July 19, 2016

Wei W. Cao 3988 Marine Drive Burnaby, BC V5J 3E4

Dear City Clerk,

This is to advise that I wish to appear before Mayor and Council on Monday, July 25th to speak about the proposed Notice on Title for my property.

I will be accompanied by a representative of Bouthouse Design Group, which is the company working with me to bring this suite into compliance.

Yours truly,

Wei W. Cao 604-338-7298

Copied to:

City Manager

Dir. Planning & Building

Dir. Finance

City Solicitor

Chief Building Inspector