

COUNCIL REPORT

TO: CITY MANAGER **DATE:** 2016 August 22

FROM: DIRECTOR FINANCE **FILE:** 5820-20
Reference 02-01/15

SUBJECT: CONTRACT AWARD
FLEET MAINTENANCE EQUIPMENT, PARTS, AND SUPPLIES

PURPOSE: To obtain Council approval to award extensions to eight individual, one-year contracts for fleet maintenance equipment, parts, and supplies.

RECOMMENDATION:

1. **THAT** Council approve eight individual, one-year contract awards for the provision of Fleet Maintenance Equipment, Parts, and Supplies for a total cost of \$345,700 including GST and PST in the amount of \$37,100 as outlined in this report. Final payment will be based on unit pricing and actual quantities ordered.

REPORT

On 2015 July 20, Council awarded one-year contracts with a provision for up to four optional one-year extensions at the discretion of the City. The work of this contract includes the supply and delivery of fleet maintenance equipment, parts, and supplies on an 'as needed' basis.

The components are inventoried for use by our Garage and Shops equipment operations. This recommendation is for the first year contract extension for the period from 2016 September 01 to 2017 August 31 for the following bidders:

- CBS Parts Ltd.
- Gregg Distributors (B.C.) Ltd.
- Inland Kenworth/Parker Pacific
- Lordco Parts Ltd.
- Metro Motors Ltd.
- Napa Auto Parts
- Vimar Equipment Ltd.
- Westvac Industrial Ltd.

All eight vendors have a proven track record for the supply and delivery of Fleet Maintenance Equipment, Parts, and Supplies on an 'as needed' basis. Due to US exchange fluctuations and higher manufacturing costs, there is a slight increase over existing prices. A recent review shows that the requested increase is reflective of current market conditions. The Director Engineering, and Director Parks, Recreation & Cultural Services concur with this recommendation.

The 2016 – 2020 Annual Financial Plan provides sufficient funding for these contract awards.



Denise Jorgenson
DIRECTOR FINANCE

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Copied to: Director Engineering
Director Parks, Recreation, & Cultural Services