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**TO:** CITY MANAGER **DATE:** 2016 September 15

**FROM:** DIRECTOR ENGINEERING **FILE:** 38000 40

**SUBJECT:** REMEMBRANCE DAY PARADE – NORTH BURNABY –  
2016 NOVEMBER 11

**PURPOSE:** To seek Council approval for a Remembrance Day Parade on Friday, 2016  
November 11.

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**RECOMMENDATIONS:**

1. **THAT** Council approve the parade as discussed in this report.
2. **THAT** a copy of this report be sent to Sam Castagner for Dave Taylor, President,  
Royal Canadian Legion #148, 4356 Hastings St E, Burnaby BC V5C 2J9.

**REPORT**

A request to use City streets for a Remembrance Day Parade on Friday, 2016 November 11 has been received from Branch #148 of the Royal Canadian Legion. Council approval is required by the Street & Traffic Bylaw.

As in past years, the proposed Remembrance Day Parade will start from the underground parking lot of the Safeway store located at 4440 Hastings near Willingdon. The parade will leave the parking lot at 10:30 am and head east on Hastings, then head north on Alpha into Confederation Park towards the Cenotaph. The streets surrounding the parade route will be barricaded just prior to the start of the parade to control traffic as shown on the attached map. Barricades are lifted approximately 30 minutes later after the parade is safely off the street and in the park. The ceremony at the Cenotaph begins at 11:00 am. Upon completion, the parade will disperse just outside of Confederation Park at approximately 11:45am.

To: City Manager  
From: Director Engineering  
Re: REMEMBRANCE DAY PARADE – NORTH  
BURNABY - 2016 NOVEMBER 11  
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The organizers are aware that approval is subject to the following conditions:

1. That the parade be conducted under the supervision of one person as marshal or organizer.
2. That all participants be instructed to respect the rights and property of the individuals encountered en route.
3. That the RCMP has agreed to monitor all barricades for the duration of the parade.
4. That all emergency and transit services are advised of the event.
5. That the parade be covered with liability insurance in the minimum amount of \$2 million with the City of Burnaby named as co-insured, and that the insurance policy include a 30 day cancellation notice and a cross liability clause.
6. That a signed copy of the "City of Burnaby Permit For Short Term Use and Occupancy Of City Lands" be received no later than one week prior to the event.

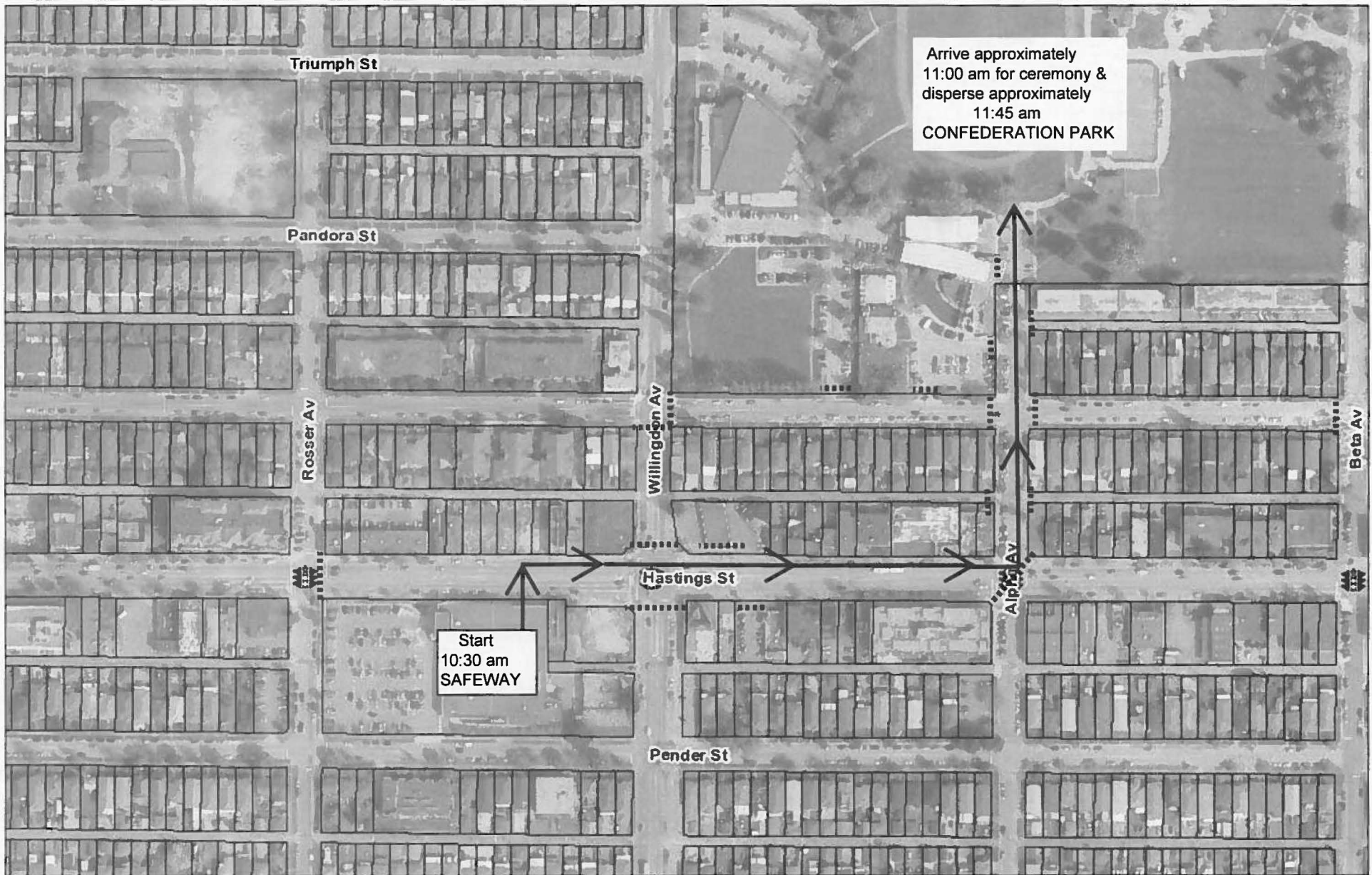


Leon A. Gous, P. Eng.  
DIRECTOR ENGINEERING

SP:ac

Attachment

Copied to: RCMP – OIC Burnaby Detachment Chief Supt. Stephan Drolet  
Fire Chief – Joe Robertson  
BC Ambulance Special Operations via email at EMSO@bcehs.ca  
Emergency Program Coordinator – Charmaine Pflugrath  
Supervisor - Sports & Outdoor Recreation – Jill Porter



The information has been gathered and assembled on the City of Burnaby's computer systems. Data provided herein is derived from a number of sources with varying levels of accuracy. The City of Burnaby disclaims all responsibility for the accuracy or completeness of information contained herein.

..... Barricades

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