1,102,678</b>	<b>2.3%</b>

Recreation Services	2015 Actuals	2015 Annual Budget	2015 Budget to Actual	2016 Provisional Budget	2016 Annual Budget	2016 Annual to 2015 Annual	% Change
<b>Recreation Division Expenditure</b>							
Bonsor Pool and Centre	6,258,889	6,430,318	171,429	6,541,802	6,594,456	164,138	2.6%
North West Complex	5,458,341	5,482,048	23,707	5,503,219	5,470,206	(11,842)	-0.2%
Central Complex	4,157,723	4,245,990	88,267	4,173,797	4,182,123	(63,868)	-1.5%
Outdoor Sports & Swangard Stadium	1,080,395	998,344	(82,052)	1,121,719	1,133,719	135,375	13.6%
Edmonds Community Centre	6,263,285	6,471,522	208,237	6,593,580	6,596,960	125,438	1.9%
Cameron Centre	2,127,412	2,196,591	69,179	2,267,035	2,206,183	9,592	0.4%
Youth Services	597,102	630,804	33,702	631,491	636,656	5,851	0.9%
Recreation Administration	1,104,441	1,205,807	101,366	1,321,221	1,425,950	220,144	18.3%
<b>Total Expenditure</b>	<b>27,047,588</b>	<b>27,661,423</b>	<b>613,835</b>	<b>28,153,863</b>	<b>28,246,253</b>	<b>584,829</b>	<b>2.1%</b>
<b>Recreation Division Revenue</b>							
Bonsor Pool and Centre	(3,284,490)	(3,447,809)	(163,319)	(3,459,162)	(3,456,162)	8,353	0.2%
North West Complex	(3,001,353)	(2,909,496)	91,857	(2,948,413)	(2,935,310)	25,814	0.9%
Central Complex	(1,919,895)	(2,197,354)	(277,459)	(2,055,443)	(2,060,545)	(136,809)	-6.2%
Outdoor Sports & Swangard Stadium	(1,164,265)	(930,950)	233,315	(1,043,857)	(1,043,857)	112,906	12.1%
Edmonds Community Centre	(3,150,103)	(2,975,648)	174,455	(3,178,798)	(3,182,698)	207,050	7.0%
Cameron Centre	(904,500)	(991,252)	(86,751)	(1,018,669)	(1,013,369)	22,118	2.2%
Youth Services	(30,307)	(35,243)	(4,936)	(32,243)	(37,243)	2,000	5.7%
Recreation Administration	(74,576)	(79,200)	(4,624)	(99,200)	(142,700)	63,500	80.2%
<b>Total Revenue</b>	<b>(13,529,489)</b>	<b>(13,566,952)</b>	<b>(37,463)</b>	<b>(13,835,784)</b>	<b>(13,871,883)</b>	<b>304,932</b>	<b>2.2%</b>
Total Gaming	0	0	0	0	(20,000)	20,000	-100.0%
Total Stabilization & Surplus	(3,141)	(51,000)	(47,859)	0	0	(51,000)	-100.0%
<b>Net Recreation</b>	<b>13,514,958</b>	<b>14,043,472</b>	<b>528,514</b>	<b>14,318,079</b>	<b>14,354,369</b>	<b>310,898</b>	<b>2.2%</b>

## Parks, Recreation &amp; Cultural Services - 2016 Annual Operating Budget

<b>Cultural Services</b>	<b>2015 Actuals</b>	<b>2015 Annual Budget</b>	<b>2015 Budget to Actual</b>	<b>2016 Provisional Budget</b>	<b>2016 Annual Budget</b>	<b>2016 Annual to 2015 Annual</b>	<b>% Change</b>
<b>Cultural Services Expenditure</b>							
Shadbolt Centre	5,026,562	4,950,600	(75,962)	5,012,485	5,051,233	100,633	2.0%
Burnaby Village Museum	3,059,488	3,036,053	(23,435)	3,105,179	3,130,179	94,126	3.1%
Burnaby Art Gallery	836,345	1,025,866	189,521	1,058,133	1,008,133	(17,733)	-1.7%
Administration	287,084	285,067	(2,016)	385,067	385,067	100,000	35.1%
<b>Total Expenditure</b>	<b>9,209,478</b>	<b>9,297,587</b>	<b>88,108</b>	<b>9,560,865</b>	<b>9,574,613</b>	<b>277,026</b>	<b>3.0%</b>
<b>Cultural Services Revenue</b>							
Shadbolt Centre	(2,005,535)	(2,181,320)	(175,785)	(2,186,319)	(2,206,019)	24,699	1.1%
Burnaby Village Museum	(549,008)	(504,839)	44,169	(514,846)	(540,046)	35,207	7.0%
Burnaby Art Gallery	(116,431)	(157,199)	(40,768)	(157,199)	(157,199)	0	0.0%
Administration	(2,600)	(10,000)	(7,400)	(110,000)	(110,000)	100,000	1000.0%
<b>Total Revenue</b>	<b>(2,673,573)</b>	<b>(2,853,357)</b>	<b>(179,784)</b>	<b>(2,968,363)</b>	<b>(3,013,263)</b>	<b>159,906</b>	<b>5.6%</b>
Total Gaming	(458,995)	(460,000)	(1,005)	(710,000)	(660,000)	200,000	43.5%
Total Stabilization & Surplus	(112,761)	(255,000)	(142,239)	0	0	(255,000)	-100.0%
<b>Net Cultural Services Division</b>	<b>5,964,149</b>	<b>5,729,230</b>	<b>(234,919)</b>	<b>5,882,501</b>	<b>5,901,349</b>	<b>172,119</b>	<b>3.0%</b>

<b>Golf Services</b>	<b>2015 Actuals</b>	<b>2015 Annual Budget</b>	<b>2015 Budget to Actual</b>	<b>2016 Provisional Budget</b>	<b>2016 Annual Budget</b>	<b>2016 Annual to 2015 Annual</b>	<b>% Change</b>
<b>Golf Services Expenditure</b>							
Riverway Golf Course	2,442,904	2,250,577	(192,328)	2,422,913	2,424,845	174,268	7.7%
Burnaby Mountain Golf Course	2,242,209	2,065,233	(176,975)	2,084,614	2,084,616	19,382	0.9%
Pitch & Putt	542,694	637,173	94,478	601,179	599,137	(38,036)	-6.0%
Administration	536,972	674,467	137,496	568,591	568,699	(105,769)	-15.7%
<b>Total Expenditure</b>	<b>5,764,779</b>	<b>5,627,450</b>	<b>(137,328)</b>	<b>5,677,297</b>	<b>5,677,297</b>	<b>49,846</b>	<b>0.9%</b>
<b>Golf Services Revenue</b>							
Riverway Golf Course	(3,250,989)	(3,048,931)	202,058	(3,058,931)	(3,074,231)	25,300	0.8%
Burnaby Mountain Golf Course	(2,866,340)	(2,688,146)	178,194	(2,698,146)	(2,713,246)	25,100	0.9%
Pitch & Putt	(680,815)	(787,460)	(106,645)	(787,460)	(787,020)	(440)	-0.1%
Administration	0	(1,000)	(1,000)	(1,000)	(1,000)	0	0.0%
<b>Total Revenue</b>	<b>(6,798,144)</b>	<b>(6,525,537)</b>	<b>272,607</b>	<b>(6,545,537)</b>	<b>(6,575,497)</b>	<b>49,960</b>	<b>0.8%</b>
<b>Golf Services Gaming</b>							
Riverway Golf Course	(13,700)	0	13,700	0	0	0	0.0%
Burnaby Mountain Golf Course	(54,716)	0	54,716	0	0	0	0.0%
Pitch & Putt							0.0%
Administration							0.0%
Total Gaming	(68,416)	0	68,416	0	0	0	0.0%
Total Stabilization & Surplus	0	0	0	0	0	0	0.0%
<b>Net Golf Services Division</b>	<b>(1,033,366)</b>	<b>(898,087)</b>	<b>203,695</b>	<b>(868,240)</b>	<b>(898,200)</b>	<b>(114)</b>	<b>0.0%</b>

## Parks, Recreation &amp; Cultural Services - 2016 Annual Operating Budget

<b>Parks Operations</b>	<b>2015 Actuals</b>	<b>2015 Annual Budget</b>	<b>2015 Budget to Actual</b>	<b>2016 Provisional Budget</b>	<b>2016 Annual Budget</b>	<b>2016 Annual to 2015 Annual</b>	<b>% Change</b>
<b>Parks Division Expenditure</b>							
Parks Maintenance	9,482,038	9,634,773	152,735	10,435,131	10,236,823	602,050	6.2%
Park Development & Construction	1,749,840	1,982,883	233,044	1,929,176	2,173,682	190,798	9.6%
Parks Custodial	3,718,114	4,013,779	295,665	3,926,436	3,842,203	(171,576)	-4.3%
Parks Design & Research	1,485,965	1,484,259	(1,706)	1,798,359	1,486,193	1,934	0.1%
Parks Fleet (includes depreciation)	(328,843)	0	328,843	0	(3,863)	(3,863)	0.0%
<b>Total Expenditure</b>	<b>16,107,113</b>	<b>17,115,694</b>	<b>1,008,581</b>	<b>18,089,102</b>	<b>17,735,038</b>	<b>619,344</b>	<b>3.6%</b>
<b>Parks Division Revenue</b>							
Parks Maintenance	(5,627)	(30,000)	(24,373)	(30,000)	(58,700)	28,700	95.7%
Park Development & Construction	(27,094)	0	27,094	0	0	0	0.0%
Parks Custodial	(6,792)	0	6,792	0	0	0	0.0%
Parks Design & Research	(10,784)	(64,000)	(53,216)	(64,000)	(119,000)	55,000	85.9%
Parks Fleet	0	0	0	0	0	0	0.0%
<b>Total Revenue</b>	<b>(50,297)</b>	<b>(94,000)</b>	<b>(43,703)</b>	<b>(94,000)</b>	<b>(177,700)</b>	<b>83,700</b>	<b>89.0%</b>
Total Gaming	(65,526)	(15,000)	50,526	(775,000)	(230,000)	215,000	1433.3%
Total Stabilization & Surplus	(9,439)	(300,000)	(290,561)	0	(50,000)	(250,000)	-83.3%
<b>Net Parks Division</b>	<b>15,981,851</b>	<b>16,706,694</b>	<b>724,843</b>	<b>17,220,102</b>	<b>17,277,338</b>	<b>570,644</b>	<b>3.4%</b>

<b>Admin &amp; Business Ops</b>	<b>2015 Actuals</b>	<b>2015 Annual Budget</b>	<b>2015 Budget to Actual</b>	<b>2016 Provisional Budget</b>	<b>2016 Annual Budget</b>	<b>2016 Annual to 2015 Annual</b>	<b>% Change</b>
<b>Admin &amp; Business Operations Expenditure</b>							
Business Operations & Support	3,628,271	3,739,778	111,506	3,987,529	4,530,853	791,075	21.2%
Marketing & Communications	569,853	686,581	116,728	741,581	763,437	76,856	11.2%
Food Services	5,642,408	4,717,094	(925,314)	4,946,313	5,456,530	739,436	15.7%
<b>Total Expenditure</b>	<b>9,840,533</b>	<b>9,143,453</b>	<b>(697,080)</b>	<b>9,675,424</b>	<b>10,750,820</b>	<b>1,607,367</b>	<b>17.6%</b>
<b>Admin &amp; Business Operations Revenue</b>							
Business Operations & Support	(3,860)	(5,000)	(1,140)	(5,000)	(5,000)	0	0.0%
Marketing & Communications	(47,894)	(55,000)	(7,106)	(47,500)	(47,500)	(7,500)	-13.6%
Food Services	(5,798,914)	(4,650,577)	1,148,338	(4,720,577)	(5,420,577)	770,000	16.6%
<b>Total Revenue</b>	<b>(5,850,668)</b>	<b>(4,710,577)</b>	<b>1,140,091</b>	<b>(4,773,077)</b>	<b>(5,473,077)</b>	<b>762,500</b>	<b>16.2%</b>
Total Gaming	0	0	0	(400,000)	(45,000)	45,000	0.0%
Total Stabilization & Surplus	0	(61,400)	(61,400)	0	(690,000)	628,600	1023.8%
<b>Net Admin &amp; Business Operations</b>	<b>3,989,865</b>	<b>4,371,476</b>	<b>381,612</b>	<b>4,502,347</b>	<b>4,542,743</b>	<b>171,267</b>	<b>3.9%</b>

<b>Depreciation</b>	<b>2015 Actuals</b>	<b>2015 Annual Budget</b>	<b>2015 Budget to Actual</b>	<b>2016 Provisional Budget</b>	<b>2016 Annual Budget</b>	<b>2016 Annual to 2015 Annual</b>	<b>% Change</b>
<b>Depreciation &amp; Loss on Disposal Expenditure</b>							
Recreation Division Depreciation	367,379	333,745	(33,634)	333,745	367,379	33,634	10.1%
Cultural Services Depreciation	663,349	592,134	(71,215)	592,134	576,936	(15,198)	-2.6%
Golf Services Depreciation	886,311	918,428	32,117	918,428	895,503	(22,925)	-2.5%
Parks Division Depreciation	7,415,716	6,825,506	(590,210)	6,825,506	6,736,987	(88,519)	-1.3%
Admin & Business Depreciation	72,019	101,147	29,128	101,147	72,019	(29,128)	-28.8%
<b>Total Depreciation</b>	<b>9,404,774</b>	<b>8,770,960</b>	<b>(633,814)</b>	<b>8,770,960</b>	<b>8,648,825</b>	<b>(122,135)</b>	<b>-1.4%</b>