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Meeting..... 2016 May 30

COUNCIL REPORT

TO: CITY MANAGER **DATE:** 2016 May 24
FROM: DIRECTOR FINANCE **FILE:** 5820-20
Reference: 60-04/16
**SUBJECT: CONTRACT AWARD E31/2016
BIG BEND MASTER DRAINAGE PLAN**
PURPOSE: To obtain Council approval to award a contract for civil engineering consultant services to assist the City in developing a stormwater and flood analysis program for the Big Bend area.

RECOMMENDATION:

1. **THAT** Council approve a contract award to Associated Engineering (B.C.) Ltd. for an estimated total cost of \$299,218.50 including GST in the amount of \$14,248.50 as outlined in this report.

REPORT

Three submissions to a Request for Proposal were received by the closing time 2016 April 28. The work of this contract includes civil engineering consulting services in the Big Bend area to develop a hydraulic model of the stormwater network to support ongoing infrastructure maintenance. The following will be delivered: a data gap analysis of the drainage infrastructure inventory in this area, assessment of the City's existing storm water system under various conditions including climate change and fluctuating tidal events, and recommendations for the implementation of a water level monitoring program including recommendations on equipment procurement and data collection methodology.

The recommended company Associated Engineering (B.C.) Ltd. has completed previous assignments to the satisfaction of the City. Staff has reviewed the proposals for: compliance with the terms of the RFP document, project team and corporate experience, level of effort and past performance, innovation and ability to meet the prescribed schedule, and overall cost. The Director Engineering concurs with the above recommendation.

Sufficient funding is available within the 2016 – 2020 Annual Financial Plan under operating account 1100235 - Storm Sewer Computer Modeling (\$285,000).

A handwritten signature in black ink, appearing to read "Denise Jorgenson".

for
Denise Jorgenson
DIRECTOR FINANCE

GC:SC/kh

cc: Director Engineering