



Item
Meeting 2016 May 16

COUNCIL REPORT

TO: CITY MANAGER **DATE:** 2016 May 09

FROM: DIRECTOR ENGINEERING **FILE:** 38000-40

SUBJECT: 2016 EDMONDS CITY FAIR & CLASSIC CAR AND MOTORCYCLE
SHOW ROAD CLOSURE REQUEST

PURPOSE: To seek Council approval for a temporary road closure to facilitate a community event.

RECOMMENDATIONS:

1. **THAT** Council approve the road closure as discussed in this report.
2. **THAT** Lindy McQueen, Chair, Edmonds City Fair, 6357 Canada Way, Burnaby, BC V5E 3P3 be sent a copy of this report.

REPORT

A request to use City streets for the 13th Annual "Edmonds City Fair & Classic Car and Motorcycle Show" on Sunday, 2016 July 17 has been received from Lindy McQueen, Chair, Edmonds City Fair. Council approval is required by the Street & Traffic Bylaw.

The event is proposed to be held on Sunday, 2016 July 17, from 10:00 am to 3:00 pm. The event would require the closure of Edmonds between Canada Way and Kingsway, a small portion of Britton St just east of Edmonds, Fulton Ave from Edmonds to Vista Cres, Humphries from Vista Cres to 19th Ave, Mary from 19th Ave to Edmonds and New Vista Place (see *attached* map) from 7:30 am to 4:00 pm.

This community festival is a collaborative effort of local community and business organizations. Proposed activities include a petting zoo, a talent contest, amusement rides and a variety of ethnic performances along Edmonds between Canada Way and Mary Ave. There will also be displays from the local community. The Classic Car and Motorcycle Show is planned along Edmonds between Mary and Kingsway. Attendance is estimated to be over 10,000 people.

To: City Manager
From: Director Engineering
Re: 2016 Edmonds City Fair & Classic Car and
Motorcycle Show

2016 May 09 Page 2

The organizers are aware that approval is subject to the following conditions:

1. That the road closure be conducted under the supervision of one person as organizer.
2. That all participants be instructed to respect the rights and property of the individuals encountered en route.
3. That the road closure be covered with liability insurance in the minimum amount of \$2 million with the City of Burnaby named as co-insured, and that the insurance policy include a 30 day cancellation notice and a cross liability clause.
4. That a signed copy of the "City of Burnaby Permit For Short Term Use and Occupancy Of City Lands" be received no later than one week prior to the event.
5. That a letter be sent out to all residents and businesses impacted by the road closures 2 weeks prior to the event.
6. That the RCMP control and monitor traffic operations on Edmonds St at Kingsway and at Canada Way.
7. That all emergency and transit services are advised of the event.



Leon A. Gous, P. Eng. MBA
DIRECTOR ENGINEERING

SP/ac

Copied to: Director Finance
RCMP – OIC Burnaby Detachment Chief Supt. Dave Critchley
Deputy Fire Chief – Dave Samson
BC Ambulance Special Operations: via email at EMSO@bcehs.ca
Emergency Program Coordinator – Charmaine Pflugrath
Supervisor - Sports & Outdoor Recreation – Jill Porter

