

---

**TO:** CITY MANAGER **DATE:** 2016 September 06

**FROM:** DIRECTOR FINANCE **FILE:** 5820-20  
*Reference:* 114-07/14

**SUBJECT: CONTRACT INCREASE AND EXTENSION  
PROCESSING AND MARKETING OF RESIDENTIAL GREEN WASTE  
COMPOSTABLE MATERIALS**

**PURPOSE:** To obtain Council approval to increase the existing contract and a one year contract extension for the processing and marketing of residential green waste compostable materials.

---

**RECOMMENDATIONS:**

1. **THAT** Council approve an increase to the current contract by \$427,450 including GST in the amount of \$20,350 with Enviro-Smart Organics Ltd., for a total revised contract value limit of \$2,506,500 including GST.
2. **THAT** Council approve a one year contract extension with Enviro-Smart Organics Ltd., for a total estimated cost of \$1,408,500 including GST in the amount of \$67,070. Final payment will be based on the actual quantities of residential green waste compostable materials transported, processed and marketed for the one year period.

**REPORT**

In 2014 September, the City awarded a Request for Proposal for the transportation, processing and marketing of residential green waste materials collected at the City's Eco Centre Depot for off-site processing. This contract was awarded for a two year period from 2014 November 01 to 2016 October 31 with options for three individual one year extension periods at the discretion of the City.

The first recommendation for the contract increase of \$427,450 including GST of \$20,350 to a total of \$2,448,000 is required until the contract term ends on 2016 October 31. The increase will cover additional tonnage of organics being diverted from the waste stream by residents serviced by the City. Final payment will be based on actual quantities.

The second recommendation is for the first extension, term effective 2016 November 01 to 2017 October 31. Enviro-Smart has agreed to maintain their current tonnage rates. The increase in the annual renewal cost is due to the increased tonnage of organics being diverted from the waste stream by residents serviced by the City.

To: City Manager  
From: Director Finance  
Re: Contract Increase and Extension  
Processing and Marketing of Residential Green Waste Compostable Materials  
2016 September 12 .....Page 2

The recommended company, Enviro-Smart Organics Ltd. has provided similar services since 2012 November to the satisfaction of the City. City Engineering staff's review indicates Enviro-Smart Organics Ltd. has sufficient equipment and resources to carry out the work required under this contract. The Director Engineering concurs with the above recommendation.

Funding for this project is provided in the 2016 – 2020 Annual Financial Plan under Residential, Multi Family, and Depot Programs within the Solids Waste Division.



Denise Jorgenson  
DIRECTOR FINANCE

GC:JN/tis

Copied to: Director Engineering