

## COMMISSION REPORT

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**TO:** CHAIR AND MEMBERS  
PARKS, RECREATION & CULTURE COMMISSION

**FROM:** DIRECTOR PARKS, RECREATION &  
CULTURAL SERVICES

**SUBJECT: FEE WAIVER REQUEST - DEER LAKE PARK/SHADBOLT CENTRE**

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**RECOMMENDATIONS:**

1. **THAT** the request for a fee waiver for the use of Deer Lake Park and the Shadbolt Centre for the Honour House Society event on 2016 November 13 be denied.
2. **THAT** a copy of this report be sent to Mr. Ben Oliver, Chair, Adrian Oliver Memorial Run.

**REPORT**

Appearing under correspondence is a letter from Mr. Ben Oliver, Chair, Adrian Oliver Memorial Run, a charitable fundraising event for the Honour House Society. Mr. Oliver is requesting a fee waiver for the use of Deer Lake Park and the Shadbolt Centre for the event on 2016 November 13.

Based in New Westminster, B.C., the organization provides assistance to military personnel, first responders, veterans and their families in times of need. Dependent on donations, Honour House provides a place for recovery for military personnel and first responders who are receiving medical care or coping with sudden tragedy.

The group has requested a fee waiver totalling \$1,519.24. This fee includes the use of the Shadbolt Centre East Plaza and Studios 100/101 (\$1,321.74) and Deer Lake Park (\$197.50). Allotment fees are in place to offset a portion of operating costs for spaces and facilities for fund raising and charitable events such as this one. Commission has put in place preferred rates for non-profit societies for this purpose.

To: Parks, Recreation & Culture Commission  
From: Director Parks, Recreation & Cultural Services  
Re: FEE WAIVER REQUEST - DEER LAKE PARK/  
SHADBOLT CENTRE

.....Page 2

This event, like many other fundraisers by non-profit organizations has a commendable goal. However, due to the high number of fundraisers in Burnaby facilities, it is not possible to waive fees for all of the many requests with the exception of a few annual, historical events. It is recommended that the request for a fee waiver be denied.

A handwritten signature in black ink that reads "D. Ellenwood". The signature is fluid and cursive, with the first letter of the last name being a large, stylized 'E'.

Dave Ellenwood  
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

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