

TO: CITY MANAGER**DATE:** 2016 April 19**FROM:** DIRECTOR FINANCE**FILE:** 5820 20

Reference: 04-01/12

**SUBJECT: CONTRACT EXTENSION FOR THE SUPPLY, DELIVERY AND
INSTALLATION OF TIRES AND RELATED SERVICES****PURPOSE:** To obtain Council approval to award a contract extension for the supply, delivery and installation of tires and related services.

RECOMMENDATION:

1. **THAT** Council approve a one year contract extension for the supply, delivery and installation of tires and related services with Kal Tire Ltd. for a total estimated cost of \$395,000.00 including GST in the amount of \$18,809.52. Final payment will be based on actual quantities, selected products, and/or service as quoted.

REPORT

In 2012 February, the City received two (2) submissions in response to a Request for Proposal (RFP) for the supply, delivery and installation of tires and related services. A two (2) year contract was awarded to Kal Tire Ltd. for the period 2012 April 01 to 2014 March 31, with up to three optional one (1) year extensions. This recommendation is for the third year renewal for the period 2016 April 01 to 2017 March 31. Payment to Kal Tire Ltd. for the 2015 contract period totaled \$394,000.

Kal Tire Ltd. has confirmed that they will hold pricing firm for the third one (1) year option. The staff at Engineering – Shops and Equipment and the Fire Department recommends the award of this extension to Kal Tire Ltd. The vendor has a proven track record for this type of service with the City and their prices are competitive and reflective of the current market conditions. The Director Engineering and the Fire Chief both concur with this recommendation.

Funding for this requirement is provided under various operating programs within the 2016 – 2020 Provisional Financial Plan.



Denise Jorgenson
DIRECTOR FINANCE

GC:JN:SL/as

Copied to: Director Engineering
Fire Chief