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Meeting.....2016 May 09

COUNCIL REPORT

TO: CITY MANAGER **DATE:** 2016 May 03

FROM: DIRECTOR FINANCE **FILE:** 5820-20
Reference: 42-02/16

**SUBJECT: CONTRACT AWARD
SYNTHETIC TURF SUPPLY AND INSTALLATION**

PURPOSE: To obtain Council approval to award a contract for the supply and installation of synthetic turf at Cariboo Hill School Park.

RECOMMENDATION:

1. **THAT** Council approve a contract award to AstroTurf West Distributors Ltd. for a total cost of \$648,900 including GST in the amount of \$30,900 for the supply and installation of synthetic turf. Final payment will be based on actual quantity of goods and services delivered and unit prices as tendered.

REPORT

Four submissions to a Request for Proposal were received by the closing time on 2016 April 19. Based on the RFP's evaluation criteria, AstroTurf West Distributors Ltd. received the highest overall scoring. The work of this contract includes the supply and installation of new synthetic turf at Cariboo Hill School Park. The contract price is \$648,900.

AstroTurf West Distributors Ltd.'s synthetic turf products meet the performance specifications. Their project team also has extensive installation experience with local representation for immediate responses to post construction issues.

The recommended company, AstroTurf West Distributors Ltd, has completed several contracts to the satisfaction of the City, including the most recent work at Burnaby Central Secondary. Our staff and consultant's review indicates that the contractor has the equipment and personnel to successfully complete the work required under this contract. The Director Parks, Recreation and Cultural Services concurs with this recommendation.

Funding for this requirement is provided under Capital project DPW.0209 (\$618,000) which is included in the 2016 – 2020 Annual Financial Plan.

A handwritten signature in cursive script, appearing to read "Denise Jorgenson".

Denise Jorgenson
DIRECTOR FINANCE

GC:SL/as

Copied to: Director Parks, Recreation and Cultural Services