

INTER-OFFICE MEMORANDUM

TO: CHAIR AND MEMBERS
SOCIAL PLANNING COMMITTEE

DATE: 2016 September 8

FROM: DIRECTOR PLANNING AND BUILDING

FILE: 1750 20

Reference: Access Advisory Committee

**SUBJECT: COMMUNICATION DISABILITIES ACCESS CANADA -
COMMUNICATION ACCESS NOW PROJECT UPDATE**

At its meeting on 2016 June 01, the Social Planning Committee received a delegation from Ms. Lois Turner, Regional Coordinator of the Communication Access Now project of Communication Disabilities Access Canada, providing information about the project. The purpose of the project is to raise awareness about communication disabilities that affect speech due to causes other than hearing loss. The project included the development of e-learning modules that are offered free of charge to any organization that works with the public, including businesses, government and non-profits.

Arising from the discussion, the Committee referred the presentation to staff for consideration. This memo outlines the actions taken by staff to date.

Human Resources and Social Planning staff met to discuss approaches to providing staff access to the e-learning modules offered through the Communication Access Now project. The modules have been made accessible to City staff through the Human Resources Portal of the Connect Burnaby intranet. City managers and supervisors were advised of this staff training opportunity and encouraged to review it with their respective staff. Staff who complete the e-learning modules, including a quiz at the end of each module, can receive a certificate of completion from Communication Disabilities Access Canada.


Lou Pelletier, Director
PLANNING AND BUILDING

CS/sla

cc: City Manager

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